

# S. J. McKee Archives



## 100-block 10th Street, facing west (3)

<http://archives.brandonu.ca/en/permalink/descriptions8408>

Part Of: Joseph H. Hughes collection

Creator: Photographer: R.M. Coleman

Description Level: Item

Series Number: 3-1997.1

Item Number: 3-1997.1.30

Accession Number: 3-1997

GMD: graphic

Date Range: c. 1955

Physical Description: 8 " x 5" (b/w)

Physical Condition: good

### Scope and Content:

Photograph shows the west side of 10th Street between Rosser and Princess Avenues in the winter. Visible businesses include: Bottomley's, Simpsons-Sears, Lionel Electric, Allied Hardware Stores, Box Brothers Hardware, Doig's. Painted on the north face of the Strathcona Block are two advertisements, one for Sutherland and Robertson [Grocery] and the other for Boyd Electric Co. Ltd.

Name Access: 10th Street

Bottomley's

Simpsons-Sears Ltd.

Lionel Electric

Sutherland and Robertson

Boyd Electric Co. Ltd.

Strathcona Block

Box Brothers Hardware

Doig's

Allied Hardware

Alexandra Block

Subject Access: downtowns

street scenes

Brandon business buildings & facilities after 1940

building exteriors

winter

Storage Location: RG 5 photograph storage drawer

### Images



## 1990 Office Expenses

<http://archives.brandonu.ca/en/permalink/descriptions5988>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1042

GMD: textual records

Date Range: 1990

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds

MG 3 Brandon University Teaching and Administration

1.14.1 W. Leland Clark - political career

Box 43



## A-3 classroom

<http://archives.brandonu.ca/en/permalink/descriptions955>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 2.2

Item Number: 2.2.37

GMD: graphic

Date Range: [n.d.]

Physical Description: 7" x 5" (b/w)

Scope and Content:

Photograph shows the interior of classroom A-3, which seated 50 students. The classroom was located in the Brandon College Building.

### Images

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## A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3824>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 241

GMD: textual records

Date Range: 1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence and information and cost analysis on the new residence hall.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 6



## A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3669>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 90

GMD: textual records

Date Range: 1968

Physical Description: 1 file

### Scope and Content:

File consists of correspondence, newsletters, surveys and applicant listings regarding the Association of College and University Housing Officers.

Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 3



## A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3712>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 130

GMD: textual records

Date Range: 1969

Physical Description: 1 file

### Scope and Content:

File consists of correspondence and a completed ACUHO survey regarding room visitation for undergraduate students in residence halls (Brandon University).

Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 4



## Alumni office, Brandon University

<http://archives.brandonu.ca/en/permalink/descriptions3825>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: 4.2  
File Number: 242  
GMD: textual records  
Date Range: 1970-1971  
Physical Description: 1 file  
Scope and Content:  
File consists of correspondence.  
Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 6



## ARCH 3: Lovstrom locale

<http://archives.brandonu.ca/en/permalink/descriptions12406>

Part Of: RG 7 Beverley Nicholson fonds  
Description Level: Series  
Series Number: 3  
Accession Number: 1-2010  
GMD: multiple media  
Date Range: 1985 to 1991

### History /

### Biographical:

The Lovstrom locale first came to the attention of Dr. Nicholson through conversations with landowners Mr. and Mrs. Herb Lovstrom in 1985. Lovstrom is a multi-component archaeological locale located 25km south of Brandon overlooking the Souris River channel. The landowner's surface collection and the presence of bone and artifacts in a cultivated field indicated the presence of one or more sites.

Limited testing was conducted in 1985 and 1986, followed by major excavations in 1987, 1988 and 1991. Eight sites of block excavations with a total of 132 1m2 excavation units were completed. The locale area extends approximately 500m north from the edge of the Souris Valley escarpment and over 200m east from the Jock's Creek escarpment.

