

S. J. McKee Archives



BUPC 11: Documents, diplomas and certificates

<http://archives.brandonu.ca/en/permalink/descriptions7980>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: 11

GMD: textual records

Date Range: 1901-1990

History /

Biographical:

This is an artificially created series.

Scope and Content:

Series consists of various documents, diplomas and certificates related to former Brandon College and Brandon University students, faculty and staff.

Storage Range: Oversize drawer 2



MPE A Local Association Records

<http://archives.brandonu.ca/en/permalink/descriptions8214>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE A

GMD: textual records

Date Range: 1924-1998

Physical Description: 43 m

Scope and Content:

Series A is comprised of the records of the local co-operative elevator association as established in the period 1925 - 1968 under the Co-operative Associations Act. Until 1968 the local associations were the main administrative unit of Manitoba Pool Elevators. Subsequent to 1968 Pool Elevators became a direct membership top down organization. The central office was at the top, and the province was divided into seven administrative districts, which were in turn each divided into six sub-districts. Each sub-district would usually contain approximately five "locals". Please note that local associations were not obliged to become part of the new structure of Manitoba Pool Elevators, and as late as 1975 there were still 29 locals that did not belong to a sub-district. The records of each local within the Series may, but do not necessarily, contain the following: organizational papers, minutes of executive board, minutes of shareholders annual meeting, financial statements, correspondence, membership lists, miscellaneous. Series has been divided into 233 sub-series.

Notes:

This series contains records for both local associations and for sub-districts. Item number does not correspond to sub-district number, so an item number and sub-district number may be the same and correspond to two separate records.



MPE B Central Office Records

<http://archives.brandonu.ca/en/permalink/descriptions8215>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE B

GMD: textual records

Date Range: 1923-2001

Physical Description: 16.82 m

History /

Biographical:

The structure of the Manitoba Pool Elevators from its beginning in 1925 until its restructuring in 1968 placed importance in the principle of democracy. The company was run from the local associations, the central office acting as a hub that facilitated communication between all the locals and between the locals and the selling agencies. The central office was not powerless, but important decisions or by-laws could not be made without the consent of the majority of the locals.

After the restructuring of MPE in 1968 the central office took on more responsibilities. It became the top of the administrative structure and instead of members belonging to their local elevator, they were now direct members of MPE. This administrative structure continued until the 1998 merger with the Alberta Wheat Pool to form Agricore.

Scope and Content:

Series B consists of an artificially assembled collection of Central Office records. It has been divided into the following sub-series: (1) Central Office minute books; (2) Documents; (3) Local Association Minutes; (4) Local association financial statements; (5) District and Sub-district records; (6) Circulars; (7) Annual reports; (8) Speeches & Addresses; (9) Correspondence; (10) Broadcasts; (11) General Reports; (12) Indexes; (13) Summary of Association Operations; (14) Acquisitions; (15) Inter-provincial Committees; (16) Historical Topics.

Name Access: Manitoba Pool Elevators

Manitoba Wheat Pool

Central Office

Accruals: Miscellaneous sub-series has yet to be processed.

Storage Location: RG 4 Manitoba Pool Elevator fonds



Joseph H. Hughes collection - Edwardian music sheets

<http://archives.brandonu.ca/en/permalink/descriptions8974>

Part Of: RG 5 Western Manitoba Manuscript Collection
Description Level: Series
Series Number: 3-1997.2
GMD: textual records
Notes: Initial processing Jessica Taylor (winter 2007).
Storage Range: Oversize storage drawers



Joseph H. Hughes collection - Hughes & Co. business correspondence

<http://archives.brandonu.ca/en/permalink/descriptions8975>

Part Of: RG 5 Western Manitoba Manuscript Collection
Description Level: Series
Series Number: 3-1997.3
Accession Number: 21-2008, 6-2009
GMD: textual records
Date Range: 1882-1920

History /

Biographical:

See collection level description of the Joseph H. Hughes collection for biographical information.

Custodial History:

See collection level description of the Joseph H. Hughes collection for custodial history.

Scope and Content:

Accession 1-2008 (32 cm textual records and 1 map; 1906-1916; predominant 1909-1915). As mayor, city Alderman and prominent city businessman, J.H. Hughes came into possession of many city government, civic, and business records during the first decade and a half of the twentieth century.

The accession consists of city records, information on contemporary city utility services and companies including tenders for the construction of the Brandon street railway, documents concerning grain elevators, lumber production, newspaper clippings, as well as personal and city correspondence - including a proposal from the Canadian Northern Railway to construct the Prince Edward Hotel.

Accession 6-2009 (2.26 m textual records; 1882-1920). Records in the accession deal with the business affairs of Hughes & Company. Accession also contains records related to the personal affairs of J.H. Hughes.

Records from 1882-1889; predominant 1882 include: business correspondence. Much of the correspondence is between Hughes and his business associates T.T. Atkinson and Mr. Kennedy at Rat Portage in Ontario. Mr. Bambridge, who ran the Souris Yard is also mentioned frequently. There is also correspondence related to the Reid Farm, Hughes' first commercial farming venture. Various documents are concerned with J.H. Ashtown Hardware, the Manitoba Government Immigration and Intelligence Office, Butler Paper & Co., Canadian Pacific Rail, Boston and Maine Rail, Keewatin Mills, Chemical Clothing, The Hudson's Bay Company,

Boston and Maine Rail, Keewauwin Mills, Charmichael Clothing, The Hudson's Bay Company and the City of Brandon

Records from 1889-1893 include: financial records including debts owed to or by J.H. Hughes & Company; correspondence between the company and partners and employees regarding the running of the lumber company in Brandon, Souris, Rat Portage and Rainy River (shipping of goods, camp supplies, maintenance of mills, ordering of goods, trade with other lumber companies); legal records pertaining to litigation regarding debts; correspondence with the Department of the Interior, the Department of Crown Lands, and the Department of Indian Affairs; correspondence regarding real estate in Brandon and land sales in the various regions of the lumber and grain company's operation; correspondence between J.H. Hughes and his brothers A.J. Hughes, Charles B. Hughes, his cousin J.R. Hughes and his father J.C. Hughes regarding both business and personal matters. Also includes telegraphs, postcards, magazine subscriptions, and Masonic brochures.

Records from 1893-1895 include: business correspondence between Hughes & Atkinson Co. and lumber suppliers in Ontario and the midwestern United States. The records deal with the activities of the company, including payment of accounts, ordering and shipping of lumber and lumber related goods.

