

S. J. McKee Archives



Manitoba winter fair documents

<http://archives.brandonu.ca/en/permalink/descriptions4365>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.1

GMD: textual records

Date Range: 1908-1968

Physical Description: 6.5 cm

History /

Biographical:

The documents were created by members of the Board of Directors, and others involved with the management of the winter fair.

Custodial History:

See sous-fonds RG2SF2 for custodial history.

Scope and Content:

The series includes several copies of the MWF Constitution, a 1908 constitution, 1909 MWFFSA shares belonging to John Bradley, a 1968 agreement for the non-military use of property, and several agreements between the MWF and several other companies spanning the dates 1934 to 1963.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair minutes

<http://archives.brandonu.ca/en/permalink/descriptions4366>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.2

GMD: textual records

Date Range: 1908-1932

Physical Description: 6.5 cm

History /

Biographical:

These minutes were created by the Board of Directors and the Shareholders at the meetings that they held from 1908 to 1932. The Board of Directors was created in 1908. While the collection currently houses minutes from 1908 to 1932, it is evident from Prize Lists and Programs that the Board of Directors structure evolved in the following way.

The structure of the winter fair was quite different from the summer fair. Instead of having a committee structure, the winter fair had both committees and representatives from various agricultural associations. The representatives were part of the Board of Directors. In 1908 these representatives included men from the Horse Breeders' Association, the Cattle Breeders' Association, the Sheep Breeders' Association, the Swine Breeders' Association, the Poultry Breeders' Association, the Brandon Winter Fair and Fat Stock Association, and the Manitoba Agricultural College. With the addition of representatives from the Manitoba Clydesdale Association, and the Manitoba Seed Growers' Association, these committees continued virtually without change until 1930.

By the 1930s, several more representatives joined the Board of Directors including the Winnipeg Livestock Exchange, the Manitoba Percheron Association, the Canadian Shorthorn Association, and the Hereford Association. By 1935 there were also representatives from the Prairie Thoroughbred and Racing Association, the Manitoba Boards of Trade, the Western Manitoba Board of Trade, the Aberdeen Angus Association, and the Canadian Percheron Association. The Canadian Clydesdale Association joined the Board by 1940.

By 1950, several more agricultural associations had joined the Board of Directors. They included the Brandon Light Horse Society, the Brandon Chamber of Commerce, the Manitoba Veterinary Association, the Minister of Agriculture, the Deputy Minister of Agriculture, and the Canadian Red Poll Association. By 1955, a representative from the City of Brandon rounded out the representatives on the Board of Directors.

The first committees of the Board of Directors began in 1908 with the formation of the Brandon Winter Fair and Fat Stock Association. The committees included an Executive, Horse, Livestock, Cattle, Sheep, Swine, Poultry and Seed. By 1915 there were also Program, Prize/Accounts, Carcass, Exhibits/Public Comfort, Building, and Provincial Government committees. Most of these later committees were not long lived, or were not mentioned much past 1915. A Judging Competition Committee was added in 1925 and lasted until sometime in the 1940s. In 1950 an official Finance committee was formed, as well as a Gates/Tickets committee. By 1955, three more committees had been added including 4-H/Junior Activities, Light Horse and Heavy Horse.

By the 1960s, a Publicity committee was also added. In 1965 there were several committees formed including Police/Traffic/Parking, Concessions, Calf/Pig Scrambles, Baby Fair, Flower Show and the Fall Feeder Show and Sale. A Fashion Show committee was added by 1970. In 1975 a Property committee is also mentioned.

The 1980s appear to have been a time of great growth for the winter fair, as there was a large increase in the number of committees. By 1985 the following committees had been formed: Dance, Hitching Ring, Steer Show, Bull Sale, Western Breakfast, Egg Show, Entertainment, Exhibitor's Lounge, VIP, Cattle Parade, Calcutta, Winter Fair Sponsors, Casino and Royal Manitoba Winter Fair. These committees continued for the most part through into the 1990s.

Custodial History:

See sous-fonds RG2SF2 for custodial history.

Scope and Content:

The series includes the minutes from meetings held from 1908 to 1932. An interesting aspect to these records is that they include the first meetings held by the newly formed winter fair Board of Directors. The early minutes are an interesting look into the formation of an organization.

Notes: Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair tickets

<http://archives.brandonu.ca/en/permalink/descriptions4372>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.8

GMD: multiple media

Date Range: 1966-1973

Physical Description: 10 cm textual records
tickets, badges, ribbons

History /

Biographical:

The records were created by a member of the administrative staff of the winter fair.

