

# S. J. McKee Archives



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                             |
| Collection:           | George E Thorman School Textbook Collection                                                       |
| Creator:              | Warner, E. (Edgar)                                                                                |
| Description Level:    | Item                                                                                              |
| Item Number:          | Archives 11-999-1-17                                                                              |
| Item Number Range:    | Archives 11-999-1-17                                                                              |
| Responsibility:       | by E. Warner                                                                                      |
| Start Date:           | 1927                                                                                              |
| Date Range:           | 1927                                                                                              |
| Publication:          | Toronto : Sir Isaac Pitman                                                                        |
| Physical Description: | 219 p. : ill. ; 24 cm                                                                             |
| Notes:                | "Sixteenth printing."                                                                             |
| Subject Access:       | Commercial correspondence<br>Filing systems                                                       |
| Storage Location:     | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |
| Storage Range:        | Box 1 - Business Education<br>Lesson planner (1 p.) from Wheat City Business College inside cover |



## Writing

<http://archives.bradonu.ca/en/permalink/specialcollections1372>

|                       |                                                                                                        |
|-----------------------|--------------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                                  |
| Collection:           | George E Thorman School Textbook Collection                                                            |
| Description Level:    | Item                                                                                                   |
| Item Number:          | Archives 11-999-29-767                                                                                 |
| Item Number Range:    | Archives 11-999-29-767                                                                                 |
| Start Date:           | c1917                                                                                                  |
| Date Range:           | c1917                                                                                                  |
| Publication:          | Toronto : The Ryerson Press                                                                            |
| Publisher Series:     | Ontario teachers' manuals                                                                              |
| Physical Description: | vi, 98 p. ; 20 cm                                                                                      |
| Notes:                | "Authorized by the Minister of Education"                                                              |
| Subject Access:       | Penmanship Study and teaching (Elementary)<br>English language Writing Study and teaching (Elementary) |
| Storage Location:     | Box 29 - Research, methods and manuals                                                                 |
| Storage Range:        | Box 29 - Research, methods and manuals                                                                 |



## Sprott's Metronomic system of writing

<http://archives.brandonu.ca/en/permalink/specialcollections753>

|                       |                                                                                           |
|-----------------------|-------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                     |
| Collection:           | George E Thorman School Textbook Collection                                               |
| Creator:              | Sprott, A. F. (Arthur F.)                                                                 |
| Description Level:    | Item                                                                                      |
| Item Number:          | Archives 11-999-1-16                                                                      |
| Item Number Range:    | Archives 11-999-1-16                                                                      |
| Standard number:      | System Control Number 0799-63660                                                          |
| Responsibility:       | by A.F. Sprott                                                                            |
| Start Date:           | c1923                                                                                     |
| Date Range:           | c1923                                                                                     |
| Publication:          | [Toronto, Ont.] : Commercial Text Book                                                    |
| Physical Description: | 2 v. : ill. ; 15 x 24 cm                                                                  |
| Notes:                | "Part I should be used in junior classes and Part II in intermediate and senior classes." |
| Subject Access:       | Penmanship<br>Penmanship Study and teaching                                               |
| Storage Location:     | Library has part II only<br>Box 1 - Business Education                                    |
| Storage Range:        | Library has part II only<br>Box 1 - Business Education                                    |



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

|                       |                                                          |
|-----------------------|----------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                    |
| Collection:           | George E Thorman School Textbook Collection              |
| Creator:              | Strong, E. J. (Edward Jefferson), 1863                   |
| Description Level:    | Item                                                     |
| Item Number:          | Archives 11-999-3-73                                     |
| Item Number Range:    | Archives 11-999-3-73                                     |
| Responsibility:       | by E.J. Strong                                           |
| Start Date:           | 1914                                                     |
| Date Range:           | 1914                                                     |
| Publication:          | Chicago : C.C. Thompson Co                               |
| Physical Description: | 275 p. : ill. ; 20 cm                                    |
| Notes:                | Includes index                                           |
| Subject Access:       | Letter writing<br>Commercial correspondence<br>Etiquette |
| Storage Location:     | Box 3 - English                                          |
| Storage Range:        | Box 3 - English                                          |



## A Canadian commerical geography

<http://archives.brandonu.ca/en/permalink/specialcollections949>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Morrison, Neil F. (Neil Farquarson), 1896  
Morrison, Sarah Moore  
Moore, Kathleen V  
Description Level: Item  
Item Number: Archives 11-999-11-317  
Item Number Range: Archives 11-999-11-317  
Responsibility: by Neil F. Morrison ; assisted by Sarah Moore Morrison, Kathleen V. Moore  
Start Date: c1930  
Date Range: c1930  
Publication: Toronto : Ryerson Press  
Publisher Series: Ryerson commercial series  
Physical Description: 465 p. : ill. ; 20 cm  
Subject Access: Commercial geography  
Storage Location: Box 11 - Geography  
Storage Range: Box 11 - Geography