Physical and biological environment As has been noted above, the locale is bounded on the south by the Souris channel and on the west by the incised channel of Jock's Creek and a till plain extends to the north and the east. This plain is characterized by buff colored glacial till with numerous rocks embedded in the surface. Surrounding these rocky knolls are dark-soil hollows where the various cultural occupations are found. The depth of the topsoil layer suggests a long term grassland cover with the present oak forest likely developing in historic times due to the elimination of bison grazing and the controlling of prairie fires in late historic times. A small cleared patch of farmland is found within the boundaries of the locale area. This area has provided a substantial surface collection of artifacts.

Present vegetation in the area is a mosaic of aspen/oak forest groves and mesic grass prairie that includes introduced species such as brome grass. In poorly drained areas, willow and red osier dogwood are present. The Lovstrom locale is found in a forested area dominated by oak with an under story of saskatoon, chokecherry, pin cherry, and hazelnut brush. Poison ivy is abundant as well as sarsaparilla.

The major faunal resources in Precontact times would have been bison, with elk and mule deer playing a minor role. Antelope may have been present also. Small animals included snowshoe hare, cottontails, porcupines and beaver. Canids, including wolf, coyote, fox and domesticated dog were present, as well as mustelids such as badger, mink, and weasel. Fragments from a fisher were also recovered in the excavations.

#### Summation.

The Lovstrom locale has eight sites. The sites were designated and excavated as Blocks A, B, C, D, E, F, G and H. Many of the sites are multi-occupations.

The Vickers materials are primarily confined to Blocks D, E, F, G and H. Vickers Focus materials overlie Blackduck/Duck Bay materials. Blackduck and Duck Bay materials are found in the lower levels of all excavation blocks and in most test units. The Vickers occupations at the Lovstrom locale, based upon ceramic wares and an overlapping of C14 dates, appear to have been contemporary with the Lowton type site to the east, near Belmont. A small protohistoric occupation was identified overlying part of Block D. Faunal remains are abundant with bison clearly dominating the assemblages. Lesser amounts of canid are present as well as small mammals including beaver, hare and mustelids. Small amounts of avian species are also present.

#### Publications

Nicholson, B.A.

2011 The Role of Pocket Gophers (*Thomomys talpoides*) in Restructuring Stratigraphic Relationships at the Lovstrom Site. *Canadian Journal of Archaeology* 35:323-331.

Nicholson, Bev, Scott Hamilton, Matthew Boyd and Sylvia Nicholson

2008 A Late Plains Woodland Adaptive Strategy in the Northern Parklands: the Vickers Focus Forager-Horticulturists. Invited Paper for Papers in Northeastern Plains Prehistory, eds.

Michael G. Michlovic and Dennis L. Toom, *North Dakota Journal of Archaeology* Vol. 8:19-34.

Nicholson, Bev and Scott Hamilton

2001 Cultural Continuity and Changing Subsistence Strategies During the Late Precontact Period in Southwestern Manitoba. *Canadian Journal of Archaeology* 25:53-73.

Nicholson, Bev

1996 Plains Woodland Influx and the Blackduck Exodus in South-Western Manitoba During the Late Precontact Period. *Manitoba Archaeological Journal* 6(1):69-85.

Nicholson, Bev and Mary Malainey

1991 Report on the 1991 Field School Excavations at the Lovstrom Site (DjLx-1), Southwestern Manitoba. *Manitoba Archaeological Journal* 1(2): 51-93.

Nicholson, Bev and Jane Gibson

1990-91 Lovstrom Site Field Report, 1987 Excavations. *Saskatchewan Archaeology* 11&12:46-68.

Nicholson, Bev and Ian Kuijt

1990 Field Report and Interpretations of the 1988 Archaeological Excavations at the Lovstrom Site (DjLx-1) in Southwestern Manitoba. *North Dakota Journal of Archaeology* 4:166-205.

Nicholson, Bev

1999 C. J. Arrington, ed. *Archaeological Excavations at the Lovstrom Site*. Winnipeg: Manitoba Archaeological Society.

1990 Ceramic Affiliations and the Case for Incipient Horticulture in Southwestern Manitoba.  
Canadian Journal of Archaeology 14:33-60.