Custodial History:

The records were housed at the MWF, and the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series includes two files that house correspondence dealing with the issue of complimentary tickets. As well, the series includes many examples of tickets, badges, and ribbons from the winter fairs of 1966-1973.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair photographs

<http://archives.brandonu.ca/en/permalink/descriptions4373>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Creator:

Known creators of the records include:

PHOTOGRAPHERS AND PHOTO SERVICES

Aberdeen-Angus Cattle Society
Allen Photo
Avalanche Photographics
Benny Mighall
Canada Pictures Ltd., Toronto, Ontario
CKX-TV, Brandon, Manitoba
Ernie Tayler
Fred's Photo Finishing, Brandon, Manitoba
Gilbert A. Milne Photography
H. M. Salisbury, Brandon, Manitoba
H. W. Doleman, Brandon, Manitoba
Harold K. White, Winnipeg, Manitoba
Holstein-Friesian Journal
Jack Hiebert
Jerrett's Photo, Brandon, Manitoba
Jim Rose, Livestock Photographer, Toronto, Ontario
Ken Bullock, Brandon, Manitoba
Leech Printing Ltd., Brandon, Manitoba
Novelty Manufacturing
Photo Studios of Bulman Brothers, Ltd., Winnipeg, Manitoba
R. M. Coleman, Free Lance Photographer, Brandon, Manitoba
R. M. McNaught, Hamilton, Ontario
Rabinsky
Sargent, Memphis, Tennessee
Singer Studio, Britton, South Dakota
Strohmeyer
Verna Allison, Beechy, Saskatchewan
Wilkinson's Photography, Newmarket, Ontario

NEWSPAPERS AND PRINTING SERVICES

Winnipeg Free Press, Winnipeg, Manitoba
Brandon Sun, Brandon, Manitoba
Leech Printing Ltd., Brandon, Manitoba

GOVERNMENT

Frank Royal for the National Film Board of Canada

Description Level:

Series

Fonds Number:

RG2SF2

Series Number:

2.9

GMD:

graphic

Date Range:

1902-1984

Physical Description:

780 photographs and other graphic materials

History /

Biographical:

Exhibitors and participants in the fairs donated many of these records to the Winter Fair Board. Professional photographers, hired by the Board, generated others. As well, Brandon Sun photographers took a large number of photos throughout the twentieth century. In the 1980s, the Board reprinted them and then added the reproductions to their own photograph collection. Publishing houses generated some photographs, probably as services to participants and organizers of the fairs. Finally, the Canadian government created a few of the photos.

Custodial History:

Exhibitors and participants in activities at the winter fair donated many of these records to the Winter Fair Board. The Manitoba Provincial Archives housed other records and later transferred them to the McKee Archives. Most of the records were stored in the offices of the Provincial Exhibition Association of Manitoba until they were brought to the McKee Archives ca. 1986.

Scope and Content:

Series consists primarily of black and white photographs either taken at the Winter Fair or owned by the Winter Fair Board. Subjects included are buildings and grounds, horses, livestock, poultry and eggs, exhibits, youth activities, entertainment, and dignitaries. Almost all of the materials have been excellently preserved.

BUILDINGS AND GROUNDS

Several of the pictures of the buildings and grounds are aerial photos; these date from 1949 through the 1980s. Photos taken between 1908 and 1952 depict the winter fair building, the livestock arena, the Wheat City Arena, the horse barns, and the swine barn. Photos taken from the 1960s to the early 1980s show horse barns, the Keystone Centre, and quonsets.

HORSES

Photos of horses and horse events comprise the largest number of the graphics of RG2SF2. Unlike other winter fair pictures, types of horse photos do not change throughout the twentieth century. There are many pictures of heavy horses, including Clydesdales, Belgians, and Percherons. They are usually in harness and in teams of two, four, six, and eight. They pull wagons, landaus, and carts. Heavy horses appear in photos of shows, sales, parades, ceremonies, and draft horse competitions.

Light horse photos are also numerous. There are many photos of owners and drivers with award-winning horses. Depictions of races form a prominent part of the light horse pictures; these include portrayals of chuck wagon, chariot, bike, and barrel races. Also featured are competitions like cutting, jumping, pole bending, western riding, musical chairs, hackney, costume, unicorn, and fault and out. Finally, there are many photos of ponies, including hackney, harness, and pleasure ponies.

