

S. J. McKee Archives



Accounts payable: Canadian general account

<http://archives.brandonu.ca/en/permalink/descriptions3707>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 4.2
File Number: 127
GMD: textual records
Date Range: 1969-1970
Physical Description: 1 file
Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 4



Accounts payable: Canadian general account

<http://archives.brandonu.ca/en/permalink/descriptions3822>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 4.2
File Number: 239
GMD: textual records
Date Range: 1970
Physical Description: 1 file
Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 6



A.C. Miller fonds

<http://archives.brandonu.ca/en/permalink/descriptions4842>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 19-1997

GMD: textual records

Date Range: 1916-1938

Physical Description: 5 cm

History /

Biographical:

Archie Cleveland Miller owned and operated a farm near Roland, Manitoba from 1918 to 1938. Miller was engaged principally in a commercial grain operation.

Custodial History:

This fonds was accessioned in 1997 by the McKee Archives. Prior custodial history is unknown. .

Scope and Content:

Fonds contains legal documents from A.C. Miller's farm near Roland, Manitoba from 1916 to 1938. They include mortgage documents, lease agreements, and bank receipts.

Notes: CAIN No. 202603

Subject Access: Archie Cleveland Miller

Archie A. Ross

Lydia Ross

Manitoba Farm Loans Association

Roland Manitoba

Farm lease

Farm business

Myrtle Manitoba

Storage Location: 1997 accessions

Storage Range: 1997 accessions



Adelene Monica Bailey fonds

<http://archives.brandonu.ca/en/permalink/descriptions7944>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.27

Accession Number: 31-2007

GMD: textual records

Date Range: 1911, 1924

Physical Description: 2 diplomas

History /

Biographical:

Adelene Monica Bailey was the wife of J.R.C. Evans, president of Brandon College (1928-1959).

Custodial History:

Records were donated by Keith Evans, Adelene Bailey's son.

Scope and Content:

Fonds consists of Bailey's diploma awarded by Victoria Avenue Methodist Sunday School (1911), and her diploma certifying her completion of the post-graduate course of study prescribed in the Pianoforte department of Brandon College (1924)

Notes: The Brandon College diploma is signed by Franklin Sweet. Description by Christy Henry.

Storage Range: Reading room oversized drawer with Brandon University Photograph collection series 11: Documents, diplomas and certificates.



A.E. McKenzie fonds

<http://archives.brandonu.ca/en/permalink/descriptions4337>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Series

Series Number: MG 5

GMD: textual records

Date Range: 1887-1989; prredominantly 1887-1968

Physical Description: 31 cm

History /

Biographical:

See biographical sketch of A.E. McKenzie under RG 3 Series 2 (Office of the President/General Manager), sub-series 1 (A.E. McKenzie).

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

The manuscript group contains records pertaining to A.E. McKenzie's personal life, such as personal correspondence and family documents. Records dealing with McKenzie's involvement with Brandon College, the Brandon Allied Arts Council and the Brandon Board of Trade are also included.

It has been divided into five sub-series, including: (1) Brandon College Inc.; (2) A.E. McKenzie Foundation; (3) Brandon Allied Arts Council; (4) Brandon Board of Trade; and (5) Miscellaneous.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds
MG 5 A.E. McKenzie fonds

Related Material: RG 1 Brandon College fonds in the McKee Archives contains additional information on A.E. McKenzie, particularly his involvement with Brandon College.

A photograph of A.E. McKenzie is located in oversized drawer #5 of the Brandon College photograph series.



A.E. McKenzie fonds - miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4343>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: MG 5 1.5

GMD: textual records

Date Range: 1887-1960

Physical Description: 3.5 cm

History /

Biographical:

This sub-series is artificially created and contains records that did not fit into any of the preceding series or sub-series.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

The records in this sub-series concern A.E. McKenzie's personal life. It contains a number of documents created by his father, F. B. McKenzie, including land deeds, financial records, and a grant of probate. The sub-series also includes documents concerning the Ontario Mutual Life Assurance Co., the dissolution of partnership between A.E. McKenzie and George. E. McKenzie, the release of F.B. McKenzie's estate to his son and a copy of A.E. McKenzie's mother's last will and testament.

Also included within the sub-series is a file of correspondence between McKenzie and R.B. Dessert, a former employee of McKenzie Seeds who established his own seed company in California after leaving Brandon. The correspondence is almost entirely personal in nature.

