

# S. J. McKee Archives



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                             |
| Collection:           | George E Thorman School Textbook Collection                                                       |
| Creator:              | Warner, E. (Edgar)                                                                                |
| Description Level:    | Item                                                                                              |
| Item Number:          | Archives 11-999-1-17                                                                              |
| Item Number Range:    | Archives 11-999-1-17                                                                              |
| Responsibility:       | by E. Warner                                                                                      |
| Start Date:           | 1927                                                                                              |
| Date Range:           | 1927                                                                                              |
| Publication:          | Toronto : Sir Isaac Pitman                                                                        |
| Physical Description: | 219 p. : ill. ; 24 cm                                                                             |
| Notes:                | "Sixteenth printing."                                                                             |
| Subject Access:       | Commercial correspondence<br>Filing systems                                                       |
| Storage Location:     | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range:        | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |



## The Canadian penman : a work on Spencerian business writing and ornamental penmanship

<http://archives.brandonu.ca/en/permalink/specialcollections755>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Yerex, W. N  
Williams, R. F  
Description Level: Item  
Item Number: Archives 11-999-1-18  
Item Number Range: Archives 11-999-1-18  
Responsibility: by W. N. Yerex, R. F. Williams  
Start Date: 1877  
Date Range: 1877  
Publication: London, Ont. : Advertiser Steam Presses  
Physical Description: 30 p. : ill. ; 20 cm  
Subject Access: Commercial correspondence  
Penmanship  
Storage Location: Box 1 - Business Education  
Storage Range: Box 1 - Business Education



## Card Catalogue Cabinets

<http://archives.brandonu.ca/en/permalink/descriptions40>

Part Of: Brandon University Photograph Collection  
Description Level: Item  
Series Number: 1  
File Number: 1.1.26  
Item Number: 1.1.26  
Date Range: 1964/65  
Physical Description: colour, 7.3 cm x 9.5 cm  
Scope and Content:  
Card catalogue cabinets; Library Foyer. L to R. Shirley Brazer, librarian; Eileen McFadden; librarian  
Name Access: Shirley Brazer; Eileen McFadden  
Subject Access: Card Catalogues



## Frank Robb fonds

<http://archives.brandonu.ca/en/permalink/descriptions5133>

Part Of: RG 5 Western Manitoba Manuscript Collection  
Description Level: Collection

Accession Number: 22-2007

GMD: multiple media

Date Range: 1956 - c.1965

Physical Description: 0.5 cm textual records; 155 slides

History /

Biographical:

Frank Robb was Assistant Secretary Treasurer for School District of Brandon No. 129 and Curator of the B.J. Hales Natural History Museum exhibition for Brandon's 75th Anniversary (1957). Robb left Brandon ca. 1969 and relocated to Minaki, Ontario.

Custodial History:

Frank Robb sent the slides to Fred McGuiness ca. 1986. McGuiness gave them to Eileen McFadden at the McKee Archives in April 1986.

Scope and Content:

Fonds consists of 155 slides taken by Frank Robb, an inventory for the slides prepared by Robb and a letter from Robb to Fred McGuiness regarding the slides and memories of Brandon ca. 1950s.

Notes: Description by Christy Henry.

Name Access: Albert Hepinstall

John Bojarski

Frank Robb

Doreen Walton (nee Rookes)

Lily Harrison

Subject Access: B.J. Hales Museum

Brandon 75th Anniversary

Brandon Camera Club

Royal Beardedde Ballet

ladies' auxiliary

First United Church

School District of Brandon No. 129

flooding

summer fair

T.A. Neelin High School

Vincent Massey High School

dam

Experimental farm

Bedford Drive

Souris' swinging bridge

Highway No. 1 by-pass

School Teacher night classes

18th Street

Storage Location: 2007 accessions

Storage Range: 2007 accessions

Arrangement:

Original order and numbering system.



## Practical English for high schools

<http://archives.brandonu.ca/en/permalink/specialcollections747>

|                       |                                                                         |
|-----------------------|-------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                   |
| Collection:           | George E Thorman School Textbook Collection                             |
| Creator:              | Lewis, William Dodge, 1870-1960<br>Hosic, James Fleming, 1870-1959      |
| Description Level:    | Item                                                                    |
| Item Number:          | Archives 11-999-2-56                                                    |
| Item Number Range:    | Archives 11-999-2-56                                                    |
| Responsibility:       | by William D. Lewis and James Fleming Hosic                             |
| Start Date:           | c1916                                                                   |
| Date Range:           | c1916                                                                   |
| Publication:          | New York : American book company                                        |
| Physical Description: | 415 p. : ill. ; 19 cm                                                   |
| Subject Access:       | English language Rhetoric<br>English language Grammar<br>Letter writing |
| Storage Location:     | Box 2 - English                                                         |
| Storage Range:        | Box 2 - English                                                         |



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

|                       |                                                          |
|-----------------------|----------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                    |
| Collection:           | George E Thorman School Textbook Collection              |
| Creator:              | Strong, E. J. (Edward Jefferson), 1863                   |
| Description Level:    | Item                                                     |
| Item Number:          | Archives 11-999-3-73                                     |
| Item Number Range:    | Archives 11-999-3-73                                     |
| Responsibility:       | by E.J. Strong                                           |
| Start Date:           | 1914                                                     |
| Date Range:           | 1914                                                     |
| Publication:          | Chicago : C.C. Thompson Co                               |
| Physical Description: | 275 p. : ill. ; 20 cm                                    |
| Notes:                | Includes index                                           |
| Subject Access:       | Letter writing<br>Commercial correspondence<br>Etiquette |
| Storage Location:     | Box 3 - English                                          |
| Storage Range:        | Box 3 - English                                          |