Nicholson, Bev

1986 The Lovstrom Site: Culture Contact in Prehistory. Manitoba Archaeological Quarterly  
10(1):35-71.

Scope and Content:

The Series has been divided into nine sub-series, including (1) Survey (2) Block A; (3) Block B  
(4) Block C; (5) Block D; (6) Block E; (7) Block F; (8) Block G; (9) Block H

Name Access: Lovstrom locale

Subject Access: Archaeology  
Lovstrom locale

Arrangement:

Series is arranged by site/block and by year of field work.



## Assigning of new auditorium manager at Mayor's office

<http://archives.brandonu.ca/en/permalink/descriptions11143>

Part Of: CKX fonds  
Creator: CKX  
Description Level: Item  
Item Number: 11-2010.A41  
Accession Number: 11-2010  
GMD: graphic  
Date Range: 1968  
Physical Description: 1.5" x 1" (b/w)  
Material Details: Negative

### Custodial History:

See fonds level of the CKX records for custodial history.

### Scope and Content:

Portrait taken in Mayor Magnacca's office on the occasion of the appointment of a new auditorium manager.

Name Access: CKX Television  
Subject Access: television broadcasting  
officials  
Storage Location: CKX fonds - 2010 accessions

## Images

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## Atkinson site 2004 - site record XU 3

<http://archives.brandonu.ca/en/permalink/descriptions12200>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: File

Series Number: 2.1.2.3

File Number: 3

Accession Number: 1-2010

Date Range: 2004

Physical Description: 6 pages

Material Details: PDF

History /

Biographical:

Record of excavation unit 3 at the Atkinson site 2004.

Scope and Content:

Site excavation records of excavation units may include: level summaries, floor plans, feature sheets, wall profiles, unit summaries and any other additional information relating to the unit.

Name Access: Atkinson site 2004 - site record XU 3

Subject Access: Archaeology

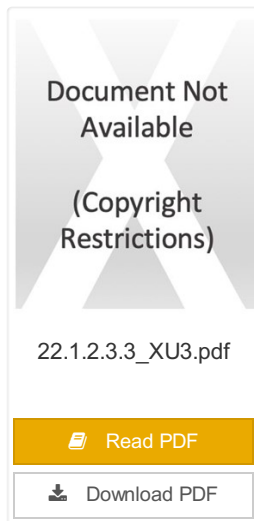
North Lauder locale

Atkinson site DiMe-29

Atkinson site 2004

### Documents

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## Atkinson site 2006 - closeup of hearth 3

<http://archives.brandonu.ca/en/permalink/descriptions12270>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Item

Series Number: 2.1.4.5

Item Number: 2.1.4.5.4

Accession Number: 1-2010

GMD: graphic

Date Range: 2006

Physical Description: 1024 x768 (958)

Material Details: JPEG

History /

Biographical:

Photograph taken during 2006 Brandon University Archaeology excavations at Atkinson site.

Scope and Content:

Closeup of hearth 3, unit 19.

Name Access: Atkinson site 2006 - closeup of hearth 3

Subject Access: Archaeology  
North lauder locale  
Atkinson site DiMe-27  
Atkinson site 2006 photographs

### Images

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## Atkinson site 2006 - hearth 3 north profile

<http://archives.brandonu.ca/en/permalink/descriptions12269>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Item

Series Number: 2.1.4.5

Item Number: 2.1.4.5.3

Accession Number: 1-2010

GMD: graphic

Date Range: 2006

Physical Description: 1024 x768 (769)

Material Details: JPEG

History /

Biographical:

Photograph taken during 2006 Brandon University Archaeology excavations at Atkinson site.

Scope and Content:

Photograph of hearth 3, unit 19 north profile.

Name Access: Atkinson site 2006 - hearth 3 north profile

Subject Access: Archaeology  
North lauder locale  
Atkinson site DiMe-27  
Atkinson site 2006 photographs

### Images

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## BAPC 3: Transportation

<http://archives.brandonu.ca/en/permalink/descriptions10086>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 3

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series depict various modes of transportation including trains and airplanes.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



## BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 1

GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the

stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

#### EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

#### FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

#### ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

#### HOUSE AND GROUNDS COMMITTEE, 1923-1926

#### NEW INSTRUCTORS COMMITTEE, 1923-1936

#### ADVERTISING COMMITTEE, 1923-1936

#### BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

#### TEACHERS COMMITTEE, 1929-1936

#### GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its

By 1938, however, all committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

#### FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

#### PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

#### ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

#### FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

#### MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

#### ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

#### Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee in amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds  
Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



## BC 2: Office of the principal/president

<http://archives.brandonu.ca/en/permalink/descriptions4238>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 2

GMD: textual records

Date Range: 1899-1967

Physical Description: 13 m

History /

Biographical:

The Office of the President of Brandon College was established in 1899 under the title of Principal. The Principal was the head of the Academic Department and the Administrative body. In 1910, the position of Principal was changed to the position of President. There is no documented reason given for this change, but it was consistent with other universities and colleges at the time. When the institution was first organized in 1899, the role of the Principal was quite varied. It was the Principal who acted as both Registrar and Bursar, in addition to his duties as head of administration. The Principal also acted as a professor. It was the Principal who kept the college in contact with the Baptist Union. The Principal also acted as the liaison between the Board of Directors and the Senate, being an ex-officio member of both. In 1910, the roles of Registrar and Bursar were no longer the responsibility of the President. In the 1920's the President became increasingly involved with fundraising and traveled extensively in search of financial support.

In 1938, following the "Act to Incorporate Brandon College Incorporated," the Board of Directors, under by-law #1, assigned the President with "the internal management of the business of the Corporation insofar as it relates to the students, teaching and office staff shall be under the direct supervision of the President, subject to the order of the Board." In 1965 the President's Office was created, consisting of the President, Executive Assistant to the President (later Deputy to the President), and Secretary to the President who was also the Public Relations Assistant. From 1899 until 1967 the Office of the President was administered by six different men.

Scope and Content:

Series consists of records generated and collected by various presidents. The series has been divided into six sub-series, including: (1) Dr. Archibald P. McDiarmid; (2) Dr. Howard Primrose Whidden; (3) Dr. Franklin W. Sweet; (4) Dr. David Bovington; (5) Dr. John Robert Charles Evans; and (6) Dr. John E. Robbins.

Storage Location: RG 1 Brandon College fonds  
Series 2: Office of the Principal/President

## BC 4: Office of the registrar





Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 4

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.22 m

History /

Biographical:

The Office of the Registrar was created in 1910. The person in the Registrar's position was in charge of many aspects of administration. The Registrar was to be drawn from the united departments of Arts and Theology and had four main functions:

1. To have charge (in conference with the President) of all correspondence with prospective students and with previously registered students of the College, in respect to courses of study.
2. To receive students from the Heads of the several Faculties, these Heads of Faculties having indicated by card the department and to register the student and furnish him with a card to the Bursar of the College indicating the fees called for by the course or courses of study, for which the student is registered.
3. To record the class standings of students from the reports furnished by the instructors.
4. To furnish the President with certified copies of such reports as are called for by the terms of affiliation with McMaster, or as he may otherwise require.

Along with these specific functions the Registrar was an officer of the Board of Directors, the Executive, an ex-officio member of the Senate and College Council. The Registrar also acted as the liaison between Brandon College and McMaster University. Following the "Act to Incorporate Brandon College Incorporated" in 1939, the Registrar became Secretary of the Senate and liaison between Brandon College and the University of Manitoba. From the period 1910 to 1967 there was no less than ten Registrars, many of them also taking on the task of Bursar.

#### BRANDON COLLEGE REGISTRARS:

S.J. MCKEE (1910-1920)

Information on S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

S. EVERTON (1920-1923)

No biographical information yet.

L.S. JOHNSTON (1923-1924)

No biographical information yet.

CYRIL F. RICHARDS (1924-1935)

Cyril Fuller Richards was born in Dunedin, New Zealand. He came to America in 1905, taking his college preparatory work at the academy of Linfield College, McMinnville, Oregon. Richards spent seven years at Linfield College, four as he earned his B.Sc. and three as an instructor in biology. During that time he also became a naturalized American citizen and married Alice

biology. During that time he also became a naturalized American citizen and married Alice Louise Wood. Together they had one child, Margaret Ruth, who died in 1943.