Thank you letters regarding Brandon College and scholarships, as well as minutes from meetings of the Education Advisory Board can also be found within the sub-series.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds

MG 5 A.E. McKenzie fonds



Agreement - Brandon University and Manitoba Government Employees Association

<http://archives.brandonu.ca/en/permalink/descriptions4497>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 15
File Number: 93
GMD: textual records
Date Range: April 1, 1984 - March 31, 1986
Physical Description: 1 file
Storage Location: RG 6 Brandon University fonds
Series XV: BUFA
Box 8



Agreement - Brandon University and Manitoba Government Employees Association

<http://archives.brandonu.ca/en/permalink/descriptions4499>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 15
File Number: 95
GMD: textual records
Date Range: April 1, 1982 - March 31, 1984
Physical Description: 1 file
Storage Location: RG 6 Brandon University fonds
Series XV: BUFA
Box 8



Agriculture- Agricultural Research Station- Brandon- 1984

<http://archives.brandonu.ca/en/permalink/descriptions5330>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 391

GMD: textual records

Date Range: Oct.-Nov. 1984

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds

MG 3 Brandon University Teaching and Administration

1.14.1 W. Leland Clark - political career

Box 16



Alumni office, Brandon University

<http://archives.brandonu.ca/en/permalink/descriptions3825>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 242

GMD: textual records

Date Range: 1970-1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 6



American Friends of Brandon University - general

<http://archives.brandonu.ca/en/permalink/descriptions3349>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.4

File Number: 4

GMD: textual records

Date Range: 1979-1984

Physical Description: 1 file

Scope and Content:

File consists of correspondence, financial information, project summaries and reference materials.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.4 Correspondence and subject files
Box 1



Archibald E. Wilson fonds

<http://archives.brandonu.ca/en/permalink/descriptions4809>

Other Title Info: RG 5 Western Manitoba Manuscript Collection

Part Of: Archibald E. Wilson fonds

Description Level: Fonds

Accession Number: 18-2000

GMD: textual records

Date Range: 1895-1932; 1971

Physical Description: 2 cm

History /

Biographical:

Archibald E. Wilson was the son of Reverend E.F. Wilson and the husband of St. Clair Vidal Wilson. Rev. E.F. Wilson was at one time in charge of the Shingwauk and Wawanosh Homes at Sault Ste. Marie. Rev. E.F. Wilson moved to Elkhorn, Manitoba in 1888, to establish an educational home for Indian children. He was joined by his son, Archibald E. Wilson who was, in 1890, appointed assistant to the superintendent. A.E. Wilson became Principal of the Indian Industrial School in 1892. His wife served as Matron of the girls departments. Together they had three daughters: E.F. Metita, Winifred St. Clair and Murial Grace, as well as two sons: Edward Vidal, and St. Clair Vidal Wilson.

Archibald Wilson and his family lived in Elkhorn, Manitoba during the years 1892 to 1918 while he was principal. At the beginning of his term as Principal there were 12 students enrolled; enrollment reached as high as 95 students, representing eight different nations. In February of 1918, the government withdrew funding and the school closed. In September of 1918, Wilson left Elkhorn to take up his new position as a clerk at an Indian Reserve near Gleichen, Alberta.

During its years of operation, the Elkhorn Industrial School included an Athletic department, a curling team and a boys' football team. Students studied carpentry, shoemaking, harness making, tailoring, knitting and sewing. In 1893, the school was presented with a large Canadian flag for being the best Industrial School in Manitoba and the Territories. In November of 1893, a brass band was established, which provided music for the local Anglican Church. After a fire demolished most of the school in 1895, Wilson convinced the Federal Department of Indian Affairs to rebuild the school. In 1899, the Elkhorn Industrial School was reopened.

Custodial History:

Most of this fonds was at one time in the possession of Principal A.E. Wilson. After Wilson passed away the pieces of the fonds were kept by one of his daughters, Winifred St. Clair Wilson, now deceased. Winifred married Mr. Frank Clark, M.D. and kept the fonds when she moved to Vancouver B.C. and then to Calgary, Alberta. Winifred Clark eventually donated the fonds to the McKee Archives.

Scope and Content:

Fonds includes four journals, one testimonial and one newspaper article. The journals include: the '7th Annual Report of the Washakada Indian Homet 1895-1896,' written by Principal A.E. Wilson; 'The Greater Britain Messenger' September and October 1899, which includes the article 'The Elkhorn Home, Manitoba,' 'The National Monthly of Canada' September 1902, which includes the article 'Indian Children at Home,' and the Centenary Number (March-April 1932) issue of 'The Algoma Missionary News,' which includes an article giving information about Rev. E.F. Wilson and his missionary work.

Fonds also includes an article from the November 19, 1971 edition of The Vancouver Sun, entitled "Leisure's Book Reviews," which discusses Indigenous publications in Canada. The testimonial that is included in the fonds, was given to Archibald Wilson upon his departure from Elkhorn. There are 28 subscribers to the testimonial and it is dated September 19, 1918.

Notes:

The Wilsons are discussed in J.R. Miller's "Skyscrapers Hide the Heavens: A History of Indian-White Relations in Canada," Miller's "Shingwauk's vision :a history of native residential schools" and John S. Milloy's "A National Crime: The Canadian Government and the Residential School System 1879-1986." Description by Christy Henry.

Storage Location:

2000 accessions



Art exhibitions at Brandon University

<http://archives.brandonu.ca/en/permalink/descriptions3617>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 40

GMD: textual records

Date Range: 1966-1969

Physical Description: 1 file

Scope and Content:

File consists of records of the Art Exhibitions Committee, news releases, correspondence, reports and memos.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 2



Association of Baha'i Studies at Brandon University

<http://archives.brandonu.ca/en/permalink/descriptions4190>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 14.4

File Number: 58

GMD: textual records

Date Range: 1995-1996

Physical Description: 1 file

Scope and Content:

File consists of the Association of Baha'i Studies at Brandon University constitution.

