

# S. J. McKee Archives



## Advisory Administrative Council

<http://archives.brandonu.ca/en/permalink/descriptions3710>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: 4.2  
File Number: 129  
GMD: textual records  
Date Range: 1969  
Physical Description: 1 file  
Scope and Content:  
File consists of notices, notes, memos, correspondence and minutes.  
Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 4



## Arts Faculty Council

<http://archives.brandonu.ca/en/permalink/descriptions4388>

Part Of: RG 6 Brandon University fonds  
Description Level: Sub sub series  
Series Number: 7.1.14  
GMD: textual records  
Date Range: 1970-1993  
Physical Description: 78 cm  
Physical Condition: excellent  
Custodial History:  
Records were stored in the Dean of Arts and Graduate Studies Office until their transfer to the McKee Archives on March 31, 2006.  
Scope and Content:  
Sub sub series consists of minutes and meeting materials for the Arts Faculty Council (1970-1993).  
Storage Location: RG 6 Brandon University fonds  
Series 7: Faculties and Schools  
7.1 Faculty of Arts



## Arts Faculty Council

<http://archives.brandonu.ca/en/permalink/descriptions4422>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 15

File Number: 23

GMD: textual records

Date Range: 1972-1974

Physical Description: 1 file

### Scope and Content:

File consists of Arts Faculty Salaries and Promotions Committee form sheet with instructions, memos, correspondence, minutes, Faculty of Arts newsletter, agendas, and new course proposals.

Notes: File was artificially created July 11/06 (CMH).

Storage Location: RG 6 Brandon University fonds  
Series XV: BUFA  
Box 3



## Arts Faculty Council

<http://archives.brandonu.ca/en/permalink/descriptions4423>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 15

File Number: 24

GMD: textual records

Date Range: 1975-1977

Physical Description: 1 file

### Scope and Content:

File consists of committee member lists, memos, minutes, by-laws for the Arts Faculty Council, committee reports, course change submission forms, notices, and a proposal for a four year degree program in Education.

Storage Location: RG 6 Brandon University fonds  
Series XV: BUFA  
Box 3



## B.J. Hales fonds

<http://archives.brandonu.ca/en/permalink/descriptions4838>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 31-1998

GMD: textual records  
Date Range: 1925-1927  
Physical Description: 8 cm textual records  
3 books

History /

Biographical:

Benjamin J. Hales was born in Peterborough, Ontario on November 24, 1868. Hales lived in Peterborough until attending the University of Toronto, where he graduated in 1894. In 1897, Hales travelled west to teach at Broadview, North West Territories. He moved to McGregor, Manitoba in 1899, where he was Principal of the school, and in 1902, he moved to Hartney, Manitoba. Between 1907 and 1911, Hales devoted his time to working for the provincial Normal School that offered courses for prospective teachers in Portage La Prairie, Manitou, and Brandon. In 1911, the normal courses were established in Brandon and Hales moved to Brandon, where he resided for the rest of his life. Hales acted as the Principal of the Brandon Normal School from 1912 until his retirement in 1938. B.J. Hales married Elizabeth Lewis of Peterborough, who died in 1942. The couple had one daughter Marion Hales Doig. B.J. Hales was a well-known naturalist and author of several texts dealing with prairie flora and fauna. Hales also built a museum of Manitoban flora and fauna in the Normal School. Hales was an alderman on Brandon City Council from 1920 to 1923, and served as the chairman of the city's Parks Board from 1937 until his death in 1945. Hales was twice the president of the Western Manitoba Teacher's Association, and once the head of the Manitoba Educational Association. B.J. Hales was also a member of the First United Church and served on its board. He died on December 23, 1945 at his home in Brandon.

Custodial History:

This fonds was accessioned by the McKee Archives in 1998. Previous custodial history is unknown.

