

S. J. McKee Archives



Casselman survey - artifact catalogue

<http://archives.brandonu.ca/en/permalink/descriptions11722>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Sub sub series

Series Number: 1.1.4

Accession Number: 1-2010

GMD: textual records

Date Range: 2003

Physical Description: 264 pages

Material Details: PDF

History /

Biographical:

Artifact catalogue containing 597 records from the Casselman survey 2003.

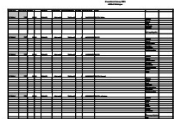
Scope and Content:

Spreadsheet containing information about the artifacts recovered, including: unit, level, artifact number, catalogue number, depth, co-ordinates, entry date, date recovered, count, weight, UTM co-ordinates, notes (excavators initials and comments) and artifact identification.

Name Access: Casselman survey - artifact catalogue

Subject Access: Archaeology
Crepeele locale
Casselman survey

Documents



1.1.4_Ca03_artcat.pdf

 Read PDF

 Download PDF



Westman Recycling Council fonds

<http://archives.brandonu.ca/en/permalink/descriptions12346>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Fonds
Accession Number: 14-2011
GMD: textual records
Date Range: November 15, 1989 - March 26, 2009
Physical Description: 90 cm
History /
Biographical:

The Westman Recycling Council was started by a small group of avid recyclers with financial and volunteer help from the Kiwanis Club of Brandon, among others. Volunteers organized the first outdoor recycling depots in June and October 1989. The first event with recorded minutes was the first annual meeting, November 15, 1989.

The organization was incorporated in February 1990, and became a registered charity in 1995. The Mission Statement was: "to support and promote the reduction, re-use, and recycling of material resources for the benefit of Westman's environment and future generations."

The major partner in the work of the organization was the City of Brandon. In 2003, Westman Recycling, in partnership with the City, built a Material Recovery Facility (MRF) at the Brandon Landfill; Westman Recycling owned the building on the City-owned land. It was a \$4 million structure - financed by federal and provincial grants (about one-quarter of the total) and a mortgage (about three-quarters). Details are in the Board and other Committee minutes and agreements.

In late 2005, Westman Recycling faced a severe cash crunch - as a result of poor markets for recyclables, changes in support funding from the Manitoba Product Stewardship Corporation (MPSC), and a drop in public recycling levels. In February 2006, the City decided to sign a contract with another organization to operate the MRF; after that there appeared to be no role for Westman Recycling.

A general meeting on September 22, 2008 voted to dissolve the organization. At that meeting, the suggestion was made (agreed to by consensus) that the files of the organization be donated to Brandon University to be made available for researchers. A Board of Directors meeting on the same date voted to donate all remaining funds to a perpetual "Westman Recycling" fund with the Brandon Area Community Foundation.

A final wind-up meeting was held on March 26, 2009

Custodial History:

The organization was overseen by volunteers / volunteer Board of Directors. The files were first held by volunteers / Board members in their homes. In May 1991, the organization hired David McConkey as Coordinator / General Manager, who was directed by the Board to manage the files on a daily basis from that date forward.

The files were kept in the organization's rented office space in the 1300 block of Pacific Avenue from May 1991 to September 1992, and then in the rented space in the Massey building at 6th Street and Pacific Avenue. The files were kept at the new facility at the landfill from April 2003 to February 2006. They were then stored in the basement of the Marquis Project, 912 Rosser Avenue, until August 2011 when they were donated to the S.J. McKee Archives, Brandon University.

Some files (e.g. minutes from 1995-96) were found to be missing entirely. Other files were disposed of by recycling and/or shredding as they were judged to be confidential (e.g. personnel), of an ordinary business nature only (e.g. invoices), or not useful for future research (e.g. extra copies, routine correspondence, building and equipment plans and other arrangements).

Scope and Content:

Fonds consists of records that document the origin, activities, demise, and legacy of the Westman Recycling Council. Records include minutes, financial summaries, scrapbooks, newsletters, brochures, media clippings, photographs and miscellaneous documents related to the construction in collaboration with the City of Brandon of Brandon's principal recycling facility.

Notes: Administrative history courtesy David McConkey. See additional notes on the organization in the curatorial file. Description by Tom Mitchell.

Storage Location: 2011 accessions



Swaziland/Malawi project

<http://archives.brandonu.ca/en/permalink/descriptions8866>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 7.3.7

Accession Number: 10-2008

GMD: textual records

Date Range: 1987-1997

Physical Description: 18.5 cm

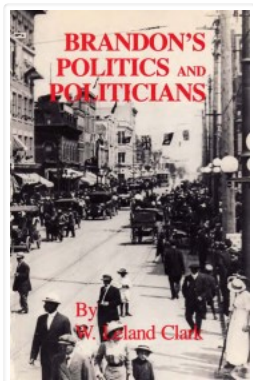
Custodial History:

Records were held in the Faculty of Education prior to their transfer to the McKee Archives in 2000.

Scope and Content:

Fonds deals with Brandon University projects in the education systems of Swaziland and Malawi. The fonds is a product of project activities and contains records including correspondence, project summaries and reports in relation to the CIDA/BU project in Swaziland/Malawi. Within this, orientation materials for new employees and preparation materials for overseas travel, outlines of goals within the project and staff development and workshop summaries can be found. Fonds includes recommendations and project proposals, along with correspondence regarding student and teacher grading, graduations and development assessments.

Storage Location: RG 6 Brandon University fonds
Series 7: Faculties and Schools
7.3 Faculty of Education



W. Leland Clark - research and teaching papers

<http://archives.brandonu.ca/en/permalink/descriptions10091>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: MG 3 1.14.2

Accession Number: 16-2009

GMD: textual records

Date Range: 1970-1982

Physical Description: 60 cm textual records; 6 books

History /

Biographical:

See fonds level description (MG 3 1.14 W. Leland Clark) for history/bio information on W. Leland Clark.

Custodial History:

See fonds level description (MG 3 1.14. W. Leland Clark) for custodial history.

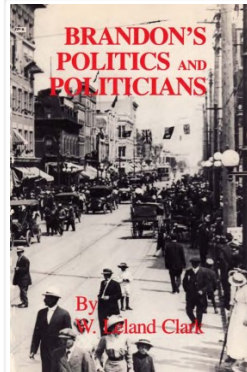
Scope and Content:

Sub sub series consists of primary sources related to Canadian agriculture in Western Canada from the Great War to the Great Depression drawn from the National Archives of Canada and the Provincial Archives of Manitoba; primary sources including interviews conducted by Dr. Clark for his PhD thesis and subsequent book titled Brandon Politics and Politicians; and various papers - published and unpublished by Dr. Clark, a few of his students, and other academics. Sub sub series also contains seven copies of Brandon Politics and Politicians.

Notes: A PDF version of this book is available. PDF courtesy Gordon Goldsborough, webmaster Manitoba History..

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14 W. Leland Clark

Documents



brandonpolitics.pdf

 Read PDF

 Download PDF



Casselman survey - field journals

<http://archives.brandonu.ca/en/permalink/descriptions10218>

Part Of: RG 7 Beverley Nicholson fonds

Description Level: Sub sub series

Series Number: 1.1.2

Accession Number: 1-2010

GMD: textual records

Date Range: 2003

History /

Biographical:

Archaeological testing began in the Crepeelee locale in May 2003. The Casselman survey in the Crepeelee locale was directed by Bev Nicholson and James Graham supervised the crew. Crew members were Sarah Graham, Jollana Bishop, Lisa Sonnenburg, Todd Kristensen, Michael Evans, and Emily Ansell.

Scope and Content:

The director, field supervisor and some field crew kept daily journals of activities during the survey including: excavation methods, items recovered, features, local environment and weather are noted.

Name Access: Casselman survey

Subject Access: Archaeology field journals

Archaeology

Crepeelee locale

Casselman survey

Arrangement:

Field journals were scanned in their entirety as one multi-page PDF. However, each journal may contain information that relates to multiple sites or individuals. The entire PDF journal is linked to each file level description with the relevant page numbers indicated in the Scope and Content note.



Ancillary Services publications

<http://archives.brandonu.ca/en/permalink/descriptions10239>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 4.2.2.1

GMD: textual records

Date Range: c. 2010

History /

Biographical:

This sub sub sub series is artificially created.

Scope and Content:

Sub sub sub series consists of publications created by Ancillary Services or written by Ancillary Services' staff. It includes: pamphlet on the eco-conscious floor at Brandon University Residence (McMaster Hall).

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration and Finance)



Faculty of Science publications

<http://archives.brandonu.ca/en/permalink/descriptions10240>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 7.2.3

GMD: textual records

Date Range: c. 2010

History /

Biographical:

This sub sub series is artificially created.

Scope and Content:

Sub sub series consists of publications created by the Faculty of Science or written by Faculty of Science employees. Includes: pamphlet on the Applied Disaster & Emergency Studies (ADES) program.

Storage Location: RG 6 Brandon University fonds
Series 7: Faculties and Schools



Delta Chapter (Brandon) - Delta Kappa Gamma Society International fonds

<http://archives.brandonu.ca/en/permalink/descriptions12707>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Fonds

Accession Number: 11-2011

GMD: textual records

Date Range: April 7, 1979

Physical Description: one document 10"x14"

Physical Condition: Good

History /

Biographical:

The Delta Kappa Gamma Society International, which was established in 1929, is a professional honorary Society of women educators. The Society promotes professional and personal growth of its members and excellence in education. Membership is by invitation only and considered a prestigious honor with a variety of benefits and privileges.

Custodial History:

The document was in the possession of Merle Orth, Chair of the Archives Committee for the chapter prior to its donation to the McKee Archives.

Scope and Content:

Fonds consists of the organizational charter of the Brandon chapter of the Delta Kappa Gamma Society International.

Notes: History/Bio information taken from the Delta Kappa Gamma Society International webpage:
http://www.dkg.org/site/c.meJMIOwErH/b.5815955/k.E082/About_DKG.htm
[October 5, 2012]. Description by Tom Mitchell.

Storage Location: 2011 accessions



Toal Commission

<http://archives.brandonu.ca/en/permalink/descriptions14289>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Fonds

Accession Number: 3-2013

GMD: textual records

Date Range: 1971-1972

Physical Description: 24 cm textual records

Material Details: Photocopies of originals

History /

Biographical:

The Toal Commission was a Commission of Inquiry conducted by James Toal at the Prince Edward Hotel in Brandon, MB from 1971-1972. The purpose of this inquiry was to investigate a report published by the Brandon Police Department entitled, "Problem Metis Families, City of Brandon," as well as allegations of police harassment in the City of Brandon from January 1, 1970, onward. The report was prepared by the Brandon Police Department following a petition submitted to Mayor Wilton. The petition, signed by approximately thirty residents of Brandon's East End, requested that the city prohibit the sale of homes in their neighborhood to Native families. A copy of the report was obtained by the Brandon Sun, which generated a considerable public response that resulted in the investigation in question.

Custodial History:

Records were ordered from the Archives of Manitoba by Brandon University Archivist Tom Mitchell and Brandon University history professor Jim Naylor in 2013.

Scope and Content:

Fonds consists of records created over the course of the Toal Commission. It includes copies of verbatim transcripts of the Toal Commission hearings, as well as a commission of inquiry, a report on the commission, and indexes, which list the witnesses and evidence presented for each day of the hearings.

Notes: Description by Jason Dooley (October 2016).

Name Access: James Toal
City of Brandon
Brandon Police Department
Brandon Sun
City of Winnipeg
Prince Edward Hotel
J.S. Walker
K.P. Regier
Chief Constable D.A. McNamee
Inspector L. White
Constable Keith Yorke
John Richard Bell
Alan Ross
John Langston Tyman
Mayor W.H.K. Wilton
R.G. Lagimodiere
Edith May Bryan
C.W. Gordon
Mr. Houle
Archie Joseph Nabess
The Canadian Native Justice League
Manitoba Indian Brotherhood
Andy Moir
Brandon Friendship Center
Indian Affairs Department
Keystone Center
Mr. Meighen
Ronald Stoney

Thomas Stoney
Henry Hunter
Marie Hunter
Sharon Pompana
Edgar Lee Pompana
Howard Clyde Sandy
Sanderson family
Lorna Esther Wright
Dorothy Sarah Watt
Wayne James Clifford Desjarlais
Elizabeth Edith Oudie
Mary Wilma Wasicuna
Beulah Faye Langford
P. Schacter
Donald James McKay
Leo John Wayne Porter
Isobel Grasby
Gladys Pasche
Harold Weitman
George Munroe
Dorothy Betz
Roger Obansawin
Peter Whitecloud
Dr. Adam Cuthand
Kenneth Neil McCaskill
Rene Joseph Houle
Carole Diane Lavalley
Brian Norman Otis
IMPACTE
Indian Metis Project for Careers Through Teacher Education
Walter David Dennehardt
George Melvin Fleury
Frank Elding Price
Dr. Samuel W. Corrigan
Ruth McRae
Eddie Gosnold
William Wolski
Beth Cale
Clarence C. Mitchell
Ragnar B. Nygaard
Mrs. R. Nygaard
Marlene Brichon
Joseph A. Farion
Calvin Gerry
Helen Bell

	Kenneth Bell
	Angus Spence
	J.W. Potter
	Donald Pratt
	Henry Carroll
Subject Access:	Aboriginals
	First Nations
	Metis
	race relations
	government commissions
	indigenous peoples
Storage Location:	2013 accessions
Related Material:	Toal Commission Review - F.C. Muldoon Commissioner - Review the Toal Commission's conclusions - review report (handwritten and typed copy), notes on testimonies and correspondence, Library and Archives Canada Inventory no. 6822 Finding aid no. MSS2374
	Toal Commission - Archives of Manitoba
	John Langston Tyman fonds (70-1997 & 9-2001)
	Audrey Silvius collection (21-2000)



Brandon College/Brandon University Women's Auxiliary fonds

<http://archives.brandonu.ca/en/permalink/descriptions14290>

Part Of:	RG 1 Brandon College fonds
Description Level:	Fonds
Accession Number:	18-2016
GMD:	textual records
Date Range:	1955-1975
Physical Description:	24 cm of textual records
	3 scrapbooks containing newspaper clippings

History /

Biographical:

The Brandon College/Brandon University Women's Auxiliary was founded on February 17, 1955, with the purpose of a) foster[ing] good public relations between the university and the community, and to stress the importance of Brandon University to Western Manitoba; b) to gain a better knowledge of the functioning of Brandon University and; c) to improve the surroundings of the College/University's students and the university at large. They were to hold four regular meetings per annum, with an annual meeting in April, and one fund-raising tea a year. The organization raised money through these teas, as well as through receptions, with the intention of donating to the college/university and surrounding community, contributing to the furnishing of residences and offices at the college/ university, as well as facilitating an annual community visitation day for the public to tour the university. The organization's name was change from the Brandon College Women's Auxiliary to the Brandon University Women's Auxiliary along with the renaming of the school itself on July 1, 1967. The organization was sometimes referred to simply as the Women's Auxiliary.

The Auxiliary was run by an elected President and Board of Executives. Its members, who were all mothers of Brandon College/Brandon University students, paid an annual membership fee. Subcommittees within the organization included those in charge of social organization, membership management, program management, phoning management, press and publicity management and project management; all of these were fronted by their own individual leaders from within the members, under the board of executives. The organization ceased meeting in 1975; the minutes from the final meeting reference difficulties filling executive offices before a motion was carried to disband.

Custodial History:

Records were created and held by the Brandon College/Brandon University Women's Auxiliary until their dissolution on October 23, 1975, when a motion was passed to move the records to the McKee Archives.

Scope and Content:

Fonds consists of records that relate to the organization of and activities coordinated by the Women's Auxiliary, as well as records detailing the contribution that the organization made to the university and community of and around Brandon. The records span the entire existence of the Women's Auxiliary from 1955 to 1975.

Records include meeting minutes, treasurers' statements, financial bookkeeping, correspondence, a copy of the constitution, records of members, members' addresses and phone numbers, lists of members' children attending school and their respective degree, lists of council members, event memorabilia, organization letter heads, donation receipts, newspaper clippings, advertisements, publicity reports, meeting reports, visitation records, scrapbooks and scrapbook inventories.

Notes: History/Bio information taken from the records. Description by Kayliegh Penner (October 2016).

Name Access: Mrs. R.B. Alexander
Mrs. Cumming
Mrs. R.G. McDiarmid
Mrs. R.K. Leiteh
Mrs. Wesley Nelson
Mrs. Robert Ghidorie
Mrs. Barney Thordarson
Kathleen Thordarson
Mrs. Stuart Craig
Mrs. Doris Hunt

Subject Access: centennial visitation day
 women's organizations

Storage Location: 2016 accessions

Related Material: Brandon University photograph collection (Observatory Opening)
 Spring 1955 Alumni News (report on the founding of the organization)

Arrangement:

Records are arranged in chronological order in four (4) subseries: 1) treasurer's books; 2) minute books; 3) textual files; and 4) scrapbooks and miscellany



Western Manitoba Home Econocmic Association fonds

<http://archives.brandonu.ca/en/permalink/descriptions14324>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Fonds

Accession Number: 13-2010

GMD: textual records

Date Range: 1971-2010

History /

Biographical:

The inaugural meeting of the Western Manitoba Home Economics Association (WMHEA) was held in September 1971, with 48 members. In 1973, the WMHEA members voted to affiliate with the Canadian Home Economics Association (CHEA).

Custodial History:

Records were in the possession of Margarite Hughes and other officers of the Western Manitoba Home Economic Association prior to their donation to the SJ McKee Archives on July 17, 2010.

Scope and Content:

Fonds includes: minutes (September 1971 - May 2010); lists of executive members; membership lists; financial records; newsletters; scrapbooks; correspondence; records of special events; miscellaneous publications; and organizational banners.

Notes: Description by Tom Mitchell

Storage Location: 2010 accessions



Beverley Hicks fonds

<http://archives.brandonu.ca/en/permalink/descriptions14431>

Part Of: MG 3 Brandon University Teaching & Administration

Description Level: Fonds

Accession Number: 1-2014

GMD: textual records

Date Range: March 12, 2002 to October 6, 2007

Physical Description: 6 cm textual records
 15 electronic files

History /

Biographical:

Beverley Clare Hicks (nee Williams) was born in New Zealand in 1938. At the age of sixteen she began working as a nurse's aide at the Mater Misericordiae Hospital in Auckland. From here, she began training at the same hospital and attained her Registered Nurse Diploma, after which she obtained her maternity nursing diploma from the National Women's Hospital in Auckland.

Hicks came to Canada in 1962, and began to work at the Toronto General Hospital in the cardiac care unit. After returning to New Zealand to complete her midwifery training at St. Helens Hospital, she returned to Canada in 1964. She then completed Canadian university entrance equivalency courses in Vancouver while working at the Vancouver General Hospital emergency department. Because her nursing transcript included no psychiatric nursing, she travelled to Brandon in 1967 to participate in a six-month post-diploma course in psychiatric nursing.

Hicks' passion was teaching, and after her six-month course was completed, she spent her time at the School of Nursing at the Brandon Mental Health Centre (BMHC), after which she was offered the opportunity to attend McGill University to obtain a Bachelor of Nursing degree with a psychiatric nursing specialty. Upon her return to Brandon, Hicks developed an in-service education program at the Brandon Mental Health Centre and began training psychiatric nurses to upgrade their skills, particularly in group therapy. She was also the first in Manitoba to train new community health workers. This community education sector of her career lasted nearly 20 years; she was responsible for travelling around Westman to deliver programs in suicide prevention, stress management along with other mental health topics.

As an educator, Hicks taught Family Life Education at Brandon University, Gerontology courses at Assiniboine Community College (ACC), and Counselling for the University of Manitoba Extension Department.

In the later part of her career, Hicks was responsible for resource and housing development for the final phase of the closure of the BMHC. While doing this, Hicks obtained a Masters Degree in Health Education in 1986 from the University of Manitoba.

The final stage of her education career consisted of being hired by Brandon University to teach in Canada's first baccalaureate psychiatric nursing education program. Being in the education setting allowed Hicks to pursue further education at the doctorate level. Once she completed the required courses, Hicks retired from Brandon University to write her dissertation, "From Barnyards, to Bedsides to Books and Beyond: The Evolution and Professionalization of Psychiatric Nursing in Manitoba 1955-1980."

In 2020, with Lesley Peterson, Hicks published "Politics, Personalities, and Persistence: One Hundred Years of Psychiatric Nursing Education in Manitoba."

Beverley Hicks continues to live in Brandon, MB.

Custodial History:

These records were in the possession of Beverley Hicks until she donated them to the S.J. McKee Archives at Brandon University in December 2013.

Scope and Content:

Collection consists of transcripts of interviews conducted by Hicks as part of the research for her PhD dissertation. The interviews were conducted with a variety of former psychiatric nurses, directors, educators and other ward staff regarding their experiences working at the Brandon Mental Health Centre and related groups and organizations. All of the interviews took place between March 2002 and October 2007, and all of the participants were over 65 years

of age and had worked or trained between the 1940s and 1980s. The interviews conducted were not formal in nature, rather they were intended to be a casual conversation between Hicks and the interviewee. Each interview begins with a brief biography of the interviewee written by Hicks.

Each interviewee was interviewed once, except for Jack Holleman and Elinor Samuels. Hicks interviewed Hollman three times over the course of approximately a year. Samuels was interviewed twice.

Below is a brief account of specific topics and subjects discussed during each interview. This does not include the standard topics discussed in each interview (schooling, experiences, etc.):

Myrtle Barnett – Barnett was the wife of the first president of the Registered Psychiatric Nurses Association of Manitoba, Alf Barnett. During the interview, she discusses when the association began, and how Alf went to war from 1942 to 1945. It was during this time, Barnett claims, that her husband began to question why men could not be formally trained as psychiatric nurses. Barnett comments on how her husband treated the patients like human beings and discusses his relationship with the Association. She also talks about her husband's time in World War II as well as their relationship.

Remi Beaudette – Beaudette was a long-time attendant/psychiatric nurse at the Brandon Mental Health Centre. His interview describes his participation in the association as well as what duties he conducted through his many years working at the centre. Beaudette goes into detail about the various wards he worked on and what his duties were on each specific ward.

Marlene Brichon – Brichon was one of the first psychiatric nurses to graduate under the first legislation of 1960. During her interview, she discusses the changes in medication and treatments during her time working as a psychiatric nurse, some of the incidents that occurred between nurses and patients, patients with schizophrenia (and what the nurses did to treat it), and her feelings towards the textbooks used in her schooling.

Jack Holleman – During Holleman's interview, they discuss the association, his presidency, how he commissioned the Breen Report and how much he paid for it, as well as the report itself.

John Martyniw – During his interview he discussed his presidency of the Registered Psychiatric Nurses Association of Manitoba, the different locations he worked at (Selkirk Mental Hospital, Misericordia Hospital) as well as his teaching jobs (Selkirk as per the Province of Manitoba). Martyniw discussed his displeasure with how they treated him when he first came to Canada – as an attendant rather than a registered psychiatric nurse, as he was trained. They also discussed the textbooks used during his time as a teacher.

Annette Osted – During Osted's interview, they discuss the Breen Report, a quote from Dr. Tavener, what patients should be called, Challenge and Change, The Task Force, and changes in legislation.

Shirley-Jo Paine – During Paine's interview, they discuss her role in proposing the program for registered nurses and registered psychiatric nurses to Brandon University. They also discuss how supportive surrounding universities and colleges were of the new program at Brandon University.

Gerald Pronyk – Pronyk did not actively practice clinical psychiatric nursing, he focused his attention on the administrative and education side of nursing. The interview discusses his positions as the Director of Nursing Education in Selkirk, the Senior Nursing Administrative Officer, and a mental health program specialist in the mental health directorate in Winnipeg.

Janissa Read – During her interview, they discuss how she became interested in psychiatric nursing, how spirituality relates to psychiatric nursing, the distinction between a Registered Nurse and a Registered Psychiatric Nurse, and how others felt about the profession of a registered psychiatric nurse.

Elinor Samels – The interview begins with them discussing her achievements at the beginning of her career, after she finished school post-World War II. They follow up by discussing some of the patients she had to deal with, her participation in the Association, her coworkers and how they treated her, and how the new changes affected their day-to-day work.

Walter Tetzlaff – In addition to being a psychiatric nurse, Tetzlaff was also a vocational rehabilitation counselor. He discusses how much he got paid at the beginning of his career, how much his room and board cost during school, what school was like for him, the kinds of things he did after he got his degree, and the textbooks he needed for class. They also discussed what he did as a vocational counselor.

Tom Street – Street was the fifth president of the Registered Psychiatric Nurses Association of Manitoba and graduated from the Portage la Prairie School of Psychiatric Nursing in 1967. During his interview they talk about how he became interested into psychiatric nursing, where he did his schooling, how he was involved with the union and how he didn't like it.

Notes:	History/Bio information provided by Beverley Hicks. Description by Karmelle Tower (September 2018) and Christy Henry
Subject Access:	Psychiatric Nursing
Access Restriction:	Consult the University Archivist for access.
Storage Location:	2014 accessions
Related Material:	School of Nursing records Westman Oral History collection



Human Resources

<http://archives.brandonu.ca/en/permalink/descriptions4000>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 4.2.1

GMD: textual records

Physical Description: 54 cm

History /

Biographical:

The Human Resource Office is responsible for a number of functions for support staff and the academic staff. These include: labour relations, collective bargaining and collective agreement administration, employee relations, recruitment, employee benefit administration, pensions, job evaluation and classification, salary administration, employee records, employee performance appraisal, organizational and staff development, policy development and administration and payroll.

Notes: Information in the History/Bio field was taken from the Brandon University website (<http://www.brandonu.ca/Administration/HumanResources/>) on December 2, 2005.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration and Finance)



Curriculum and Academic Standards Committee

<http://archives.brandonu.ca/en/permalink/descriptions4053>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 6.2.1

Accession Number: 15-1998

GMD: textual records

Date Range: 1968-1987

Physical Description: 2 m

Physical Condition: Good

History /

Biographical:

The Curriculum and Academic Standards Committee of Senate consists of the Dean of each Faculty/School, the Dean of Students, one representative elected by and from each Faculty or School, two students appointed by the BUSU Council and the Coordinator of the B.G.S. Programme. The University Registrar is to act as Secretary.

The responsibilities of the CAS Committee are to: recommend admission standards; recommend, but not initiate, adoption of new courses, revision of experimental courses to regular courses and deletions of current courses, as well as substantive changes to curriculum and departmental programs, including degree requirements for majors and minors; recommend regulations for the conduct of courses such as course outlines, duration, participation and evaluation procedures; recommend policies for the scheduling and conduct of examinations; recommend policies for the evaluation of new undergraduate degrees, new departments and new departmental majors and minors; recommend regulations on required grade point averages, academic suspension and re-admission of students; recommend candidates for graduation; make recommendations on any other matter pertaining to academic standards and student records; hear undergraduate appeals relating to the academic regulations of the University and make decisions as appropriate.

Custodial History:

The records were transferred to the McKee Archives by the Senate Office, Brandon University on February 3, 1998.

Scope and Content:

Sub series consists of the minutes and related materials for the Curriculum and Academic Standards Committee, a standing committee of the University Senate, for the years September 1968 to September 1987. In addition, these papers contain the minutes of the Admissions Sub-Committee 1968-1976, 1984-1987.

Box 1: Admissions Sub-Committee 1968-1976, CAS Committee September 1968 - April 8, 1974

Box 2: CAS Committee minutes April 15, 1974 - November 18, 1976.

Box 3: CAS Committee minutes November 25, 1976 - August 3, 1978

Box 4: CAS Committee minutes August 22, 1978 - December 21, 1979

Box 5: CAS Committee minutes January 11, 1980 - October 13, 1981

Box 6: CAS Committee minutes October 19, 1981 - May 26, 1983

Box 7: CAS Committee minutes July 4, 1983 - February 8, 1985

Box 8: CAS Committee minutes June 13, 1986 - September 10, 1987

Box 9: CAS Committee minutes Admission Sub-Committee June 20, 1984 - August 18, 1987, CAS Committee minutes March 8, 1985 - May 15, 1986.

Notes: Information in the History/Bio field was taken from the Brandon University Senate Bylaws - Section VIII Committees of Senate.

Accruals: Further accruals expected.

Access Restriction: Closed session material, including closed session minutes of the CAS Committee and the records of the Admissions sub-committee may be used only with the permission of the University Archivist.

Storage Location: RG 6 Brandon University fonds
Series 6: Brandon University Senate
6.2 Committees of Senate

Arrangement:

Within each box files are arranged chronologically by meeting date.



Senate Planning Committee

<http://archives.brandonu.ca/en/permalink/descriptions4054>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 6.2.2

Accession Number: 16-2000

GMD: textual records

Date Range: 1967-1985

Physical Description: 36 cm

Physical Condition: Good

History /

Biographical:

The Senate Planning Committee consists of: the President or designate, who is Chair; the Vice-President (Academic & Research); the Dean of each Faculty/School; one representative elected by and from each Faculty/School; the University Librarian; and two students appointed by the BUSU Council.

The responsibilities of this Committee are to make recommendations to Senate relating to: academic program priorities; support programs for the academic functions; and the establishment of additional departments faculties, schools and institutes.

In 1985 the Senate Planning Committee was replaced by the Senate Planning and Priorities Committee. The composition and terms of reference for this committee are included in the Senate by-laws from 1985. In 2000 the Senate Planning and priorities committee was disbanded. Its functions were assumed by the Senate Executive Committee until the senate Planning Committee was re-established in 2003.

Scope and Content:

Sub sub series consists of agendas and minutes of the Brandon University Senate Planning Committee 1967-1985 and various files from the Senate Planning and Priorities Committee relating to external reviews of programs and areas within the University in the years 1985-1995, as well as a number of miscellaneous file some dating from the era before 1985. .

Notes: Information in the History/Bio field was take from the Brandon University Senate By-laws - Section VIII Committees of Senate.

Finding Aid: A file level inventory for the records of the Planning and Priorities Committee prepared by Alison McNeill Hordern is available with the records.

Storage Location: RG 6 Brandon University fonds
Series 6: Brandon University Senate
6.2 Committees of Senate

Related Material: Senate Planning Committee minutes for 1970-1973 are located in RG 6 Brandon University fonds, series 6 Brandon University Senate, sub-series 6.1 Senate minutes.



Scholarships, Bursaries, Medals and Awards Committee

<http://archives.brandonu.ca/en/permalink/descriptions4055>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series
Series Number: 6.2.3
Accession Number: 24-1998
GMD: textual records
Date Range: 1958-1987
Physical Description: 2.6 m
Physical Condition: Good

History /

Biographical:

The Scholarships, Bursaries, Medals and Awards Committee of Senate consists of one member and one alternate elected by and from each Faculty/School, one member and one alternate elected by and from the Seante, and the BGS Coordinator or designate. Only in the absence of the elected members shall the alternates have full powers to participate as the regular member. The University Registrar is the Secretary.

The responsibilities of this committee are to: make decisions on the awarding of the various scholarships, bursaries, medals and awards of Brandon University and forward decisions to Senate for information; make recommendations concerning the addition of new schoarships, bursaries, medals and awards; make recommendations concerning the terms of reference under which scholarships, bursaries, medals and awards are to be offered and to ensure that these terms are adhered to in accordance with the donor's wishes; and to make recommendations concerning the monitoring of trust accounts related to scholarships, bursaries and awards.

Custodial History:

Records transfered to the McKee Archives from the Senate Office, Brandon University on March 1, 1998.

Scope and Content:

Sub sub series consists of minutes of the Scholarships, Bursaries, Medals and Awards Committee, including reports to Senate and decisions to award scholarships; files detailing the details of scholarships previously awarded by the University but currently not awarded; records concerning the awarding of Board of Governors Entrance scholarships; and records concerning various "awards nights" and "awards programs."

Box 1: Scholarship Committee minutes 1963-1967, March 1969 - May 1972

Box 2: Scholarship Committee minutes May 1972 - October 1974

Box 3: Scholarship Committee minutes November 19, 1974 - September 22, 1976

Box 4: Scholarship Committee minutes October 20, 1976 - April 30, 1979

Box 5: Scholarship Committee minutes June 6, 1979 - May 1, 1981

Box 6: Scholarship Committee minutes June 4, 1981 - May 4, 1983

Box 7: Scholarship Committee minutes June 21, 1983 - October 18, 1984

Box 8: Scholarship Committee minutes November 22, 1984 - December 11, 1985

Box 9: Scholarship Committee minutes January 28, 1986 - November 25, 1986

Box 10: Scholarship Committee minutes January 15, 1987 - July 28, 1987

Box 11: Scholarship Committee minutes September 8, 1987 - November 27, 1987

Box 12: General scholarship files 1959-1971, correspondence concerning Entrance Scholarships 1958-1967, 1971-1974

Box 13: Recipients - Brandon College and Brandon University Entrance Scholarships 1966-1967, 1974-1982

Box 14: Scholarship Committee files pertaining to scholarships and awards previously offered but no longer active.

Box 15: Scholarship Committee files pertaining to scholarships and awards previously offered but no longer active.

Notes: Information in the History/Bio field was taken from the Brandon University Senate Bylaws - Section VIII Committees of Senate.

Storage Location: RG 6 Brandon University fonds
Series 6: Brandon University Senate
6.2 Committees of Senate

Arrangement:

Files within each box are arranged chronologically.



Archives - general files

<http://archives.brandonu.ca/en/permalink/descriptions4058>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 8.2.1

GMD: textual records

Date Range: 1965-1997

Physical Description: 6 cm

Scope and Content:

Sub sub series consists of donor files, accession records, sample finding aids and summary reports.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services

8.2 S.J. McKee Archives



Archives - correspondence files

<http://archives.brandonu.ca/en/permalink/descriptions4060>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 8.2.3

GMD: textual records

Date Range: 1977-1987

Physical Description: 12 cm

Scope and Content:

Sub sub series consists of correspondence, reports, memos and documents related to SSHRC applications.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services

8.2 S.J. McKee Archives



Calendars - bound archival copies

<http://archives.brandonu.ca/en/permalink/descriptions4062>

Part Of: RG 6 Brandon University fonds
Description Level: Sub sub series
Series Number: 6.6.1
GMD: textual records
Date Range: 1900-1985
Physical Description: 72.5 cm
Physical Condition: Some calendars, especially the early ones, are fragile.
History /
Biographical:

See RG 6, series 6 (Senate), sub-series 6.6 (Brandon College/University Calendars) for history/bio information.

Scope and Content:

Sub sub series consists of bound archival copies of the Brandon College calendar dating from 1900 to 1985. Box 1 contains calendars from 1900 to 1944. Box 2 contains calendars from 1945 to 1974. Box 3 contains calendars from 1975-85.

Accruals: Further accruals are expected.
Storage Location: RG 6 Brandon University fonds
Series 6: Senate
6.6 Brandon College/University Calendars



Calendars - researchers' copies

<http://archives.brandonu.ca/en/permalink/descriptions4063>

Part Of: RG 6 Brandon University fonds
Description Level: Sub sub series
Series Number: 6.6.2
GMD: textual records
Date Range: 1913-2010 (not inclusive)
Physical Description: 60 cm
Physical Condition: Good
History /
Biographical:

See RG 6, series 6 (Senate), sub-series 6.6 (Brandon College/University Calendars) for history/bio information.

Scope and Content:

Sub sub series consists of copies of the Brandon College/University calendar for use by researchers dating from 1913 to the present. There is also a registration guide for 1998-1999. Box 1 contains calendars dating from 1913 to 1956 (not inclusive). Box 2 contains calendars dating from 1957 to 1975. Box 3 contains calendars dating from 1976 to 1985. Box 4 contains calendars dating from 1986 to 1996. Box 5 contains calendars dating from 1998-2009 and a folder containing changes to various calendars.

Notes: Sub sub series 6.6.1 Calendars - bound archival copies is complete to 1970.

Calendar years missing for 6.6.2 Calendars - researchers' copies, include:

1916-1917
1917-1918
1918-1919
1919-1920

1921-1922
1922-1923
1924-1925
1926-1927

1930-1931
1931-1932
1934-1935
1935-1936
1936-1937

1944-1945

1950-1951
1954-1955

2006-2007 (have Graduate Calendar but not General Calendar/Registration Guide)

2007-2008 (have Graduate Calendar but not General Calendar/Registration Guide)

Storage Location: RG 6 Brandon University fonds
Series 6: Senate
6.6 Brandon College/University calendar