

S. J. McKee Archives



A.E. McKenzie fonds

<http://archives.brandonu.ca/en/permalink/descriptions4337>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Series

Series Number: MG 5

GMD: textual records

Date Range: 1887-1989; predominantly 1887-1968

Physical Description: 31 cm

History /

Biographical:

See biographical sketch of A.E. McKenzie under RG 3 Series 2 (Office of the President/General Manager), sub-series 1 (A.E. McKenzie).

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

The manuscript group contains records pertaining to A.E. McKenzie's personal life, such as personal correspondence and family documents. Records dealing with McKenzie's involvement with Brandon College, the Brandon Allied Arts Council and the Brandon Board of Trade are also included.

It has been divided into five sub-series, including: (1) Brandon College Inc.; (2) A.E. McKenzie Foundation; (3) Brandon Allied Arts Council; (4) Brandon Board of Trade; and (5) Miscellaneous.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds
MG 5 A.E. McKenzie fonds

Related Material: RG 1 Brandon College fonds in the McKee Archives contains additional information on A.E. McKenzie, particularly his involvement with Brandon College.

A photograph of A.E. McKenzie is located in oversized drawer #5 of the Brandon College photograph series.



A.E. McKenzie Seed Co. Ltd. fonds

<http://archives.brandonu.ca/en/permalink/descriptions4309>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Fonds

GMD: multiple media

Date Range: 1887-1996; predominantly 1910-1974

Physical Description: 7.47 m of textual records
500 photographs

History /

Biographical:

The A.E. McKenzie Seed Co. Ltd. originated with the McKenzie family Flour, Grain and Seed business, started by F. B. McKenzie in the early 1880's. When F. B. McKenzie passed away in 1896, his son, Albert Edward McKenzie, assumed control of the company, and renamed it The Brandon Seed House. With its main office and plant in Brandon, Manitoba, the company specialized in the production and sale of field seeds and service exclusively to seed buyers in the prairie provinces and British Columbia. In later years, a complete line of products including garden seeds, lawn grass, and other allied lines was developed for sale across Canada.

In 1906, the company underwent a change of name when A. E. McKenzie determined that the growth of the country demanded a larger seed institute than could be managed by one man. As a result, the company was incorporated under provincial statutes and the federal Joint Stock Companies Act as A. E. McKenzie Seed Co. Ltd., and new personnel were hired.

Under the Joint Stock Companies Act, A.E. McKenzie Seed Co. Ltd. was required to elect a Board of Directors of not less than three, and not more than nine individuals. Only shareholders of the company were eligible for election, and election was to take place yearly with each shareholder entitled to as many votes as shares owned in the company. The Act also dictated that the directors were, from time to time, to elect from among themselves, a president of the company. They were also able to appoint and remove all other officers of the company and to create company by-laws. The directors were not obliged to pay any dividend on shares if the company should become insolvent. Under the Act, the stock of the company was deemed a personal estate and was only transferable as such. In addition, the company could acquire, hold, and transfer real estate, and was required to submit annual statements.

A. E. McKenzie was elected President of the newly constituted company. For the remainder of his natural life he remained in this position and supervised the operation of the company. S. A. Bradford, who was given responsibility for various company departments, filled the position of General Manager. H. L. Patmore became the Vice-President, overseeing the nursery business, while W. A. McCracken was put in charge of the warehouse stock, and shipping department. McCracken also supervised the mail order department.

The Company was initially comprised of three divisions: The Brandon Seed House, Brandon Nurseries, and Brandon Greenhouses. Each division was registered under Dominion Patents. Later, the company was divided into Retail Mail Order, Wholesale and Commission Packet Trade divisions. It also undertook some export business.

By registering the divisions of the company under federal legislation affecting trademarks and industrial designs, McKenzie and the Board, were able to register both the company's trademarks and to protect the company's industrial techniques. The company could thus patent the methods and processes of its operations so that no other individual or business could duplicate them.

Located at 30 9th Street, the head office and plant of A.E. McKenzie Seed Co. Ltd. housed all the facilities and staff of the company, with the exception of the regional sales offices and warehouses. The business of the A. E. McKenzie Co. Ltd. was conducted from a frame warehouse until the current McKenzie building was constructed on the same site after a fire destroyed the original premises. Designed by architect Thomas Sinclair, and built by the Brandon Construction Company, the new building opened in 1911. In time, The A. E. McKenzie Co. Ltd. came to be known as Western Canada's Greatest Seed House.

During the 1930's, before a new building was erected in 1945, the A. E. McKenzie Co. occupied space at five different locations in Brandon, including the Massey Harris Building, the

International Harvester Building and the Security Building. The last of these premises was destroyed by fire in 1972. As a result of its proximity to the Security Building, the main McKenzie Building also suffered heavy fire and water damage. A. E.

McKenzie Co. Ltd. also utilized a warehouse on the north side of Pacific Avenue alongside the Canadian Pacific Railway tracks between 5th and 6th streets. This building and its contents were destroyed by fire (1946). In May of 1949, the company purchased and erected a Quonset structure on the west side of 15th Street between Rosser and Pacific Avenues.

