

S. J. McKee Archives



Brandon Lodge No. 19 AF and AM

<http://archives.brandonu.ca/en/permalink/descriptions4786>

Part Of: Brandon University Photograph Collection
Creator: Irwin Photographers Brandon - W.H. Irwin, Photographer
Description Level: Item
Series Number: 5
File Number: 5.7
Item Number: 5.7
Start Date: 1890

Physical Description: 114"x 17" black and white photograph

Scope and Content:

Photograph includes members of the Lodge including (listed on reverse of photograph) Joe Irwin, Bob Hastings, Dr. Dickson, Johnny Montgomery, Joe Robinson, John A. MacDonald, P.C. Duncan, A.B. Mcleod, Baptist Minister?[sic], Dr. McDiarmid, Lisle Christie, Rev. Flewelling, Mr.[sic] Burns.



Brandon University photograph collection

<http://archives.brandonu.ca/en/permalink/descriptions1>

Part Of: Brandon University Photograph Collection

Description Level: Collection

GMD: graphic

Date Range: 1900-present

Physical Description: See series level for extent

History /

Biographical:

The Brandon University Photograph collection is an artificially created collection. It includes photographs from both Brandon College and Brandon University.

Custodial History:

The custodial history is varied. Some photographs were created by officers of the College and the University, or were produced at the request of the institution. Many, as well, have been donated by former faculty members and students. We have tried to record the custodial history for photographs that have been donated by faculty members and students at the item level.

Scope and Content:

Fonds has been divided into eleven series, including: (1) Convocation, Scholarships and Awards; (2) Campus Buildings; (3) Library Activities and Archives; (4) Faculties and Schools; (5) Student Activities; (6) Administrative and Support Units; (7) Sports; (8) Portraits; (9) Oversize; (10) Special Events; and (11) Documents, Diplomas and Certificates.

Name Access: S.J. McKee Archives

Subject Access: photographs

Accruals: Further accruals expected.

Repro Restriction: Copyright provisions apply as per the current Copyright Act.

Storage Range: Photograph storage drawers and oversize storage

Arrangement:

This collection is currently being re-numbered and re-housed. As a result there are two different arrangements.



Brandon University fonds

<http://archives.brandonu.ca/en/permalink/descriptions16>

Part Of: RG 6 Brandon University fonds

Creator: Brandon University

Description Level: Fonds

GMD: multiple media

Date Range: 1967 - present

History /

Biographical:

Brandon University received its charter on June 5, 1967, on the occasion of the visit of Her Royal Highness Princess Alexandra and the Honourable Angus Ogilvie. The institution has its roots in Brandon College, which was established in 1899, by the Baptist Convention of Manitoba and the Northwest Territories and was administered by that authority until 1938. During these years it was an affiliate, first of the University of Manitoba and, from 1911 to 1938, of McMaster University. In 1938, it became a non-denominational affiliate of the

University of Manitoba, under a board of directors elected by the Brandon College Corporation, and it continued as such until it was made a provincial university in 1967.

1967-1968 was the first year of operation as Brandon University.

The University is a co-educational, non-denominational, government-supported institution within the Province of Manitoba. It is a member of the Association of Universities and Colleges of Canada (AUCC) and the Association of Commonwealth Universities (ACU).

As stated in The Brandon University Act (1998), the purposes and objects of the university are: (a) the advancement of learning and the creation, preservation and dissemination of knowledge; and (b) the intellectual, social, ethical and physical development and improvement of its students and employees and of society. To further its purposes and objects the university may: (a) establish and maintain such colleges, faculties, schools, institutes, departments, chairs and courses of instruction as the board considers appropriate; (b) give instruction and training in all branches of learning; (c) grant degrees, including honorary degrees, diplomas and certificates of proficiency; (d) provide facilities for original research in every branch of learning, and conduct or facilitate the conducting of such research; and (e) generally promote and carry on the work of a university.

The mission statement of the University is to shape the whole person and enable students to make a positive difference as citizens and leaders. In a welcoming and supportive setting, the University emphasizes research, scholarship, critical thinking, performance, artistic creation, communication and participation, as a means of imparting value and meaning to society and contributing to the public good. The University nurtures and develops excellence in its programs, attracts an outstanding faculty, defends academic freedom, preserves knowledge and sustains a scholarly community where cultural differences are valued. The University strives to complement its primary mission of teaching and research by sharing the expertise of its staff, its information resources and its facilities with the greater community.