LIVESTOCK

There are three types of livestock shown in the photos of RG2SF2: cattle, swine, and sheep. Depicted are both sales and shows of these animals. As well, there are pictures of these animals' carcasses.

In the first forty years of the fair, people took few pictures of cattle, but after World War II, pictures of cattle became a prominent part of the Winter Fair Board's graphic records. Featured are purebred cattle such as Angus, Hereford, Shorthorn, and Simmental. Dairy cows like Jersey and Holstein-Friesian are also notable. Some pictures depict people grooming their cattle.

Photos of swine date from 1927 through the 1980s, and include Yorkshire sows and boars, as well as market hogs. Sheep are depicted throughout the twentieth century. While most sheep photos are of shows and sales, there are some photos of sheep-shearing contests taken in the 1950s.

POULTRY AND EGGS

Poultry photos date between the 1950s and the 1970s. Featured are both chickens and game birds. Pictures of egg shows and competitions date from 1966 through the 1980s.

EXHIBITS

There are four types of exhibit photos: commercial, award, seed, and Baby Fair. Commercial exhibits date from the 1940s through the 1980s. They feature agricultural implements made by Ford, John Deere, Massey Ferguson, and Case. Photos dating from the 1970s depict commercial booths owned by such companies as Badger and Sprayer Monitor.

Award exhibits date throughout the twentieth century, and feature ribbons, plaques, and trophies. Placed on tables, these awards are mostly for winners in horse and livestock competitions.

Seed exhibits date from the 1950s through the 1970s. Included in the seed exhibit pictures are prize-winning wheat, potato, and canola seed pictures.

Baby Fair, or petting zoo, photos comprise a large portion of the graphic records of MG 2. Dating primarily from the 1970s, Baby Fair pictures depict chicks, pups, lambs, piglets, and other baby animals.

YOUTH ACTIVITIES

Most of the youth activities' photos are of calf and pig scrambles, and date from the 1950s through the 1980s. 4-H Club activities are prominent, and include pictures of boys and male teens learning how to show and judge livestock and seed. Depicted also are fashion shows put on by female 4-H members. Finally, pictures of a hula-hoop competition dating from the 1950s are notable.

ENTERTAINMENT

Entertainment graphics date from the 1950s through the 1980s, and include ceremonies, rodeos, parades, and contests. Pictures of ceremonies depict the opening and closing ceremonies of the Winter Fair. Featured in these photos are winners of horse events, pipe and drum bands, and dignitaries giving speeches.

Rodeo pictures date only from the 1970s. Featured are men riding bucking broncos and cattle round-ups.

Parade photos, which date throughout the twentieth century, depict floats, six-horse teams pulling wagons, people riding horses, club entries—such as the Lions' Club and the Neat and Nifty Sewing Club, and marching bands.

Contest pictures include fiddling competitions and dog shows. The Winter Fair Board sponsored fiddling contests sporadically, and photos of such contests date from the 1950s through the 1970s. Dog show pictures also appear intermittently in the records, such as the Mutt Show photos of the 1950s.

DIGNITARIES

Photos of dignitaries, which date throughout the twentieth century, are mostly of men. Depicted both individually and severally are members of Winter Fair Boards, municipal and provincial politicians, and local professional and business representatives. In these pictures they are usually giving speeches, signing documents, and holding meetings. Notable are the pictures of members of associations that held meetings at the winter fairs, including the Cattle Breeders Association (1960s).

The graphic materials of RG2SF2 are useful for many purposes. For one, they offer a rich visual history of the Winter Fair. From these pictures, one can ascertain the ways in which the fair has changed and expanded throughout the twentieth century. By viewing the photos of newly built buildings, for instance, one can determine that the fair expanded in size over the years.

Also valuable is the history of western Canadian agriculture that is contained in these pictures. Over the years, the types of exhibits changed at the winter fair, thus indicating the changing nature of farming. Photos of cattle, for example, reflect the changes in types of breeds raised in the west. Exotics like Simmental only appear after the late 1960s, thus indicating that this breed began to flourish in western Canada only in the second half of the twentieth century.

The number of people contained in these pictures is formidable, and the pictures of people are valuable in many ways. By studying the pictures of dignitaries associated with the fair, one can determine who the leading agricultural personalities were over the twentieth century in Brandon. As well, the photos of exhibitors offer a wide cross section of the rural residents of southwestern Manitoba and southeastern Saskatchewan. From the pictures of exhibitors, one can establish who were the farmers and ranchers of this region, where they lived, and in what field they specialized.

