

S. J. McKee Archives



Board of Governors - documents

<http://archives.brandonu.ca/en/permalink/descriptions73>

Part Of: RG 6 Brandon University fonds
Description Level: Sub-series
Series Number: 2.1
GMD: textual records
Date Range: 1939-2004; predominant 1967-1980
Physical Description: 19.5 cm
History /
Biographical:

This is an artificially created series.

Custodial History:

Four certificates (Congratulations on Brandon University's centennial from the University of Manitoba and McMaster University; congratulations on the 25th Anniversary of Brandon University's charter from the University of Winnipeg; and the centennial organization certificate from the Manitoba Historical Society) were transferred to the McKee Archives from the President's Office on July 31, 2007.

Scope and Content:

Sub-series consists of invitations, reply cards, some correspondence, and a salary schedule. It also includes agreements, briefs, orders-in-council, bills, memorandums and by-laws dealing with the legislative basis, legal structure and operations of Brandon College Incorporated, Brandon University and BUSU. Sub-series also includes a number of certificates.

Notes: Some of the files in the sub-series pre-date Brandon University. They have been retained in this sub-series to maintain original order.

Name Access: Brandon College Incorporated
Brandon University
BUSU

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.1 Documents



Educational planning

<http://archives.brandonu.ca/en/permalink/descriptions3891>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 304

GMD: textual records

Date Range: 1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence, a newsletter and demands for educational planners - Canada.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 7



Board of Governors - documents - blueprints

<http://archives.brandonu.ca/en/permalink/descriptions8297>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 2.1.1

GMD: graphic

History /

Biographical:

This is an artificially created series consisting of blueprints generated by architects in the course of the construction of the principal structures on the campus of Brandon University.

Custodial History:

These records were in the possession of the Vice-president Administration and the Physical Plant Office prior to their transfer to the archives.

Scope and Content:

This series consisting of blueprints generated by architects in the course of the construction of the principal structures on the Brandon College campus (1899-1967) and the Brandon University campus since 1967. The blueprints are from three construction eras on the campus the records: 1900-1922; 1960-1972 and 1980 to 1996.

Notes: Nine blueprints created by the Kewaunee Manufacturing Company, Wisconsin containing plans for various laboratories and domestic science facilities were culled from the collection of blueprints. There is no specific reference to Brandon College on the blueprints. No evidence exists in the administrative records of Brandon College that laboratory equipment or furniture was acquired from this company.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.1 Documents



Reform Party: Various Documents

<http://archives.brandonu.ca/en/permalink/descriptions5630>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 694
GMD: textual records
Date Range: 1989-1992
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 26



Senate Planning Committee

<http://archives.brandonu.ca/en/permalink/descriptions3471>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 2.4
File Number: 124
GMD: textual records
Date Range: 1973, 1977-1978
Physical Description: 1 file
Scope and Content:
File consists of minutes, proposed 5 year program for Continuing Education, memos, and a brief submitted to the Joint Ministerial Task Force on nursing education on behalf of Brandon University (1977)
Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.4 Correspondence and subject files
Box 6



Senate Planning Committee

<http://archives.brandonu.ca/en/permalink/descriptions3544>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.4

File Number: 147

GMD: textual records

Date Range: 1977

Physical Description: 1 file

Scope and Content:

File consists of minutes, agendas and correspondence.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.4 Correspondence and subject files
Box 8



Senate Planning Committee

<http://archives.brandonu.ca/en/permalink/descriptions4054>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 6.2.2

Accession Number: 16-2000

GMD: textual records

Date Range: 1967-1985

Physical Description: 36 cm

Physical Condition: Good

History /

Biographical:

The Senate Planning Committee consists of: the President or designate, who is Chair; the Vice-President (Academic & Research); the Dean of each Faculty/School; one representative elected by and from each Faculty/School; the University Librarian; and two students appointed by the BUSU Council.

The responsibilities of this Committee are to make recommendations to Senate relating to: academic program priorities; support programs for the academic functions; and the establishment of additional departments faculties, schools and institutes.