## Expository writing

<http://archives.brandonu.ca/en/permalink/specialcollections719>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Curl, Mervin James  
Description Level: Item  
Item Number: Archives 11-999-2-37  
Item Number Range: Archives 11-999-2-37  
Responsibility: Mervin James Curl  
Start Date: c1919  
Date Range: c1919  
Publication: Boston : Houghton Mifflin Company  
Physical Description: vi, 312 p. ; 20 cm  
Notes: Included bibliographical references and indexes  
Subject Access: English language Rhetoric  
Exposition (Rhetoric)  
Storage Location: Box 2 - English  
Storage Range: Box 2 - English



## A world geography for Canadian schools

<http://archives.brandonu.ca/en/permalink/specialcollections942>

Part Of: MG 2 2.15 George E Thorman Collection

Collection: George E Thorman School Textbook Collection

Creator: Denton, Vernon Llewellyn, 1881-1944  
Lord, A. R. (Alexander Russell), 1885-1961

Description Level: Item

Item Number: Archives 11-999-11-301

Item Number Range: Archives 11-999-11-301

Responsibility: by V. L. Denton & A. R. Lord

Start Date: 1936

Date Range: 1936

Publication: Toronto : J. M. Dent & Sons (Canada) Ltd

Physical Description: xiv, 527 p. : 22 cm. : ill. (photos.) maps, plans, tables, diags ; 22 cm

Notes: "Authorized for use in the schools of British Columbia and Saskatchewan"  
"Supplementary reading and reference material" : p.498  
Includes index

Subject Access: Geography Text-books 1870  
geography  
Commercial 1885

Storage Location: Box 11 - Geography

Storage Range: Box 11 - Geography



## A world geography for Canadian schools

<http://archives.brandonu.ca/en/permalink/specialcollections943>

Part Of: MG 2 2.15 George E Thorman Collection

Collection: George E Thorman School Textbook Collection

Creator: Denton, Vernon Llewellyn, 1881-1944  
Lord, A. R. (Alexander Russell), 1885-1961

Description Level: Item

Item Number: Archives 11-999-11-302

Item Number Range: Archives 11-999-11-302

Responsibility: by V. L. Denton & A. R. Lord

Start Date: 1942

Date Range: 1942

Publication: Toronto ; Vancouver : J. M. Dent & Sons (Canada) Ltd

Physical Description: xv, 566 p. : ill., maps, plans, tables, diagrs ; 22 cm

Notes: First published in this edition in 1937  
"Authorized for use in the schools of British Columbia and Saskatchewan, and the protestant schools of Quebec. Recommended for use in th eschools of Alberta and Ontario"  
Includes index

Subject Access: Geography Text-books 1870  
geography  
Commercial 1885

Storage Location: Box 11 - Geography

Storage Range: Box 11 - Geography



## Good writing : a modern rhetoric

<http://archives.brandonu.ca/en/permalink/specialcollections745>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Leonard, Arthur Willis  
Fuess, Claude Moore, 1885-1963, joint author  
Description Level: Item  
Item Number: Archives 11-999-2-54  
Item Number Range: Archives 11-999-2-54  
Responsibility: by Arthur W. Leonard and Claude M. Fuess  
Start Date: c1922  
Date Range: c1922  
Publication: New York : Harcourt, Brace and company  
Physical Description: ix, 314 p. ; 20 cm  
Notes: Includes index  
Subject Access: English language Rhetoric  
Storage Location: Box 2 - English  
Storage Range: Box 2 - English



## The elements of English grammar : with a chapter on essay-writing

<http://archives.brandonu.ca/en/permalink/specialcollections798>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: West, Alfred S. (Alfred Slater), 1846-1932  
Description Level: Item  
Item Number: Archives 11-999-3-79  
Item Number Range: Archives 11-999-3-79  
Responsibility: by Alfred S. West  
Start Date: 1907  
Date Range: 1907  
Publication: Toronto : Copp Clark  
Physical Description: 336 p. ; 19 cm  
Notes: Includes index  
Subject Access: English language Grammar Study and teaching  
Storage Location: Box 3 - English  
Storage Range: Box 3 - English