In 1908, the first branch of the A. E. McKenzie Seed Co. Ltd. was established at Calgary. In the following sixteen years, additional branches were established in Edmonton and Saskatoon (1923), Moose Jaw, Toronto (1934) and Winnipeg (1935). Both the Edmonton and Saskatoon branches were seasonal, operating for a four-month period, March to June inclusive. Business in the Maritime Provinces of Prince Edward Island, Nova Scotia and New Brunswick further extended the company's operations by the mid 1940's. In 1946, the company purchased property in Gilbert Plains, Manitoba, 120 miles north of Brandon. This purchase enabled the company to handle larger quantities of Sweet Clover, a popular crop that was grown in the surrounding area. Additional offices were opened in Vancouver and Quebec City in rented premises by the early 1960's.

In the years 1944-1945, the McKenzie Foundation was created. Through the Foundation, arrangements were put in place to transfer shares of the company to the Manitoba Government for the benefit of higher education, specifically Brandon College. In return for this gift, which included 90% of all capital resources of the company together with all of the income earned each year, except for the amount retained annually to ensure sufficient operating capital, the A.E. McKenzie Co. Ltd. received exemption from paying Corporate Tax.

Prior to the establishment of the McKenzie Foundation, in 1945, the National Trust for the benefit of the College held the shares of McKenzie Seeds. On April 7, 1945 the Manitoba Legislature passed legislation whereby A. E. McKenzie retained effective management control of his company, but 1031 shares out of 1145 issued shares were gifted to the Provincial Government. In return, the government agreed that all financial benefits from the shares would go to Brandon College through the A. E. McKenzie Foundation. When Mr. McKenzie passed away in 1964, the primary responsibility of appointing the Board of Directors for McKenzie Seeds passed to the Provincial government.

The remaining 114 shares of the Company were turned over to the Crown on July 16, 1975 in accordance with an agreement between Brandon University, A. E. McKenzie Co. Ltd. and the Manitoba government. The same agreement also turned the McKenzie Foundation over to Brandon University. Therefore, since 1975 the crown has held all shares of the McKenzie Co. through the Province of Manitoba.

A.E. McKenzie died on September 25, 1964 at the age of 94 and was succeeded as President of the company by J. Lasby Lowes. When Mr. Lowes retired in 1968, A. R. Swanson was appointed by the government to fill the position and was responsible for all operations of the company under a Board of Directors comprised mainly of appointees of the government. It has proven impossible to establish a complete list of those individuals who held the positions of President/General Manager of McKenzie Seeds after 1964. A partial account is as follows: Anthony J. Maruca became President of A. E. McKenzie Co. Ltd. in 1972. In 1975, the Board of Directors appointed William Moore General Manager, creating a new position to relieve the President of the company from management of plant operations. At the same time, Pat Kelleher was named new interim President. Following the resignation of Kelleher, William Moore assumed the role of President as well. Moore left the company in the early 1980s. He was later convicted of criminal misconduct as President of the company. Keith Guelpa became President/General Manager in the mid 1980's; Raymond West was his successor.

Beginning in 1969, the A. E. McKenzie Seed Co. Ltd. began phasing out the Field Seed division of their company, including business related to forage crops and cereals. Seed

cleaning equipment located in Brandon and the company's Calgary and Toronto cleaning plants was sold. The Company concentrated its resources on the production and sale of vegetable and flower seeds, and lawn and turf grasses. It acted as a wholesaler and conducted business through chain stores, grocery, hardware and general stores.

Late in 1971, A. E. McKenzie Co. Ltd. purchased its largest competition in packaged seeds - Steele Briggs Seed Co. from Maple Leaf Mills Inc. for two million dollars. At the time of the acquisition the company changed its name to A. E. McKenzie Co. - Steele Briggs Seeds, in order to benefit from the favorable reputation held by Steele Briggs Seeds across Canada. In the early 1970s, the acquisition of Brett-Young Seeds Ltd., a Winnipeg company that dealt exclusively in the production and sale of field seed, brought the A. E. McKenzie Co. back into the field seed market.

In 1994 the Manitoba Government sold the A.E. McKenzie Seed Co. Ltd. to Regal Greetings and Gifts, Canada's largest non-retail mail-order catalogue company, which is owned by MDC Corporation of Toronto.

In 2001, McKenzie Seeds is Canada's leading supplier of packaged seeds and related gardening products. It is divided into a Retail Consumer Products division which features well known seed brands including McKenzie Seeds, Pike Seeds and Thompson & Morgan Seeds from England. As well, this division also carries a complete range of lawn seeds and perishables. It also continues to ship the seed racks invented by A.E. McKenzie to numerous retail stores. The second division, Direct Mail, consists of the McFayden and McConnell catalogues which reach over 500,000 Canadian homes each year.

Custodial History:

Following the sale of the A.E. McKenzie Seed Co. Ltd. to Regal Greetings and Gifts, the records of McKenzie Seeds and its subsidiaries were retained in the McKenzie Plant on 9th Street. In April of 1997, the records were transferred to the McKee Archives at Brandon University. Because the company was a crown corporation, the records of McKenzie Seeds belonged to the Province of Manitoba and might have been placed in the Provincial Archives. However, Provincial Archivist Gordon Dodds permitted the retention of the records in Brandon at the S. J. McKee Archives. The minutes of the Board of Directors, previously transferred to the Provincial Archives, remain in Winnipeg. Until 1960 these minutes, by-laws of the Company, and the letters patent of incorporation (April 7, 1906) were in the possession of the Company's lawyers, Johnson, Garson, Forrester, Davidson, & Steen.