Records from 1897-1901 include: business letters, postcards, telegrams and memorandum of the Hughes and Long Lumber Company.

Records from 1907, 1913-1915; predominant 1914 include: business correspondence, product information and legal correspondence generated and/or received during business activities. There are also a series of miscellaneous files containing material related to Brandon municipal politics.

Records from 1915 include: business and personal correspondence to Hughes & Company pertaining to the J.H. Hughes Lumber Co. and farming ventures in Saskatchewan.

Records from 1911-1920; predominant 1919 include: business receipts and correspondence of Hughes & Company under the management of Willard C. Hughes, as well as family correspondence that is both personal and business-related. Business activities are largely related to the company's rental property in Brandon and farms in south eastern Saskatchewan, including Storybooks, ASK. It also includes some correspondence related to the Brandon Board of Trade and Civics (Willard Hughes was Chairman of the Power Committee). Records also include correspondence urging the province to construct an electrical transmission line to Brandon from Winnipeg, the possibility of a detachment of the Royal North West Mounted Police re-locating to Brandon, the operation of the Soldiers Re-Settlement Board, and the vacating of the Winter Fair building, which had been used to house interned World War I prisoners starting in the spring of 1915. References to the Winnipeg General Strike of 1919 and the Teamsters Strike in Brandon of 1919 also occur in the correspondence.

Notes:	Accession 21-2008 was processed and described as part of a Historiography class assignment in September and October 2008. The fonds was broken down into smaller components (1-3 boxes of records) spanning a few years and each student was assigned all the records in a particular time frame. Description by Christy Henry, Tom Mitchell, Andrew Dagley, Jill Sutherland, Laurel Neustaedter, Kylie Staslia, Tim Banman, Christine Shumay, Aimee Brown and Erica Smith.
Finding Aid:	Inventory for Accession 1-2008.
Storage Location:	2008 accessions



MPE C Subsidiary Company and Co-operative Records

<http://archives.brandonu.ca/en/permalink/descriptions10487>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE C

GMD: textual records

Date Range: 1926-1992

Physical Description: 2.04 m

History /

Biographical:

As the Manitoba Pool Elevators grew as a co-operative organizations and later a corporation, it acquired subsidiary companies and became involved with other co-operative organizations. These various companies were usually acquired or formed to either reach out to other types of producers in Manitoba or to assist Pool members. MPE was also involved with larger umbrella or subsidiary co-operative organizations.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This series has been divided into nine sub-series, including: (1) Border Fertilizer Ltd., (2) Co-enerco, (3) CSP Foods, (4) Co-op Farm Implements, (5) Co-operative Life Insurance Co. & Pool Insurance Ltd., (6) Livestock Co-operative Division, (7) Poultry and Dairy Pools, (8) The Wasagaming Foundation, (9) North Cypress-Langford Weed Control Districts

Notes: Description by Jillian Sutherland (2010)

Storage Location: RG 4 Manitoba Pool Elevator fonds



Personal papers

<http://archives.brandonu.ca/en/permalink/descriptions13655>

Other Title Info: Title based on the contents of the series

Part Of: Fred McGuinness collection

Description Level: Series

Series Number: McG 1

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1910 - 2010

Physical Description: Approximately 1.1 m of textual records

History /

Biographical:

See collection level description for history/biography for information on Fred McGuinness.

For history/biography information on McGuinness family members, see subseries McG 1.1 Family papers and letters.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The series contains records created and collected by Fred McGuinness during his years in the Canadian navy, college, and as a journalist, editor, and freelance writer. The series has been divided into four subseries, including: (1) Family papers and letters, (2) Correspondence, (3) Business papers, and (4) Certificates and scrapbook.

Records in subseries McG 1.1, Family papers and letters, were created and collected by members of the McGuinness family. These records include materials from paternal and maternal sides of the McGuinness' family (see subseries for specific details about individual McGuinness family members.)

The second subseries, McG 1.2 Correspondence subseries, contains readers' and business correspondence collected by Fred McGuinness during his time as an editor and journalist. Many of McGuinness' readers reminisce about Brandon's local history in their letters to him.

The third subseries, McG 1.3 Business correspondence, includes financial statements from Fred McGuinness Limited (1991-1997, 2008-2009).

The fourth subseries, McG 1.4 Certificate and scrapbook, includes certificates for McGuinness' professional career and volunteer work. The scrapbook contains photographs and records from McGuinness' years with the Royal Canadian Navy and his time at St. Paul's College, as well as loose clippings from McGuinness' time at The Medicine Hat News.

Notes: Additional correspondence pertaining to his newspaper, freelance, and broadcast career can be found in the respective series and subseries

Accruals: Closed

Finding Aid: File level inventories for each subseries are available. See individual subseries' descriptions

Storage Location: 2015 accessions

Related Material: McGuinness retained correspondence from readers' responding to his Sunbeams, Diary, and Neighbory News columns (see McG 2 Newspaper career). Additional local history references can be found in the McGuinness research (McG 4.1 Local history research) and monograph (MG 5) series

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period

McG 1 Personal papers

McG 1.1 McGuinness family papers and letters

McG 1.2 Fred McGuinness correspondence

McG 1.3 Fred McGuinness Ltd. business documents

McG 1.4 Fred McGuinness certificates and scrapbook



Newspaper career

<http://archives.brandonu.ca/en/permalink/descriptions13660>

Other Title Info: Title based on the contents of the series

Part Of: Fred McGuinness collection

Description Level: Series

Series Number: McG 2

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1955 - 2010

Physical Description: Approximately 1.3 m of textual records

History /

Biographical:

See collection level description for history/biography information on Frederick George McGuinness.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

This accession contained records for the following newspaper publications: The Medicine Hat News, The Brandon Daily Sun, and the Neighborly News column.

Scope and Content:

The series contains records created and collected by Fred McGuinness during his time as a journalist, editor, and freelance writer. The series has been divided into three subseries, including: (1) The Medicine Hat News; (2) The Brandon Sun; and (3) Neighborly News.

Notes: Readers' correspondence may be found in Fred McGuinness' personal papers, subseries McG 1.2 Correspondence

Accruals: Closed

Finding Aid: File level inventories for each subseries are available. See individual subseries' descriptions

Storage Location: 2015 accessions

Related Material: Clarence Hopkin collection

Lawrence Stuckey collection

Jack Stothard collection

Fred McGuinness would write/publish about a topic in a number of forums. Therefore, it is possible research materials pertaining to his newspaper columns may be found in the Fred McGuinness collection subseries: Correspondence (McG 1.2), Miscellaneous freelance (McG 3.2), Local history research (McG 4.1), and Newspaper clippings (4.2)

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period.