Scope and Content:

Fonds includes three books written by B.J. Hales, titled, "Selected Western Flora: Manitoba, Saskatchewan, Alberta"(1925); "Prairie Birds"(1927); and "Forests and Trees"(1925), all published in Toronto by The MacMillan Company of Canada. The fonds also includes two books of field notes concerning specimens held in the Brandon Normal School Museum, as well as a list of birds in the Atkinson Collection also located at the Brandon Normal School Museum.

Notes: CAIN No. 202623  
Subject Access: B.J. Hales  
Brandon Normal School Museum  
Atkinson Collection  
flora  
prairie birds  
museums  
trees  
wild life  
naturalist  
Storage Location: 1998 accessions  
Storage Range: 1998 accessions



## Boissevain & Morton Arts Council

<http://archives.brandonu.ca/en/permalink/descriptions5890>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 944  
GMD: textual records  
Date Range: 1990  
Physical Description: 1 file  
Scope and Content:  
File consists of grants & correspondence  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 40



## Brandon Aboriginal Literary Festival - Manitoba Arts Council grant

<http://archives.brandonu.ca/en/permalink/descriptions10231>

Part Of: Brandon Aboriginal Literary Festival  
Description Level: File  
Series Number: 8.4.1  
File Number: 3  
GMD: textual records  
Date Range: May 2007  
Physical Description: 1 file  
History /  
Biographical:  
See sub sub series level (RG 6, 8.4.1) for history/bio information.  
Custodial History:  
See sub sub series level (RG 6, 8.4.1) for custodial history.  
Scope and Content:  
File consists of grant application materials including a project proposal, budget template, bios for participating authors, and minutes for the April 20, 2007 meeting of the Aboriginal Literary Festival Committee.  
Storage Location: RG 6 Brandon University fonds  
Series 8: Library Services  
8.4 Library special events  
8.4.1 Brandon Aboriginal Literary Festival

## Brandon Allied Arts Council



<http://archives.brandonu.ca/en/permalink/descriptions4341>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: MG 5 1.3

GMD: textual records

Date Range: 1959-1968

Physical Description: 4.3 cm

History /

Biographical:

The Brandon Allied Arts Council was established in the fall of 1959 and spring of 1960. At that time a Foundation was set up, consisting of six men 'of affairs' in Brandon, who were to act as Trustees and administer gifts, bequests and all capital expenditures. The men asked to serve were: Judge Buckingham, Roy Armstrong (Manager of the Royal Bank), Lasby Lowes, R.A. Clement, Victor Sharpe and D.R. Doig.

From the beginning A.E. McKenzie was a great supporter of the Allied Arts Council. Shortly before his death in 1964 McKenzie proposed leaving his home at 436 Victoria Ave. to the Arts Council to be used as an art gallery. Following a great deal of debate it was finally decided, sometime after McKenzie's death, to decline the offer.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series has been divided into two periods, the first dealing with A.E. McKenzie and the Arts Council and the second concerning Lasby Lowes and the Arts Council.

Included within the sub-series is correspondence to McKenzie from Marion Doig of the Arts Council relating the progress of the establishment of the Council through the fall of 1959 to the summer of 1960. It also includes correspondence between McKenzie and R.A. Clement regarding the gift of McKenzie's home to the Brandon Allied Arts Council, and correspondence between McKenzie and the Chairman of Nominations, Brandon Allied Arts Council.

The records generated during the Lasby Lowes period revolve primarily around the estate of A.E. McKenzie. Included is correspondence between The National Trust, Sutherland Agencies Limited, Kathleen Roberts (nee McKenzie), Canadian Diebold Safe Co., G.R. Rowe (President of Arts Council), Green Blankenstein Russell Associates, Income Tax Department, Winnipeg, Monarch Life Assurance Company and Lasby Lowes. Other correspondence deals with Lowes' role as Chairman of the Board of Trustees of the Brandon Allied Arts Council.

Also included within the sub-series is a photocopy of the Memorandum of Agreement that established the "Brandon Allied Arts Foundation" (1960).

The sub-series has been divided into two sub sub series, including: (1) 1.3.1 A.E. McKenzie and the Brandon Allied Arts Council (1959-64); and (2) 1.3.2 Lasby Lowes and the Brandon Allied Arts Council (1964-68).