Scope and Content:

The fonds consists of textual records, photographs and artifacts from A.E. McKenzie Seed Co. Ltd. The textual records include minutes, documents, financial records, administrative records, by-laws, legal records, catalogues, sales literature, seed packets, newspaper clippings, appraisals, publications, scrapbooks and miscellaneous sections.

In addition, some of the records within the fonds relate to the operations of McKenzie subsidiaries -- Brett-Young Seeds, Steele-Briggs Seeds, Pike & Co. and McFayden Seeds -- and various properties owned by McKenzie Seeds.

Fonds contains approximately 500 photographs. These depict the operations and employees of McKenzie Seeds and the seed industry in general. Artifacts contained in the fonds include blueprints, newspaper clippings, copper printing plates, seed bags and plaques.

Fonds also includes an artificially created series of records dealing with Brandon College Inc., the A.E. McKenzie Foundation, the Brandon Allied Arts Council and the Brandon Board of Trade. These records stand outside the provenance of the McKenzie Seed Co.

Of particular interest within the textual records are the transcripts of various features of the company's history as dictated, researched and recalled by its second President/General Manager, J. Lasby Lowes. The fonds also contains a collection of company catalogue which is almost complete. Outside of the seed industry, the records dealing with both Brandon College Inc. and the McKenzie Foundation are significant records relating to the history of Brandon College/University and the City of Brandon.

Notes: Description written by Christy Henry (2001).

Name Access: A.E. McKenzie
J. Lasby Lowes
Irene Cullen
Joseph Airey
Alan R. Mundie
Sandy Black
Brett-Young Seeds/Sabetha
McFayden Seeds
Steele-Briggs Seed Co
Pike & Co
Davidson & Gowen
Davidson Studio
Frank Gowen
Dean Photo Service
Jerrett's Photo-Art Studio/Jerrett's Photo Service
Crawford Drug Store
Leech Printing Ltd
Eastman Photographic Materials Ltd

Subject Access: Seed Industry
Seed Catalogues
Brandon Business
Seed Photographs
Brandon Photographs
Seed Packets
Agriculture
Women Workers
Labour Relations
A.E. McKenzie
J. Lasby Lowes
A.R. Swanson
William Moore
Anthony J. Maruca
Pat Kelleher
Keith Guelpa
Raymond West
Brett-Young Seeds
Sabetha
Steele Briggs Seed Co
Pike & Co
McFayden Seeds
Seed Marketing Co
Brandon Board of Trade
Brandon Allied Arts Council
McKenzie Foundation
Regal Greetings and Gifts

Repro Restriction: Because the A.E. McKenzie Seed Co. Ltd. was a crown corporation, the records in the fonds are subject to the Freedom of Information and Protection of Privacy Act (FIPPA).

Storage Location: RG 3 A.E. McKenzie Company fonds

Related Material: Additional records regarding A.E. McKenzie Seed Co. Ltd. are housed at the Provincial Archives of Manitoba. In order to gain access to these records it is necessary to contact the Archives of Manitoba.

Arrangement:

RG 3 A.E. McKenzie Seed Co. Ltd. Fonds

McS 1 Board of Directors

- 1.1 Documents
- 1.2 Minutes/Meetings
- 1.3 Management Consultant Reports
- 1.4 Miscellaneous
- 1.5 Financial Records

McS 2 Office of the President/General Manager

- 2.1 A.E. McKenzie
- 2.2 J. Lasby Lowes
- 2.3 Comptroller
- 2.4 Properties

- 2.5 Marketing
- 2.6 Reference Library
- 2.7 Miscellaneous Publications/Correspondence

McS 3 Acquisitions

- 3.1 Brett-Young Seeds/Sabetha
- 3.2 Steele-Briggs Seed Co.
- 3.3 Pike & Co.
- 3.4 McFayden Seeds

McS 4 Seed Marketing Co.

McS 5 Photographs

- 5.1 McKenzie Seed Co. Ltd. Executives
- 5.2 Construction at McKenzie Seed Co. Brandon (two files)
- 5.3 Exterior Photographs of the A. E. McKenzie Co. Building
- 5.4 McKenzie Seed Co. Plant Operations and Workers (2 files)
- 5.5 McKenzie Seed Co. Equipment and Plant - Head Office 1983
- 5.6 McKenzie Seed Co. Field Operations and Workers
- 5.7 McKenzie Seed Co. Strike 1944
- 5.8 Fires at McKenzie Seed Co. 1910, 1945, 1972
- 5.9 McKenzie Seed Co. Centennial Exhibition 1996
- 5.10 Miscellaneous McKenzie Seed Co. Photographs
- 5.11 People Connected to McKenzie Seed Co.
- 5.12 Princess Anne's Visit to McKenzie Seed Co. 1982
- 5.13 Onion Set Production Book
- 5.14 Irene Cullen Photographs - McKenzie Seeds Employee Photos
- 5.15 Josiph Airey Photographs - McKenzie Product Photos
- 5.16 Alan R. Mundie Seed Production Photographs
- 5.17 Steele Robertson/Steele Briggs Seeds Photographs
- 5.18 Seed Packet Display Units Photographs
- 5.19 Product Photographs
- 5.20 Parade Photographs
- 5.21 Oversized Photographs
 - 5.21.1 Drawer #1: Executive Photographs
 - 5.21.2 Drawer #2: Office and Equipment/Plant Photographs
 - 5.21.3 Drawer #3: Miscellaneous Oversized Photographs
 - 5.21.4 Drawer #4: Artifacts