McG 2 Newspaper career

McG 2.1 The Medicine Hat News

McG 2.2 The Brandon Sun

McG 2.3 Neighborly News



Freelance work

<http://archives.brandonu.ca/en/permalink/descriptions13664>

Other Title Info: Title based on the contents of the series

Part Of: Fred McGuinness collection

Description Level: Series

Series Number: McG 3

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1970? - 2010

Physical Description: Approximately 90 cm of textual records

History /

Biographical:

Fred McGuinness was a man who always seemed to hold down multiple jobs. As a university student, McGuinness worked as CPR telegrapher and then as a public speaker for the War Finance Committee's War Bond drive. When he was employed with the Unemployment Insurance Commission to promote the program and its services, McGuinness also picked up a contract with the Royal American Shows during the summer fair tour. While working at the Brandon Sun as its editor and vice president, McGuinness was also a regular contributor to CBC radio and Reader's Digest magazine. He also sessionally taught a journalism course to undergraduates at Brandon University.

Once McGuinness retired from the Brandon Sun in 1987, he continued writing his syndicated column for the prairie weeklies and started writing his Diary column for the Sun. During that time he continued to co-author several monographs and later he consulted with Brandon University's WESTARC Group and continued to be heavily involved in rural economic development issues. He worked as a writing consultant for Industry Canada from 1996 to 2000, promoting the Community Access Program (CAP); this initiative involved introducing the internet into rural communities, particularly in public libraries and community centres. McGuinness would be responsible for writing factsheets, government press releases, community profiles, and reports.

McGuinness' Industry Canada work was likely his last major freelance writing assignment. His age-related macular degeneration (AMD) was diagnosed in 2001, and became an impediment to his research, writing, and editing abilities. He did continue his Diary column with the Brandon Sun until his death in 2011. During this time, McGuinness also offered many memoir-writing workshops to community and seniors' groups.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The series contains records created and collected by Fred McGuinness during his time as a journalist, editor, and freelance writer. The series has been divided into two subseries, including: (1) Reader's Digest and (2) Miscellaneous freelance.

The records consist of research materials (e.g., newspaper clippings, copies of articles and book chapters, brochures, pamphlets), notes, drafts, copies of articles and reports, and correspondence. These items were generally filed together if they were related to the topic or article at hand.

Notes: Freelance materials in this series are identified as additional contract work outside of McGuinness' employment as a journalist and broadcaster

Accruals: Closed

Finding Aid: File level inventories for each subseries are available. See individual subseries' descriptions

Storage Location: 2015 accessions

Related Material: Fred McGuinness would write/publish about a topic in a number of forums. Therefore, it is possible research materials pertaining to his newspaper columns may be found in the Fred McGuinness collection subseries: Correspondence (McG 1.2), Local history research (McG 4.1), and Newspaper clippings (4.2)

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period

McG 3 Freelance

McG 3.1 Reader's Digest

McG 3.2 Miscellaneous freelance



McGuinness research materials

<http://archives.brandonu.ca/en/permalink/descriptions13667>

Other Title Info: Title based on the contents of the series

Part Of: Fred McGuinness collection

Description Level: Series

Series Number: McG 4

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1881 - 2010

Physical Description: Approximately 54 cm of textual records

History /

Biographical:

In addition to his personal library, Fred McGuinness maintained extensive files on numerous topics/subjects containing newspapers clippings, magazine and journal articles, letters of correspondence, photographs, pamphlets, etc. He accumulated his local history materials by personally collecting newspaper, books, and magazine articles; by readers' forwarding materials for his interest; and from workshop participants submitting memoirs and personal narratives for his interest, review and feedback. McGuinness continued to add to his "topic" files throughout his lifetime.

Usually McGuinness kept his research materials and communications together for his respective writing assignments, however, he would often use the same research materials to write on similar topics that appeared in a number of different publications. McGuinness likely used his local history research materials for his Brandon Sun Sunbeams and Diary columns, his monographs, and possibly for his Local History Style Guide (1984), as well as in his memoir writing workshops. For his column writing, particularly for Neighborly News, McGuinness created file folders on particular topics. These held newspaper clippings collected from the prairie weeklies and once a folder was full, he wrote about the subject.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The series consists of records created and collected by Fred McGuinness during his time as a journalist, editor, and freelance writer. The series has been divided into two subseries, including: (1) Local history research and (2) Newspaper clippings.

Local history materials consist of newspaper clippings, correspondence, biographical documents and memoirs, obituaries, and manuscript drafts on Brandon (Manitoba) topics including: origins, anniversaries, centennial, reunions, early pioneers/families, historic buildings and streets, businesses, museums, local newspapers, prominent citizens, military units, and politicians. McGuinness also maintain files on the local history of surrounding communities, including: Birtle, Beresford, Camp Hughes, Hartney, Kemnay, Russell, and Souris.

Notes:

Information in the history/biography was taken from Neighborly News column (#934, November 10, 1997). Items dating to the 1880s are photocopies and transcripts of original materials

In the file level inventories, square brackets at the end of file names reference the original location of the file in the unprocessed Fred McGuinness collection. The original location is also noted on the front of each file folder

Accruals: Closed

Language Note: NNC = Neighborly News Column

Finding Aid: File level inventories for each subseries are available. See individual subseries' descriptions

Storage Location: 2015 accessions

Related Material: John Everitt collection
Clarence Hopkin collection
Provincial Exhibition Association of Manitoba fonds
Lawrence Stuckey collection
Jack Stothard collection
William Wallace papers
Fred McGuinness would write/publish about a topic in a number of forums. Therefore, it is possible work and correspondence pertaining to his research materials may be found in the Fred McGuinness collection Monograph series (McG 5) and subseries: Correspondence (McG 1.2), Brandon Sun (McG 2.2), Neighborly News (McG 2.3), Miscellaneous freelance (McG 3.2), Talks and workshops (McG 6.3). McGuinness also “filed” many clippings between the pages of his books in his personal library (see McG 8 Library series)

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period

McG 4 McGuinness research

McG 4.1 Local history research materials

McG 4.2 Newspaper clippings



Monograph series

<http://archives.brandonu.ca/en/permalink/descriptions13670>

Other Title Info: Title based on the contents of the series

Part Of: Fred McGuinness collection

Description Level: Series

Series Number: McG 5

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1985 - 1990

Physical Description: Approximately 1.66 m of textual records

History /

Biographical:

See collection level description for history/biography for information on Fred McGuinness.