## Methods in elementary English : an introduction to the teaching of good English in speaking and writing

<http://archives.brandonu.ca/en/permalink/specialcollections1366>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Young, Nell J  
Memmott, Frederick W  
Description Level: Item  
Item Number: Archives 11-999-29-755  
Item Number Range: Archives 11-999-29-755  
Responsibility: by Nell J. Young and Frederick W. Memmott  
Start Date: c1923  
Date Range: c1923  
Publication: New York : D. Appleton & co  
Physical Description: xiii, 238 p. : ill. ; 20 cm  
Subject Access: English language Study and teaching  
Storage Location: Box 29 - Research, methods and manuals  
Storage Range: Box 29 - Research, methods and manuals



## The new world : college readings in English ; with an introduction on thinking and writing, studying and reading

<http://archives.brandonu.ca/en/permalink/specialcollections714>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Bruce, Harold Lawton, 1887-1934  
Montgomery, Guy  
Description Level: Item  
Item Number: Archives 11-999-2-31  
Item Number Range: Archives 11-999-2-31  
Responsibility: by Harold Bruce, Guy Montgomery  
Start Date: 1921  
Date Range: 1921  
Publication: New York : The Macmillan company  
Physical Description: 464 p. ; 20 cm  
Subject Access: Readers 1870-1950  
English language Rhetoric  
Storage Location: Box 2 - English  
Storage Range: Box 2 - English



## Topical studies in Canadian history : covering the work prescribed for primary, leaving, and matriculation examinations in Ontario

<http://archives.brandonu.ca/en/permalink/specialcollections1063>

|                       |                                                                        |
|-----------------------|------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                  |
| Collection:           | George E Thorman School Textbook Collection                            |
| Creator:              | Spence, Nellie, 1867?-1953                                             |
| Description Level:    | Item                                                                   |
| Item Number:          | Archives 11-999-16-432                                                 |
| Item Number Range:    | Archives 11-999-16-432                                                 |
| Standard number:      | System Control Number (Sirsi) AFA-1807<br>System Control Number 114868 |
| Responsibility:       | by Nellie Spence                                                       |
| Start Date:           | 1897                                                                   |
| Date Range:           | 1897                                                                   |
| Publication:          | Toronto : Musson                                                       |
| Physical Description: | xvi, 187 p. : ill. ; 18 cm                                             |
| Subject Access:       | Canada History                                                         |
| Storage Location:     | Box 16 - History                                                       |
| Storage Range:        | Box 16 - History                                                       |



The high school book-keeping : containing illustrations of the latest and best methods of keeping accounts by single and double entry : business forms, correspondence and numerous class exercises, also pr©cis-writing and indexing : for the use of high schools and collegiate institutes

<http://archives.brandonu.ca/en/permalink/specialcollections743>

|                       |                                                                          |
|-----------------------|--------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                    |
| Collection:           | George E Thorman School Textbook Collection                              |
| Creator:              | MacLean, H. S                                                            |
| Description Level:    | Item                                                                     |
| Item Number:          | Archives 11-999-1-14                                                     |
| Item Number Range:    | Archives 11-999-1-14                                                     |
| Standard number:      | System Control Number (Sirsi) AXR-9108<br>System Control Number 49902814 |
| Responsibility:       | by H.S. MacLean                                                          |
| Start Date:           | 1890                                                                     |
| Date Range:           | 1890                                                                     |
| Publication:          | Toronto : Copp, Clark Co                                                 |
| Physical Description: | [4], 300 p. : ill. ; 20 cm                                               |
| Notes:                | Includes index<br>Authorized by the Department of Education for Ontario  |
| Subject Access:       | Bookkeeping                                                              |
| Storage Location:     | 1 copy has appendix<br>Box 1 - Business Education                        |
| Storage Range:        | 1 copy has appendix<br>Box 1 - Business Education                        |



## Phonographiana : collected from the phonetic literature issued during the first 20 years of the writing reform

<http://archives.brandonu.ca/en/permalink/specialcollections758>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Description Level: Item  
Item Number: Archives 11-999-1-21  
Item Number Range: Archives 11-999-1-21  
Start Date: 1861  
Date Range: 1861  
Publication: [S.I.] : The Phonographic Guild  
Physical Description: vii, 144 p. ; 18 cm  
Subject Access: Shorthand Readers  
Storage Location: Box 1 - Business Education  
Storage Range: Box 1 - Business Education



## Problems in commercial arithmetic : prepared for use in business colleges / by M. S. Carl

<http://archives.brandonu.ca/en/permalink/specialcollections1232>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Carl, M. S  
Description Level: Item  
Item Number: Archives 11-999-23-601  
Item Number Range: Archives 11-999-23-601  
Start Date: 1897  
Date Range: 1897  
Publication: St. Thomas, Ont. : W. A. Phillips  
Physical Description: 97 p. ; 18 cm  
Subject Access: Business mathematics Problems  
exercises  
etc  
Math ematiques financi eres Probl emes et exercices  
Storage Location: Box 23 - Arithmetic  
Storage Range: Box 23 - Arithmetic