McS 6 Miscellaneous

- 6.1 Centennial Exhibition
- 6.2 Miscellaneous Publications
- 6.3 Scrapbooks

MG 1 A.E. McKenzie Fonds

- 1.1 Brandon College Inc.
- 1.2 McKenzie Foundation
- 1.3 Brandon Allied Arts Council
- 1.4 Brandon Board of Trade
- 1.5 Miscellaneous



AgEx administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4377>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.4

GMD: textual records

Date Range: 1976, 1979-1982

Physical Description: 1.14 m

History /

Biographical:

The series was created by a member of the administrative staff attached to the Board of Directors of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the administrative files from 1979, 1980, 1981, 1982. The files include Mailing Lists, Prize List Production, Catalogue Production, Advertising, Correspondence, various Animal Events, and several other topics.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx



AgEx news releases

<http://archives.brandonu.ca/en/permalink/descriptions4379>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.6

GMD: textual records

Date Range: 1984-1990

Physical Description: 13 cm

History /

Biographical:

The series was created by a committee attached to the Board of Directors of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the news releases regarding events and competitions of AgEx from 1983 to 1990. The series was more than likely attached to a larger group of administrative files, but before they were transferred to the archives they were removed from the original files, and a new series was created.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx



AgEx original results

<http://archives.brandonu.ca/en/permalink/descriptions4380>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.7

GMD: textual records

Date Range: 1983, 1985

Physical Description: 6.5 cm

History /

Biographical:

The series was created by a member of the administrative staff attached to the Board of Directors of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the original results from the 1983 and 1985 AgEx competitions.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx



AgEx photographs

<http://archives.brandonu.ca/en/permalink/descriptions4381>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.9

GMD: graphic

Date Range: 1976-1989

Physical Description: 316 photographs and 3 prints

History /

Biographical:

Walt Browarny of Browarny Photography located in Calgary, Alberta created most of the photographs in this series. Other creators include Buddy Knox Entertainment Enterprises Limited, Arnaud, Manitoba and Frank Brandes Enterprises, Los Angeles, California. Leech Printing Limited of Brandon, Manitoba printed a few of these photos, likely as a service to the organizers of AgEx.

Custodial History:

Some of the AgEx graphics were stored with the Provincial Exhibition and Royal Manitoba Winter Fair photograph records at the MEA offices until these records were brought to the McKee Archives ca. 1986. Most of the pictures, however, were included in the textual records of the AgEx sous-fonds. Since ca. 1986, this sous-fonds has been transferred on a continuing basis to the McKee Archives. In July 1999, the AgEx photographs were separated from the sous-fonds' textual records and were placed in Series 9.

Scope and Content:

Series consists equally of colour and black and white pictures pertaining to AgEx. Roughly half of these pictures date from 1976; the other half date from 1986 and 1987. Four subject areas comprise the series: livestock, exhibits, entertainment, and dignitaries.

LIVESTOCK

Almost all of the AgEx photos are of prize-winning bull and female cattle. Breeds represented in the photos of 1976 are Angus, Charolais, Chianina, Hereford (Polled and Non-Polled), Holstein, Limousin, and Maine Anjou. Depicted in the photos of 1986 and 1987 are Angus, Aquitaine Blond, Charolais, Hereford (Polled and Non-Polled), Maine Anjou, Saler, Shorthorn, and Simmental.

Sheep are also featured in this series. Included are pictures both of sheep shows and sheep shearing.

EXHIBITS

At the 1976 AgEx were various commercial display booths. Depicted in this series are Kullberg's Furniture, Standard Steel Buildings, Cargill, Rug Doctor, and Linden Trailer Sales and Services Ltd.

ENTERTAINMENT

Entertainment graphics are advertisements for Buddy Knox, a singer who performed at the 1989 AgEx.

DIGNITARIES

Dignitaries depicted in this series are organizers of the fall fair. Also included is the 1976 Hereford Association Queen.

Containing over three hundred images of purebred cattle, this series is valuable for historians of agriculture. By examining these photos, one can ascertain the characteristics of breeds found in western Canada. This series is also useful for historians of agricultural exhibitions. By studying the pictures of Brandon's AgEx, one can determine the nature of fall fairs in western Canada.

Notes:

Part of RG2SF3. Item-level descriptions of the graphics of RG2SF1 through RG2SF4 are located on a searchable database. This database is entitled "Brandon Photographs" and can be read using Microsoft Access. "Brandon Photographs" is located on a 3½ floppy disk entitled "Provincial Exhibition Association of Manitoba fonds Series 9" included in this finding aid. The description of each photograph on this database includes the following information: accession number, title, date, place, physical description, scope and content, notes, creator, and copyright. By searching the database, individual photographs can be located easily. Instructions on how to use the database are in the printed finding aid.

