

# S. J. McKee Archives



## The Canadian penman : a work on Spencerian business writing and ornamental penmanship

<http://archives.brandonu.ca/en/permalink/specialcollections755>

|                       |                                             |
|-----------------------|---------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection       |
| Collection:           | George E Thorman School Textbook Collection |
| Creator:              | Yerex, W. N<br>Williams, R. F               |
| Description Level:    | Item                                        |
| Item Number:          | Archives 11-999-1-18                        |
| Item Number Range:    | Archives 11-999-1-18                        |
| Responsibility:       | by W. N. Yerex, R. F. Williams              |
| Start Date:           | 1877                                        |
| Date Range:           | 1877                                        |
| Publication:          | London, Ont. : Advertiser Steam Presses     |
| Physical Description: | 30 p. : ill. ; 20 cm                        |
| Subject Access:       | Commercial correspondence<br>Penmanship     |
| Storage Location:     | Box 1 - Business Education                  |
| Storage Range:        | Box 1 - Business Education                  |



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

|                       |                                                          |
|-----------------------|----------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                    |
| Collection:           | George E Thorman School Textbook Collection              |
| Creator:              | Strong, E. J. (Edward Jefferson), 1863                   |
| Description Level:    | Item                                                     |
| Item Number:          | Archives 11-999-3-73                                     |
| Item Number Range:    | Archives 11-999-3-73                                     |
| Responsibility:       | by E.J. Strong                                           |
| Start Date:           | 1914                                                     |
| Date Range:           | 1914                                                     |
| Publication:          | Chicago : C.C. Thompson Co                               |
| Physical Description: | 275 p. : ill. ; 20 cm                                    |
| Notes:                | Includes index                                           |
| Subject Access:       | Letter writing<br>Commercial correspondence<br>Etiquette |
| Storage Location:     | Box 3 - English                                          |
| Storage Range:        | Box 3 - English                                          |



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                             |
| Collection:           | George E Thorman School Textbook Collection                                                       |
| Creator:              | Warner, E. (Edgar)                                                                                |
| Description Level:    | Item                                                                                              |
| Item Number:          | Archives 11-999-1-17                                                                              |
| Item Number Range:    | Archives 11-999-1-17                                                                              |
| Responsibility:       | by E. Warner                                                                                      |
| Start Date:           | 1927                                                                                              |
| Date Range:           | 1927                                                                                              |
| Publication:          | Toronto : Sir Isaac Pitman                                                                        |
| Physical Description: | 219 p. : ill. ; 24 cm                                                                             |
| Notes:                | "Sixteenth printing."                                                                             |
| Subject Access:       | Commercial correspondence<br>Filing systems                                                       |
| Storage Location:     | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range:        | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |



## Bertha Leith (nee Clark) fonds

<http://archives.brandonu.ca/en/permalink/descriptions3613>

|                       |                            |
|-----------------------|----------------------------|
| Part Of:              | RG 1 Brandon College fonds |
| Creator:              | Bertha Clark               |
| Description Level:    | Sub-series                 |
| Series Number:        | MG 2 2.31                  |
| Accession Number:     | 7-2009                     |
| GMD:                  | graphic                    |
| Date Range:           | 1925-1929                  |
| Physical Description: | 24 photographs (b/w)       |

### History /

#### Biographical:

Bertha Miriam Clark was born on Prince Edward Island but attended public and high school in Brandon, MB. She was a member of the Class of 1929 and served as Lady Stick in her final year at Brandon College.

Clark married J. Scott Leith, Brandon College Class of 1928. Scott and Bertha Leith's son James Clark Leith is in the Canadian Who's Who.

#### Custodial History:

Album was sent to Pat Britton, Brandon University Director of Alumni Relations, by Bertha Leith in April 1991. Britton then transferred it to the McKee Archives.

Scope and Content:

Fonds consists of a small accordeon style photograph album (7 x 10.5 x 3.5 cm) created by Bertha Clark during her years at Brandon College. The photographs, which measure 4" x 2.75", depict numerous people and events.

Notes: History/Bio information taken from the 1928-1929 Sickle.

Name Access: Bertha Clark  
Ruth Bingham  
Professor Richards  
Lil Bullman  
Clark Hall  
Brandon College Building  
Jean Hitchings  
Lloyd Bowler  
Kay Underwood  
Scott Leith  
Denis Phillpots  
Donald Ritchie  
Harold Cairns  
Andrew Clark  
Isabel Hitchings  
A. Foster  
Rundle McLachlan  
Carl Wickland  
Doris Bingham  
Doris Dowling  
Ella Whitmore  
Meta Mischpeter  
Vera Ulinder  
Josh Thompson  
Doris Cochrane  
Frank Kerr  
Cyril Richards  
Thomas Russell Wilkins  
Flo Turnbull  
Esther Magoon  
Hilda Harrison  
Doris Ireton  
Mrs. Richards  
W.L. Wright  
Annie Evans Wright  
Miss Hatch  
Jennie Turnbull  
Mrs. MacNeill  
Mrs. C.G. Stone  
Helen Duncan  
Constance Lamontagne  
Marian Bulloch  
Mabel Craig

|                   |                                                                                                                                                                                                                                                                                              |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject Access:   | Class of 29'<br>Sports Day 1925<br>English Club<br>Graduation<br>Lake Percy<br>Arts 1929<br>CPR depot<br>Brandon College boys 1925-1927<br>al(l)-bums<br>"cat-chers"<br>Sykes<br>18th Street Hill<br>Class of 1928<br>Class of 1929<br>Class of 1930<br>Class of 1931<br>arts faculty outing |
| Storage Location: | MG 2 Brandon College Students<br>2.31 Bertha Leith (nee Clark)                                                                                                                                                                                                                               |
| Related Material: | Edward Lloyd Bowler collection (36-1999)                                                                                                                                                                                                                                                     |