

S. J. McKee Archives



100-block 10th Street, facing southwest (2)

<http://archives.brandonu.ca/en/permalink/descriptions8407>

Part Of: Joseph H. Hughes collection

Description Level: Item

Series Number: 3-1997.1

Item Number: 3-1997.1.29

Accession Number: 3-1997

GMD: graphic

Date Range: c. 1950

Physical Description: 8 " x 10" (b/w)

Physical Condition: good

Scope and Content:

Photograph shows the west side of 10th Street between Rosser and Princess Avenues. Visible businesses include: Recreation Bowling & Billiards, Bottomley's, Barry Neill Men's Wear, Simpsons-Sears, Allied Hardware Stores, Box Brothers Hardware, Doig's. Painted on the north face of the Strathcona Block are two advertisements, one for Sutherland and Robertson [Grocery] and the other for Boyd Electric Co. Ltd.

Name Access: 10th Street
Recreation Bowling and Billiards
Bottomley's
Barry Neill Men's Wear
Simpsons-Sears Ltd.
Sutherland and Robertson
Boyd Electric Co. Ltd.
Strathcona Block
Box Brothers Hardware
Doig's
Allied Hardware
Alexandra Block

Subject Access: downtowns
street scenes
Brandon business buildings & facilities after 1940
building exteriors

Storage Location: RG 5 photograph storage drawer

Images



1990 Office Expenses

<http://archives.brandonu.ca/en/permalink/descriptions5988>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1042

GMD: textual records

Date Range: 1990

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 43



Abstract No. 2

<http://archives.brandonu.ca/en/permalink/artworks539>

Artist: Halliday, Richard

Date: no date

Form: painting

Dimensions: 170 X 170 cm

Size Overall: unknown

Medium: acrylic

Condition: unknown

Primary Support: canvas

Secondary Support: unknown

Accession Number: L-27



A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3669>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 90

GMD: textual records

Date Range: 1968

Physical Description: 1 file

Scope and Content:

File consists of correspondence, newsletters, surveys and applicant listings regarding the Association of College and University Housing Officers.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 3



A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3712>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 130

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of correspondence and a completed ACUHO survey regarding room visitation for undergraduate students in residence halls (Brandon University).

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 4



A.C.U. housing officers

<http://archives.brandonu.ca/en/permalink/descriptions3824>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 241

GMD: textual records

Date Range: 1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence and information and cost analysis on the new residence hall.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 6



Alley Cat # 2

<http://archives.brandonu.ca/en/permalink/artworks976>

Title Variation: Cat # 2

Artist: Pimentel, Frank

Collection: Dunlands Restaurant

Date: 1987

Dimensions: 31 X 31 cm

Size Overall: 52.5 X 51.5 cm

Medium: Ektacolor photographs

Condition: good

Primary Support: paper

Secondary Support: mat, plexiglass, backing board; frame - metal

Accession Number: 367



Alumni office, Brandon University

<http://archives.brandonu.ca/en/permalink/descriptions3825>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 4.2
File Number: 242
GMD: textual records
Date Range: 1970-1971
Physical Description: 1 file
Scope and Content:
File consists of correspondence.
Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 6



ARCH 2: North Lauder locale

<http://archives.brandonu.ca/en/permalink/descriptions12079>

Part Of: RG 7 Beverley Nicholson fonds
Description Level: Series
Series Number: 2
Accession Number: 1-2010
GMD: multiple media
Date Range: 1997 to present

History /

Biographical:

ARCH 2: North Lauder Locale

The North Lauder locale has a long archaeological and geological history that is important for understanding the forces that shaped the region. Archaeological research in the locale shows that the area has been occupied by humans for at least the past 6,500 years. Environmental forces provided an area of diverse resources that attracted early peoples.

Environment of the Lauder Sandhills

The North Lauder locale is part of the greater Lauder Sandhills area. The glaciers that covered this region began to recede approximately 11,000 years ago leaving a large lake known as glacial Lake Hind. The Souris River, the Lauder Sandhills and the Oak Lake Aquifer are remnants of the environmental and geological forces that shaped the region.

The Lauder Sandhills region is characterized by a landscape of sand sheets and stabilized sand dunes interspersed with a variety of wetlands. This complex topographic and hydrological situation favoured the development of an island mosaic of mixed forest, wetland and meadow, surrounded by mixed grass prairie. The result was a large, isolated ecotone which provided a rich variety of subsistence resources for hunter-gatherers.

Research in the Lauder Sandhills

Archaeologists from Brandon University have been conducting research in the Lauder

Archaeologists from Brandon University have been conducting research in the Lauder Sandhills since 1991. Research in the North Lauder locale has focused on the Atkinson site, a 6,500 year old hunter-gatherer site and Flintstone Hill.

The Atkinson site

The Atkinson site is one of the oldest excavated sites in Manitoba and has been Radiocarbon dated to 6,500 years before present. The Atkinson site is located on the bank of the Souris River and was discovered when a hearth (fire pit) was seen eroding out of the bank. Based on the date of the site and the kind of lithics (stone tools) present it is considered a Gowen occupation. The Atkinson site is evidence that bison hunters were active on the northern plains at a very early date. Similar sites have also been found on the High Plains in the U.S. and are referred to as the Mummy Cave Complex.

The Atkinson Site is of great importance as it is the first undisturbed site of this type to be excavated in Manitoba and extends the range of these sites south and east from the type-sites in central Saskatchewan.

Flintstone Hill

The geomorphology of the glacial Lake Hind Basin over the past 11,000 years is known primarily through the study of a cut bank along the Souris River. Flint Stone Hill contains the most complete stratigraphic record for the post-glacial period on the northern plains. The site has been extensively studied by geoarchaeologists, geologists and paleoenvironmentalists over many years and their findings have contributed to our understanding of the region.

The North Lauder locale Borden designations of Atkinson site DiMe-27 and Flintstone Hill site DiMe-26.

Borden System

Archaeological sites in Canada are identified by the Borden system, which is a uniform site designation system. The country is divided into grids based on latitude and longitude in blocks of 10 x 20 minutes. The first 4 letters indicate the block and the following numbers indicate the actual site. For example the area of the Lauder Sandhills in southwestern Manitoba is identified by the letters DM and the North Lauder locale within that area is DiMe. The Atkinson site is DiMe-27 and the Flintstone Hill site DiMe-26. As new sites are discovered they will be numbered sequentially.

Scope and Content:

The Series has been divided into two sub-series, including (1) Atkinson site DiMe-27 and Flintstone Hill site DiMe-26.

Name Access: North Lauder locale
Subject Access: Archaeology
Atkinson site DiMe-27

Arrangement:

Series is arranged by site and by year of field work.



Assigning of new auditorium manager at Mayor's office

<http://archives.brandonu.ca/en/permalink/descriptions11143>

Part Of: CKX fonds
Creator: CKX
Description Level: Item
Item Number: 11-2010.A41
Accession Number: 11-2010
GMD: graphic
Date Range: 1968
Physical Description: 1.5" x 1" (b/w)
Material Details: Negative

Custodial History:

See fonds level of the CKX records for custodial history.

Scope and Content:

Portrait taken in Mayor Magnacca's office on the occasion of the appointment of a new auditorium manager.

Name Access: CKX Television
Subject Access: television broadcasting
officials
Storage Location: CKX fonds - 2010 accessions

Images



<http://archives.brandonu.ca/en/permalink/descriptions12166>

Part Of: RG 7 Beverley Nicholson fonds

Description Level:	File
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Series Number: 2.1.1.3

File Number: 2

Accession Number: 1-2010

Physical Description: 17 pages

Material Details: PDF

History /

Biographical:

Record of excavation unit 2 at the Atkinson site 2003.

Scope and Content:

Site excavation records of excavation units may include: level summaries, floor plans, feature sheets, wall profiles, unit summaries and any other additional information relating to the unit.

Name Access: Atkinson site 2003 - site record XU 2

Subject Access: Archaeology

North Lauder locale

Atkinson site DiMe-29

Atkinson site 2003

Documents

[illegible][illegible]

2.1.1.3.2_XU2.pdf

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Atkinson site 2003 - Unit 2

<http://archives.brandonu.ca/en/permalink/descriptions12174>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Item

Series Number: 2.1.1.5

Item Number: 2.1.1.5.4

Accession Number: 1-2010

GMD: graphic

Date Range: 2003

Physical Description: 600 x 450 (330 KB)

Material Details: JPEG

History /

Biographical:

Photograph taken during 2003 Brandon University Archaeology excavations at Atkinson site.

Scope and Content:

Atkinson site 2003 Unit 2.

Name Access: Atkinson site 2003 - Unit 2

Subject Access: Archaeology
North lauder locale
Atkinson site DiMe-27
Atkinson site 2003 photographs

Images





Atkinson site 2004 - Andrea Richards field journal 2

<http://archives.brandonu.ca/en/permalink/descriptions12195>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: File

Series Number: 2.1.2.2

File Number: 4

Accession Number: 1-2010

GMD: textual records

Date Range: 2004

Physical Description: pages 33-54

Material Details: PDF

History /

Biographical:

Field journal book 2 of Andrea Richards

Scope and Content:

Record of excavation methods, items recovered, features, local environment and weather noted by crew chief

Name Access: Atkinson site 2004 - Andrea Richards field journal 2

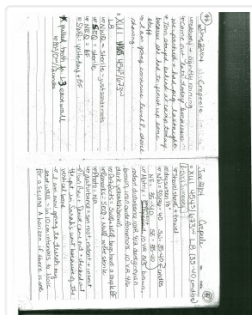
Subject Access: Archaeology

North Lauder locale

Atkinson site DiMe-29

Atkinson site 2004 - field journal

Documents



2.1.2.2.4_AR_Bk2_journal.pdf

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Atkinson site 2004 - east wall of XU 1 and 2

<http://archives.brandonu.ca/en/permalink/descriptions12213>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Item

Series Number: 2.1.2.5

Item Number: 2.1.2.5.8

Accession Number: 1-2010

GMD: graphic

Date Range: 2004

Physical Description: 1024 x 768 (416 KB)

Material Details: JPEG

History /

Biographical:

Photograph taken during 2004 Brandon University Archaeology excavations at Atkinson site.

Scope and Content:

Excavation units 1 and 2, east wall.

Name Access: Atkinson site 2004 - east wall of XU 1 and 2

Subject Access: Archaeology
North lauder locale
Atkinson site DiMe-27
Atkinson site 2004 photographs

Images





Atkinson site 2004 - east wall of XU 2

<http://archives.brandonu.ca/en/permalink/descriptions12216>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Item

Series Number: 2.1.2.5

Item Number: 2.1.2.5.11

Accession Number: 1-2010

GMD: graphic

Date Range: 2004

Physical Description: 1024 x 768 (457 KB)

Material Details: JPEG

History /

Biographical:

Photograph taken during 2004 Brandon University Archaeology excavations at Atkinson site.

Scope and Content:

Excavation unit 2, east wall profile.

Name Access: Atkinson site 2004 - east wall of XU 2

Subject Access: Archaeology
North lauder locale
Atkinson site DiMe-27
Atkinson site 2004 photographs

Images





Atkinson site 2004 - site record XU 2

<http://archives.brandonu.ca/en/permalink/descriptions12199>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: File

Series Number: 2.1.2.3

File Number: 2

Accession Number: 1-2010

Date Range: 2004

Physical Description: 12 pages

Material Details: PDF

History /

Biographical:

Record of excavation unit 2 at the Atkinson site 2004.

Scope and Content:

Site excavation records of excavation units may include: level summaries, floor plans, feature sheets, wall profiles, unit summaries and any other additional information relating to the unit.

Name Access: Atkinson site 2004 - site record XU 2

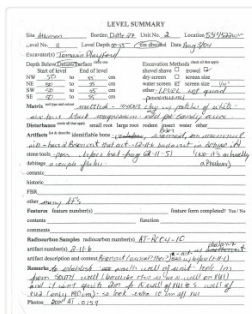
Subject Access: Archaeology

North Lauder locale

Atkinson site DiMe-29

Atkinson site 2004

Documents



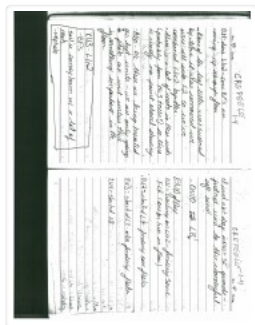
2.1.2.3.2_XU2.pdf



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Atkinson site 2004 - Tomasin Playford field journal 2

<http://archives.brandonu.ca/en/permalink/descriptions12193>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: File

Series Number: 2.1.2.2

File Number: 2

Accession Number: 1-2010

GMD: textual records

Date Range: 2004

Physical Description: pages 60-72, 78-82

Material Details: PDF

History /

Biographical:

Field journal book 2 of Crew Chief Tomasin Playford.

Scope and Content:

Record of excavation methods, items recovered, features, local environment and weather noted by crew chief

Name Access: Atkinson site 2004 - Tomasin Playford field journal 2

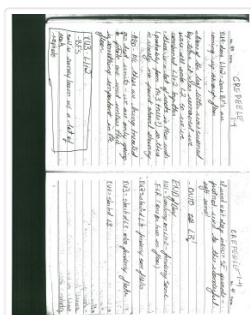
Subject Access: Archaeology

North Lauder locale

Atkinson site DiMe-29

Atkinson site 2004 - field journal

Documents



2.1.2.2.2_TP_Bk2_journal.pdf

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BAPC 2: Urban images

<http://archives.brandonu.ca/en/permalink/descriptions10085>

Part Of: RG 12 Brandon and Area Photograph Collection

Description Level: Series

Series Number: 2

GMD: graphic

History /

Biographical:

Series is artificially created.

Scope and Content:

Photographs in this series fall under the general heading of urban images of the City of Brandon. They include parades, buildings, businesses, natural phenomena such as fires and floods, special events and cityscapes.

Storage Location: Brandon and Area photograph collection photograph drawer (regular and oversize)



BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 1

GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon

College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



BC 3: Office of the bursar

<http://archives.brandonu.ca/en/permalink/descriptions4245>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 3

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.03 m

History /

Biographical:

The Office of the Bursar was created in 1910. As head of financial affairs, a Bursar was more compatible to the administrative framework of other universities in Canada. The initial duties of the Bursar were the collection of all fees, control of funds and disbursements, donations, purchasing, supervision of grounds, and progressive measures in the investment of funds and the enlargement of finances. By 1913, the Bursar was also in charge of the book department, boarding, grounds and gardens, buildings and heating plant.

By 1924, the Bursar had become so involved in the management of College affairs that the Board established a committee to examine the functions of the President and the Bursar "with a view to readjustment for efficiency." The committee presented its report later that year, clearly defining nine functions of the Bursar. These functions were the keeping of books, banking, general handling of student fees and accounts, general handling of all trade accounts, handling of maintenance and extension movement pledge cards and receipts, general responsibility for the purchase of all supplies, supervision of fireman and janitor, supervision of buildings and grounds and the submission of a monthly report to the Secretary of the Executive. In 1929, the Bursar took on the role of Secretary to the Executive.

At several times during the history of Brandon College the Bursar and the Registrar were combined into one job.

BRANDON COLLEGE BURSARS:

R.J. KENNEDY (1910 - 1911)

No biographical information yet.

S.J. MCKEE (1911-1913, 1914-1915, 1919-1920)

Information about S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

C.W. JACKSON (1913 - 1914)

No biographical information yet.

JOHN HARRIS MCKEE (1915 - 1918)

J.H. McKee was S.J. McKee's son. He was born in Ingersoll, Ontario. He moved to Rapid City in 1881 with his family. In 1890 he moved to Brandon where his father opened McKee's Academy. Harris attended Brandon College, graduating in 1914. When the war broke out he was not medically able to participate. He then took a position as Brandon College Bursar. In 1918, Harris resigned from his job to take up farming. He had several bouts of bad luck: drought, grasshoppers, frost, and other farming catastrophes, and was not too successful, having a list of 50 creditors at one point.

GEORGE H. ROSS (1918 - 1919)

Little is known so far about George Ross. He was a teacher before coming to Brandon College. He taught in Chatham, Ontario for a while, as well as at the Rider Moore College of Business in Trenton, NJ. From 1914-1919 Ross was also the Director of the Business Department at Brandon College.

S. EVERTON (1920 - 1923)

No biographical information yet.

E. SCOTT EATON (1923 - 1931)

E. Scott Eaton was born in Auburn. He graduated from Acadia University in 1903 and the Maritime Business College in 1904. Eaton then taught at the Maritime Business College and the Charlottetown Business College. For a time he was head of the Business Department at Alberta College. Eaton was the owner/manager of the Success Business College in Vancouver before coming to Brandon College. He occupied this position from 1923 until 1931. In 1931 he became purchasing agent and the superintendent of buildings and grounds at Acadia University. He became an accountant at H.T. Warne Ltd. in Digby, NS in 1940. Around 1953, Eaton became the Town Clerk of Digby. Eaton died at the age of 80 around 1962.

M.S. DONOVAN (1931 - 1936, 1939 - 1948)

No biographical information yet.

N. KEITH MCKINNON (1936 - 1939)

Keith McKinnon was born in Weyburn, Saskatchewan. After working in Weyburn he attended Brandon College, specializing in Political Economy. He was very active in all aspects of students affairs and was elected Senior Stick in his final year. He was appointed to the position of Registrar following his graduation from Brandon College.

D.R. MACKAY (1948 - Brandon University)

Information about D.R. MacKay can be found under the Office of the Registrar.

Scope and Content:

The Bursar series revolves around the finances of the school. There are invoices from general accounts, letters from businesses, and receipts for payments. There are also numerous student accounts, wage lists and letters regarding teachers' salaries. The Bursar did a lot of the correspondence regarding mortgages, estates, property, and other legal matters. The series is mainly correspondence to and from the Bursar regarding accounts, overdue accounts, pleas for financial support and numerous other matters. As well, there are financial statements, fundraising lists, and subscription lists. The series is not broken down by Bursar, but instead is grouped together chronologically.

Storage Location: RG 1 Brandon College fonds
Series 3: Office of the Bursar

Arrangement:

Series has been divided into seven sub-series, including: (1) R.J. Kennedy; (2) S.J. McKee; (3) C.W. Jackson; (4) John Harris McKee; (5) George H. Ross; (6) S. Everton; and (7) E. Scott Eaton.