Storage Location:

RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx

Arrangement:

Graphics for RGSF1 through RG2SF4 are located in boxes. Graphics larger than 24 x 35 cm are located in the image mapcase, which is located in the reading room. The graphics are filed chronologically by accession number. The arrangement is as follows:

Provincial Exhibition of Manitoba Association fonds; RG2SF1-RG2SF4; Series 9
Boxes 1 through 15, as follows:

Box 1 EX0001 to EX0125
Box 2 EX0157 to EX0263
Box 3 EX0265 to EX0399
Box 4 EX0400 to EX0499
Box 5 EX0500 to EX0599
Box 6 EX0600 to EX0699
Box 7 EX0700 to EX0799
Box 8 EX0800 to EX0899
Box 9 EX0900 to EX0921
Box 10 EX1000 to EX1099
Box 11 EX1100 to EX1199
Box 12 EX1200 to EX1299
Box 13 EX1300 to EX1399
Box 14 EX1400 to EX1499
Box 15 EX1549 to EX1859



AgEx prize lists and programs

<http://archives.bradonu.ca/en/permalink/descriptions4378>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds
Description Level: Series
Fonds Number: RG2SF3
Series Number: 3.5
GMD: textual records
Date Range: 1975-1992
Physical Description: 18.5 cm

History /

Biographical:

The Prize Lists and Programs were created by a committee attached to the Board of Directors for the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the prize lists and programs from 1975 to 1992, including various cattle shows, poultry shows, show guides, and prize lists.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx



Alf Fowler collection

<http://archives.brandonu.ca/en/permalink/descriptions4794>

Part Of: RG 5 Western Manitoba Manuscript Collection
Creator: Davidson & Gowen
Description Level: Fonds
Accession Number: 6-1999
GMD: graphic
Date Range: 1912
Physical Description: 105 b/w photographs

History /

Biographical:

Alfred Fowler was born in 1903, in Toronto, Ontario. At the age of 23 he began working for Canadian National Railways (C.N.R.) in the company's telegraph accounting department. He remained employed there for 45 years, with the exception of the years 1940-45 when he served with the Royal Canadian Artillery during World War II. During his service he was stationed at Shilo, Manitoba, where he met his future wife, Elsie Bowen. They were married late in 1944, and in 1945 returned to Toronto. Fowler remained in Toronto until his death in 1969. Throughout his life, Mr. Fowler was an ardent amateur photographer.

Custodial History:

All 105 prints in this collection were created by Davidson & Gowen, a photography business located in Brandon. It seems likely that they were created for display and/or for commercial sale as part of the November 7, 1912 "Harvest" edition of The Brandon Sun. Alfred Fowler acquired a copy of the Davidson and Gowen prints during his stay at C.F.B. Shilo during the Second World War. In 1946 Alfred Fowler left Brandon returning to his home in Toronto. With the death of Alfred in 1969 the collection passed to his wife, Elsie Fowler. Elsie died in 1987, also in Toronto. Her estate passed to her nephew, Byron Forsyth, a Brandon resident. Byron brought the collection back to Brandon and in 1999 donated it to the McKee Archives.

Scope and Content:

The prints concern various subjects in Brandon, Manitoba c. 1911-1912 including Brandon residences, store fronts/businesses, streetscapes, churches, the Brandon Fair, parks, hotels, institutional structures (ie hospitals, City Hall) and rail yards (both Canadian Northern and Canadian Pacific) in the city. These images provide a visual record of Brandon in the years just before the Great War.

Notes: CAIN No. 202647. All addresses listed for photographs in the Fowler collection were derived from Henderson's Directories (1911, 1913).
Location Copy: Copies of the photographs are in the green binder on the reference shelf in the reading room. Negatives for CPR photographs have been placed with 6-1999.10 (CPR Railway depot).
Storage Location: RG 5 photograph storage drawer.



ARCH 2: North Lauder locale

<http://archives.brandonu.ca/en/permalink/descriptions12079>

Part Of: RG 7 Beverley Nicholson fonds
Description Level: Series
Series Number: 2

Accession Number: 1-2010
GMD: multiple media
Date Range: 1997 to present

History /

Biographical:

ARCH 2: North Lauder Locale

The North Lauder locale has a long archaeological and geological history that is important for understanding the forces that shaped the region. Archaeological research in the locale shows that the area has been occupied by humans for at least the past 6,500 years. Environmental forces provided an area of diverse resources that attracted early peoples.

Environment of the Lauder Sandhills

The North Lauder locale is part of the greater Lauder Sandhills area. The glaciers that covered this region began to recede approximately 11,000 years ago leaving a large lake known as glacial Lake Hind. The Souris River, the Lauder Sandhills and the Oak Lake Aquifer are remnants of the environmental and geological forces that shaped the region.

The Lauder Sandhills region is characterized by a landscape of sand sheets and stabilized sand dunes interspersed with a variety of wetlands. This complex topographic and hydrological situation favoured the development of an island mosaic of mixed forest, wetland and meadow, surrounded by mixed grass prairie. The result was a large, isolated ecotone which provided a rich variety of subsistence resources for hunter-gatherers.