PROGRAM EVOLUTION:

1967 Brandon College became Brandon University with authority to grant degrees
1998 The Brandon University Act was passed by the Manitoba Legislature, replacing the Brandon University Regulations

Arts:

1902 First Arts graduates
1975 B.A. (4 year Specialist) degree
1983 B.A. (4 year General) degree
1990 Major in Business Administration
1991 Minor in Women's Studies
1992 Minor in Aboriginal Art
1996 Major in Business Administration (4 year)
1997 4 year Bachelor of Business Admin

Science:

1975 B.Sc. (4 year Spec)
1983 B.Sc. (4 year General)
1986 Post-Diploma degree for Registered Nurses and Registered Psychiatric Nurses
1995 4 year degree in Psychiatric Nursing

Education:

1952 Ed courses offered for the first time
1967 B.Ed. (5 year)
1969 B.Teaching (3 year)
1972 Project for the Education of Native Teachers (PENIT) initiated

1972 Project for the Education of Native Teachers (PEN) initiated
1974 Brandon University Northern Teacher Education Program (BUNTEP) initiated
1978 B.Ed (4 year)
1981 B.Teaching (3 year) discontinued as at October 17, 1981
1988 Concurrent B.Music/B.Ed (AD) degree program
1990 M.Ed.
1994 Brandon University Hutterian Education Programme (BUHEP) initiated

Music:

1906 Dept of Music (Conservatory) established
1973 B.Mus. (4 year General)
1977 B.Mus. (5 year Music Education)
1980 Master of Music Degree offered for the first time in Manitoba
1988 Concurrent B.Music/B.Ed (AD) degree program

Health Studies:

1998 School of Health Studies created and assumes responsibility for Bachelor of Science in Nursing, Bachelor of Science in Mental Health and Bachelor of Science in Psychiatric Nursing

Interdisciplinary degree programs:

1972 B.G.S.
1998 Masters degree in Rural Development
1998 Bachelor of First Nations and Aboriginal Counselling degree program

On December 19, 1985, the Board of Governors approved a set of recommendations regarding the administrative structure of the university. The recommendations renamed, abolished and instituted a number of positions at Brandon University.

Custodial History:

Records in the fonds were in the possession of the President's Office until 1980, at which point they were transferred to the McKee Archives upon its creation. Subsequently, additional records have been transferred from the President's Office, the Senate Office and some faculties. Most records transferred after 1980 have separate accession numbers.

Scope and Content:

Fonds consists of sixteen series, including: (1) Office of the Chancellor; (2) Board of Governors; (3) Office of the President; (4) Office of the Vice-President; (5) Office of the Registrar; (6) Brandon University Senate; (7) Faculties and Schools; (8) Library Services; (9) Department of Extension; (10) Office of Development; (11) Brandon University Foundation; (12) Student Services; (13) Miscellaneous Publications; (14) Brandon University Students' Union (BUSU); (15) Brandon University Faculty Association (BUFA); and (16) Brandon University/College Artifacts.

Notes: Information for the History/Bio field was taken from Brandon University calendars 1967-2006, the Brandon University website (December 2005) and an article in "The Quill" (January 9, 1986). Description by Christy Henry, unless otherwise noted.



Student Studying in Brandon College Library

<http://archives.bradonu.ca/en/permalink/descriptions18>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 1

File Number: 1.1.1

Item Number: 1.1.1

Date Range: 1940s

Physical Description: b/w, 2.5" x 4"

Scope and Content:

Brandon College Library. A female student studies in the library

Subject Access: Brandon College Library



Brandon College Library

<http://archives.bradonu.ca/en/permalink/descriptions19>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 1

File Number: 1.1.2

Item Number: 1.1.2

Date Range: Late 1950s/Early 1960s

Physical Description: b/w, 4" x 5"

Scope and Content:

Brandon College Library

Subject Access: Brandon College Library



Brandon College Library Reading Room

<http://archives.bradonu.ca/en/permalink/descriptions20>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 1

File Number: 1.1.3

Item Number: 1.1.3

Date Range: c. 1950s/1960s

Physical Description: b/w, 5" x 7"

Scope and Content:

Brandon College Library Reading Room

Subject Access: Brandon College Library; Reading Room



BU 2: Brandon University Board of Governors

<http://archives.brandonu.ca/en/permalink/descriptions72>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 2
GMD: multiple media
Date Range: 1939-1991; predominant 1967-1987
Physical Description: 3.65 m
History /
Biographical:

The Board of Governors of Brandon University is a body established by the Brandon University Act (1998), a statute of the Province of Manitoba. The Act vests in the Board the authority for governing Brandon University. The members of the Board of Governors, as trustees, hold the University in trust for the people of the Province of Manitoba. Responsibilities for maintaining this trust include: selection of a president, monitoring his/her performance, providing guidance to the University via its policies, and often delegating authority to the administration.