After leaving Linfield College, Richards obtained his Bachelor of Divinity degree from Colgate-Rochester Divinity School. In 1924, he joined the faculty of Brandon College as Registrar and Professor of Psychology and Philosophy. Richards left the Registrar position in 1935 to take over as College Dean. During his years at Brandon College, he also received his M.A. from the University of Manitoba (1935).

In 1937, Richards accepted the position of Dean of Men at Denison University in Granville, Ohio. Richards held this position until 1945, having been appointed Dean of the College there the preceding year. In 1950-1951, he served as acting President of Denison, becoming Vice-President following the appointment of the new president. Richards received an honorary doctor of humane letters degree from Linfield College in 1947.

Cyril Fuller Richards died in September 1954 at the age of 59 in Granville, Ohio.

M.S. DONOVAN (1935-1936)

No biographical information yet.

N. KEITH MCKINNON (1936-1938)

Information can be found under the heading Office of the Bursar.

H. STEWART PERDUE (1938-1948)

Information on Dr. Perdue can be found under the heading Office of the College Dean.

D.R. MACKAY (1948-1962)

D.R. MacKay was born in Weyburn, Saskatchewan. He graduated from Brandon College in 1939. MacKay served in the Canadian Army in Canada and Overseas from 1940 to 1947. He was appointed Registrar/Bursar in 1948. MacKay also served as Comptroller, Public Relations Officer, Director of Development and Secretary to the Board of Governors. He remained as Bursar until after Brandon College became Brandon University. He received the Alumni Award in 1974, and the Distinguished Service Award in 1981. MacKay retired in 1984, then served on the Brandon University Foundation Board of Directors. He died on April 1, 1990.

NORMA E. WALMSLEY (1962-1964)

Dr. Walmsley served in the Royal Canadian Air Force Women's Division in World War II. At the time she became Registrar she was an Associate Professor of Political Science. In 1964, Walmsley resigned as Registrar to accept a position on the Research Branch of the Royal Commission on Bilingualism and Biculturalism.

L.F. PELTZ (1965-Brandon University)

No biographical information yet.

#### Scope and Content:

This series is primarily correspondence between the Registrar of Brandon College and various other people. The letters deal with students, examinations, curriculum, scholarships, and tuition. The Registrar was the liaison between McMaster University and the University of Manitoba when dealing with subject matter during the time that Brandon College was affiliated with these schools. There is a great deal of correspondence between the Brandon College Registrars and the Registrars from these schools. The series also includes correspondence to students from the Registrar regarding room and board at the College. Student and class standings are also included in this collection. Most of the student records are arranged alphabetically by year.

Notes:	History/Bio information on C.F. Richards taken from a Brandon Sun article (September 8, 1954).
Storage Location:	RG 1 Brandon College fonds Series 4: Office of the Registrar
Related Material:	See RG 6, sub series 4.2 (Office of the Vice-President (Administration & Finance), RG 6, series 10 (Office of Development) and MG 3 1.9 Don MacKay for additional records related to D.R. MacKay.

#### Arrangement:

Series has been divided into eleven sub-series, including: (1) S.J. McKee; (2) S. Everton; (3) L.S. Johnston; (4) Cyril F. Richards; (5) M.S. Donovan; (6) N. Keith McKinnon; (7) H. Stewart Perdue; (8) D.R. MacKay; (9) Norma E. Walmsley; (10) L.F. Peltz; and (11) Registration cards.



## BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of:	RG 1 Brandon College fonds
Description Level:	Series
Series Number:	5
GMD:	textual records
Date Range:	1900-1967
Physical Description:	60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

#### Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds  
Series 5: Brandon College Senate



## BC 6: Office of the college dean

<http://archives.brandonu.ca/en/permalink/descriptions4248>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 6

GMD: textual records

Date Range: 1925-1967

Physical Description: 32 cm

History /

Biographical:

The Brandon College Dean was the head of the College in the absence of the President. It was created in 1925 after the sudden passing of Dr. Sweet. Dr. Harris MacNeill, who had been Dean in Arts up until that time assumed the position of College Dean. The duties of the College Dean were as follows:

1. In the absence of the President of the College he shall exercise the functions of the President in relation to all "inside" College matters; it being understood that frequently it may be necessary for him to exercise his personal judgment apart from anything that may be specified in this memorandum.
2. With respect to matters of special importance arising unexpectedly he shall consult with the Chairman of the Board, or by telegram with the President, or both.
3. All questions arising that have a direct connection with the "business" aspects of College affairs shall naturally be referred to the Chairman of the Board, or the President, or both.
4. In the absence of the President he shall preside at all Faculty meetings, Committee meetings of which the President is Chairman, and shall attend meetings of Committees of which the President is an ex-officio member.
5. In the President's absence he shall preside at the regular Chapel Exercises and at special College gatherings in the Chapel at which the President would naturally be expected to preside.
6. He shall also keep in touch with the work of the several departments of the College and shall consult frequently with the Heads of such departments.
7. While the Lady Principal and the Resident Master are responsible for the detailed administration and discipline of the College life and activities of Clark Hall and Brandon College respectively, the College Dean shall have the absent President's responsibility for the general discipline of the College in respect of the students' relation to Courses of Study, Corridor, Campus, etc.

8. That the President when absent may be kept in touch with the work of the Institution it is desirable that the College Dean keep him informed of the more important happenings and problems with College life.

9. Throughout the Session the College Dean shall be Registering Head of the Arts Department.

The position of College Dean continued until 1952. In 1952 the position became known as the Dean of Arts and Science. In 1963, another change occurred, with the two departments going separate ways. From that time on there was both a Dean of Arts and a Dean of Science.

#### BRANDON COLLEGE DEANS:

##### HARRIS LACHLAN MACNEILL (1925, 1926-1928)

Dr. MacNeill was born in Paisley, ON on November 29 or 30, 1871, the son of Rev. Donald and Amanda (Hemenway) MacNeill. He received his B.A. from McMaster University in 1894. He was also educated at the Ontario College of Pedagogy and the University of Toronto. From 1895 until 1898 he was a teacher at Woodstock College. In 1899 he married Anne Hatch. From 1899 until 1903 he was a professor of Latin at Washburn College in Topeka, Kansas. In 1903 he accepted an offer to teach Latin and German at Brandon College. In 1909 he was a Professor of the New Testament, Language and Literature, as well as Resident Master. Dr. MacNeill was the Academy Principal for two years. He then received his Ph.D. from the University of Chicago in 1911. MacNeill acted as the Dean of Arts from 1912 until 1930. Dr. MacNeill was the central figure in the scandal involving Brandon College in the early 1920's. The Fundamentalists accused Brandon College, and Dr. MacNeill especially, of teaching Modernist views. He was absolved of any charges at the 1924 Baptist Convention in Chicago.

Dr. MacNeill was Acting President of Brandon College after Dr. Sweet died for the period from January 1925 until Dr. Bovington was hired in August 1925. After Dr. Bovington resigned in May of 1926, Dr. MacNeill again accepted the position of Acting President from May 1926 until April 3, 1928, when he retired as College Dean. Dr. MacNeill taught Latin and Greek for two more years then retired from Brandon College in 1930. He accepted a position at Fairview Church in Vancouver, B.C. where he remained until 1932. In 1932 he was offered a teaching position at McMaster University. He married his second wife, Vera Leech, in 1939. He remained at McMaster teaching New Testament Interpretation until 1943 when he retired. Dr. MacNeill was the first person to receive an honorary degree from Brandon University in 1967. He continued to do religious research until his eyesight failed at age 97. On January 15, 1974, Dr. MacNeill died at the Chedoke Hospital at the age of 102.

##### JOHN ROBERT CHARLES EVANS (1928)

Information on J.R.C. Evans can be found under the heading Office of the President.

##### W. BURTON HURD (1929-1935)

No biographical information yet.

##### C.F. RICHARDS (1935-1937)

Information on C.F. Richards can be found under the heading Office of the Registrar.

##### REV. EVAN M. WHIDDEN (1937-1938)

See MG 1 Brandon College Teaching and Administration 1 8 Evan McDonald Whidden fonds

See also: Brandon College: Teaching and Administration; Rev. Evan M. Whidden: Index for biographical information and additional records related to Rev. Evan M. Whidden.