The photographs of the Winter Fair, then, are valuable for many researchers. Not only do they offer a rich history of the fair, but they also offer a vivid history of the people and agriculture of southeastern Saskatchewan and southwestern Manitoba.

Notes:	Item-level descriptions of the graphics of RG2SF1 through RG2SF4 are located on a searchable database. This database is entitled "Brandon Photographs" and can be read using Microsoft Access. "Brandon Photographs" is located on a 3½ floppy disk entitled "Provincial Exhibition Association of Manitoba fonds Series 9" included in this finding aid. The description of each photograph on this database includes the following information: accession number, title, date, place, physical description, scope and content, notes, creator, and copyright. By searching the database, individual photographs can be located easily. Detailed instructions on how to use the database are located in the printed finding aid.
Storage Location:	RG 2 Provincial Exhibition of Manitoba Association fonds RG2SF2 Manitoba Winter Fair
Related Material:	Pictures of the Winter Fair may also be found on the National Archives of Canada website. The Western Canadian Pictorial Index in Winnipeg, Manitoba, houses additional graphic records of the Winter Fair.

Arrangement:

Graphics for RG2SF1 through RG2SF4 are located in boxes. Graphics larger than 24 x 35 cm are located in the image mapcase, which is located in the reading room. The graphics are filed chronologically by accession number. The arrangement is as follows:

Provincial Exhibition of Manitoba Association fonds; RG2SF1-RG2SF4; Series 9
Boxes 1 through 15, as follows:

Box 1 EX0001 to EX0125
Box 2 EX0157 to EX0263
Box 3 EX0265 to EX0399
Box 4 EX0400 to EX0499
Box 5 EX0500 to EX0599
Box 6 EX0600 to EX0699
Box 7 EX0700 to EX0799
Box 8 EX0800 to EX0899
Box 9 EX0900 to EX0921
Box 10 EX1000 to EX1099
Box 11 EX1100 to EX1199
Box 12 EX1200 to EX1299
Box 13 EX1300 to EX1399
Box 14 EX1400 to EX1499
Box 15 EX1549 to EX1859



Manitoba winter fair scrapbooks

<http://archives.brandonu.ca/en/permalink/descriptions4374>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.10

GMD: textual records

Date Range: 1966-1971, 1975

Physical Description: 6 cm

History /

Biographical:

The records were created by a member of the administrative staff of the winter fair.

Custodial History:

The records were housed at the MWF, and the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series contains scrapbooks from 1966 to 1971, and 1975. The scrapbooks are mainly newspaper clippings pertaining to the winter fair.

Notes: Part of RG2SF2. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4375>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.11

GMD: textual records

Date Range: 1920, 1926, 1955, 1971

Physical Description: 6.5 cm

History /

Biographical:

See Administrative History for RG2SF2 Royal Manitoba Winter Fair.

Custodial History:

The records were housed at the BWFLA, the MWF, and MEA until c1986 when they were transferred to the S.J. McKee Archives located at Brandon University.

Scope and Content:

The series contains records that did not fit into any other series. Some of these records include, notices of meetings, a donation sheet, sketches for a RMWF logo, a speech, and an article about Robert John Wright.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair financial records

<http://archives.brandonu.ca/en/permalink/descriptions4367>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.3

GMD: textual records

Date Range: 1925-1977

Physical Description: 76.5 cm

History /

Biographical:

This series was created by a committee attached to the Board of Directors of the winter fair.

Custodial History:

See sous-fonds RG2SF2 for custodial history.

Scope and Content:

The series contains financial statements from 1925 and 1926, as well as financial records from the 1930s to 1969. There is also a transfer ledger from the years 1939 to 1953. There is a box with the statement of prizes won from 1972 to 1977.

Notes: Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4368>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.4

GMD: textual records

Date Range: 1980, 1982

Physical Description: 62 cm

History /

Biographical:

These files were created by a member of the administrative staff of the winter fair.