The Board of Governors is a collective representing the entire community (both internal and external of the University). As a collective, the Board of Governors is responsible for ensuring the financial stability of the institution and for seeing that the overall plans of the institution are consistent with the institution's philosophy, goals, and financial resources.

Scope and Content:

Fonds consists of records generated and collected by the Brandon University Board of Governors in the course of performing its functions. The fonds is divided into six sub-series, including: (1) Documents; (2) Board Executive; (3) General Board agendas, minutes and packages; (4) Correspondence and subject files; (5) Board of Governors' committees; and (6) Board projects.

Notes: The information in the History/Bio field was taken from the Brandon University webpage (<http://www.brandonu.ca/Administration/Governors/>) on December 2, 2005.

Access Restriction: All files in the series are restricted. Researchers are required to contact the Executive Secretary to the Board of Governors to obtain written permission to access the records. Contact:
204-727-9714
board@brandonu.ca

Storage Location: RG 6 Brandon University fonds



Inter-Universities North (IUN)

<http://archives.brandonu.ca/en/permalink/descriptions144>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 5.3

GMD: textual records

Physical Description: 6 cm

History /

Biographical:

Inter-Universities North (IUN) began under a mandate established by the Committee of Presidents of Universities in Manitoba to coordinate delivery of degree credit courses from all three Manitoba universities to students living in communities north of the 53rd parallel.

Emily Sawicki became the first person to complete an entire degree program exclusively in the north through IUN in 1979.

Originally the Office of Extension was responsible for the logistics of compiling lists of candidates, arranging interviews and identifying instructors. Student Services provided study skills kits and the Library provided a library skills kit. Library services for IUN students have been available from Brandon University since the early 1970s.

The five First Year by Distance Education (FYDE) communities were Flin Flon, The Pas, Thompson, Dauphin and Russell.

Notes: History/Bio information taken from Campus News - April/May 1992

Storage Location: RG 6 Brandon University fonds
Series 5: Office of the Registrar



BU 6: Brandon University Senate

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 6

GMD: textual records

Physical Description: 10.48 m

In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.

Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf (December 2005).

Storage Location: RG 6 Brandon University fonds



Brandon College/University calendars

<http://archives.bradonu.ca/en/permalink/descriptions151>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 6.6

GMD: textual records

Date Range: 1900-2005

Physical Description: 1.40 m

Physical Condition: Generally good

History /

Biographical:

The University Calendar is the authoritative statement of the institutional structure, faculty and staff, and academic program of Brandon University. Since the creation of the College in 1900, calendars have been produced annually, with only a few exceptions, by the Registrar's Office.

Up until 1991-1992, the calendar was called the general calendar. In 1991-1992, it was called the undergraduate general calendar. Beginning in 1992, the calendar was produced every two years instead of annually, except for 1998-1999, until 2003. The 1992-1994 calendar contains both the undergraduate and graduate general calendars, and starting in 1994 a separate undergraduate and graduate calendar was produced.

Custodial History:

The Brandon College/University calendar was produced by the Registrar's Office. Individual copies of the calendar were held by the Registrar's Office until their transfer to the University Archives.

Scope and Content:

The sub-series consists of general calendars, general undergraduate and graduate calendars, as well as calendars for the School of Music, the Faculty of Education, and for spring and summer sessions. It has been divided into three sub sub series, including: (1) Calendars - bound archival copies; (2) Calendars - researcher's copies; and (3) Calendars - miscellaneous.

Notes: The Registrar, acting in his/her capacity as Secretary of Senate, is responsible for the production of the University calendar.

Subject Access: Academic programs
departments
administrative staff
board members
history
faculty

Accruals: Further accruals are expected.

Storage Location: RG 6 Brandon University fonds
Series 6: Senate

Arrangement:

Chronological



Brandon University Indian Leadership Development (BUILD)

<http://archives.brandonu.ca/en/permalink/descriptions162>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 7.3.5

GMD: textual records

Date Range: 1980-1988

Physical Description: 60 cm

Scope and Content:

Sub sub series consists of correspondence, inquiries, budget information, course information, committee records, advertisements and a weekly log.