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds  
MG 5 A.E. McKenzie fonds

Related Material: Additional Information on the Brandon Allied Arts Council is located in the Brandon Art Club fonds 03-2001 in the S.J. McKee Archives.

Series 5 (Photographs) contains newspaper clippings concerning the gift of McKenzie's house to the Brandon Allied Arts Council in oversized drawer #4.



## Brandon Assisted Passage Association fonds

<http://archives.brandonu.ca/en/permalink/descriptions4833>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 11-1997

GMD: textual records

Date Range: 1911-1917

Physical Description: 3 cm textual records -- 1 minute book

History /

Biographical:

The Brandon Assisted Passages Association was created in 1911, for the purpose of providing loans to "english speaking artisans" [sic] who wished to immigrate to Canada and work in Brandon, MB. In 1913, the Association was renamed the Brandon Imperial Home Reunion Association. The Association continued to operate and provided passage assistance in the form of loans to many immigrants until loan defaults mounted during World War I. After 1917, no further loans were given.

Custodial History:

This fonds was accessioned in 1997. Its custodial history prior to this is unknown, but it was at one time in the possession of a H.R. Hoffman, and well as Richardson & Bishop Ltd. in Brandon.

Scope and Content:

Fonds consists of a minute book and a single page letter. The minute book is a record of every meeting of the B.A.P.A./B.I.H.R.A. and includes the names of the board members, the names of the applicants (in some cases their addresses), and the amounts loaned. In some instances, the fonds provides a documentary record of loan repayment.

Notes: CAIN No. 202578

Subject Access: Mr. Murhead

Mr. F. Wells

Mr. Killery

Mr. D. Christie

Brandon Imperial Home Reunion Association

Immigration

Imperialism

Storage Location: 1997 accessions

Storage Range: 1997 accessions



## Brandon Business and Professional Women's Club fonds

<http://archives.brandonu.ca/en/permalink/descriptions4859>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 10-2002

GMD: textual records

Date Range: 1932-1972

Physical Description: 20 cm

History /

Biographical:

The Business and Professional Women's Club of Brandon was created in November 1932. The club grew out of a meeting of business and professional women who were interested in forming an association. Guest speakers at the meeting were Miss Hilda Hesson, the Vice President of the Federation of Canadian Business and Professional Women's Clubs, and Miss F. Ingram, the President of the Winnipeg Business and Professional Women's Club. The objective of the Brandon club, according to its constitution, was the "promotion of educational, service, and social facilities for the business and professional women." The club consisted of active and associate members and belonged to the greater Canadian Federation of Business and Professional Women's Club. The first President of the club was Miss Margaret Gemmell, with approximately 80 women attended the club's first meeting. The club established sub-committees on a variety of subjects including current events, sports, bridge instruction, public speaking, dress making, photography, stitch craft, manual training, and physical culture. The club also put on exhibitions, participated in drama festivals, held rummage sales and an annual Christmas party. During the Second World War, it established a War Effort Department. This department organized activities such as sewing and knitting in support of the war effort. The War Effort Department also raised money for charities such as the Red Cross. During its meetings, the club often heard local and national speakers or watched films. Women of many different vocations joined the club including florists, teachers, salesclerks, nurses, and housewives. Over the years, additional departments were added to the club including those named poetry, pottery, woodcraft, and drama.

Custodial History:

This fonds was accessioned by the McKee Archives in 2002. Previous custodial history is unknown.

Scope and Content:

Fonds contains three small scrapbooks, which cover the years 1932-1939, 1939-1949, and 1950-1959, respectively. The scrapbooks contain newspaper clippings from the Brandon Sun, the Winnipeg Free Press, and the Flin Flon Daily Miner. The scrapbooks also contain exhibition and meeting programs from the Brandon Club. Fonds also contains meeting minutes for the years 1932-1972.