Custodial History:

The records were housed at the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The files include the administrative records from the 1980 RMWF and the 1982 RMWF. The files encompass such subjects as Prize List Production, Concessions, Correspondence, Mailing Lists, Canvassing, Grants and Donations, and many others.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair news releases

<http://archives.brandonu.ca/en/permalink/descriptions4370>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.6

GMD: textual records

Date Range: 1984-1989

Physical Description: 6.5 cm

History /

Biographical:

This series was created by the Publicity committee attached to the Board of Directors. There are no records of this committee, but it is possible to find mention of it in the prize lists and programs for the winter fair. See Appendix 2 in the printed finding aid.

Custodial History:

The records were housed at the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University on a continuing basis.

Scope and Content:

The series include the news releases that were sent out to various media to promote the fair. The series includes the years 1984, 1985, 1987, and 1989.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair original results

<http://archives.brandonu.ca/en/permalink/descriptions4371>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.7

GMD: textual records

Date Range: 1982-1985

Physical Description: 43.5 cm

History /

Biographical:

The series was created by a member of the administrative staff of the Board of Directors. It is believed that these files were originally part of a larger administrative file, but before deposit in the archives they were separated from the files and a new series was created.

Custodial History:

The records were held by the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The files include original results for the different events from 1982, 1983, 1984, and 1985.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Manitoba winter fair prize lists and programs

<http://archives.brandonu.ca/en/permalink/descriptions4369>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.5

GMD: textual records

Date Range: 1918-1992

Physical Description: 56 cm

History /

Biographical:

The prize lists and programs of the winter fair were created by a committee attached to the Board of Directors of the fair. This committee was in existence from c1909, shortly after the winter fair was organized.

Custodial History:

See sous-fonds RG2SF2 for custodial history.

Scope and Content:

The series includes prize lists and programs from 1918 to 1992. The programs include daily programs, as well as individual classes and competitions. They also list the competitors for each class. The prize lists include all classes and the prize money or prize to be won.

Notes: Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 5

GMD: textual records

Date Range: 1900-1967

Physical Description: 60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds
Series 5: Brandon College Senate



BC 12: Brandon College publications

<http://archives.brandonu.ca/en/permalink/descriptions4279>

Part Of: RG 1 Brandon College fonds
Description Level: Series
Series Number: 12
GMD: textual records
Date Range: 1910-1967
Physical Description: 6 cm (excluding The Quill, The Sickie, Student Handbooks and The Spectrum)

History /

Biographical:

See sub-series descriptions for History/Bio information on:

The Quill

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.3 (The Quill))

The Sickie

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1 (The Sickie))

Student Handbooks

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.2 (Student Handbooks))

Brandon College Bulletin

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.4)

Brandon Reflections

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.5)

The Spectrum

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1.3 (The Spectrum))

Scope and Content:

Series consists of magazines, newspapers, yearbooks, bulletins and directories published by Brandon College. It has been divided into seven sub-series, including: (1) The Quill; (2) The Sickie; (3) Brandon College Student Handbook; (4) Brandon College Bulletin; (5) Brandon Reflections; (6) Miscellaneous Brandon College publications; (7) The Brandon College Gazette; and (8) The Spectrum.

Notes: Although many of the records in this series are part of RG 1 Brandon College fonds, it was decided administratively, because of the continuity with Brandon University and the ongoing character of the records, to locate the Quill, the Sickle (and the Spectrum) and the Student Handbooks within RG 6 Brandon University fonds as part of series 14 (BUSU), sub series 14.5 (BUSU publications).

Storage Location: RG 6 Brandon University fonds
Series 14: BUSU
14.5 BUSU publications

Related Material: RG 1 Brandon College fonds
Series 12: Brandon College publications
RG 6 (Brandon University fonds), series 14 (BUSU), sub series (BUSU publications).

Arrangement:
Due to the relocation of the Quill, the Sickle, the Student Handbooks and the Spectrum within RG 6 Brandon University fonds, sub-series' 12.1, 12.2, 12.3 and 12.8 do not exist within the arrangement of RG 1 Brandon College fonds.



BC 15: Brandon College library

<http://archives.brandonu.ca/en/permalink/descriptions4291>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 15

GMD: textual records

Date Range: 1912-1967

Physical Description: 33 cm

History /

Biographical:

From the very beginning, Brandon College has maintained library services for its students. A professor was put in charge of the library, although in the beginning it was little more than an empty shelf in a cabinet. As it grew, there became more of a need for an administrative body. A Library Committee was created in order to keep the library running smoothly. With the construction of the A.E. McKenzie Building in 1960 came a permanent resting place for the Brandon College Library.

