

S. J. McKee Archives



Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Warner, E. (Edgar)
Description Level:	Item
Item Number:	Archives 11-999-1-17
Item Number Range:	Archives 11-999-1-17
Responsibility:	by E. Warner
Start Date:	1927
Date Range:	1927
Publication:	Toronto : Sir Isaac Pitman
Physical Description:	219 p. : ill. ; 24 cm
Notes:	"Sixteenth printing."
Subject Access:	Commercial correspondence Filing systems
Storage Location:	Box 1 - Business Education Lesson planner (1 p.) from Wheat City Business College inside cover
Storage Range:	Box 1 - Business Education Lesson planner (1 p.) from Wheat City Business College inside cover



The high school book-keeping : containing illustrations of the latest and best methods of keeping accounts by single and double entry : business forms, correspondence and numerous class exercises, also pr©cis-writing and indexing : for the use of high schools and collegiate institutes

<http://archives.brandonu.ca/en/permalink/specialcollections743>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	MacLean, H. S
Description Level:	Item
Item Number:	Archives 11-999-1-14
Item Number Range:	Archives 11-999-1-14
Standard number:	System Control Number (Sirsi) AXR-9108 System Control Number 49902814
Responsibility:	by H.S. MacLean
Start Date:	1890
Date Range:	1890
Publication:	Toronto : Copp, Clark Co
Physical Description:	[4], 300 p. : ill. ; 20 cm
Notes:	Includes index Authorized by the Department of Education for Ontario
Subject Access:	Bookkeeping
Storage Location:	1 copy has appendix Box 1 - Business Education
Storage Range:	1 copy has appendix Box 1 - Business Education



Ontario school bookkeeping : first course: a practical course in bookkeeping and business papers, for high and continuation schools and fifth classes in public schools

<http://archives.brandonu.ca/en/permalink/specialcollections757>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Description Level:	Item
Item Number:	Archives 11-999-1-20
Item Number Range:	Archives 11-999-1-20
Start Date:	1909
Date Range:	1909
Publication:	Toronto : W. J. Gage & Co
Physical Description:	104 p. ; 26 cm
Subject Access:	Bookkeeping
Storage Location:	Box 1 - Business Education
Storage Range:	Box 1 - Business Education



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Strong, E. J. (Edward Jefferson), 1863
Description Level:	Item
Item Number:	Archives 11-999-3-73
Item Number Range:	Archives 11-999-3-73
Responsibility:	by E.J. Strong
Start Date:	1914
Date Range:	1914
Publication:	Chicago : C.C. Thompson Co
Physical Description:	275 p. : ill. ; 20 cm
Notes:	Includes index
Subject Access:	Letter writing Commercial correspondence Etiquette
Storage Location:	Box 3 - English
Storage Range:	Box 3 - English