Notes: A file level inventory is available as a Word document.

Access Restriction: All participants' files are closed.

Storage Location: RG 6 Brandon University fonds
Series 7: Faculties and Schools
7.3 Faculty of Education



BU 8: Brandon University library services

<http://archives.brandonu.ca/en/permalink/descriptions169>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 8

GMD: multiple media

Physical Description: 5.14 m textual records; approximately 20 photographs (Millwood display)

Scope and Content:

Series has been divided into three sub-series, including: (1) Director of Library Services; (2) S.J. McKee Archives; (3) Film Services.

Notes: Series needs to be processed.

Storage Location: RG 6 Brandon University fonds



University Librarian

<http://archives.brandonu.ca/en/permalink/descriptions170>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 8.1

GMD: textual records

Physical Description: 4.6 m

History /

Biographical:

UNIVERSITY LIBRARIANS/DIRECTORS OF LIBRARY SERVICES:

EILEEN M. MCFADDEN (1967-1977)

Eileen May McFadden was raised in the Brandon area and obtained her B.A. from Brandon College (University of Manitoba) in 1953, her B.L.S. from McGill University in 1954 and her M.L.S. from the University of Toronto in 1978. Following service in the libraries of the University of Toronto and the University of Manitoba from 1954-1959, McFadden found employment at Brandon College/University, first as a Librarian (1959-1969) and then as Director of Library Services (1969-1977). In the late 1970s, McFadden became the University Archivist. She held this post until her retirement in 1997.

She is a former president of the Brandon Council of Women and a former councillor of the Canadian Library Association. Eileen McFadden continued to live in Brandon until her death on August 24, 2001.

T.A. MITCHELL (1978-1982; 1996 - 1997/1998 (acting); and 1999-2001 (acting))

Terrence A. Mitchell received his B.A. and his Bachelor of Education degrees from the University of Manitoba in 1958 and 1966 respectively. In 1970, he obtained his Master of Science in Librarianship from Western Michigan University. Mitchell taught in Manitoba schools before becoming Education Librarian at Brandon College in 1966. He returned to his work at Brandon University in January 1977, after a two year secondment to the Canadian International Development Agency to develop the library of the Kenya Technical Teachers College, Nairobi, Kenya. In 1978, he became Director of Library Services.

MARILYN NICHOLS (1983 - c. 1988)

Marilyn Nichols was raised in Crawfordsville, Indiana. She attended high school there before going on to Denison College in Ohio where she obtained a B.A. in history and French. Further studies included undergraduate studies at Indiana University and an M.A.L.S. from the University of Minnesota. Nichols came to Brandon in 1967, with her husband Ken, and began her library career at Brandon University in 1975. Her first assignment was librarian to Inter-University of the North (IUN) and later she assumed the position of Head of Technical Services. Nichols was appointed Director of Library Services in 1983; she held the position until a few months before her sudden death on March 17, 1989.

*In the interim between Nichols and Bazillion, various members of the Library staff informally held the position of Director of Library Services, until Meir Serfaty, then Vice-President (Academic and Research) assumed the position. He remained Director until Bazillion was hired.

RICHARD BAZILLION (1990 - 1995/1996)

Richard James Bazillion graduated from the College of Liberal Arts, Boston University with an A.B., from the Graduate School of Education, Harvard University with his M.A.T., from the University of Wisconsin at Madison with his Ph.D. (modern European history with specialization in nineteenth-century Germany), and from the University of Wisconsin at Madison with his M.A.L.S.

From 1969-1971 he was a faculty member at Sir George Williams University (now Concordia University). From 1971-1980 he was employed as a faculty member at Algoma University College, and from 1980-1990 he was the Library Director for that institution, as well as an associate professor of history and a member of the graduate faculty of Laurentian University. In 1990, he became the University Librarian at Brandon University, as well as an adjunct faculty member in the Department of History.

During his time in Brandon, Bazillion oversaw the construction of the Brandon University library

building as chair of the project-management team. He also served as a member for the following organizations: Search Committee for Dean of Arts; Board/Senate Planning and Priorities Committee; Board/Senate Budget Committee; Senate Library Committee; and the University Senate. In addition to his work for Brandon University, Bazillion also did consulting work, and in 1993, Bazillion, Braun & Associates, consultants in library design, furnishings, equipping and moving, was registered in Manitoba.

