

S. J. McKee Archives



BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 13

GMD: textual records

Date Range: 1899-1967

Physical Description: 1.89 m

History /

Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.

Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location: RG 1 Brandon College fonds
 Series 13: Brandon College Ledger and Minute books



BU 7: Faculties and schools

<http://archives.brandonu.ca/en/permalink/descriptions152>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 7
GMD: multiple media
Date Range: 1900-2004; predominant 1920-1988
Physical Description: 18.22 m
History /
Biographical:

This is an artificially created series.

Scope and Content:

Series has been divided into five sub-series, including: (1) Faculty of Arts; (2) Faculty of Science; (3) Faculty of Education; (4) School of Music; and (5) School of Health Studies.

Storage Location: RG 6 Brandon University fonds



Monograph series

<http://archives.brandonu.ca/en/permalink/descriptions13670>

Other Title Info: Title based on the contents of the series
Part Of: Fred McGuinness collection
Description Level: Series
Series Number: McG 5
Accession Number: 1-2015
GMD: textual records
Date Range: c. 1985 - 1990
Physical Description: Approximately 1.66 m of textual records
History /
Biographical:

See collection level description for history/biography for information on Fred McGuinness.

Custodial History:

Records in this series were acquired in four accruals and were in the possession of Fred McGuinness until their donation to the Archives.

Accession 18-2002 records were in the possession of Fred McGuinness until the publication of *Only in Canada*, a book on the history of the Kinsmen Club of Canada co-authored with BU history professor Ken Coates. In the course of writing the history, records of the Kinsmen Club in Canada were amassed at the McKee Archives and the research materials developed by Coates and McGuinness were simply added to the Kinsmen records circa 1987. The Kinsmen records have since been deaccessioned by the McKee Archives and transferred to Kin Headquarters in Ontario.

Accession 6-2008 contains records created and collected during the writing of the Provincial Exhibition book, *Pride of the Land*. Fred McGuinness, who co-authored the book with Ken Coates, donated these records to the McKee Archives circa 1988.

Accession 20-2009 contains records created and collected by Fred McGuinness over the course of his career as a newspaper journalist and during the research and writing period of the Brandon history book, *The Wheat City*. Records remained in his possession at his home until their transfer to the McKee Archives on July 28, 2009.

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015. This accession contains records for the following monographs: *Manitoba: The Province & The People* (1987); *The Keystone Province: Manitoba Enterprise* (1988); *The Wheat City* (1988); *The Chronicle of Canada* (1990); and *Old Pathways, New Horizons* (1995).

Scope and Content:

The series contains records created and collected by Fred McGuinness and writing partners during the production of seven of Fred McGuinness' monographs. Series has been divided into seven subseries, including: (1) *Pride of Land*; (2) *Only in Canada*; (3) *Old Pathways, New Horizons*; (4) *Manitoba: The Province & The People*; (5) *The Keystone Province: An Illustrated History of Manitoba Enterprise* (1988); (6) *The Wheat City*; and (7) *Chronicle of Canada*.

Records in the series consist of notes, drafts, correspondence and research materials in the form of photographs and photocopied newspaper clippings, journal articles and book chapters pertaining to Manitoba history.

Notes:	Information in the history/biography was taken from <i>Neighborly News</i> column (#934, November 10, 1997)
	In the file level inventories, square brackets at end of file names reference the original location of the file in the unprocessed Fred McGuinness collection. The original location is also noted on the front of each file folder
Accruals:	Closed
Finding Aid:	File level inventories for each subseries are available. See individual subseries' descriptions
Storage Location:	2015 accessions

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period with the exception of Old Pathways, New Horizons (1995)

McG 5 Monographs

McG 5.1 Pride of the Land (1985)

McG 5.2 Only in Canada (1987)

McG 5.3 Old Pathways, New Horizons (1995)

McG 5.4 Manitoba: The Province & The People (1987)

McG 5.5 The Keystone Province: Manitoba Enterprise (1988)

McG 5.6 The Wheat City (1988)

McG 5.7 Chronicle of Canada (1990)



Series I: Library Activities

<http://archives.brandonu.ca/en/permalink/descriptions2>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: I

Start Date: 1940

End Date: 2000

Scope and Content:

This series contains three sub-series: Layouts & Furnishings, Receipt of Gifts, etc. and Archives. The first sub-series, Layouts and Furnishings, consists of photos of the Brandon College and University libraries from the 1940's to the present time. These photos highlight interesting areas of the library and include past and present library staff members. The second sub-series contains photos taken in the library during presentations of gifts, and other important events, such as the naming of the Robbins Library. The third sub-series contains photos taken in the McKee Archives, at its former location in the Jeff Umphrey Building, and since 1997, in its new location on the mezzanine floor of the John E. Robbins Library.



Series VI: Faculty Activities

<http://archives.brandonu.ca/en/permalink/descriptions2879>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: VI

Date Range: 1900-2000

Physical Description: Photographs (b/w & colour)

Scope and Content:

Series VI: Faculty Activities: This series contains eleven sub-series which consist of the various faculties at Brandon University such as sub-series I: Arts Activity, sub-series V: Education Activities, and sub-series VIII: Science Activity. These photos mainly consist of activities that deal with one specific faculty, for example, field trips taken by the science departments. There are also pictures of students and faculty members working in the classroom.



Series VII: Special Events

<http://archives.brandonu.ca/en/permalink/descriptions2880>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: VII

Date Range: 1950-2000

Physical Description: 200 photographs (b/w & colour)

Scope and Content:

Series VII: Special Events: This series contains ten sub-series which highlight special events at Brandon University. For example, there are sub-series with photos from Brandon University's 75th Anniversary, Bicycle Races, and Installations. There is also a very large sub-series called "Other" which includes almost 200 pictures of various special events, such as Prime Minister Chretien's visit to the university, and Montreal Massacre Vigils held at the university.



Series V: Student Activities

<http://archives.brandonu.ca/en/permalink/descriptions9>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: V

Date Range: 1900-2000

Scope and Content:

This series contains five sub-series: I: Up to 1945, II: 1945-60, III: 1961-70, IV: 1971-80, V: 1981-2000. All sub-series consist of random shots of students at Brandon College and University, participating in various activities such as graduation banquets, dances, winter carnivals, and Shinerama, or just relaxing together. This series also contains a large photo album donated to the McKee Archives by Lenore (Gusdal) Dinsdale.



Series XII: Other University Activities

<http://archives.brandonu.ca/en/permalink/descriptions2885>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: XII

Date Range: 1950-2000

Physical Description: 250 Photographs

Scope and Content:

Series XII: Other University Activities: This series contains five sub-series: Alumni Activities, Baccalaureate Services, Board of Directors Activities, Drama, and W.U.S. Activities. This sub-series contains numerous photos of various activities from the Class of '34 Reunion, and Homecoming '95, '96, and '97.



Series XI: Retirements

<http://archives.brandonu.ca/en/permalink/descriptions2884>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: XI

Date Range: 1970-1980

Physical Description: 6 Photographs

Scope and Content:

Retirements: This is a very small series consisting of only six photographs, mostly taken at the retirement parties for Lucy Kennedy and Bertha Watkin.



Series X: Scholarships and Awards

<http://archives.brandonu.ca/en/permalink/descriptions2883>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: X

Date Range: 1950-2000

Physical Description: 44 Photographs

Scope and Content:

Series X: Scholarships and Awards: This series contains three sub-series: Outlines, Colour Presentations, and Other. This series consists of pictures of scholarship and award winners, as well as pictures of awards ceremonies and presentations.