Notes: CAIN No. 202576

Subject Access:	Miss Margaret Gemmel Miss Marjorie McKenzie Dr. Jane Turnbull Miss Muriel Bowen Miss Jessie Crawford Mrs. Robert Darrach Miss Margaret Clay Hilda Hesson Miss Jenny Gemmell City of Brandon Business and Professional Women's Club of Brandon Canadian Federation of Business and Professional Women's Clubs women's organizations women's clubs Manitoba women scrapbooks
Storage Location:	2002 accessions
Storage Range:	2002 accessions
Related Material:	Brandon Business and Professional Women's Club (10-2002); Minnedosa Business and Professional Women's Club (11-2002); Neepawa Business and Professional Women's Club (12-2002); Trillium Business and Professional Women's Club (2-2006).





## Brandon Cinema Club fonds

<http://archives.brandonu.ca/en/permalink/descriptions4798>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 9-1997

GMD: textual records

Date Range: 1952-1956

Physical Description: 1 cm

History /

Biographical:

The Cinema Club of Brandon was formally created in May 1954, and operated for two and one-half years before dissolving due to lack of interest. The club was formed for the purpose of providing private screenings, on a non-profit basis, of films that normally would not have been exhibited in commercial theatres in Brandon. Films had to be assessed by the club membership as outstanding in quality. During its existence, the club sponsored the screening of two to three movies every second Sunday.

Custodial History:

This fonds was accessioned by the McKee archives in 1997. Prior custodial history is unknown.

Scope and Content:

Fonds includes a minute book that contains a record of each meeting held by the Brandon Cinema Club and a list of the elected executives. It also includes a file of newspaper clippings from the Brandon Sun about the Cinema Club.

Notes: CAIN No. 202661

Subject Access: R.A. Clement  
Steffan Kossak  
Beryl Burtnick  
Walter Richardson  
Brandon  
Manitoba  
associations  
film  
recreation

Storage Location: 1997 accessions

Storage Range: 1997 accessions



## Brandon College - New Science Building - Documentation for Tenders

<http://archives.brandonu.ca/en/permalink/descriptions8307>

Part Of: RG 6 Brandon University fonds

Creator: Architect: Sproatt and Rolph (Toronto)

Description Level: File

Series Number: 2.1.

File Number: 21

GMD: textual records

Date Range: c. 1922

Physical Description: pages 26-34 and an Addendum setting out tender terms for construction of proposed new Science Building.

Physical Condition: Generally good.

Scope and Content:

Document sets out requirements - materials and methods and conditions of construction - for the proposed new science building at Brandon College. Documentation includes electrical fixtures, heating and plumbing.

Storage Location: RG 6 Brandon University fonds  
Series 2: Board of Governors  
2.1 Documents



## Brandon Drama Council

<http://archives.brandonu.ca/en/permalink/descriptions3839>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 255

GMD: textual records

Date Range: 1970-1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence, minutes, agendas, news releases, financial information, the Brandon Drama Council constitution, and a play bill.

Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 6



## Brandon Golf and Country Club fonds

<http://archives.brandonu.ca/en/permalink/descriptions4846>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 11-1998

GMD: textual records

Date Range: 1914-1948

Physical Description: 6 cm

History /

Biographical:

The Brandon Golf and Country Club was created in 1914, to serve the recreational needs of Brandon's social and economic elite. Leading Brandon politicians, professionals, and businessmen belonged to the club and served on its executive. The club was a place for Brandon's elite to play golf and socialize, and was affiliated with the Royal Canadian Golf Association. The club included a separate Verandah Club composed of women. In 1926, the Brandon Golf and Country Club became a member of the Canadian Ladies Golf Union. The club sponsored dances and dinners for its members. Strict policies for non-members were enforced. Brandon residents that were not members of the club could only play golf once a week, had to pay daily green fees, and had to be invited and accompanied by a member.

Custodial History:

This fonds was accessioned by the McKee Archives in 1998. Previous custodial history is unknown.

Scope and Content:

Fonds consists of one scrapbook that runs from 1914-1948. The scrapbook contains minutes from director and shareholder meetings, as well as notices of upcoming meetings. There are also secretary and treasurer reports included in the scrapbook. Finally, there are a few newspaper clippings dealing with the club included in the scrapbook.