Richard J. Bazillion resigned from his position as University Librarian some time during the 1995/1996 school year.

B. FOLEY (1997-1999)

Prior to coming to Brandon University, Bob Foley held the position of Director, Information Technologies, Applications and Planning / Librarian at the Banff Centre (1979-1997). From 1997-1999, he acted as Chief Information Officer and University Librarian at Brandon University, before going to the University of Regina as University Librarian (1999-2003). Since August 2006, Foley has been employed as the Director of Library Services at Malaspina University-College in Nanaimo, B.C.

L. BURRIDGE (1989 (acting) and 2001 - April 30, 2011)

No biographical information yet.

CHRIS HURST - Acting (May 2011 - September 2013)

No biographical information yet.

BETTY BRAAKSMA (September 16, 2013 - April 2019)

Elizabeth Braaksma obtained her BA (Honours) from Brock University and a Master of Library Science from the University of Toronto. Right before joining Brandon University she worked as Usability Liaison Librarian and Virtual Reference Co-ordinator at the University of Manitoba.

H. RAINER SCHIRA - Acting (May 2018 - April 2020)

No biographical information yet.

Scope and Content:

Sub-series includes records related to budget, planning, library employment, acquisitions, surveys, COPUL, external associations, library building plans, statistics, inter-library loan, and publications, as well as general files and correspondence. A portion of the sub-series consists of Senate records of former University Librarian Eileen McFadden. These records measure 1.2 m and include materials from: Senate (1964-1984), Senate Library Committee (1968?-1980?), Senate Ad Hoc Committee on Committees (1968), Senate By-law Revision Committee (1967-1972), Senate Committee on Counselling (1967-69), and Senate Long Range Planning Committee (1967-1977?). There is also a box labelled "Restricted file" (1964-1980).

Notes:

General information in the History/Bio field was taken from University calendars and from a position description (1994). Biographical information for R.J. Bazillion was taken from his personnel file located in RG 6, series 7, sub sub series 7.1.1 (Dean of Arts). Biographical information on Marilyn Nichols was taken from an article in "The Quill" (April 6, 1989). Biographical information for Bob Foley was taken from <http://www.mala.ca/library/about/WNarchive.htm> (September 2006).

Storage Location:

RG 6 Brandon University fonds
Series 8: Library Services



BU 11: Brandon University Foundation

<http://archives.brandonu.ca/en/permalink/descriptions182>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 11

GMD: textual records

Physical Description: 12 cm

History /

Biographical:

The Brandon University Foundation was incorporated by an act of the Legislature in 1981, with the express purpose of promoting education in the Brandon area. The Foundation is limited to 21 Directors. There Foundation also has a Liaison Committee, formed as a communications link between the Board of Governors and the Foundation, composed of three members from each group.

Scope and Content:

Series consists of the following files: preliminary investigation; Annual Giving Committee; BUFund (establishment) Committee; general; Student Assistant Fund; Student Christmas Fund; Blair Fraser Memorial Fund; Friends of Brandon College Inc. (USA); and Brandon University Association (1967-72).

Notes: History/Bio information taken from Campus News - September/October 1986.

Storage Location: RG 6 Brandon University fonds



BU 14: Brandon University Students Association (BUSU)

<http://archives.brandonu.ca/en/permalink/descriptions190>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 14

GMD: textual records

Date Range: 1907-2006

Physical Description: 2.37 m (not including The Quill)

History /

Biographical:

The Brandon University Student's Union (BUSU), Local 37 of the Canadian Federation of Students, was incorporated in 1969 as the students' organization of Brandon University. Its predecessor was the Brandon College Students' Association, which was established in 1899. BUSU is a not-for-profit society that serves to represent the students of Brandon University; all regular full and part-time students at Brandon University are members of the Students' Union.

BUSU has several broad functions: they are a service provider that offers programs and support services to students throughout the year; they act as lobbyists on behalf of the student body at the local, provincial and federal levels, working with the other member locals of the Canadian Federation of Students, Canada's national and provincial student movement; they represent the student body within the important, decision-making bodies at BU, such as the Board of Governors and Senate; and they provide funding for student clubs and organizations. BUSU is bound legally to the Brandon University Students' Union Constitution and Bylaws and the Universities Act of Manitoba.

