

# S. J. McKee Archives



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                             |
| Collection:           | George E Thorman School Textbook Collection                                                       |
| Creator:              | Warner, E. (Edgar)                                                                                |
| Description Level:    | Item                                                                                              |
| Item Number:          | Archives 11-999-1-17                                                                              |
| Item Number Range:    | Archives 11-999-1-17                                                                              |
| Responsibility:       | by E. Warner                                                                                      |
| Start Date:           | 1927                                                                                              |
| Date Range:           | 1927                                                                                              |
| Publication:          | Toronto : Sir Isaac Pitman                                                                        |
| Physical Description: | 219 p. : ill. ; 24 cm                                                                             |
| Notes:                | "Sixteenth printing."                                                                             |
| Subject Access:       | Commercial correspondence<br>Filing systems                                                       |
| Storage Location:     | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range:        | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |



## The Canadian penman : a work on Spencerian business writing and ornamental penmanship

<http://archives.brandonu.ca/en/permalink/specialcollections755>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Yerex, W. N  
Williams, R. F  
Description Level: Item  
Item Number: Archives 11-999-1-18  
Item Number Range: Archives 11-999-1-18  
Responsibility: by W. N. Yerex, R. F. Williams  
Start Date: 1877  
Date Range: 1877  
Publication: London, Ont. : Advertiser Steam Presses  
Physical Description: 30 p. : ill. ; 20 cm  
Subject Access: Commercial correspondence  
Penmanship  
Storage Location: Box 1 - Business Education  
Storage Range: Box 1 - Business Education



## Card Catalogue Cabinets

<http://archives.brandonu.ca/en/permalink/descriptions40>

Part Of: Brandon University Photograph Collection  
Description Level: Item  
Series Number: 1  
File Number: 1.1.26  
Item Number: 1.1.26  
Date Range: 1964/65  
Physical Description: colour, 7.3 cm x 9.5 cm  
Scope and Content:  
Card catalogue cabinets; Library Foyer. L to R. Shirley Brazer, librarian; Eileen McFadden; librarian  
Name Access: Shirley Brazer; Eileen McFadden  
Subject Access: Card Catalogues



## Practical English for high schools

<http://archives.brandonu.ca/en/permalink/specialcollections747>

|                       |                                                                         |
|-----------------------|-------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                   |
| Collection:           | George E Thorman School Textbook Collection                             |
| Creator:              | Lewis, William Dodge, 1870-1960<br>Hosic, James Fleming, 1870-1959      |
| Description Level:    | Item                                                                    |
| Item Number:          | Archives 11-999-2-56                                                    |
| Item Number Range:    | Archives 11-999-2-56                                                    |
| Responsibility:       | by William D. Lewis and James Fleming Hosic                             |
| Start Date:           | c1916                                                                   |
| Date Range:           | c1916                                                                   |
| Publication:          | New York : American book company                                        |
| Physical Description: | 415 p. : ill. ; 19 cm                                                   |
| Subject Access:       | English language Rhetoric<br>English language Grammar<br>Letter writing |
| Storage Location:     | Box 2 - English                                                         |
| Storage Range:        | Box 2 - English                                                         |



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

|                       |                                                          |
|-----------------------|----------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                    |
| Collection:           | George E Thorman School Textbook Collection              |
| Creator:              | Strong, E. J. (Edward Jefferson), 1863                   |
| Description Level:    | Item                                                     |
| Item Number:          | Archives 11-999-3-73                                     |
| Item Number Range:    | Archives 11-999-3-73                                     |
| Responsibility:       | by E.J. Strong                                           |
| Start Date:           | 1914                                                     |
| Date Range:           | 1914                                                     |
| Publication:          | Chicago : C.C. Thompson Co                               |
| Physical Description: | 275 p. : ill. ; 20 cm                                    |
| Notes:                | Includes index                                           |
| Subject Access:       | Letter writing<br>Commercial correspondence<br>Etiquette |
| Storage Location:     | Box 3 - English                                          |
| Storage Range:        | Box 3 - English                                          |