Research in the Lauder Sandhills

Archaeologists from Brandon University have been conducting research in the Lauder Sandhills since 1991. Research in the North Lauder locale has focused on the Atkinson site, a 6,500 year old hunter-gatherer site and Flintstone Hill.

The Atkinson site

The Atkinson site is one of the oldest excavated sites in Manitoba and has been Radiocarbon dated to 6,500 years before present. The Atkinson site is located on the bank of the Souris River and was discovered when a hearth (fire pit) was seen eroding out of the bank. Based on the date of the site and the kind of lithics (stone tools) present it is considered a Gowen occupation. The Atkinson site is evidence that bison hunters were active on the northern plains at a very early date. Similar sites have also been found on the High Plains in the U.S. and are referred to as the Mummy Cave Complex.

The Atkinson Site is of great importance as it is the first undisturbed site of this type to be excavated in Manitoba and extends the range of these sites south and east from the type-sites in central Saskatchewan.

Flintstone Hill

The geomorphology of the glacial Lake Hind Basin over the past 11,000 years is known primarily through the study of a cut bank along the Souris River. Flint Stone Hill contains the most complete stratigraphic record for the post-glacial period on the northern plains. The site has been extensively studied by geoarchaeologists, geologists and paleoenvironmentalists over many years and their findings have contributed to our understanding of the region.

The North Lauder locale Borden designations of Atkinson site DiMe-27 and Flintstone Hill site DiMe-26.

Borden System

Archaeological sites in Canada are identified by the Borden system, which is a uniform site designation system. The country is divided into grids based on latitude and longitude in blocks of 10 x 20 minutes. The first 4 letters indicate the block and the following numbers indicate the

of 10 x 20 minutes. The first letters indicate the block and the following numbers indicate the actual site. For example the area of the Lauder Sandhills in southwestern Manitoba is identified by the letters DM and the North Lauder locale within that area is DiMe. The Atkinson site is DiMe-27 and the Flintstone Hill site DiMe-26. As new sites are discovered they will be numbered sequentially.

Scope and Content:

The Series has been divided into two sub-series, including (1) Atkinson site DiMe-27 and Flintstone Hill site DiMe-26.

Name Access: North Lauder locale

Subject Access: Archaeology
Atkinson site DiMe-27

Arrangement:

Series is arranged by site and by year of field work.



ARCH 3: Lovstrom locale

<http://archives.brandonu.ca/en/permalink/descriptions12406>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Series

Series Number: 3

Accession Number: 1-2010

GMD: multiple media

Date Range: 1985 to 1991

History /

Biographical:

The Lovstrom locale first came to the attention of Dr. Nicholson through conversations with landowners Mr. and Mrs. Herb Lovstrom in 1985. Lovstrom is a multi-component archaeological locale located 25km south of Brandon overlooking the Souris River channel. The landowner's surface collection and the presence of bone and artifacts in a cultivated field indicated the presence of one or more sites.

Limited testing was conducted in 1985 and 1986, followed by major excavations in 1987, 1988 and 1991. Eight sites of block excavations with a total of 132 1m² excavation units were completed. The locale area extends approximately 500m north from the edge of the Souris Valley escarpment and over 200m east from the Jock's Creek escarpment.

Physical and biological environment As has been noted above, the locale is bounded on the south by the Souris channel and on the west by the incised channel of Jock's Creek and a till plain extends to the north and the east. This plain is characterized by buff colored glacial till with numerous rocks embedded in the surface. Surrounding these rocky knolls are dark-soil hollows where the various cultural occupations are found. The depth of the topsoil layer suggests a long term grassland cover with the present oak forest likely developing in historic times due to the elimination of bison grazing and the controlling of prairie fires in late historic times. A small cleared patch of farmland is found within the boundaries of the locale area. This area has provided a substantial surface collection of artifacts.

Present vegetation in the area is a mosaic of aspen/oak forest groves and mesic grass prairie that includes introduced species such as brome grass. In poorly drained areas, willow and red osier dogwood are present. The Lovstrom locale is found in a forested area dominated by oak with an under story of saskatoon, chokecherry, pin cherry, and hazelnut brush. Poison ivy is abundant as well as sarsaparilla.

The major faunal resources in Precontact times would have been bison, with elk and mule deer playing a minor role. Antelope may have been present also. Small animals included snowshoe hare, cottontails, porcupines and beaver. Canids, including wolf, coyote, fox and domesticated dog were present, as well as mustelids such as badger, mink, and weasel. Fragments from a fisher were also recovered in the excavations.

Summation.

The Lovstrom locale has eight sites. The sites were designated and excavated as Blocks A, B, C, D, E, F, G and H. Many of the sites are multi-occupations.

The Vickers materials are primarily confined to Blocks D, E, F, G and H. Vickers Focus materials overlie Blackduck/Duck Bay materials. Blackduck and Duck Bay materials are found in the lower levels of all excavation blocks and in most test units. The Vickers occupations at the Lovstrom locale, based upon ceramic wares and an overlapping of C14 dates, appear to have been contemporary with the Lowton type site to the east, near Belmont. A small protohistoric occupation was identified overlying part of Block D. Faunal remains are abundant with bison clearly dominating the assemblages. Lesser amounts of canid are present as well as small mammals including beaver, hare and mustelids. Small amounts of avian species are also present.