BUSU draws on collected student fees to operate. Its administrative structure consists of a board of directors consisting of 11 voting members. Students elect representatives to relay their issues and concerns to the University community, the community at large, and all levels of government. A democratically elected council, made up of members from various constituencies on campus, oversees the work of the Students' Union. The council includes four executive officers (the President and three Vice Presidents – Academic, Finance, and Student Activities), numerous commissioners, and one liaison. The work of the Students' Union is also powered by the efforts and dedication of countless campus and community volunteers and staff. BUSU also has a voting student representative on the Board of Governors and Senate.

BUSU holds annual and semi-annual general meetings, full council meetings, and council committee meetings throughout the year. All meetings are broadly advertised to the membership and are open to students. As BUSU members, students have full speaking rights at any meeting of the Union, as well as voting rights at general meetings.

Custodial History:

The records in accession 25-2003 were stored by the Brandon University Students' Union until they were donated to the McKee Archives.

Scope and Content:

Series consists of records of Executive meetings, correspondence and financial records of the Brandon University Students' Union, as well as club records and copies of "The Sickle," "The Quill," and Student Handbooks. It has been divided into five sub-series, including: (1) BUSU Executive and Council; (3) Correspondence; (4) Clubs; and (5) Publications.

Notes:

BUSU is a separately incorporated organization from Brandon University's Board of Governors, but for administrative purposes it has been incorporated into RG 6 Brandon University fonds. Administrative information in the History/Bio field was taken from the BUSU website at <http://www.busu.ca/aboutus.asp> (December 2005).

Name Access:

BUSU

Brandon College Students' Association

Subject Access:

Student government

student affairs

Accruals:

Further accruals are expected.

Storage Location:

RG 6 Brandon University fonds

Related Material:

Records related to the Brandon College Students' Association are located in RG 1 Brandon College fonds.

Arrangement:

Sub-series 2 has been set aside should it be needed.



Brandon College Class of 1951

<http://archives.brandonu.ca/en/permalink/descriptions219>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 2

File Number: 2.1.26

Item Number: 2.1.26

Date Range: May 3rd, 1980

Physical Description: b/w, 8" x 4.75"

Scope and Content:

Brandon College Class 1951. See class list with photo.

Subject Access: Class of 1951



Brandon University's 1st Convocation (1967)

<http://archives.brandonu.ca/en/permalink/descriptions220>

Part Of: BUPC 1 Convocation

Description Level: Item

Series Number: 1.1

Item Number: 1.1.1

GMD: graphic

Date Range: October 7th, 1967

Physical Description: 10" x 8" (b/w)

Scope and Content:

Brandon University 1st Convocation '67. Wilfred G. Bigelow, Douglas L. Campbell, Milton C.

Holden Background: Prof. J. Tyman

Name Access: Bigelow; Campbell; Holden; Tyman

Subject Access: Class of 1967; Convocation



Brandon University's 1st Convocation (1967) #2

<http://archives.brandonu.ca/en/permalink/descriptions221>

Part Of: BUPC 1 Convocation

Description Level: Item

Series Number: 1.1

Item Number: 1.1.2

GMD: graphic

Date Range: October 7th, 1967

Physical Description: 8" x 10" (b/w)

Scope and Content:

B.U. Gym (?) First Convocation '67. Dr. J. E. Robbins, Rev. Stanley H. Knowles

Name Access: Robbins; Knowles

Subject Access: Class of 1967; Convocation



Brandon University's 1st Convocation (1967), Installation of the Chancellor

<http://archives.brandonu.ca/en/permalink/descriptions222>

Part Of: BUPC 1 Convocation

Description Level: Item

Series Number: 1.1

Item Number: 1.1.3

GMD: graphic

Date Range: October 7th, 1967

Physical Description: 8" x 10" (b/w)

Scope and Content:

B. U. First Convocation (Installation of M. Steinkopf) Maitland B. Steinkopf (Mr. Chancellor),
Prof. W. Leland Clark, Registrar

Name Access: Steinkopf; Clark

Subject Access: Class of 1967; Convocation



Brandon University's 1st Convocation (1967) #3

<http://archives.brandonu.ca/en/permalink/descriptions223>

Part Of: BUPC 1 Convocation

Description Level: Item

Series Number: 1.1

Item Number: 1.1.4

GMD: graphic

Date Range: October 7th, 1967

Physical Description: 8" x 10" (b/w)

Scope and Content:

Brandon University's First Convocation 67 Chancellor Maitland B. Steinkopf, Dr. J. E. Robbins,
Pres., Dr. Harris L. MacNeill

Name Access: Steinkopf; Robbins; MacNeill

Subject Access: Class of 1967; Convocation