

# S. J. McKee Archives



The high school book-keeping : containing illustrations of the latest and best methods of keeping accounts by single and double entry : business forms, correspondence and numerous class exercises, also pr@cis-writing and indexing : for the use of high schools and collegiate institutes

<http://archives.brandonu.ca/en/permalink/specialcollections743>

|                       |                                                                          |
|-----------------------|--------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                    |
| Collection:           | George E Thorman School Textbook Collection                              |
| Creator:              | MacLean, H. S                                                            |
| Description Level:    | Item                                                                     |
| Item Number:          | Archives 11-999-1-14                                                     |
| Item Number Range:    | Archives 11-999-1-14                                                     |
| Standard number:      | System Control Number (Sirsi) AXR-9108<br>System Control Number 49902814 |
| Responsibility:       | by H.S. MacLean                                                          |
| Start Date:           | 1890                                                                     |
| Date Range:           | 1890                                                                     |
| Publication:          | Toronto : Copp, Clark Co                                                 |
| Physical Description: | [4], 300 p. : ill. ; 20 cm                                               |
| Notes:                | Includes index<br>Authorized by the Department of Education for Ontario  |
| Subject Access:       | Bookkeeping                                                              |
| Storage Location:     | 1 copy has appendix<br>Box 1 - Business Education                        |
| Storage Range:        | 1 copy has appendix<br>Box 1 - Business Education                        |



## Ontario school bookkeeping : first course: a practical course in bookkeeping and business papers, for high and continuation schools and fifth classes in public schools

<http://archives.brandonu.ca/en/permalink/specialcollections757>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Description Level: Item  
Item Number: Archives 11-999-1-20  
Item Number Range: Archives 11-999-1-20  
Start Date: 1909  
Date Range: 1909  
Publication: Toronto : W. J. Gage & Co  
Physical Description: 104 p. ; 26 cm  
Subject Access: Bookkeeping  
Storage Location: Box 1 - Business Education  
Storage Range: Box 1 - Business Education



## Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Strong, E. J. (Edward Jefferson), 1863  
Description Level: Item  
Item Number: Archives 11-999-3-73  
Item Number Range: Archives 11-999-3-73  
Responsibility: by E.J. Strong  
Start Date: 1914  
Date Range: 1914  
Publication: Chicago : C.C. Thompson Co  
Physical Description: 275 p. : ill. ; 20 cm  
Notes: Includes index  
Subject Access: Letter writing  
Commercial correspondence  
Etiquette  
Storage Location: Box 3 - English  
Storage Range: Box 3 - English



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                             |
| Collection:           | George E Thorman School Textbook Collection                                                       |
| Creator:              | Warner, E. (Edgar)                                                                                |
| Description Level:    | Item                                                                                              |
| Item Number:          | Archives 11-999-1-17                                                                              |
| Item Number Range:    | Archives 11-999-1-17                                                                              |
| Responsibility:       | by E. Warner                                                                                      |
| Start Date:           | 1927                                                                                              |
| Date Range:           | 1927                                                                                              |
| Publication:          | Toronto : Sir Isaac Pitman                                                                        |
| Physical Description: | 219 p. : ill. ; 24 cm                                                                             |
| Notes:                | "Sixteenth printing."                                                                             |
| Subject Access:       | Commercial correspondence<br>Filing systems                                                       |
| Storage Location:     | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range:        | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |