

S. J. McKee Archives



The Brandon Sun

<http://archives.brandonu.ca/en/permalink/descriptions13662>

Other Title Info:	Title based on the contents of the subseries
Part Of:	Fred McGuinness collection
Description Level:	Sub-series
Series Number:	McG 2.2
Accession Number:	1-2015
GMD:	textual records
Date Range:	c. 1966 - 2010
Physical Description:	Approximately 63.5 cm of textual records

History /

Biographical:

In November 1966, McGuinness was hired as vice-president to the Brandon Sun. He moved to Brandon with his family and had a career with the paper until his death in 2011. During his years with the Sun, McGuinness wrote a tri-weekly "Sunbeams" (sometimes spelled "Sun Beams") column using the nom-de-plume F.A. [Fifth And] Rosser. Sunbeams was similar to McGuinness' "Lighthouse" column for The Medicine Hat News; commenting on a variety of current events, Sunbeams also included book reviews, local events, and reminiscences.

Upon his retirement in January 1987, McGuinness was made publisher emeritus of the Brandon Sun. A week after his retirement, he began writing a new column for the Sun, called the "Diary." Initially a bi-weekly column, which was made into a weekly column in 2009, McGuinness continued writing the "Diary" until his hospitalization in 2010. The Diary column was primarily a historical retrospective of Brandon, although it also touched on broader topics of interest to McGuinness during the time period.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The subseries contains records created and collected by Fred McGuinness during his time as a journalist, editor, and freelance writer with the Brandon Sun. The records consist of scrapbooks of Sunbeams columns, Sunbeam drafts, Diary drafts, article proofs, column research, and correspondence.

Notes: Readers' correspondence pertaining to McGuinness' time with the Brandon Sun can be found in Fred McGuinness' personal papers, subseries McG 1.2 Correspondence. Possible research for his Sunbeam and Diary columns may be found in McG 4.1 Local history research and McG 2.3 Neighborly News (File 3)

Accruals: Closed

Finding Aid: A file level inventory is available

Storage Location: 2015 accessions

Arrangement:

Arrangement was artificially created by the Archives. Subseries has been re-arranged according to publication period

Documents



The Wheat City: A Pictorial History of Brandon monograph

<http://archives.brandonu.ca/en/permalink/descriptions13676>

Other Title Info:	Title based on the contents of the subseries
Part Of:	Fred McGuinness collection
Description Level:	Sub-series
Series Number:	McG 5.6
Accession Number:	1-2015 [formerly 6-2008 and 20-2009 and unprocessed Fred McGuinness collection]
GMD:	textual records
Date Range:	c. 1987 - 1988
Physical Description:	Approximately 6 cm of textual records

History /

Biographical:

These records were produced between 1987 and 1988, the researching and writing period for *The Wheat City: A Pictorial History of Brandon* monograph. Published in 1988 by Western Producer Books (Saskatoon, Saskatchewan), *The Wheat City* is a 117-page soft cover book, containing black and white images.

Western Producer Books pitched the book's concept to Fred McGuinness in the fall of 1987. This book was part of the publisher's "city series" which focused on smaller cities such as Medicine Hat and Prince Albert. It was estimated that the book would contain a 6,000-word introduction followed by approximately 80 archival photographs of Brandon spanning from early settlement to the late 1950s/early 1960s.

Brandon University history major Pam Svistovski worked as McGuinness' research assistant and McGuinness obtained images for the book from his own personal collection, the Brandon Sun, Lawrence Stuckey, the Archives of Manitoba, and the Western Pictorial Index.

Custodial History:

Records were collected and created by McGuinness during the writing phase of the monograph *The Wheat City*. The materials were donated to the SJ McKee Archives by the Estate of Fred McGuinness circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The subseries consists of textual records and photographs created and collected during the production of the monograph *The Wheat City*. It includes correspondence, newspapers articles, drafts and black and white photographs from the Archives of Manitoba, Western Canada Pictorial Index, and *Illustrated Souvenir of Brandon*.

Notes:

Information in the history/biography was obtained from *The Wheat City's* acknowledgements and a letter to Mr. Fred McGuinness from Western Producer Books, dated September 24, 1987 (McG 5.6, File 11)

Where known, archival reference numbers for photographs obtained from the Archives of Manitoba and the Western Canada Pictorial Index and considered/used in *The Wheat City* have been provided in the item level description

Accruals: Closed

Repro Restriction: Images published in the monograph and stored in files copyright protected by their respective organizations

Finding Aid: A file level inventory is available

Storage Location: 2015 accessions

Related Material: Clarence Hopkin collection
Lawrence Stuckey collection
Jack Stothard collection

Fred McGuinness would write/publish about a topic in a number of forums. Therefore, it is possible research materials pertaining to this monograph may be found in the Fred McGuinness collection subseries: Correspondence (McG 1.2), Brandon Sun (McG 2.2) Miscellaneous freelance (McG 3.2), Local history research (McG 4.1), Manitoba: The Province & The People (McG 5.4), and Manitoba Enterprise (McG 5.5)

Arrangement:

Arrangement was artificially created by the Archives. Subseries has been re-arranged according to picture sources

Document Not
Available

(Copyright
Restrictions)

McG 5_6 Wheat City
inventory.pdf

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Brandon College Building and Clark Hall

<http://archives.brandonu.ca/en/permalink/descriptions8273>

Part Of: BUPC 2 Campus buildings
Description Level: Sub-series
Series Number: 2.2
GMD: graphic
Date Range: c.1909 - 1996; predominant 1960s - 1996
Physical Description: 116 photographs
History /
Biographical:

BRANDON COLLEGE BUILDING

The construction of the Brandon College Building, also known as the Original Building, was primarily financed by Mr. and Mrs. William Davies, a Toronto based Baptist meat packer, and his sister Mrs. Emily Davies, also of Toronto, who pledged \$5,000 a year for five years to the new Baptist College. Four city blocks between 18th and 20th streets were purchased for the College campus and the tender of Messrs. T.M. Harrington of Winnipeg was accepted in the spring of 1900; Mr. Hugh McCowan of Winnipeg appointed as architect. Mrs. Davies laid the cornerstone for the Brandon College Building on July 13, 1900.

The Brandon College Building was conceived as a substantial five story brick structure with a stone basement. The Tyndall Manitoba quarries, located thirty miles northeast of Winnipeg, supplied the stone and presented the College with the stone steps at the main entrance. The basement contained the dining room, kitchen, laundry, furnace room, a science laboratory, and maids' rooms. The first floor housed the reception room, office, library, four classrooms and the teachers' cloak rooms. The second floor had five classrooms, a reading room, five rooms for resident students and a resident teacher. Teachers' rooms and seventeen rooms for students comprised the third floor; and additional thirteen rooms for residents took up the fourth floor. The residence was to house 70 men. The total cost of the building and furnishings was \$44,000. The Brandon College Building was ready for occupancy by October 1, 1901.

CLARK HALL

The cornerstone of Clark Hall was laid by Mrs. A.P. McDiarmid, wife of the Principal of Brandon College, on May 24, 1906. The residence was officially opened on Thanksgiving Day, October 18, of the same year. The construction of the building grew out of a demand for a ladies' college. A canvass made in Eastern Canada had resulted in subscriptions totaling \$10,000. When Dr. McDiarmid reported the results of the canvass to the Chairman of the Board, Dr. C.W. Clark of Winnipeg, Clark proposed that he and his wife be allowed to provide the balance of the funds, some \$30,000. While presenting the building at the opening ceremony, Clark stated that the reason for his donation was his belief in the power of cultured womanhood - he believed "that refined and Christian mothers were the strength of a nation and that he wished to see in Brandon a school of learning for women in which every Christian virtue and grace might be illustrated."

Clark Hall was built immediately north of the Brandon College Building and was connected to it by classrooms and the iron door with its door bell, which was rung by gentlemen before being admitted. It is a five story brick building, with fittings of imported Georgia pine. In the basement was the gymnasium, studios and maids' rooms. On the main floor was a spacious reception room furnished by the Honorable A.C. Rutherford, the Premier of Alberta and the Lady Principal's suite, furnished by Mrs. N. Wolverston, wife of the treasurer of the College Board. Music studios and the offices of the resident matron were also on the main floor. The second and third floors were dormitories. The fourth floor was meant to be art studios, but due to registration demands, it was divided into students' rooms. The residence was designed to house fifty students and seven teachers. Piano practice areas were also designated on the west side of the building and on the groundlevel half way between the basement and the first floor.

BRANDON COLLEGE BUILDING AND CLARK HALL RESTORATION PROJECT

By the early 1990s, it was clear that major reconstruction work on the Brandon College Building and Clark Hall was necessary if the buildings were to remain in use. The alternative was to demolish both buildings and construct a new central administrative structure for the campus. Because of the historic character of the two original campus buildings, the decision was taken to mount a complete restoration of the structures that involved a complete removal of everything except for the surrounding brick facade and the construction of new buildings within the old external walls. This project was financed by the Provincial government of Manitoba, who granted the University approximately 10 million dollars. The Chief Architect for the restoration was George Cibinal. Work began in 1996 and was completed by the fall of 1997. In addition to the restoration of the Brandon College Building and Clark Hall, a new entrance was built on the west side of the buildings, as well as an addition to Clark Hall, which included a skywalk connecting it to the A.E. McKenzie Building.

Scope and Content:

Sub-series consists of photographs of the Brandon College Building and Clark Hall.

Notes: History/Bio information was taken from Brandon College: A History, 1899-1967 by C.G. Stone and F. Joan Garnett (Brandon, Manitoba: Brandon University, 1969), chapters 2 and 3. Tom Mitchell provided history/bio information on the restoration project.

Images



MPE A 63 Brandon

<http://archives.brandonu.ca/en/permalink/descriptions8321>

Part Of:	RG 4 Manitoba Pool Elevator fonds
Description Level:	Sub-series
Series Number:	MPE A
Item Number:	63
GMD:	textual records
Date Range:	1928-80
Physical Description:	41.5 cm
Custodial History:	

Brandon Co-operative Elevator Association Limited Organizational papers: 1941 - 1967 By-law nos. 18, 19, 20 and General By-laws, 14 June 1941 Agreement between MPE and Brandon CEA, 30 June 1956 Directors' Resolution, 18 October 1961 Agreement between MPE and Brandon CEA, 15 December 1966 By-law no. 26, 9 March 1967 Minutes of Executive Board meetings, volume 1, 28 March 1928 - volume 9, 23 October 1980. Minutes of Shareholders Annual meetings, 1943 - 1980 (19 reports). Financial records and statistics Statement of surplus, 1949 -1950 Final statement, 1938 - 1939 Statement of Grain account and handle, 22 June 1929 Auditors report, 1950 - 1966 (2 reports) Physical capacities of Elevator, 29 October 1959 Correspondence, 1948 - 1965 Membership list, 1950 - 1965 Farm locations for petitioning patrons, no date Miscellaneous Directors Attendance list, 1947 - 1968 (5 reports) Blueprints for Office and Boardroom, 1951 Data re: Brandon Pool Packers, 1962. Sheet on Manitoba Pool Elevators, Brandon Pool Local, Crop Year Information showing July 31, 1979 and July 31, 1980. Corporate Name: Rural Municipality of Cornwallis



Lawrence Stuckey photograph collection - Brandon history

<http://archives.brandonu.ca/en/permalink/descriptions9030>

Part Of: RG 11 Lawrence Stuckey fonds

Creator: Many of the images presented were captured by Mr. Stuckey himself. However being a well known and accomplished photographer and amateur historian, he also bought, sold and traded negatives with other collectors. Therefore the viewer is reminded that many images, although part of his collection, were created and/or provided for Mr. Stuckey by other collectors. In addition, it is believed that some images contained within his collection were created by photographing a pre-existing negative or print. We have attempted to note the authorship of all images when possible.

Description Level: Sub-series

Series Number: 3.1

Accession Number: 1-2002

GMD: graphic

History /

Biographical:

For history/bio information see the collection level description of the Lawrence Stuckey collection.

Custodial History:

For custodial history see the collection level description of the Lawrence Stuckey collection.

Scope and Content:

This sub-series consists of photographic negatives related to the history of Brandon, Manitoba.

All of the images contained within this sub-series were part of Mr. Stuckey's lifelong personal collection of photographic negatives and prints. Images include those related to people, street scenes, buildings, various city departments and so forth.

Notes:

All of the images from Mr. Stuckey's collection of negatives and prints were reproduced and digitized using an Epson scanner and software suite. All attempts have been made to reproduce the images in such a manner that balances our desire to portray the negatives and photographs as they originally appear, with the need to create an optimal digital image for viewing. Therefore it is noted that minor alterations to image size and contrast have occurred.

With few exceptions, all digitizing and database entry of images and descriptions was conducted during the summer of 2009 at Brandon University by Patrick Elves.

Repro Restriction: The McKee Archives is the copyright holder for the Stuckey materials.

Storage Location: Lawrence Stuckey collection

Arrangement:

Unless otherwise noted, the arrangement of these images was drawn from the original classification scheme used by Mr. Stuckey.

The information specific to each image, for the most part, was gained from Mr. Stuckey's personal notes regarding that particular photograph or similar photograph. Observations or notes contained within square brackets are explanatory or missing materials that have been added by someone other than Mr. Stuckey.

We have attempted to present the information that accompanies each image in the same format as was used by Mr. Stuckey himself.

Subseries 1 - Brandon History

- A. People
- B. Bridges
- C. Streets
- D. Buildings
- E. Business
- F. Fire Dept.
- G. Hospitals
- H. Industries
- I. Streetcars
- J. Utilities
- K. Construction
- L. Transportation (other than rail)
- M. Exhibition
- N. Misc. History
- O. Environs
- P. Railroads



Gordon Lindsay collection

<http://archives.brandonu.ca/en/permalink/descriptions10247>

Part Of:	RG 1 Brandon College fonds
Description Level:	Sub-series
Series Number:	MG 2 2.36
Accession Number:	7-2010
GMD:	textual records
Date Range:	1943-1946
Physical Description:	2.5 cm
Physical Condition:	Generally good. Some tears. Issues located first and last in the folders Lindsay stored them in are missing sections where the page stuck to the folder.

History /

Biographical:

James Gordon Lindsay was born June 16, 1925 in Minneapolis, Minnesota where his father, James Lindsay, a Brandon pioneer from Northern Ireland, had been working for the Coca Cola Bottling Company. In November 1925, the Lindsay family moved back to Brandon where they lived at 547 16th Street.

Lindsay attended Park School, Earl Oxford Junior High School and Brandon Collegiate. In September 1943, he entered 2nd Year at Brandon College, joining the Class of 1946. Due to past experience in publishing the BCI yearbook, he was drafted into The Board of Publications and named Co-editor of the Quill along with third year student Genevieve Fuloski. Lindsay and Fuloski held their positions for two years. Because of the war, money and supplies were in short supply and the Quill at one point was reduced to mimeographed pages. While Editor Lindsay wrote The eggshell-Slightly Cracked column.

Lindsay was named Senior Stick in 1945 and graduated from Brandon College with a B.Sc. in 1946. He obtained both his MSc (1948) and PhD (1951) in Physical Chemistry from McMaster University.

During his time in Hamilton, Lindsay met Shirley Woolmer and the couple married on September 2, 1950. They moved to Arvida, Quebec in 1951 where Lindsay accepted an offer from Aluminium Laboratories Limited, the research arm of Alcan Aluminium Ltd. The couple remained in Arvida for twenty-two years, during which time they had four children: Sharon, Heather, Geoffrey and David.

In 1973, Lindsay was transferred to Alcan's head office in Montreal where he spent the next three years co-ordinating alumina research in Alcan plants around the world. In 1976, he accepted a transfer to Alcan Jamaica as Chief Technical Officer and Manager of Technical Development. He and Shirley spent nearly eight years in Jamaica before returning to Canada in 1984. After a year at Alcan's Research Centre in Kingston, ON Lindsay took early retirement.

During their years in Jamaica Lindsay had been introduced to Rotary and he continued his association with the organization in Kingston where for fifteen years he was Bulletin editor of the Kingston-Frontenac Rotary Club. In addition to Rotary, Lindsay (along with his wife) took up genealogy in his retirement and after fifteen years of extensive travel and research he became his Lindsay family's historian and author of *The Lindsays of Dundonald*.

For three years in the late 1980s Lindsay served as a representative on the Brandon University Alumni Executive for Eastern Canada. Along with his wife he attended two class reunions at Brandon University including his 50th Re-convocation in 1996.

At present (June 2010) Gordon Lindsay continues to live in Kingston, ON with his wife.

Custodial History:

Materials remained in Gordon Lindsay's possession from time of creation until he donated them to the Archives on September 4, 2009.

Scope and Content:

Collection consists of copies of the Quill, including:

1942-1943: No. 11 (January 26, 1943)

1943-1944: Nos. 2, 12, 14 (October 20, 1943, February 2, 1944, February 16, 1944)

1944-1945: Nos. 1-5 and 7-12

1945-1946: Nos. 1-10 (11 issues as there are two labelled No. 4)

Notes: History/Bio information provided by Gordon Lindsay. Description by Christy Henry.

Subject Access: newspapers
student activities

Storage Location: Incorporated into RG 6 Brandon University fonds
14.5.3.1 The Quill editions



BU 15: Brandon University Faculty Association (BUFA)

<http://archives.brandonu.ca/en/permalink/descriptions4048>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 15

Accession Number: 25-2003 (files 1-105)

GMD: textual records

Date Range: 1957-1995

Physical Description: 1.25 m

History /

Biographical:

BUFA was formed in 1957 as an academic organization with its primary aim the entrenchment and protection of academic freedom.

In subsequent years, BUFA became more involved in promoting the economic, social and general interests of its members. This process culminated in 1971 when BUFA obtained voluntary recognition as bargaining agent for its members from the University. The relationships between the Faculty and the university were governed by the "Faculty-Administration Brief" (the precursor to the present Collective Agreement).

A dispute arose between BUFA and the University in 1976, when BUFA requested that Instructional Associates be included in the bargaining unit and that the University deduct union dues. The University rejected BUFA's request. BUFA applied to the Manitoba Labour Board for resolution of the dispute. A Board hearing was held in Brandon on May 31, 1977.

At this hearing the Labour Board determined that, since the University had rejected BUFA's contention that it was a union, it would first have to answer the question: Is BUFA a union? In a decision dated June 16, 1977, the Board ruled "that BUFA is not a union; that following therefrom the faculty administration brief is not a collective agreement."

Following this ruling, BUFA launched a certification drive in September 1977. Application for certification was filed with the Labour Board October 17, 1977. In anticipation of a favorable

certification ruling, Dennis Olson and Gerald Neufeld collected existing collective agreements from other universities across Canada. They attempted to incorporate the best features from the old Faculty-Administration Brief and these other agreements into the first draft of the proposed collective agreement.

Certification was confirmed January 1978. The bargaining unit defined in the Certificate included: all full-time and part-time members of the academic, instructional and related staff at Brandon University including laboratory instructors, cartographers, counsellors, professional librarians, continuing education specialists and all other staff directly related to the teaching process. It also included sessional instructors.

Since certification in 1978, BUFA has attempted to function as a principled and effective union. These efforts have included: establishing links with other unions and progressive organizations in the community; participating in the Manitoba Organization of Faculty Associations; vigorously pursuing member and union grievances through to arbitration; advancing the rights and interests of members at the bargaining table; and promoting and protecting academic freedom.

The most recent chapter in BUFA's history was a successful strike in 1998, which started November 9th and ended at midnight November 11th.

The general objectives of BUFA are the advancement of higher education through the protection of the freedom that is necessary to it, and the improvement of the standards of the profession of University teaching. Its members include all full and part-time instructional staff of Brandon University and professional librarians.

Officers of BUFA include the: President, Past President, Vice-President, Secretary and Treasurer. Elected by the General Body at the annual meeting in March. Associate members are not eligible to serve as officers.

Executive - officers and four members elected by the General Body to represent the Faculties of Arts, Science, Education and Music. Four elected at annual meeting. Acts as liaison between BUFA and the University Administration. May appoint committees chosen from the General Body to carry on routine affairs and to act in areas of special interest as directed by the General Body or by the Executive. The Standing Committee of BUFA is the Salary and Faculty-Administration Relations Committee - its duties are to represent the interests of BUFA in negotiating the salary schedule and other benefits and the Faculty-Administration Brief with the Board of Governors or its representatives. The Vice-President of BUFA is to be the Chairman.

Scope and Content:

Series contains minutes, collective agreements, reports, recommendations, correspondence, memos, newsletters, reference materials and various other documents.

Notes: BUFA is a separate corporate entity, but for administration purposes it has been incorporated into RG 6 Brandon University fonds. History/Bio information taken from BUFA promotional materials (File 37) and provided by Bruce Forrest (BUFA Executive) with the return of the signed donation form. Files 106-116 were extracted from the BUFA records and are in the possession of Ms. Eileen McFadden.

Storage Location: RG 6 Brandon University fonds



Brandon University Art Exhibition Committee

<http://archives.brandonu.ca/en/permalink/descriptions4065>

Part Of: RG 6 Brandon University fonds
Description Level: Sub-series
Series Number: 9.3
Accession Number: 69-1997
GMD: multiple media
Date Range: 1960-1972
Physical Description: 44 cm textual records; approx. 20 photographs

History /

Biographical:

The Brandon College and Brandon University Art Exhibition Committee was active from 1960 to 1972. The Committee was established to promote the visual arts in Brandon through education and to sponsor exhibitions featuring the work of local artists.

Custodial History:

The records were assembled by Robert Inch of the Brandon University Extension Office and Professor D.V. Reilly, who taught art through the Faculty of Education at Brandon University. They were donated to the McKee Archives in 1997.

Scope and Content:

The sub-series contains records of past exhibitions, minutes and correspondence of the Brandon University Art Exhibition Committee. Sub-series also contains personal files on some artists consisting of correspondence and information pertaining to exhibitions of their work. There are also extensive files on past exhibits including advertising, correspondence, newspaper clippings, publications and files concerning local affiliated art clubs, such as the Student Camera Club at Brandon University.

Name Access: Gissar Elliason
Bernard Polly
Ken Esler
Mikuska Eyre

Subject Access: pottery
Japanese prints
ceramics
textiles

Repro Restriction: Researchers are responsible for observing Canadian copyright restrictions.

Storage Location: RG 6 Brandon University fonds
Series 9: Office of Extension



BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 1
GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of

the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and

... whose duty shall be to make preliminary arrangements and to engage and retain such persons who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 5
GMD: textual records
Date Range: 1900-1967
Physical Description: 60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds
Series 5: Brandon College Senate



BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds
Series 7: Brandon College Alumni Association



BC 8: Brandon College Students Association

<http://archives.brandonu.ca/en/permalink/descriptions4250>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 8

GMD: textual records

Date Range: 1905-1967

Physical Description: approx. 65.5 cm

History /

Biographical:

The first organization involving the students of Brandon College was created in 1899 or 1900. It was entitled the Literary Society. This society was run by students and faculty to cultivate literary and musical gifts and to provide training in public speaking and in the transaction of business. In 1901, a College branch of the Y.W.C.A. was formed as well as a Students' Missionary organization. A College branch of the Y.M.C.A. followed in 1902. The Brandon College Athletic Association was created in 1904 to direct the affairs of the various athletic games.

The first idea of a Student Council-type organization began in 1906 with the creation of the Students' Committee. This committee was created in order to develop a worthy College spirit and to promote a worthy College life.

"A committee of five students shall be appointed annually early in the college session whose office it shall be to confer with the Resident Master on matters pertaining to residential life, and with the Faculty on matters pertaining to the general life of the College. This committee shall consist of five members, three resident and two non-resident. In matters relating to the residence the three resident students alone shall act. This committee shall represent the Student Body in any matters in which that body may wish to confer with the Faculty, or may of its own motion confer with the faculty on any subject thought to be of interest in promoting proper College life."

In 1909 the Debating Society was created for training in public speaking. A Publications Committee was created in 1910 to publish the new student magazine, The Quill. The Students' Committee became known as the Student Council in 1915. Also in 1915, a Committee on College Activities was formed. This consisted of the President, two faculty members and two students. It was appointed by arrangement of the College Council each year to regulate the various activities of College life. It became known as the Functions Committee in 1921.

The 1920-1921 College Calendar is the first calendar that mentions the Brandon College Students Association. It states under the heading of Student Organizations that:

"The Literary and Debating Societies, the Athletic Association, the Y.M.C.A. and the Y.W.C.A. are integral parts of the Brandon College Students' Association, and are managed by committees appointed by the Association."

1921 saw the formation of the Students' Christian Movement which replaced the Y.M.C.A. and the Y.W.C.A. Under the Students' Christian Movement group, students held weekly devotional and educational services, and conducted Bible and mission study classes.

The 1936-1937 College Calendar shows that a change took place that year in the student council. Instead of just five students of the College being elected to the Council, there are now two separate councils. The calendar states that:

"The students of the men's and of the women's residences appoint annually a representative

The students of the men's and of the women's residences appointed annually a representative committee of five, whose function it is to consider the interests of College life from the point of view of the residence body, conferring with the Faculty when necessary."

Although these groups of five were known as the student council, there was a Student Executive of the Brandon College Students Association that was a separate entity. It consisted of the Senior Stick, the Lady Stick (since 1923), the heads of various boards, and the class presidents. This governing student body continued until 1966 when it underwent an extensive reorganization. During that year, the positions of Senior and Lady Sticks were abolished so that the elected student president could be a man or a woman. This president would be assisted by elected 'sticks' from each faculty of Arts, Science, Education and Music. This form of government continued until 1967, when Brandon College became Brandon University.

Scope and Content:

The Student Association files cover a wide variety of topics and consist mainly of minutes from various student groups and clubs on the Brandon College campus. The records are a first hand look at how student governments were run during the Brandon College era.

Series has been divided into twenty four sub-series, including: (1) Lady Stick's Notes; (2) Memorial Gymnasium Book; (3) Minutes (Literary Board); (4) Expansion Fund Committee; (5) Athletic Board Finance; (6) Finance Board; (7) Main Executive Committee; (8) Functions Committee; (9) Athletic Association/Athletic Board; (10) Contemporary Club; (11) Social Science Club; (12) BCSA Records; (13) Co-Ed Association; (14) English Club; (15) Sports Awards; (16) Record of Social Events; (17) Brandon College Ministerial Association; (18) Ledgers; (19) Freshie Week Committee; (20) Arts Banquet Committee; (21) French Club; (22) Intervarsity Night Report; (23) Publications Committee; and (24) Student Missionary Band.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association

Related Material: RG 6 (Brandon University fonds), series 14 (BUSU - Brandon University Students Union).



Brandon College Student Association records

<http://archives.brandonu.ca/en/permalink/descriptions4262>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.12

GMD: textual records

Date Range: 1948-1957

Physical Description: 1.5 cm

Scope and Content:

Consists of the BCSA constitution, electoral procedure documents, nomination forms, the Brandon College Crests and Awards Board constitution, the Brandon College Finance Board constitution, the Brandon College Athletic Board/Athletic Council constitution, the Brandon College Board of Publications constitution, the Brandon College Literary Board constitution, the Sigma Mu constitution, and BCSA statistical summary of Committee meetings.

Subject Access: club constitutions

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Brandon College Ministerial Association

<http://archives.brandonu.ca/en/permalink/descriptions4268>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.17

GMD: textual records

Date Range: 1919-1921

Physical Description: 1 cm

Scope and Content:

This book contains the minutes from meetings of the students' ministerial association.

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



BC 10: Brandon College Ministerial Committee

<http://archives.brandonu.ca/en/permalink/descriptions4277>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 10

GMD: textual records

Date Range: 1908-1937

Physical Description: 2 cm

History /

Biographical:

The Ministerial Committee was created with the purpose of discovering prospective students for the Baptist ministry. To become recognized as a student in Theology, a student had to be examined by the Ministerial Committee. The committee looked at the student's intellectual, moral and spiritual fitness for the work of the ministry. He was then graded on his chances at entering the ministry. The committee could tell him that he was not suitable for ministerial work, or they could put him on the "encouraged" list. After repeated meetings with the Committee, a student could be voted as "accepted" as a prospective Baptist ministerial student.

Scope and Content:

These records consist of a book from the Ministerial Committee. It contains the records of prospective theological students, including comments on their spirituality, morality and intellect. It records which students were rejected, encouraged and accepted into the program. Some notable students interviewed in this collection are: J.R.C. Evans, John Hart, Charles Stone, H. Friend, J. Church, and Tommy Douglas.

Name Access: J.R.C. Evans

John Hart

Charles Stone

H. Friend

J. Church

Tommy Douglas

Storage Location: RG 1 Brandon College fonds

Series 10: Brandon College Ministerial Committee



BC 11: Brandon College military training programs

<http://archives.brandonu.ca/en/permalink/descriptions4278>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 11

GMD: textual records

Date Range: 1915-1960

Physical Description: 45 cm

In 1914 World War I broke out in Europe. As soon as Britain became involved in the war, Canada, as part of the British Empire, was involved. As soon as Canada became involved in the war, Brandon College became involved. In keeping with the patriotism of the time, Brandon College organized a Canadian Officers Training Corps in 1915. It was soon a common sight to see students drilling several times a week in every type of weather. Often the women of the college would offer food and drink after the more grueling experiences. In 1916, a Brandon College platoon was organized under J.R.C. Evans. When he was declared medically unfit to go overseas, the command went to Lieutenant William Carey McKee. Carey was the son of S.J. McKee. He had graduated from Brandon College in 1914, and secured his M.A. in 1915. The Brandon College platoon joined up with the Western Universities Battalion, the 196th. The men went overseas in 1916, most remained there until after the war. Sadly, their admired leader, Carey McKee, was killed on August 26th, 1918 at Arras, just months before the end of the war.

Over thirty other Brandon College men failed to return home from the war. Remaining students immediately began planning for a memorial gymnasium to honour their fallen friends. They eventually raised over \$20 000 towards the gym, but the money was given as a gift to the administration during the late 1920's and early 1930's when the College was in dire need of money. Although the Students' Memorial Gymnasium Fund went on for several years, due to lack of money and rising building costs, the memorial gymnasium was never built.

The C.O.T.C. remained on the campus, but it was not as integral a part of daily routine until the late 1930s. Once again, hostilities broke out in Europe. This time, however, Canada did not automatically become involved in the war when Britain did. In an attempt to show the world its independence, Canada waited five days before officially declaring war. By 1940, the C.O.T.C. was in full swing again. As well, part of Brandon College was given to the Royal Canadian Air Force for use as classrooms and accommodations.

After the cessation of World War II, the C.O.T.C. remained on campus. The S.J. McKee Archives has records of the organization up until 1960. The 1951 Brandon College Calendar describes the University of Manitoba contingent of the C.O.T.C., so at some point the two organizations were amalgamated. The 1954 Brandon College Calendar describes the R.C.A.F. (Reserve) University of Manitoba Squadron that students can apply for. Finally, the 1957 Brandon College Calendar contains a description on the Regular Officers Training Plan, which students could apply for. All of these programs were still in effect when the College was granted its University Charter in 1967.

Scope and Content:

The first member of Brandon College to join up was a professor, Philippe Louys. He happened to be visiting his father in France when hostilities broke out. He joined the French Army, and was almost immediately taken prisoner. For several years he tried to escape, finally being successful on his fourth try. Louys immediately began retraining in the French Army, but as soon as he was ready to fight again, the war ended. Philippe Louys' story is not uncommon in the history of Brandon College. The professors and students felt it was their duty to join the ranks and fight along with the rest of the British Empire. Most of them left the halls of the College, and many never returned.

The records consist mainly of correspondence having to do with the Canadian Officers Training Corps. There are also letters referring to Brandon College students who served in the World Wars. As well, there are lists of Unit Orders and Syllabii for the instructors of the C.O.T.C. There are also files regarding the War Maintenance Fund from 1918 and 1919. These records are a good source of material for studying how Brandon College viewed the outbreak of hostilities in Europe, and how the College responded to the crisis. Also, they show how attitudes changed about war and the college's role in it from the period of 1915 to 1960. The Presidents' files also have information on the role the military played at Brandon College. Finally, the series contains attestation and application for military training forms (1941-1943).

Storage Location: RG 1 Brandon College fonds
 Series 11: Brandon College Military Training Programs



BC 12: Brandon College publications

<http://archives.brandonu.ca/en/permalink/descriptions4279>

Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 12
GMD: textual records
Date Range: 1910-1967
Physical Description: 6 cm (excluding The Quill, The Sickle, Student Handbooks and The Spectrum)

History /

Biographical:

See sub-series descriptions for History/Bio information on:

The Quill

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.3 (The Quill))

The Sickie

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1 (The Sickie))

Student Handbooks

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.2 (Student Handbooks))

Brandon College Bulletin

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.4)

Brandon Reflections

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.5)

The Spectrum

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1.3 (The Spectrum))

Scope and Content:

Series consists of magazines, newspapers, yearbooks, bulletins and directories published by Brandon College. It has been divided into seven sub-series, including: (1) The Quill; (2) The Sickie; (3) Brandon College Student Handbook; (4) Brandon College Bulletin; (5) Brandon Reflections; (6) Miscellaneous Brandon College publications; (7) The Brandon College Gazette; and (8) The Spectrum.

Notes:

Although many of the records in this series are part of RG 1 Brandon College fonds, it was decided administratively, because of the continuity with Brandon University and the ongoing character of the records, to locate the Quill, the Sickie (and the Spectrum) and the Student Handbooks within RG 6 Brandon University fonds as part of series 14 (BUSU), sub series 14.5 (BUSU publications).

Storage Location:

RG 6 Brandon University fonds
Series 14: BUSU
14.5 BUSU publications

RG 1 Brandon College fonds
Series 12: Brandon College publications

Related Material:

RG 6 (Brandon University fonds), series 14 (BUSU), sub series (BUSU publications).

Arrangement:

Due to the relocation of the Quill, the Sickie, the Student Handbooks and the Spectrum within RG 6 Brandon University fonds, sub-series' 12.1, 12.2, 12.3 and 12.8 do not exist within the arrangement of RG 1 Brandon College fonds.



BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 13

GMD: textual records

Date Range: 1899-1967

Physical Description: 1.89 m

History /

Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.

Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location: RG 1 Brandon College fonds

Series 13: Brandon College Ledger and Minute books



BC 14: Brandon College expansion fund

<http://archives.brandonu.ca/en/permalink/descriptions4290>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 14

GMD: textual records

Date Range: 1959-1969

Physical Description: 63 cm

History /

Biographical:

The Brandon College Expansion Fund was created by the Board of Directors in the late 1950s in order to raise money for Brandon College. This money would help with the much needed expansion of Brandon College. The school's physical facilities had become inadequate for the number of students enrolled and the variety of courses offered. The Expansion Fund, with the initial goal of raising one million dollars, would enable Brandon College to provide students with adequate space to learn. The Fund was very successful, as the 1960s were defined by the sound of construction at Brandon College. In 1960, a new Arts and Library Building and Lecture Theatre were built. A Men's Residence and Dining Hall arrived soon after. A Gymnasium was built, as well as a Women's Residence and Music Building. By the time that Brandon College received its university charter an Education Building was just being completed.

Scope and Content:

The Expansion Fund records contain information regarding the Fund raising campaign during the late 1950s and early 1960s. There are Daily Reports, Situation Reports, and Purchase Orders. As well, there are mailing lists, canvasser lists and division lists. The records contain several Canvasser's Kits, as well as a booklet entitled "Brandon College Looks Ahead". There are various reports from 1958 and 1959. The files include Corporate Donor cards, Alumni Addresses, Reference cards, Eastern Canada business contacts, lists of former students, and obituaries of alumni. There are official receipts, newsletters and some correspondence. There is also correspondence dealing with the fundraising campaign for a Centennial Auditorium.

Storage Location: RG 1 Brandon College fonds

Series 14: Brandon College Expansion Fund

Related Material: RG 6 (Brandon University fonds), series 11 (Brandon University Foundation).



BC 15: Brandon College library

<http://archives.brandonu.ca/en/permalink/descriptions4291>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 15

GMD: textual records

Date Range: 1912-1967

Physical Description: 33 cm

History /

Biographical:

From the very beginning, Brandon College has maintained library services for its students. A professor was put in charge of the library, although in the beginning it was little more than an empty shelf in a cabinet. As it grew, there became more of a need for an administrative body. A Library Committee was created in order to keep the library running smoothly. With the construction of the A.E. McKenzie Building in 1960 came a permanent resting place for the Brandon College Library.

Scope and Content:

The records include a 3 cm book of Library of Congress Card Orders of Recent Publications from 1957 to 1960. As well, there are applications for employment, minutes from the Library Committee and Sub Committees. There is also correspondence from the Director of Library Services and accession records.

Series has been divided into three sub-series, including: (1) Minutes; (2) Director of Library Services; and (3) Library Accession Records.

Storage Location: RG 1 Brandon College fonds
Series 15: Brandon College Library

Related Material: RG 6 (Brandon University fonds), series 8 (Brandon University Library Services).