Storage Location: RG 6 Brandon University fonds

Series 14: Brandon University Students Union

14.4 BUSU clubs

Box 1



AUCC - Association of Universities and Colleges of Canada

<http://archives.brandonu.ca/en/permalink/descriptions3984>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 4.2
File Number: 396
GMD: textual records
Date Range: 1977
Physical Description: 1 file
Scope and Content:
File consists of correspondence.
Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 9



Bankburn School District fonds

<http://archives.brandonu.ca/en/permalink/descriptions5135>

Part Of: RG 5 Western Manitoba Manuscript Collection
Description Level: Collection
Accession Number: 24-2007
GMD: textual records
Date Range: 1906-1907
Physical Description: 5 mm
Physical Condition: Fair
History /
Biographical:

Bankburn School was located 1/2 mile west and about three miles north of Oak River, Manitoba. The Bankburn School Literary Society was formed in 1906.

Custodial History:

Records were donated to the McKee Archives by Anne Pettapieces in March 1978.

Scope and Content:

Fonds consists of the minutes of the Literary Society of the Bankburn School (1906-1907) and a copy of Vol.1, No.1 of The Bankburn Star, which includes some information on and two photos of the school.

Notes: Description by Christy Henry.
Storage Location: 2007 accessions
Storage Range: 2007 accessions



Basswood OddFellows fonds

<http://archives.brandonu.ca/en/permalink/descriptions4850>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 5-2000

GMD: textual records

Date Range: 1910-1954

Physical Description: 12 cm

History /

Biographical:

The OddFellows has a long international history as a mutual assistance society for men. OddFellow Lodges were open to white males over the age of 21, who were in good health and possessed good moral character. Upon joining an OddFellow's Lodge, a member received social and financial benefits. The Constitution of the Subordinate Lodges in Manitoba, 1899, notes that OddFellows Lodges were obliged to teach the importance of fraternity. Under the organization's constitution, lodge members assumed five obligations: to visit the sick, to relieve the distressed, to bury the dead, to educate the orphan, and to aid the widow. The Progress Lodge of the Basswood OddFellows was created in 1910; it continued as a group until early 1955, when it amalgamated with the Minnedosa OddFellows. The Progress Lodge of the Basswood OddFellows included men of many different occupations and social classes including, farmers, merchants, ministers, teachers, agents, carpenters, grain buyers, clerks, and laborers.

Custodial History:

The records of the Basswood Oddfellows Lodge were in the possession of Donald McNabb, who for many years was an active member of the Minnedosa Oddfellows. He donated the records to the McKee Archives in June 2000.

Scope and Content:

Fonds consists of five books. The first book is a membership list from 1910-1948. The list includes the members' names and occupations, the date that they joined the lodge, and their status within the hierarchy of the lodge. The other four books consist of minutes for the years 1910-16, 1916-25, 1935-44, and 1945-54.

Notes: CAIN No. 202644

Subject Access: Basswood OddFellows

Progress Lodge

Basswood

Manitoba

International Order of OddFellows

Minnedosa

fraternal associations

mutual aid societies

Storage Location: 2000 accessions

Storage Range: 2000 accessions

Related Material: The Minnedosa OddFellows fonds is also located in the McKee Archives.



Basswood School District fonds

<http://archives.brandonu.ca/en/permalink/descriptions4924>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 15-2007

GMD: textual records

Date Range: 1916-1938

Physical Description: 24 cm

Physical Condition: Excellent

History /

Biographical:

Administrative history for the Basswood School District is currently unavailable.

Custodial History:

Accessioned in 2007 by the McKee Archives. Prior custodial history is unknown.

Scope and Content:

Fonds consists of van driver contracts (1916-33), income tax forms (1919-38), school inspector's reports (1922-29), high school examination results (1926-34), correspondence with Western Seating Co. (1922), school censuses (1919-38), bus route plans (1916-34), caretaker agreements (1918-33), transportation expenditure forms (1917-38), equalization of taxes forms (1916-34), annual meeting reports (1924, 1927), Department of Education reports (1921-38), secondary school taxes notice to council forms (1926-33), Manitoba income tax employers' returns (1923-32), library reports (1929-34), requisitions for library books (1916-30), assessments (1919-34), teacher's annual reports (1937-38) and a miscellaneous file including records related to pupil promotions, teacher's retirement fund, religious teaching, a hectograph recipe, by-laws and insurance (1922-38).

Notes: Receipts from 1938-1939 were culled. Description by Christy Henry.

Storage Location: 2007 accessions

Storage Range: 2007 accessions



B- Brandon

<http://archives.brandonu.ca/en/permalink/descriptions6234>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 1287
GMD: textual records
Date Range: Jan.1992-Aug. 1993
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 51



BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 1
GMD: textual records
Date Range: 1899-1967
Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon

this decision led the Board to draw up the Act to Amend An Act to incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
 Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.