#### A. HAYWARD FOSTER (1938-1939)

No biographical information yet.

#### F.J. WESTCOTT (1939-1945)

Frederick James Westcott was born in Douglas, Manitoba. He began taking classes in the Academy at Brandon College in 1918. He entered the Arts course in 1921 and specialized in Political Economy. He received the Special Political Economy Medal in his final year. He was very active on committees and associations, as well as sports. Westcott served as the Senior Stick during the school term 1924-1925. He graduated with his B.A. from Brandon College in 1925.

Westcott received the position of Student Assistant in the Academy the following year. He left soon after to pursue post-graduate work. He received his M.A. in economics from Harvard and spent two years at the University of Toronto on a teaching scholarship in economics, completing the course work leading to the Ph.D. degree. In 1929, he returned to Brandon College and took up the position of Associate Professor of Political Economy. It was also in 1929, that Westcott married Rose Vasey, a 1926 Brandon College graduate. The following year, Westcott was the Resident Master of Brandon College, as well as being an Instructor in Political Economy and Sociology. The Resident Master position only lasted the one school year. He accepted the post of Acting Dean of Arts and Science in 1939. From 1942 until 1945 he was away on military leave with the National War Finance Committee. He resigned from the position of College Dean in 1945. From 1945 on Westcott and his family resided in Toronto. He died suddenly in 1961.

#### HENRY STEWART PERDUE (1947-1952)

Dr. Perdue was born in 1904 near Souris. He graduated from the Souris Collegiate in 1920. After working several odd jobs, Dr. Perdue entered Brandon College in 1924. He graduated with his B.A. in 1928. After graduation, Dr. Perdue was hired as a teacher in the Academic Department. He received his M.A. in 1930, and went on to receive his Ph.D. in Geology from the University of Chicago. In 1930, Dr. Perdue became the Director of the Matriculation Department as well as an Instructor in Geology. In 1931, he took over the position of Resident Master. In 1937, he married Ella May Higgins, who was the Resident Nurse. From 1938 until 1948, Dr. Perdue acted as Registrar of Brandon College.

In 1947, Dr. Perdue accepted the position of College Dean. This position ran until 1952, when it was changed to the position of Dean of Arts and Science. Dr. Perdue also held this position until 1962, when the office separated into the Dean of Arts and the Dean of Science. Dr. Perdue continued in the position of Dean of Science until 1967. After Dr. Evans death in July of 1959, Dr. Perdue became Acting President. He held this position from August 1959 until August 1960, when Dr. Robbins was appointed President. Dr. Perdue retired from teaching Geology in 1973. He died on December 22, 1979 at the age of 75.

#### DEAN OF ARTS AND SCIENCE:

##### H.S. PERDUE (1952-1963)

Information on H.S. Perdue can be found under the heading College Dean.

#### DEAN OF ARTS

##### R.F.B. KING (1963 - Brandon University)

Information on R.F.B. King can be found under RG 6 Brandon University fonds, sub-sub series 7.1.1 Dean of Arts.

#### DEAN OF SCIENCE:

H.S. PERDUE (1963-1967)

Information of H.S. Perdue can be found under the heading College Dean.

#### Scope and Content:

The series consists of records from MacNeill's term as College Dean (1921-1928). It also includes correspondence during the time that MacNeill was Acting President. It contains letters to and from MacNeill regarding examinations, students, business, and finances. Some earlier letters also include correspondence regarding the controversy MacNeill was in during the Baptist Fundamentalist/Modernist Debate in the early 1920's.

Records from Evans' term as Acting Dean have been included in his Presidents' files. There are no records from the terms of the other College Deans, except R.F.B. King; his records have been incorporated into RG 6 (Brandon University fonds), 7.1.1 (Dean of Arts).

Storage Location: RG 1 Brandon College fonds  
Series 6: Office of the College Dean

Related Material: RG 6, sub sub series 7.1.1 (Dean of Arts) for additional Dean's records  
and RG 6, series 9 (Department of Extension) for additional records  
related to H.S. Perdue.





## BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds

Series 7: Brandon College Alumni Association