Common errors in speaking and writing and how to avoid them : a series of exercises, with notes, cautions and suggestion, for the use of teachers, pupils and private students

<http://archives.brandonu.ca/en/permalink/specialcollections789>

|                       |                                                                                |
|-----------------------|--------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                          |
| Collection:           | George E Thorman School Textbook Collection                                    |
| Creator:              | Strang, H. I., (Hugh Innes), 1841-1919                                         |
| Description Level:    | Item                                                                           |
| Item Number:          | Archives 11-999-3-71                                                           |
| Item Number Range:    | Archives 11-999-3-71                                                           |
| Responsibility:       | by H.I. Strang                                                                 |
| Start Date:           | c1897                                                                          |
| Date Range:           | c1897                                                                          |
| Publication:          | Toronto : Copp, Clark Co                                                       |
| Physical Description: | iv, 129 p. ; 19 cm                                                             |
| Subject Access:       | English language Errors of usage<br>English language Composition and exercises |
| Storage Location:     | Box 3 - English                                                                |
| Storage Range:        | Box 3 - English                                                                |



# Speaking and writing English : a course of study for the eight grades of the elementary school, with practical suggestions for teaching composition and a full set of composition standards

<http://archives.brandonu.ca/en/permalink/specialcollections1351>

|                       |                                                 |
|-----------------------|-------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection           |
| Collection:           | George E Thorman School Textbook Collection     |
| Creator:              | Sheridan, Bernard M                             |
| Description Level:    | Item                                            |
| Item Number:          | Archives 11-999-29-746                          |
| Item Number Range:    | Archives 11-999-29-746                          |
| Responsibility:       | by Bernard M. Sheridan                          |
| Start Date:           | 1934                                            |
| Date Range:           | 1934                                            |
| Publication:          | Chicago ; New York : B. H. Sanborn              |
| Publisher Series:     | Sheridan language series                        |
| Physical Description: | vi, 234 p. ; 20 cm                              |
| Notes:                | On cover: Manual for teachers<br>Includes index |
| Subject Access:       | English language Study and teaching             |
| Storage Location:     | Box 29 - Research, methods and manuals          |
| Storage Range:        | Box 29 - Research, methods and manuals          |



**First Latin lessons : containing the most important parts of the grammar of the Latin language, together with appropriate exercises in the translating and writing of Latin, for this use of beginners**

<http://archives.brandonu.ca/en/permalink/specialcollections1165>

|                       |                                             |
|-----------------------|---------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection       |
| Collection:           | George E Thorman School Textbook Collection |
| Creator:              | Anthon, Charles, 1797-1867                  |
| Description Level:    | Item                                        |
| Item Number:          | Archives 11-999-20-549                      |
| Item Number Range:    | Archives 11-999-20-549                      |
| Responsibility:       | by Charles Anthon                           |
| Start Date:           | 1859                                        |
| Date Range:           | 1859                                        |
| Publication:          | New York : Harper & Brothers                |
| Publisher Series:     | Anthon's Latin grammar, part I              |
| Physical Description: | [8], 367 p. ; 20 cm                         |
| Notes:                | Dictionary: p. 279-367                      |
| Subject Access:       | Latin language Grammar                      |
| Storage Location:     | Box 20 - Latin                              |
| Storage Range:        | Box 20 - Latin                              |



The progressive higher arithmetic : for schools, academies, and mercantile colleges ; forming a complete treatise on arithmetical science, and its commercial and business applications

<http://archives.brandonu.ca/en/permalink/specialcollections1247>

|                       |                                                                                                    |
|-----------------------|----------------------------------------------------------------------------------------------------|
| Part Of:              | MG 2 2.15 George E Thorman Collection                                                              |
| Collection:           | George E Thorman School Textbook Collection                                                        |
| Creator:              | Robinson, Horatio N. (Horatio Nelson), 1806-1867<br>Fish, Daniel W., 1820-1899<br>Fifield, Addie G |
| Description Level:    | Item                                                                                               |
| Item Number:          | Archives 11-999-23-607                                                                             |
| Item Number Range:    | Archives 11-999-23-607                                                                             |
| Responsibility:       | edited by Daniel W. Fish                                                                           |
| Start Date:           | 1860                                                                                               |
| Date Range:           | 1860                                                                                               |
| Publication:          | New York : Ivison, Blakeman, Taylor                                                                |
| Physical Description: | x, 11- 456 p. : ill. ; 19 cm                                                                       |
| Subject Access:       | Arithmetic Early works to 1900                                                                     |
| Storage Location:     | Box 23 - Arithmetic                                                                                |
| Storage Range:        | Box 23 - Arithmetic                                                                                |