Custodial History:

Records in this series were acquired in four accruals and were in the possession of Fred McGuinness until their donation to the Archives.

Accession 18-2002 records were in the possession of Fred McGuinness until the publication of *Only in Canada*, a book on the history of the Kinsmen Club of Canada co-authored with BU history professor Ken Coates. In the course of writing the history, records of the Kinsmen Club in Canada were amassed at the McKee Archives and the research materials developed by Coates and McGuinness were simply added to the Kinsmen records circa 1987. The Kinsmen records have since been deaccessioned by the McKee Archives and transferred to Kin Headquarters in Ontario.

Accession 6-2008 contains records created and collected during the writing of the Provincial Exhibition book, *Pride of the Land*. Fred McGuinness, who co-authored the book with Ken Coates, donated these records to the McKee Archives circa 1988.

Accession 20-2009 contains records created and collected by Fred McGuinness over the course of his career as a newspaper journalist and during the research and writing period of the Brandon history book, *The Wheat City*. Records remained in his possession at his home until their transfer to the McKee Archives on July 28, 2009.

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015. This accession contains records for the following monographs: *Manitoba: The Province & The People* (1987); *The Keystone Province: Manitoba Enterprise* (1988); *The Wheat City* (1988); *The Chronicle of Canada* (1990); and *Old Pathways, New Horizons* (1995).

Scope and Content:

The series contains records created and collected by Fred McGuinness and writing partners during the production of seven of Fred McGuinness' monographs. Series has been divided into seven subseries, including: (1) *Pride of Land*; (2) *Only in Canada*; (3) *Old Pathways, New Horizons*; (4) *Manitoba: The Province & The People*; (5) *The Keystone Province: An Illustrated History of Manitoba Enterprise* (1988); (6) *The Wheat City*; and (7) *Chronicle of Canada*.

Records in the series consist of notes, drafts, correspondence and research materials in the form of photographs and photocopied newspaper clippings, journal articles and book chapters pertaining to Manitoba history.

Notes:	Information in the history/biography was taken from <i>Neighborhood News</i> column (#934, November 10, 1997)
	In the file level inventories, square brackets at end of file names reference the original location of the file in the unprocessed Fred McGuinness collection. The original location is also noted on the front of each file folder
Accruals:	Closed
Finding Aid:	File level inventories for each subseries are available. See individual subseries' descriptions
Storage Location:	2015 accessions

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period with the exception of Old Pathways, New Horizons (1995)

McG 5 Monographs

McG 5.1 Pride of the Land (1985)

McG 5.2 Only in Canada (1987)

McG 5.3 Old Pathways, New Horizons (1995)

McG 5.4 Manitoba: The Province & The People (1987)

McG 5.5 The Keystone Province: Manitoba Enterprise (1988)

McG 5.6 The Wheat City (1988)

McG 5.7 Chronicle of Canada (1990)



McGuinness broadcasts, lectures and workshops

<http://archives.brandonu.ca/en/permalink/descriptions13678>

Other Title Info:	Title based on the contents of the series
Part Of:	Fred McGuinness collection
Description Level:	Series
Series Number:	McG 6
Accession Number:	1-2015
GMD:	textual records
Date Range:	c. 1951? - 2010
Physical Description:	Approximately 42 cm of textual records

Fred McGuinness' public speaking and broadcasting career began after he enrolled at St. Paul's College, which was affiliated with the University of Manitoba. From 1943 to 1946, McGuinness served on the student union's Public Relations Committee; in 1945, he became chairman of the Radio Subcommittee working as the Director of the University Radio Series where he was responsible (i.e., writing, casting, directing) for a half-hour Saturday afternoon radio programme. That same year, the President of the University of Manitoba recommended McGuinness as a speaker for the War Finance Committee in the Winnipeg Area.

In 1946, McGuinness moved to Port Arthur to work in public relations with the Wartime Prices and Trade Board. That same year he married his wife Christine. In 1947, the couple returned to Winnipeg, when McGuinness took a job as a Public Relations Officer for the National Employment Service's Unemployment Insurance Commission (UIC). While employed with the UIC, McGuinness travelled the summer fair circuit with displays promoting the UIC and its benefits. During that time, Royal American Shows also hired McGuinness as its Director of Publicity and Exploitation while the show toured with the fairs on the Canadian prairies. McGuinness also sold his first manuscript to the CBC in 1947, recording a 14-minute broadcast titled the "Class A Circuit" about the Royal American tour, after his summer fair schedule concluded.

McGuinness continued his work with Royal American and the UIC until he accepted a position with the Saskatchewan government in 1952 to promote its upcoming 1955 golden jubilee. His experience with the Saskatchewan Jubilee preparations lead to McGuinness being appointed as a provincial representative to the Canadian Centennial Commission in 1963; an appointment that had McGuinness delivering speeches provincially and internationally.

After the jubilee, McGuinness accepted a position with The Medicine Hat News in Medicine Hat, Alberta. During his decade with that newspaper as a journalist and publisher, McGuinness was heavily involved with the Chamber of Commerce and community service organizations. His position within the community had him delivering talks to many local groups.

At the beginning of 1966, McGuinness started his new appointment as manager of the newly formed personnel and information branch for James Richardson and Sons Ltd. whose head offices were in Winnipeg. At that time McGuinness was developing broadcast scripts for the CBC in earnest. McGuinness left Richardson and Sons in the fall of 1966 to become the publisher and vice-president of the Brandon Sun newspaper in Brandon, Manitoba.

In the 1970s, McGuinness was writing copy for CBC's Radio Noon and Information Radio, as well as producing Ashgrove Farm, a CBC radio drama. By 1980, McGuinness was hosting the CBC Radio broadcast Neighborly News from the Prairies. The radio program was cancelled by the CBC in 1983, but was reincarnated with Altona broadcaster CFAM later that year with McGuinness at the helm. The radio show ended its run in the summer of 1987. McGuinness continued working with the CBC, and is popularly known for his work as the prairie essayist for CBC Radio's Morningside with Peter Gzowski, a position McGuinness held for 17 years.

During his twenty years with the Sun, McGuinness took an active roll in the community and cultivated his interest in local history. Consequently he was invited to guest speak and chair sessions on local history, rural development, and the economy while providing his personal insights as a newspaper publisher.

