

S. J. McKee Archives



BU 7: Faculties and schools

<http://archives.brandonu.ca/en/permalink/descriptions152>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 7
GMD: multiple media
Date Range: 1900-2004; predominant 1920-1988
Physical Description: 18.22 m
History /
Biographical:

This is an artificially created series.

Scope and Content:

Series has been divided into five sub-series, including: (1) Faculty of Arts; (2) Faculty of Science; (3) Faculty of Education; (4) School of Music; and (5) School of Health Studies.

Storage Location: RG 6 Brandon University fonds



McS 2 Office of the president/general manager

<http://archives.brandonu.ca/en/permalink/descriptions4316>

Part Of: RG 3 A.E. McKenzie Company fonds
Description Level: Series
Series Number: McS 2
GMD: textual records
Date Range: 1910-1975
Physical Description: 2.47 m

History /

Biographical:

The offices of the President and General Manager were established in 1896 with the creation of A. E. McKenzie Seed Co. Ltd. These positions were held jointly by the one officer of company until 1975, when the Board of Directors of the Company divided the two positions, thereby relieving the President from management of plant operations.

Under the General By-Laws of the Company, the President, when present, presided over all Board of Directors meetings. He also signed all documents that may have required his signature and performed any other duties assigned to him by the board. The President exercised general supervision and control over the business of the Company and performed such duties as are usually associated with the office of President or Chief Executive officer of a company.

The General Manager had full power and authority to manage and direct the business and affairs of the Company. He was also responsible for employing and discharging agents and employees of the Company. After A.E. McKenzie gifted the majority of his company shares to the Government of Manitoba in 1945, the General Manager remained responsible for all operations of the Company. However, the General Manager found himself accountable to a Board of Directors comprised mainly of government appointees.

A. E. McKenzie held the offices of President/General Manager from 1896 until his death in 1964, at which time J. Lasby Lowes succeeded him. Following Lowes' retirement in 1968, A.R. Swanson was appointed by the government to fill the positions. Anthony J. Maruca became President of A.E. McKenzie Co. Ltd. in 1972. In 1975, the Board of Directors appointed William Moore the first individual to hold the position of General Manager without also occupying the President's office. At the same time, Mr. Pat Kelleher was named the new interim President. Following Kelleher's resignation, Moore was appointed President of the company. Keith Guelpa became President around 1984 following Moore's departure from the company to face criminal charges arising from his activities as an officer of the company. Raymond West assumed the position after Guelpa's departure.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

Series consists almost entirely of records and documents generated by the first two President/General Managers of A.E. McKenzie Seed Co. Ltd. In addition to the records created by A.E. McKenzie and J. Lasby Lowes in their capacity as President/General Manager, records pertaining to the various properties owned by the Company are also included. The series also contains marketing documents, including catalogues and sales literature, as well as a reference library comprised of twenty titles dealing with business and the seed industry and some records dealing with the President/General Managers following Lowes' retirement.

The series has been divided into seven sub-series, including: (1) A.E. McKenzie; (2) J. Lasby Lowes; (3) Comptroller; (4) Properties; (5) Marketing; (6) Reference Library; and (7) Miscellaneous Publications/Correspondence.

Storage Location: RG 3 A.E. McKenzie Company fonds
 McS 2 Office of the President/General Manager

Arrangement:

Arrangement: The series is arranged as follows:

- 2.1 A.E. McKenzie
 - 2.1.1 Secretary
 - 2.1.2 Legal Matters
 - 2.1.3 Correspondence
 - 2.1.4 Patents
 - 2.1.5 By-Law Campaign 1918
 - 2.1.6 Miscellaneous
- 2.2 J. Lasby Lowes
 - 2.2.1 Correspondence
 - 2.2.2 Historical Topics
 - 2.2.3 Miscellaneous
- 2.3 Comptroller
- 2.4 Properties
 - 2.4.1 Toronto
 - 2.4.2 Calgary
 - 2.4.3 Brandon
 - 2.4.4 Miscellaneous
 - 2.4.5 Parkade
 - 2.4.6 Appraisals
- 2.5 Marketing
 - 2.5.1 Catalogues
 - 2.5.1.1 McKenzie
 - 2.5.1.2 McFayden
 - 2.5.1.3 Suppliers
 - 2.5.1.4 Miscellaneous
 - 2.5.2 Seed Packets
 - 2.5.2.1 Vegetables
 - 2.5.2.2 Flowers
 - 2.5.2.3 Herbs
 - 2.5.3 Miscellaneous Sales Literature Documents
 - 2.5.4 Miscellaneous Marketing Papers/Reports
- 2.6 Reference Library
- 2.7 Miscellaneous Publications/Correspondence



Personal papers

<http://archives.brandonu.ca/en/permalink/descriptions13655>

Other Title Info:	Title based on the contents of the series
Part Of:	Fred McGuinness collection
Description Level:	Series
Series Number:	McG 1
Accession Number:	1-2015
GMD:	textual records
Date Range:	c. 1910 - 2010
Physical Description:	Approximately 1.1 m of textual records

History /

Biographical:

See collection level description for history/biography for information on Fred McGuinness.

For history/biography information on McGuinness family members, see subseries McG 1.1 Family papers and letters.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The series contains records created and collected by Fred McGuinness during his years in the Canadian navy, college, and as a journalist, editor, and freelance writer. The series has been divided into four subseries, including: (1) Family papers and letters, (2) Correspondence, (3) Business papers, and (4) Certificates and scrapbook.

Records in subseries McG 1.1, Family papers and letters, were created and collected by members of the McGuinness family. These records include materials from paternal and maternal sides of the McGuinness' family (see subseries for specific details about individual McGuinness family members.)

The second subseries, McG 1.2 Correspondence subseries, contains readers' and business correspondence collected by Fred McGuinness during his time as an editor and journalist. Many of McGuinness' readers reminisce about Brandon's local history in their letters to him.

The third subseries, McG 1.3 Business correspondence, includes financial statements from Fred McGuinness Limited (1991-1997, 2008-2009).

The fourth subseries, McG 1.4 Certificate and scrapbook, includes certificates for McGuinness' professional career and volunteer work. The scrapbook contains photographs and records from McGuinness' years with the Royal Canadian Navy and his time at St. Paul's College, as well as loose clipping from McGuinness' time at The Medicine Hat News.

Notes: Additional correspondence pertaining to his newspaper, freelance, and broadcast career can be found in the respective series and subseries

Accruals: Closed

Finding Aid: File level inventories for each subseries are available. See individual subseries' descriptions

Storage Location: 2015 accessions

Related Material: McGuinness retained correspondence from readers' responding to his Sunbeams, Diary, and Neighborly News columns (see McG 2 Newspaper career). Additional local history references can be found in the McGuinness research (McG 4.1 Local history research) and monograph (MG 5) series

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period

McG 1 Personal papers

McG 1.1 McGuinness family papers and letters

McG 1.2 Fred McGuinness correspondence

McG 1.3 Fred McGuinness Ltd. business documents

McG 1.4 Fred McGuinness certificates and scrapbook