Publications

Nicholson, B.A.

2011 The Role of Pocket Gophers (*Thomomys talpoides*) in Restructuring Stratigraphic Relationships at the Lovstrom Site. *Canadian Journal of Archaeology* 35:323-331.

Nicholson, Bev, Scott Hamilton, Matthew Boyd and Sylvia Nicholson

2008 A Late Plains Woodland Adaptive Strategy in the Northern Parklands: the Vickers Focus Forager-Horticulturists. Invited Paper for Papers in Northeastern Plains Prehistory, eds.

Michael G. Michlovic and Dennis L. Toom, *North Dakota Journal of Archaeology* Vol. 8:19-34.

Nicholson, Bev and Scott Hamilton

2001 Cultural Continuity and Changing Subsistence Strategies During the Late Precontact Period in Southwestern Manitoba. *Canadian Journal of Archaeology* 25:53-73.

Nicholson, Bev

1996 Plains Woodland Influx and the Blackduck Exodus in South-Western Manitoba During the Late Precontact Period. *Manitoba Archaeological Journal* 6(1):69-85.

Nicholson, Bev and Mary Malainey

1991 Report on the 1991 Field School Excavations at the Lovstrom Site (DjLx-1), Southwestern Manitoba. *Manitoba Archaeological Journal* 1(2): 51-93.

Nicholson, Bev and Jane Gibson

1990-91 Lovstrom Site Field Report, 1987 Excavations. *Saskatchewan Archaeology* 11&12:46-68.

Nicholson, Bev and Ian Kuijt

1990 Field Report and Interpretations of the 1988 Archaeological Excavations at the Lovstrom Site (DjLx-1) in Southwestern Manitoba. *North Dakota Journal of Archaeology* 4:166-205.

Nicholson, Bev

1990 Ceramic Affiliations and the Case for Incipient Horticulture in Southwestern Manitoba. *Canadian Journal of Archaeology* 14:33-60.

Nicholson, Bev

1986 The Lovstrom Site: Culture Contact in Prehistory. *Manitoba Archaeological Quarterly*

10(1):25-71

Scope and Content:

The Series has been divided into nine sub-series, including (1) Survey (2) Block A; (3) Block B (4) Block C; (5) Block D; (6) Block E; (7) Block F; (8) Block G; (9) Block H

Name Access: Lovstrom locale

Subject Access: Archaeology
Lovstrom locale

Arrangement:

Series is arranged by site/block and by year of field work.



ARCH 4: Makotchi-Ded Dontipi locale

<http://archives.brandonu.ca/en/permalink/descriptions10215>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Series

Series Number: 4

Accession Number: 1-2010

GMD: multiple media

Date Range: 1992 to 2002

History /

Biographical:

Introduction

Information on archaeological materials in this locale first came to the attention of Dr. Nicholson through Doug Jackson, a local artifact collector from Souris. Doug had observed archaeological materials that included bone, ceramics and lithic material that had been exposed by municipal road building activity, northwest of Lauder Manitoba

Environment

The Makotchi-Ded Dontipi locale is located among stabilized sand dunes in the Lauder Sandhills in Southwestern Manitoba, northwest of the village of Lauder. The area is a mosaic of medium grass prairie and copses of aspen poplar and aspen-oak, together with intermittent sedge grass marshes and small ponds. These wetlands are bordered with balsam poplar, water birch, willows and red osier dogwood.

The well-drained upland forest also contains saskatoon, chokecherry, wild current, hazelnut bushes and occasional wild plums. Lowland areas have nannyberries and high-bush cranberry. Wild strawberries grow in lightly shaded areas along trail margins and in open patches in aspen forest.

History of Excavations

The Makotchi-Ded Dontipi locale is a virtual "island" of forest and marshlands in a vast expanse of mixed grass prairie. This archaeologically and environmentally rich area was given the Dakota name Makotchi-Ded Dontipi, meaning "the place where we live".

Summation

Prior to European settlement, the area was a rich environment for hunter-gatherer people. Archaeological investigations from 1992 to 2002 have revealed numerous sites within the locale. Some of these sites have been extensively excavated while others have been identified or tested.

Seven sites that have been identified in this locale range in age from the historic through protohistoric periods and extend into the middle precontact period. The major sites are the initial Middle Missouri Duthie site, the late precontact Jackson, Bradshaw sites and the protohistoric Twin Fawns, Schuddemat and Hollow B sites. The multi-component Vera site includes historic Métis, late precontact Vickers Focus, and middle precontact Besant, Pelican Lake, McKean Complex and Oxbow occupations. Over 230 units were excavated as well as numerous test pits and several extensive surveys.

Scope and Content:

Scope and Content

The Series has been divided into seven sub-series, including (1) Duthie site (2) Jackson site (3) Twin Fawns site (4) Vera site (5) Schuddemat site (6) Bradshaw site (7) Hollow B site.

Name Access: Makotchi-Ded Dontipi locale

Subject Access: Archaeology

Arrangement:

Series is arranged by site and by year of field work.