Notes: CAIN No. 202579

Subject Access: Brandon Golf and Country Club

Verandah Club

men's clubs

country clubs

Storage Location: 1998 accessions

Storage Range: 1998 accessions



## Brandon Literacy Council Inc. M&C

<http://archives.brandonu.ca/en/permalink/descriptions5914>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 968  
GMD: textual records  
Date Range: 1992  
Physical Description: 1 file  
Scope and Content:  
File consists of grants & correspondence  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 40



## Brandon Native Council E&I

<http://archives.brandonu.ca/en/permalink/descriptions5912>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 966  
GMD: textual records  
Date Range: 1990-1991  
Physical Description: 1 file  
Scope and Content:  
File consists of grants & correspondence  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 40



## Brandon University Indian Leadership Development (BUILD)

<http://archives.brandonu.ca/en/permalink/descriptions162>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 7.3.5

GMD: textual records

Date Range: 1980-1988

Physical Description: 60 cm

### Scope and Content:

Sub sub series consists of correspondence, inquiries, budget information, course information, committee records, advertisements and a weekly log.

Notes: A file level inventory is available as a Word document.

Access Restriction: All participants' files are closed.

Storage Location: RG 6 Brandon University fonds  
Series 7: Faculties and Schools  
7.3 Faculty of Education



## Brandon University Students' Union building

<http://archives.brandonu.ca/en/permalink/descriptions3739>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 158

GMD: textual records

Date Range: 1967-1969

Physical Description: 1 file

### Scope and Content:

File consists of correspondence and reports.

Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 5



## Brandon Women's Musical Club fonds

<http://archives.brandonu.ca/en/permalink/descriptions4810>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 13-2002

GMD: textual records

Date Range: 1953-1965

Physical Description: 10 cm

History /

Biographical:

The Brandon Women's Musical Club was formed in 1945 by Miss Peggy Sharpe and Miss Hilda Smith. Together with a group of women from around Brandon, they managed to form a large club for, according to the club's constitution, "the study of vocal and instrumental music, literature and related arts and the encouragement of promising Junior Artists under eighteen years of age." With these goals in mind, the club undertook to provide tuition for young music students and contributed to the formation of the Brandon Women's Musical Choral Club. The club held meetings during which club members listened to guest speakers and observed performances by local musical and dance groups, as well as some national musical stars. The group also sponsored performances of musicals, plays, and recitals, and held an annual Christmas party.

Custodial History:

This fonds was accessioned by the McKee Archives in 2002. Previous custodial history is unknown.

Scope and Content:

Fonds is composed predominantly of two scrapbooks, one of which covers the years 1953-1960, the other the years 1960-1965. The scrapbooks contain newspaper clippings about the Musical Club's meetings and performances. There is also a file containing miscellaneous correspondence, the constitution and bylaws of the group, the club's membership lists from 1959-1964, and questionnaires about the Women's Musical Club.

Notes: CAIN No. 202589

Subject Access: Peggy Sharpe  
Hilda Smith  
Lorne Watson  
Eric Davies  
Nona Mari  
Isabelle Coghlin  
Janine Theriault  
Peggie Sampson  
Howard Leyton-Brown  
Norman Chapman  
Peter Koslowsky  
Nora Needham  
Lucien Needham  
Brandon Women's Musical Club  
Brandon Women's Musical Choral Club  
Baroque Trio of Montreal  
Brandon College School of Music  
Wilson Trio  
City of Brandon  
women's clubs  
choral groups  
musical clubs  
scrapbooks

Storage Location: 2002 accessions

Storage Range: 2002 accessions



## BU General Faculty Council

<http://archives.brandonu.ca/en/permalink/descriptions3700>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 120

GMD: textual records

Date Range: 1968-1971

Physical Description: 1 file

Scope and Content:

File consists of news releases, memos, minutes, briefs, reports and correspondence.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 3