Scope and Content:

The records include a 3 cm book of Library of Congress Card Orders of Recent Publications from 1957 to 1960. As well, there are applications for employment, minutes from the Library Committee and Sub Committees. There is also correspondence from the Director of Library Services and accession records.

Series has been divided into three sub-series, including: (1) Minutes; (2) Director of Library Services; and (3) Library Accession Records.

Storage Location: RG 1 Brandon College fonds
Series 15: Brandon College Library

Related Material: RG 6 (Brandon University fonds), series 8 (Brandon University Library Services).



MG 2 Brandon College students

<http://archives.brandonu.ca/en/permalink/descriptions4302>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: MG 2

GMD: multiple media

Date Range: 1901-2006

Physical Description: See individual series for extent.

History /

Biographical:

The Brandon College Students series is an artificially created collection. It contains the private papers of former Brandon College students.

Scope and Content:

The series has been divided into the following sub-series:

MG 2 2.1 Kathleen Emily Kenner

MG 2 2.2 Gerald R. Brown

MG 2 2.3 Saul L. Cohen

MG 2 2.4 Paul McKinnon

MG 2 2.5 Verda McDonald

MG 2 2.6 Frances Percival (nee Fraser)

MG 2 2.7 Raymond R. Bailey

MG 2 2.8 Harold Arthur Kinniburgh

MG 2 2.9 Barbara Cooper

MG 2 2.10 Class of 1953

MG 2 2.11 Elizabeth Kovach

MG 2 2.12 Carole Paintin-Dence

MG 2 2.13 Edward Lloyd Bowler

MG 2 2.14 Rev. Einar Egilsson

MG 2 2.15 George Thorman

MG 2 2.16 Robert Dudley Howland

MG 2 2.17 Charles H. Koester

MG 2 2.18 Robert Harvey

MG 2 2.19 Lawrence Skeoch

MG 2 2.20 Edith Laycock

MG 2 2.21 Marion Stone

MG 2 2.22 Margaret Doran Roberts

MG 2 2.23 Georgina (Hill) Matiation

MG 2 2.24 Class of 1950

MG 2 2.25 Donald Freeman

MG 2 2.26 William Archibald Branton

MG 2 2.27 Adelene Monica Bailey

MG 2 2.28 Lois and Gordon Daly

MG 2 2.29 Marionne Scott

MG 2 2.30 Christine Coltart

MG 2 2.31 Bertha Leith (nee Clark)

MG 2 2.32 Margaret Hawley Speers

MG 2 2.33 Ruth and Archie MacLachlan

MG 2 2.34 Fran Sallows

MG 2 2.35 Clare Coburn

MG 2 2.36 Gordon Lindsay

Notes: Description by Christy Henry.
Subject Access: former students
alumni
Storage Location: MG 2 Brandon College Students



MG 4 Brandon University students

<http://archives.brandonu.ca/en/permalink/descriptions5138>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: MG 4
GMD: multiple media
Physical Description: See sub-series levels for extent
History /
Biographical:

The Brandon University Students series is an artificially created collection. It contains the private papers of former Brandon University students.

Scope and Content:

The series has been divided into the following sub-series:

MG 4 4.1 Ken Coleman

MG 4 4.2 Daphne Marshall

Storage Location: MG 4 Brandon University Students



BU 6: Brandon University Senate

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 6
GMD: textual records

Physical Description: 10.48 m

History /

Biographical:

In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions; (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.

Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf (December 2005).

Storage Location: RG 6 Brandon University fonds



BU 11: Brandon University Foundation

<http://archives.brandonu.ca/en/permalink/descriptions182>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 11

GMD: textual records

Physical Description: 12 cm

History /

Biographical:

The Brandon University Foundation was incorporated by an act of the Legislature in 1981, with the express purpose of promoting education in the Brandon area. The Foundation is limited to 21 Directors. There Foundation also has a Liaison Committee, formed as a communications link between the Board of Governors and the Foundation, composed of three members from each group.

Scope and Content:

Series consists of the following files: preliminary investigation; Annual Giving Committee; BU Fund (establishment) Committee; general; Student Assistant Fund; Student Christmas Fund; Blair Fraser Memorial Fund; Friends of Brandon College Inc. (USA); and Brandon University Association (1967-72).

Notes: History/Bio information taken from Campus News - September/October 1986.

Storage Location: RG 6 Brandon University fonds



BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 1

GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee in amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds
 Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds

Series 7: Brandon College Alumni Association