In 1985 the Senate Planning Committee was replaced by the Senate Planning and Priorities Committee. The composition and terms of reference for this committee are included in the Senate by-laws from 1985. In 2000 the Senate Planning and priorities committee was disbanded. Its functions were assumed by the Senate Executive Committee until the senate Planning Committee was re-established in 2003.

Scope and Content:

Sub sub series consists of agendas and minutes of the Brandon University Senate Planning Committee 1967-1985 and various files from the Senate Planning and Priorities Committee relating to external reviews of programs and areas within the University in the years 1985-1995, as well as a number of miscellaneous file some dating from the era before 1985. .

Notes: Information in the History/Bio field was take from the Brandon University Senate By-laws - Section VIII Committees of Senate.

Finding Aid: A file level inventory for the records of the Planning and Priorities Committee prepared by Alison McNeill Hordern is available with the records.

Storage Location: RG 6 Brandon University fonds
Series 6: Brandon University Senate
6.2 Committees of Senate

Related Material: Senate Planning Committee minutes for 1970-1973 are located in RG 6 Brandon University fonds, series 6 Brandon University Senate, sub-series 6.1 Senate minutes.



Accession records

<http://archives.brandonu.ca/en/permalink/descriptions4935>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 8.2.1

File Number: 2

GMD: textual records

Date Range: 1995-1997

Physical Description: 1 file

Scope and Content:

Consists of accession records.

Storage Location: RG 6 Brandon University fonds
Series 8: Library Services
8.2 S.J. McKee Archives
Box 1



Accession records

<http://archives.brandonu.ca/en/permalink/descriptions4936>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 8.2.1

File Number: 3

GMD: textual records

Date Range: 1979-1983

Physical Description: 1 file

Scope and Content:

Consists of accession records.

Storage Location: RG 6 Brandon University fonds
Series 8: Library Services
8.2 S.J. McKee Archives
Box 1



Long range planning consultants

<http://archives.brandonu.ca/en/permalink/descriptions3334>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.6

File Number: 26

Accession Number: 8-2005

GMD: textual records

Date Range: 1967

Physical Description: 1 file

Scope and Content:

File consists of correspondence, notes, meeting reminders and a copy of the Senate Committee on Long Range Planning's concluding report.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.6 Board Projects
Box 1



Library building planning bibliography

<http://archives.brandonu.ca/en/permalink/descriptions3574>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 1

GMD: textual records

Date Range: 1971-1976

Physical Description: 1 file

Scope and Content:

File consists of references for building library facilities.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 1



BU Senate Planning Committee

<http://archives.brandonu.ca/en/permalink/descriptions3852>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 268

GMD: textual records

Date Range: 1970

Physical Description: 1 file

Scope and Content:

File consists of a list of committee members, correspondence and a newsclipping.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 7



Records and statistics office

<http://archives.brandonu.ca/en/permalink/descriptions3805>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 222

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of memos and pages from the code book.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 6



Universities Grants Commission: planning seminar

<http://archives.brandonu.ca/en/permalink/descriptions3548>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.6

File Number: 1

Accession Number: 8-2005

GMD: multiple media

Date Range: 1970

Physical Description: 1 file

Scope and Content:

File consists of notes, correspondence and a blueprint (Universitas Puddleberrensensis).

Notes: The seminar was held at El'Nor Motel, Falcon Lake, MB.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.6 Board Projects
Box 1



Library building planning - Canada - Alberta

<http://archives.brandonu.ca/en/permalink/descriptions3576>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 3

GMD: textual records

Date Range: 1968-1970

Physical Description: 1 file

Scope and Content:

File consists of reference materials regarding university libraries in Alberta gathered for the purpose of planning the use and/or expansion of the John E. Robbins Library at Brandon University.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 1



Library building planning - Canada - Ontario

<http://archives.brandonu.ca/en/permalink/descriptions3579>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 6

GMD: multiple media

Date Range: 1959-1976

Physical Description: 1 file

Scope and Content:

File consists of reference materials regarding university libraries in Ontario gathered for the purpose of planning the use and/or expansion of the John E. Robbins Library at Brandon University. It includes two photographs of Carleton University Library.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 1



Library building planning - Canada - Manitoba

<http://archives.brandonu.ca/en/permalink/descriptions3580>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 7

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of reference materials regarding university libraries in Manitoba gathered for the purpose of planning the use and/or expansion of the John E. Robbins Library at Brandon University.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 1



Student Services - Dean's records

<http://archives.brandonu.ca/en/permalink/descriptions184>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 12.1
GMD: textual records
Physical Description: 1.3 m
History /
Biographical:

DEANS OF STUDENT SERVICES:

R. BRUCE MCFARLANE (1968 - 1976)

No biographical information yet.

CAM CONNORS (1978 - 1982)

Campbell Connors was born in England and raised in South Africa. He came to Canada in 1963, and attended the United College in Winnipeg (now the University of Winnipeg). Connors had planned to return to Zimbabwe, but after the Declaration of Independence in 1966, he was unable to. Subsequently, he became a United Church minister in Russell, Manitoba for four years. In 1971, he was invited to head a special Mature Students project at Brandon University, and in 1976, he became that institution's Dean of Student Services.

TOM MITCHELL (1985 - 1989)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Tom Mitchell.

BETH WESTFALL (1989 - 1992)

Additional biographical information for Beth Westfall is located at RG 6, series 9 (Office of Extension).

On September 1, 1989, Westfall became the first female dean at Brandon University when she accepted the position of Dean of Student Services. Westfall left Brandon University in 1992 to accept a position as President of Keewatin Community College, in The Pas, Manitoba. At present (January 2007), Beth Westfall Davies is the Senior Education Administrator of Northwest Community College in British Columbia.

DARCY BOWER (1994 - 2005)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Darcy Bower.

JANET S. WRIGHT (2005 - July 31, 2008)

See RG 6 Brandon University fonds, Series 7 Faculties and Schools, 7.2.1 Dean of Science for biographical information on Janet Wright.

DAVID ROWLAND (August 1, 2008 - July 31, 2013)

David Rowland is a native of Toronto, ON. He obtained his B.Sc. in Physical Education from Coastal Carolina University in Conway, South Carolina in 1997. He completed his Master of Education degree in Special Education at the University of Charleston in 1999.

From 2000-2005, Rowland was the Assistant Dean of Students at the College of Charleston before taking the position of Dean of Students at Mount Allison University in 2006. His term as Dean of Student Services at Brandon University began in 2008.

Scope and Content:

Sub-series consists of correspondence and minutes.

Notes: History/Bio information on Cam Connor was taken from Connexion December 1971 and an article in "The Quill" (September 27, 1979). Biographical information for Beth Westfall was taken from articles in "The Quill" (August 30, 1989) and from the government of British Columbia's Board Member biography page on Beth Westfall Davies located at: <http://www.fin.gov.bc.ca/ooop/brdo/memView.asp?Member=142002> (January 2007). History/Bio information for David Rowland taken from the September 1, 2008 issue of the Quill.

Storage Location: RG 6 Brandon University fonds
Series 12: Student Services



Library building planning - Canada - British Columbia

<http://archives.brandonu.ca/en/permalink/descriptions3575>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 2

GMD: multiple media

Date Range: 1969-1974

Physical Description: 1 file

Scope and Content:

File consists of reference materials regarding university libraries in British Columbia gathered for the purpose of planning the use and/or expansion of the John E. Robbins Library at Brandon University.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 1



Library building planning - Canada - New Brunswick

<http://archives.bradonu.ca/en/permalink/descriptions3577>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 4

GMD: textual records

Date Range: ca. 1967

Physical Description: 1 file

Scope and Content:

File consists of reference materials regarding university libraries in New Brunswick gathered for the purpose of planning the use and/or expansion of the John E. Robbins Library at Brandon University.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 1