In the 1980s and 1990s, McGuinness co-taught an undergraduate journalism class at Brandon University with English Professor John Blaikie. McGuinness also delivered community workshops on memoir writing, a past time he continued until shortly before his death in 2011.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a radio broadcaster, newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The series contains records created and collected by Fred McGuinness during his time as a radio broadcaster, journalist, editor, and freelance writer. Records in the series consist of broadcast scripts, lecture notes, speeches, rough drafts and notes, newspaper clippings, correspondence, and other research materials for respective broadcasts, lectures, speeches, and workshops.

The series has been divided into three subseries, including: (1) radio broadcast scripts, (2) BU journalism course, and (3) talks and workshops.

Notes:	Information for the history/biography was obtained from documents in McGuinness' personal papers (see his family papers McG 1.1 and the scrapbook in McG 1.4) and his book Letters from Section 17 (published by Great Plains Publications in 1999)
Accruals:	Closed
Finding Aid:	A file level inventory is available for each subseries, see subseries descriptions
Storage Location:	2015 accessions
Related Material:	Fred McGuinness would write/publish about a topic in a number of forums. Therefore, it is possible materials pertaining to his broadcast and lecture career may be found in other series of the Fred McGuinness collection. A sound recording of one of McGuinness' UofM broadcasts can be found in McG 7

Arrangement:

Arrangement was artificially created by the Archives. Series has been re-arranged according to publication period

McG 6 McGuinness broadcasts, lectures, workshops

McG 6.1 Radio broadcast scripts

McG 6.2 BU Journalism course

McG 6.3 Talks and workshops



BU 15: Brandon University Faculty Association (BUFA)

<http://archives.brandonu.ca/en/permalink/descriptions4048>

Part Of:	RG 6 Brandon University fonds
Description Level:	Series
Series Number:	15
Accession Number:	25-2003 (files 1-105)
GMD:	textual records
Date Range:	1957-1995
Physical Description:	1.25 m
History /	

Biographical:

BUFA was formed in 1957 as an academic organization with its primary aim the entrenchment and protection of academic freedom.

In subsequent years, BUFA became more involved in promoting the economic, social and general interests of its members. This process culminated in 1971 when BUFA obtained voluntary recognition as bargaining agent for its members from the University. The relationships between the Faculty and the university were governed by the "Faculty-Administration Brief" (the precursor to the present Collective Agreement).

A dispute arose between BUFA and the University in 1976, when BUFA requested that Instructional Associates be included in the bargaining unit and that the University deduct union dues. The University rejected BUFA's request. BUFA applied to the Manitoba Labour Board for resolution of the dispute. A Board hearing was held in Brandon on May 31, 1977.

At this hearing the Labour Board determined that, since the University had rejected BUFA's contention that it was a union, it would first have to answer the question: Is BUFA a union? In a decision dated June 16, 1977, the Board ruled "that BUFA is not a union; that following therefrom the faculty administration brief is not a collective agreement."

Following this ruling, BUFA launched a certification drive in September 1977. Application for certification was filed with the Labour Board October 17, 1977. In anticipation of a favorable certification ruling, Dennis Olson and Gerald Neufeld collected existing collective agreements from other universities across Canada. They attempted to incorporate the best features from the old Faculty-Administration Brief and these other agreements into the first draft of the proposed collective agreement.

Certification was confirmed January 1978. The bargaining unit defined in the Certificate included: all full-time and part-time members of the academic, instructional and related staff at Brandon University including laboratory instructors, cartographers, counsellors, professional librarians, continuing education specialists and all other staff directly related to the teaching process. It also included sessional instructors.

Since certification in 1978, BUFA has attempted to function as a principled and effective union. These efforts have included: establishing links with other unions and progressive organizations in the community; participating in the Manitoba Organization of Faculty Associations; vigorously pursuing member and union grievances through to arbitration; advancing the rights and interests of members at the bargaining table; and promoting and protecting academic freedom.

The most recent chapter in BUFA's history was a successful strike in 1998, which started November 9th and ended at midnight November 11th.

The general objectives of BUFA are the advancement of higher education through the protection of the freedom that is necessary to it, and the improvement of the standards of the profession of University teaching. Its members include all full and part-time instructional staff of Brandon University and professional librarians.

Officers of BUFA include the: President, Past President, Vice-President, Secretary and Treasurer. Elected by the General Body at the annual meeting in March. Associate members are not eligible to serve as officers.

Executive - officers and four members elected by the General Body to represent the Faculties of Arts, Science, Education and Music. Four elected at annual meeting. Acts as liaison between BUFA and the University Administration. May appoint committees chosen from the General Body to carry on routine affairs and to act in areas of special interest as directed by the General Body or by the Executive. The Standing Committee of BUFA is the Selection

the General Body or by the Executive. The Standing Committee of BUFA is the Salary and Faculty-Administration Relations Committee - its duties are to represent the interests of BUFA in negotiating the salary schedule and other benefits and the Faculty-Administration Brief with the Board of Governors or its representatives. The Vice-President of BUFA is to be the Chairman.

Scope and Content:

Series contains minutes, collective agreements, reports, recommendations, correspondence, memos, newsletters, reference materials and various other documents.

Notes: BUFA is a separate corporate entity, but for administration purposes it has been incorporated into RG 6 Brandon University fonds. History/Bio information taken from BUFA promotional materials (File 37) and provided by Bruce Forrest (BUFA Executive) with the return of the signed donation form. Files 106-116 were extracted from the BUFA records and are in the possession of Ms. Eileen McFadden.

Storage Location: RG 6 Brandon University fonds



BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 1

GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government

for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



BC 2: Office of the principal/president

<http://archives.brandonu.ca/en/permalink/descriptions4238>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 2

GMD: textual records

Date Range: 1899-1967

Physical Description: 13 m

History /

Biographical:

The Office of the President of Brandon College was established in 1899 under the title of Principal. The Principal was the head of the Academic Department and the Administrative body. In 1910, the position of Principal was changed to the position of President. There is no documented reason given for this change, but it was consistent with other universities and colleges at the time. When the institution was first organized in 1899, the role of the Principal was quite varied. It was the Principal who acted as both Registrar and Bursar, in addition to his duties as head of administration. The Principal also acted as a professor. It was the Principal who kept the college in contact with the Baptist Union. The Principal also acted as the liaison between the Board of Directors and the Senate, being an ex-officio member of both. In 1910, the roles of Registrar and Bursar were no longer the responsibility of the President. In the 1920's the President became increasingly involved with fundraising and traveled extensively in search of financial support.