Archibald E. Wilson fonds

<http://archives.brandonu.ca/en/permalink/descriptions4809>

Other Title Info: RG 5 Western Manitoba Manuscript Collection

Part Of: Archibald E. Wilson fonds
Description Level: Fonds
Accession Number: 18-2000
GMD: textual records
Date Range: 1895-1932; 1971
Physical Description: 2 cm

History /

Biographical:

Archibald E. Wilson was the son of Reverend E.F. Wilson and the husband of St. Clair Vidal Wilson. Rev. E.F. Wilson was at one time in charge of the Shingwauk and Wawanosh Homes at Sault Ste. Marie. Rev. E.F. Wilson moved to Elkhorn, Manitoba in 1888, to establish an educational home for Indian children. He was joined by his son, Archibald E. Wilson who was, in 1890, appointed assistant to the superintendent. A.E. Wilson became Principal of the Indian Industrial School in 1892. His wife served as Matron of the girls departments. Together they had three daughters: E.F. Metita, Winifred St. Clair and Murial Grace, as well as two sons: Edward Vidal, and St. Clair Vidal Wilson.

Archibald Wilson and his family lived in Elkhorn, Manitoba during the years 1892 to 1918 while he was principal. At the beginning of his term as Principal there were 12 students enrolled; enrollment reached as high as 95 students, representing eight different nations. In February of 1918, the government withdrew funding and the school closed. In September of 1918, Wilson left Elkhorn to take up his new position as a clerk at an Indian Reserve near Gleichen, Alberta.

During its years of operation, the Elkhorn Industrial School included an Athletic department, a curling team and a boys' football team. Students studied carpentry, shoemaking, harness making, tailoring, knitting and sewing. In 1893, the school was presented with a large Canadian flag for being the best Industrial School in Manitoba and the Territories. In November of 1893, a brass band was established, which provided music for the local Anglican Church. After a fire demolished most of the school in 1895, Wilson convinced the Federal Department of Indian Affairs to rebuild the school. In 1899, the Elkhorn Industrial School was reopened.

Custodial History:

Most of this fonds was at one time in the possession of Principal A.E. Wilson. After Wilson passed away the pieces of the fonds were kept by one of his daughters, Winifred St. Clair Wilson, now deceased. Winifred married Mr. Frank Clark, M.D. and kept the fonds when she moved to Vancouver B.C. and then to Calgary, Alberta. Winifred Clark eventually donated the fonds to the McKee Archives.

Scope and Content:

Fonds includes four journals, one testimonial and one newspaper article. The journals include: the '7th Annual Report of the Washakada Indian Homet 1895-1896,' written by Principal A.E. Wilson; 'The Greater Britain Messenger' September and October 1899, which includes the article 'The Elkhorn Home, Manitoba;' 'The National Monthly of Canada' September 1902, which includes the article 'Indian Children at Home;' and the Centenary Number (March-April 1932) issue of 'The Algoma Missionary News,' which includes an article giving information about Rev. E.F. Wilson and his missionary work.

Fonds also includes an article from the November 19, 1971 edition of The Vancouver Sun, entitled "Leisure's Book Reviews," which discusses Indigenous publications in Canada. The testimonial that is included in the fonds, was given to Archibald Wilson upon his departure from Elkhorn. There are 28 subscribers to the testimonial and it is dated September 19, 1918.

Notes: The Wilsons are discussed in J.R. Miller's "Skyscrapers Hide the Heavens: A History of Indian-White Relations in Canada," Miller's "Shingwauk's vision :a history of native residential schools" and John S. Milloy's "A National Crime: The Canadian Government and the Residential School System 1879-1986." Description by Christy Henry.

Storage Location: 2000 accessions



BAPC 1: Rural images

<http://archives.brandonu.ca/en/permalink/descriptions10084>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 1

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series fall under the general heading of rural images of Brandon and surrounding area.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 2: Urban images

<http://archives.brandonu.ca/en/permalink/descriptions10085>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 2

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series fall under the general heading of urban images of the City of Brandon. They include parades, buildings, businesses, natural phenomena such as fires and floods, special events and cityscapes.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 3: Transportation

<http://archives.brandonu.ca/en/permalink/descriptions10086>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 3

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series depict various modes of transportation including trains and airplanes.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 4: Education

<http://archives.brandonu.ca/en/permalink/descriptions10087>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 4

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series relate to education in the Brandon area, including the Brandon Normal School, Brandon Collegiate Institute (BCI), and science fairs.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 5: Portraits

<http://archives.brandonu.ca/en/permalink/descriptions10088>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 5

GMD: graphic

Scope and Content:

Series consists of photographic portraits of various individuals from Brandon and the surrounding area.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 6: Associations

<http://archives.brandonu.ca/en/permalink/descriptions10089>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 6

GMD: graphic

Scope and Content:

Photographs in this series depict Brandon and area associations and organizations.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BAPC 7: Athletics

<http://archives.brandonu.ca/en/permalink/descriptions10090>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 7

GMD: graphic

Scope and Content:

Photographs in this series depict athletic events and teams from Brandon and surrounding area.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)

BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>



Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 1
GMD: textual records
Date Range: 1899-1967
Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee

shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time

to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
 Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.