

S. J. McKee Archives



Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Warner, E. (Edgar)
Description Level:	Item
Item Number:	Archives 11-999-1-17
Item Number Range:	Archives 11-999-1-17
Responsibility:	by E. Warner
Start Date:	1927
Date Range:	1927
Publication:	Toronto : Sir Isaac Pitman
Physical Description:	219 p. : ill. ; 24 cm
Notes:	"Sixteenth printing."
Subject Access:	Commercial correspondence Filing systems
Storage Location:	Box 1 - Business Education Lesson planner (1 p.) from Wheat City Business College inside cover
Storage Range:	Box 1 - Business Education Lesson planner (1 p.) from Wheat City Business College inside cover



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Strong, E. J. (Edward Jefferson), 1863
Description Level:	Item
Item Number:	Archives 11-999-3-73
Item Number Range:	Archives 11-999-3-73
Responsibility:	by E.J. Strong
Start Date:	1914
Date Range:	1914
Publication:	Chicago : C.C. Thompson Co
Physical Description:	275 p. : ill. ; 20 cm
Notes:	Includes index
Subject Access:	Letter writing Commercial correspondence Etiquette
Storage Location:	Box 3 - English
Storage Range:	Box 3 - English



The Canadian penman : a work on Spencerian business writing and ornamental penmanship

<http://archives.brandonu.ca/en/permalink/specialcollections755>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Yerex, W. N Williams, R. F
Description Level:	Item
Item Number:	Archives 11-999-1-18
Item Number Range:	Archives 11-999-1-18
Responsibility:	by W. N. Yerex, R. F. Williams
Start Date:	1877
Date Range:	1877
Publication:	London, Ont. : Advertiser Steam Presses
Physical Description:	30 p. : ill. ; 20 cm
Subject Access:	Commercial correspondence Penmanship
Storage Location:	Box 1 - Business Education
Storage Range:	Box 1 - Business Education



Bertha Leith (nee Clark) fonds

<http://archives.brandonu.ca/en/permalink/descriptions3613>

Part Of:	RG 1 Brandon College fonds
Creator:	Bertha Clark
Description Level:	Sub-series
Series Number:	MG 2 2.31
Accession Number:	7-2009
GMD:	graphic
Date Range:	1925-1929
Physical Description:	24 photographs (b/w)

History /

Biographical:

Bertha Miriam Clark was born on Prince Edward Island but attended public and high school in Brandon, MB. She was a member of the Class of 1929 and served as Lady Stick in her final year at Brandon College.

Clark married J. Scott Leith, Brandon College Class of 1928. Scott and Bertha Leith's son James Clark Leith is in the Canadian Who's Who.

Custodial History:

Album was sent to Pat Britton, Brandon University Director of Alumni Relations, by Bertha Leith in April 1991. Britton then transferred it to the McKee Archives.

Scope and Content:

Fonds consists of a small accordeon style photograph album (7 x 10.5 x 3.5 cm) created by Bertha Clark during her years at Brandon College. The photographs, which measure 4" x 2.75", depict numerous people and events.

Notes: History/Bio information taken from the 1928-1929 Sickle.

Name Access: Bertha Clark
Ruth Bingham
Professor Richards
Lil Bullman
Clark Hall
Brandon College Building
Jean Hitchings
Lloyd Bowler
Kay Underwood
Scott Leith
Denis Phillpots
Donald Ritchie
Harold Cairns
Andrew Clark
Isabel Hitchings
A. Foster
Rundle McLachlan
Carl Wickland
Doris Bingham
Doris Dowling
Ella Whitmore
Meta Mischpeter
Vera Ulinder
Josh Thompson
Doris Cochrane
Frank Kerr
Cyril Richards
Thomas Russell Wilkins
Flo Turnbull
Esther Magoon
Hilda Harrison
Doris Ireton
Mrs. Richards
W.L. Wright
Annie Evans Wright
Miss Hatch
Jennie Turnbull
Mrs. MacNeill
Mrs. C.G. Stone
Helen Duncan
Constance Lamontagne
Marian Bulloch
Mabel Craig

Subject Access:	Class of 29'
	Sports Day 1925
	English Club
	Graduation
	Lake Percy
	Arts 1929
	CPR depot
	Brandon College boys 1925-1927
	al(l)-bums
	"cat-chers"
	Sykes
	18th Street Hill
	Class of 1928
	Class of 1929
	Class of 1930
	Class of 1931
	arts faculty outing
Storage Location:	MG 2 Brandon College Students
	2.31 Bertha Leith (nee Clark)
Related Material:	Edward Lloyd Bowler collection (36-1999)



Card Catalogue Cabinets

<http://archives.brandonu.ca/en/permalink/descriptions40>

Part Of:	Brandon University Photograph Collection
Description Level:	Item
Series Number:	1
File Number:	1.1.26
Item Number:	1.1.26
Date Range:	1964/65
Physical Description:	colour, 7.3 cm x 9.5 cm
Scope and Content:	Card catalogue cabinets; Library Foyer. L to R. Shirley Brazer, librarian; Eileen McFadden; librarian
Name Access:	Shirley Brazer; Eileen McFadden
Subject Access:	Card Catalogues



Practical English for high schools

<http://archives.brandonu.ca/en/permalink/specialcollections747>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Lewis, William Dodge, 1870-1960 Hosic, James Fleming, 1870-1959
Description Level:	Item
Item Number:	Archives 11-999-2-56
Item Number Range:	Archives 11-999-2-56
Responsibility:	by William D. Lewis and James Fleming Hosic
Start Date:	c1916
Date Range:	c1916
Publication:	New York : American book company
Physical Description:	415 p. : ill. ; 19 cm
Subject Access:	English language Rhetoric English language Grammar Letter writing
Storage Location:	Box 2 - English
Storage Range:	Box 2 - English