# Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

http://archives.brandonu.ca/en/permalink/specialcollections791

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|---|---|
| Part Of: | MG 2 2.15 George E Thorman Collection |
| Collection: | George E Thorman School Textbook Collection |
| Creator: | Strong, E. J. (Edward Jefferson), 1863 |
| Description Level: | Item |
| Item Number: | Archives 11-999-3-73 |
| Item Number Range: | Archives 11-999-3-73 |
| Responsibility: | by E.J. Strong |
| Start Date: | 1914 |
| Date Range: | 1914 |
| Publication: | Chicago : C.C. Thompson Co |
| Physical Description: | 275 p. : ill. ; 20 cm |
| Notes: | Includes index |
| Subject Access: | Letter writing |
| | Commercial correspondence |
| | Etiquette |
| Storage Location: | Box 3 - English |
| Storage Range: | Box 3 - English |

# Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

http://archives.brandonu.ca/en/permalink/specialcollections754

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|---|---|
| Part Of: | MG 2 2.15 George E Thorman Collection |
| Collection: | George E Thorman School Textbook Collection |
| Creator: | Warner, E. (Edgar) |
| Description Level: | Item |
| Item Number: | Archives 11-999-1-17 |
| Item Number Range: | Archives 11-999-1-17 |
| Responsibility: | by E. Warner |
| Start Date: | 1927 |
| Date Range: | 1927 |
| Publication: | Toronto : Sir Isaac Pitman |
| Physical Description: | 219 p. : ill. ; 24 cm |
| Notes: | "Sixteenth printing." |
| Subject Access: | Commercial correspondence |
| | Filing systems |
| Storage Location: | Box 1 - Business Education |
| | Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range: | Box 1 - Business Education |
| | Lesson planner (1 p.) from Wheat City Business College inside cover |