In 1938, following the "Act to Incorporate Brandon College Incorporated," the Board of Directors, under by-law #1, assigned the President with "the internal management of the business of the Corporation insofar as it relates to the students, teaching and office staff shall be under the direct supervision of the President, subject to the order of the Board." In 1965 the President's Office was created, consisting of the President, Executive Assistant to the President (later Deputy to the President), and Secretary to the President who was also the Public Relations Assistant. From 1899 until 1967 the Office of the President was administered by six different men.

Scope and Content:

Series consists of records generated and collected by various presidents. The series has been divided into six sub-series, including: (1) Dr. Archibald P. McDiarmid; (2) Dr. Howard Primrose Whidden; (3) Dr. Franklin W. Sweet; (4) Dr. David Bovington; (5) Dr. John Robert Charles Evans; and (6) Dr. John E. Robbins.

Storage Location: RG 1 Brandon College fonds
Series 2: Office of the Principal/President



BC 3: Office of the bursar

<http://archives.brandonu.ca/en/permalink/descriptions4245>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 3

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.03 m

History /

Biographical:

The Office of the Bursar was created in 1910. As head of financial affairs, a Bursar was more compatible to the administrative framework of other universities in Canada. The initial duties of the Bursar were the collection of all fees, control of funds and disbursements, donations, purchasing, supervision of grounds, and progressive measures in the investment of funds and the enlargement of finances. By 1913, the Bursar was also in charge of the book department, boarding, grounds and gardens, buildings and heating plant.

By 1924, the Bursar had become so involved in the management of College affairs that the Board established a committee to examine the functions of the President and the Bursar "with a view to readjustment for efficiency." The committee presented its report later that year, clearly defining nine functions of the Bursar. These functions were the keeping of books, banking, general handling of student fees and accounts, general handling of all trade accounts, handling of maintenance and extension movement pledge cards and receipts, general responsibility for the purchase of all supplies, supervision of fireman and janitor, supervision of buildings and grounds and the submission of a monthly report to the Secretary of the Executive. In 1929, the Bursar took on the role of Secretary to the Executive.

At several times during the history of Brandon College the Bursar and the Registrar were combined into one job.

BRANDON COLLEGE BURSARS:

R.J. KENNEDY (1910 - 1911)

No biographical information yet.

S.J. MCKEE (1911-1913, 1914-1915, 1919-1920)

Information about S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

C.W. JACKSON (1913 - 1914)

No biographical information yet.

JOHN HARRIS MCKEE (1915 - 1918)

J.H. McKee was S.J. McKee's son. He was born in Ingersoll, Ontario. He moved to Rapid City in 1881 with his family. In 1890 he moved to Brandon where his father opened McKee's Academy. Harris attended Brandon College, graduating in 1914. When the war broke out he was not medically able to participate. He then took a position as Brandon College Bursar. In 1918, Harris resigned from his job to take up farming. He had several bouts of bad luck: drought, grasshoppers, frost, and other farming catastrophes, and was not too successful, having a list of 50 creditors at one point.

GEORGE H. ROSS (1918 - 1919)

Little is known so far about George Ross. He was a teacher before coming to Brandon College. He taught in Chatham, Ontario for a while, as well as at the Rider Moore College of Business in Trenton, NJ. From 1914-1919 Ross was also the Director of the Business Department at Brandon College.

S. EVERTON (1920 - 1923)

No biographical information yet.

E. SCOTT EATON (1923 - 1931)

E. Scott Eaton was born in Auburn. He graduated from Acadia University in 1903 and the Maritime Business College in 1904. Eaton then taught at the Maritime Business College and the Charlottetown Business College. For a time he was head of the Business Department at Alberta College. Eaton was the owner/manager of the Success Business College in Vancouver before coming to Brandon College. He occupied this position from 1923 until 1931. In 1931 he became purchasing agent and the superintendent of buildings and grounds at Acadia University. He became an accountant at H.T. Warne Ltd. in Digby, NS in 1940. Around 1953, Eaton became the Town Clerk of Digby. Eaton died at the age of 80 around 1962.

M.S. DONOVAN (1931 - 1936, 1939 - 1948)

No biographical information yet.

N. KEITH MCKINNON (1936 - 1939)

Keith McKinnon was born in Weyburn, Saskatchewan. After working in Weyburn he attended Brandon College, specializing in Political Economy. He was very active in all aspects of students affairs and was elected Senior Stick in his final year. He was appointed to the position of Registrar following his graduation from Brandon College.

D.R. MACKAY (1948 - Brandon University)

Information about D.R. MacKay can be found under the Office of the Registrar.

Scope and Content:

The Bursar series revolves around the finances of the school. There are invoices from general accounts, letters from businesses, and receipts for payments. There are also numerous student accounts, wage lists and letters regarding teachers' salaries. The Bursar did a lot of the correspondence regarding mortgages, estates, property, and other legal matters. The series is mainly correspondence to and from the Bursar regarding accounts, overdue accounts, pleas for financial support and numerous other matters. As well, there are financial statements, fundraising lists, and subscription lists. The series is not broken down by Bursar, but instead is grouped together chronologically.

Storage Location: RG 1 Brandon College fonds
 Series 3: Office of the Bursar

Arrangement:

Series has been divided into seven sub-series, including: (1) R.J. Kennedy; (2) S.J. McKee; (3) C.W. Jackson; (4) John Harris McKee; (5) George H. Ross; (6) S. Everton; and (7) E. Scott Eaton.



BC 4: Office of the registrar

<http://archives.brandonu.ca/en/permalink/descriptions4246>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 4

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.22 m

History /

Biographical:

The Office of the Registrar was created in 1910. The person in the Registrar's position was in charge of many aspects of administration. The Registrar was to be drawn from the united departments of Arts and Theology and had four main functions:

1. To have charge (in conference with the President) of all correspondence with prospective students and with previously registered students of the College, in respect to courses of study.
2. To receive students from the Heads of the several Faculties, these Heads of Faculties having indicated by card the department and to register the student and furnish him with a card to the Bursar of the College indicating the fees called for by the course or courses of study, for which the student is registered.
3. To record the class standings of students from the reports furnished by the instructors.
4. To furnish the President with certified copies of such reports as are called for by the terms of affiliation with McMaster, or as he may otherwise require.

Along with these specific functions the Registrar was an officer of the Board of Directors, the Executive, an ex-officio member of the Senate and College Council. The Registrar also acted as the liaison between Brandon College and McMaster University. Following the "Act to Incorporate Brandon College Incorporated" in 1939, the Registrar became Secretary of the Senate and liaison between Brandon College and the University of Manitoba. From the period 1910 to 1967 there was no less than ten Registrars, many of them also taking on the task of Bursar.

BRANDON COLLEGE REGISTRARS:

S.J. MCKEE (1910-1920)

Information on S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

S. EVERTON (1920-1923)

No biographical information yet.

L.S. JOHNSTON (1923-1924)

No biographical information yet.

CYRIL F. RICHARDS (1924-1935)

Cyril Fuller Richards was born in Dunedin, New Zealand. He came to America in 1905, taking his college preparatory work at the academy of Linfield College, McMinnville, Oregon. Richards

spent seven years at Linfield College, four as he earned his B.Sc. and three as an instructor in biology. During that time he also became a naturalized American citizen and married Alice Louise Wood. Together they had one child, Margaret Ruth, who died in 1943.

After leaving Linfield College, Richards obtained his Bachelor of Divinity degree from Colgate-Rochester Divinity School. In 1924, he joined the faculty of Brandon College as Registrar and Professor of Psychology and Philosophy. Richards left the Registrar position in 1935 to take over as College Dean. During his years at Brandon College, he also received his M.A. from the University of Manitoba (1935).

In 1937, Richards accepted the position of Dean of Men at Denison University in Granville, Ohio. Richards held this position until 1945, having been appointed Dean of the College there the preceding year. In 1950-1951, he served as acting President of Denison, becoming Vice-President following the appointment of the new president. Richards received an honorary doctor of humane letters degree from Linfield College in 1947.

Cyril Fuller Richards died in September 1954 at the age of 59 in Granville, Ohio.

M.S. DONOVAN (1935-1936)

No biographical information yet.

N. KEITH MCKINNON (1936-1938)

Information can be found under the heading Office of the Bursar.

H. STEWART PERDUE (1938-1948)

Information on Dr. Perdue can be found under the heading Office of the College Dean.

D.R. MACKAY (1948-1962)

D.R. MacKay was born in Weyburn, Saskatchewan. He graduated from Brandon College in 1939. MacKay served in the Canadian Army in Canada and Overseas from 1940 to 1947. He was appointed Registrar/Bursar in 1948. MacKay also served as Comptroller, Public Relations Officer, Director of Development and Secretary to the Board of Governors. He remained as Bursar until after Brandon College became Brandon University. He received the Alumni Award in 1974, and the Distinguished Service Award in 1981. MacKay retired in 1984, then served on the Brandon University Foundation Board of Directors. He died on April 1, 1990.

NORMA E. WALMSLEY (1962-1964)

Dr. Walmsley served in the Royal Canadian Air Force Women's Division in World War II. At the time she became Registrar she was an Associate Professor of Political Science. In 1964, Walmsley resigned as Registrar to accept a position on the Research Branch of the Royal Commission on Bilingualism and Biculturalism.

L.F. PELTZ (1965-Brandon University)

No biographical information yet.

Scope and Content:

This series is primarily correspondence between the Registrar of Brandon College and various other people. The letters deal with students, examinations, curriculum, scholarships, and tuition. The Registrar was the liaison between McMaster University and the University of Manitoba when dealing with subject matter during the time that Brandon College was affiliated with these schools. There is a great deal of correspondence between the Brandon College Registrars and the Registrars from these schools. The series also includes correspondence to students from the Registrar regarding room and board at the College. Student and class standings are also included in this collection. Most of the student records are arranged alphabetically by year.

Notes:	History/Bio information on C.F. Richards taken from a Brandon Sun article (September 8, 1954).
Storage Location:	RG 1 Brandon College fonds Series 4: Office of the Registrar
Related Material:	See RG 6, sub series 4.2 (Office of the Vice-President (Administration & Finance)), RG 6, series 10 (Office of Development) and MG 3 1.9 Don MacKay for additional records related to D.R. MacKay.

Arrangement:

Series has been divided into eleven sub-series, including: (1) S.J. McKee; (2) S. Everton; (3) L.S. Johnston; (4) Cyril F. Richards; (5) M.S. Donovan; (6) N. Keith McKinnon; (7) H. Stewart Perdue; (8) D.R. MacKay; (9) Norma E. Walmsley; (10) L.F. Peltz; and (11) Registration cards.



BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of:	RG 1 Brandon College fonds
Description Level:	Series
Series Number:	5
GMD:	textual records
Date Range:	1900-1967
Physical Description:	60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds
Series 5: Brandon College Senate



BC 6: Office of the college dean

<http://archives.brandonu.ca/en/permalink/descriptions4248>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 6

GMD: textual records

Date Range: 1925-1967

Physical Description: 32 cm

History /

Biographical:

The Brandon College Dean was the head of the College in the absence of the President. It was created in 1925 after the sudden passing of Dr. Sweet. Dr. Harris MacNeill, who had been Dean in Arts up until that time assumed the position of College Dean. The duties of the College Dean were as follows:

1. In the absence of the President of the College he shall exercise the functions of the President in relation to all "inside" College matters; it being understood that frequently it may be necessary for him to exercise his personal judgment apart from anything that may be specified in this memorandum.
2. With respect to matters of special importance arising unexpectedly he shall consult with the Chairman of the Board, or by telegram with the President, or both.
3. All questions arising that have a direct connection with the "business" aspects of College affairs shall naturally be referred to the Chairman of the Board, or the President, or both.
4. In the absence of the President he shall preside at all Faculty meetings, Committee meetings of which the President is Chairman, and shall attend meetings of Committees of which the President is an ex-officio member.
5. In the President's absence he shall preside at the regular Chapel Exercises and at special College gatherings in the Chapel at which the President would naturally be expected to preside.
6. He shall also keep in touch with the work of the several departments of the College and shall consult frequently with the Heads of such departments.
7. While the Lady Principal and the Resident Master are responsible for the detailed administration and discipline of the College life and activities of Clark Hall and Brandon College respectively, the College Dean shall have the absent President's responsibility for the general discipline of the College in respect of the students' relation to Courses of Study, Corridor, Campus, etc.

8. That the President when absent may be kept in touch with the work of the Institution it is desirable that the College Dean keep him informed of the more important happenings and problems with College life.

9. Throughout the Session the College Dean shall be Registering Head of the Arts Department.

The position of College Dean continued until 1952. In 1952 the position became known as the Dean of Arts and Science. In 1963, another change occurred, with the two departments going separate ways. From that time on there was both a Dean of Arts and a Dean of Science.

BRANDON COLLEGE DEANS:

HARRIS LACHLAN MACNEILL (1925, 1926-1928)

Dr. MacNeill was born in Paisley, ON on November 29 or 30, 1871, the son of Rev. Donald and Amanda (Hemenway) MacNeill. He received his B.A. from McMaster University in 1894. He was also educated at the Ontario College of Pedagogy and the University of Toronto. From 1895 until 1898 he was a teacher at Woodstock College. In 1899 he married Anne Hatch. From 1899 until 1903 he was a professor of Latin at Washburn College in Topeka, Kansas. In 1903 he accepted an offer to teach Latin and German at Brandon College. In 1909 he was a Professor of the New Testament, Language and Literature, as well as Resident Master. Dr. MacNeill was the Academy Principal for two years. He then received his Ph.D. from the University of Chicago in 1911. MacNeill acted as the Dean of Arts from 1912 until 1930. Dr. MacNeill was the central figure in the scandal involving Brandon College in the early 1920's. The Fundamentalists accused Brandon College, and Dr. MacNeill especially, of teaching Modernist views. He was absolved of any charges at the 1924 Baptist Convention in Chicago.

Dr. MacNeill was Acting President of Brandon College after Dr. Sweet died for the period from January 1925 until Dr. Bovington was hired in August 1925. After Dr. Bovington resigned in May of 1926, Dr. MacNeill again accepted the position of Acting President from May 1926 until April 3, 1928, when he retired as College Dean. Dr. MacNeill taught Latin and Greek for two more years then retired from Brandon College in 1930. He accepted a position at Fairview Church in Vancouver, B.C. where he remained until 1932. In 1932 he was offered a teaching position at McMaster University. He married his second wife, Vera Leech, in 1939. He remained at McMaster teaching New Testament Interpretation until 1943 when he retired. Dr. MacNeill was the first person to receive an honorary degree from Brandon University in 1967. He continued to do religious research until his eyesight failed at age 97. On January 15, 1974, Dr. MacNeill died at the Chedoke Hospital at the age of 102.

JOHN ROBERT CHARLES EVANS (1928)

Information on J.R.C. Evans can be found under the heading Office of the President.

W. BURTON HURD (1929-1935)

No biographical information yet.

C.F. RICHARDS (1935-1937)

Information on C.F. Richards can be found under the heading Office of the Registrar.

REV. EVAN M. WHIDDEN (1937-1938)

See MG 1 Brandon College Teaching and Administration 1 8 Evan McDonald Whidden fonds

See also: Brandon College: Teaching and Administration; Rev. Evan M. Whidden: Index for biographical information and additional records related to Rev. Evan M. Whidden.

A. HAYWARD FOSTER (1938-1939)

No biographical information yet.

F.J. WESTCOTT (1939-1945)

Frederick James Westcott was born in Douglas, Manitoba. He began taking classes in the Academy at Brandon College in 1918. He entered the Arts course in 1921 and specialized in Political Economy. He received the Special Political Economy Medal in his final year. He was very active on committees and associations, as well as sports. Westcott served as the Senior Stick during the school term 1924-1925. He graduated with his B.A. from Brandon College in 1925.

Westcott received the position of Student Assistant in the Academy the following year. He left soon after to pursue post-graduate work. He received his M.A. in economics from Harvard and spent two years at the University of Toronto on a teaching scholarship in economics, completing the course work leading to the Ph.D. degree. In 1929, he returned to Brandon College and took up the position of Associate Professor of Political Economy. It was also in 1929, that Westcott married Rose Vasey, a 1926 Brandon College graduate. The following year, Westcott was the Resident Master of Brandon College, as well as being an Instructor in Political Economy and Sociology. The Resident Master position only lasted the one school year. He accepted the post of Acting Dean of Arts and Science in 1939. From 1942 until 1945 he was away on military leave with the National War Finance Committee. He resigned from the position of College Dean in 1945. From 1945 on Westcott and his family resided in Toronto. He died suddenly in 1961.

HENRY STEWART PERDUE (1947-1952)

Dr. Perdue was born in 1904 near Souris. He graduated from the Souris Collegiate in 1920. After working several odd jobs, Dr. Perdue entered Brandon College in 1924. He graduated with his B.A. in 1928. After graduation, Dr. Perdue was hired as a teacher in the Academic Department. He received his M.A. in 1930, and went on to receive his Ph.D. in Geology from the University of Chicago. In 1930, Dr. Perdue became the Director of the Matriculation Department as well as an Instructor in Geology. In 1931, he took over the position of Resident Master. In 1937, he married Ella May Higgins, who was the Resident Nurse. From 1938 until 1948, Dr. Perdue acted as Registrar of Brandon College.

In 1947, Dr. Perdue accepted the position of College Dean. This position ran until 1952, when it was changed to the position of Dean of Arts and Science. Dr. Perdue also held this position until 1962, when the office separated into the Dean of Arts and the Dean of Science. Dr. Perdue continued in the position of Dean of Science until 1967. After Dr. Evans death in July of 1959, Dr. Perdue became Acting President. He held this position from August 1959 until August 1960, when Dr. Robbins was appointed President. Dr. Perdue retired from teaching Geology in 1973. He died on December 22, 1979 at the age of 75.

DEAN OF ARTS AND SCIENCE:

H.S. PERDUE (1952-1963)

Information on H.S. Perdue can be found under the heading College Dean.

DEAN OF ARTS

R.F.B. KING (1963 - Brandon University)

Information on R.F.B. King can be found under RG 6 Brandon University fonds, sub-sub series 7.1.1 Dean of Arts.

DEAN OF SCIENCE:

H.S. PERDUE (1963-1967)

Information of H.S. Perdue can be found under the heading College Dean.

Scope and Content:

The series consists of records from MacNeill's term as College Dean (1921-1928). It also includes correspondence during the time that MacNeill was Acting President. It contains letters to and from MacNeill regarding examinations, students, business, and finances. Some earlier letters also include correspondence regarding the controversy MacNeill was in during the Baptist Fundamentalist/Modernist Debate in the early 1920's.

Records from Evans' term as Acting Dean have been included in his Presidents' files. There are no records from the terms of the other College Deans, except R.F.B. King; his records have been incorporated into RG 6 (Brandon University fonds), 7.1.1 (Dean of Arts).

Storage Location: RG 1 Brandon College fonds
Series 6: Office of the College Dean

Related Material: RG 6, sub sub series 7.1.1 (Dean of Arts) for additional Dean's records
and RG 6, series 9 (Department of Extension) for additional records
related to H.S. Perdue.



BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds
Series 7: Brandon College Alumni Association