

S. J. McKee Archives



MPE B 7 Annual Reports

<http://archives.brandonu.ca/en/permalink/descriptions9110>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE B.7

GMD: textual records

Date Range: 1926 - 1994

Physical Description: 33 cm

History /

Biographical:

As a co-operative company, the Manitoba Wheat Pool and later the Manitoba Pool Elevators was member controlled. In order to run the company successfully members needed to be educated and kept updated about the companies financial and organizational situation. Annual reports were one of the many ways the Pool tried to do this. See fonds level description of RG 4 for complete history/bio of MPE.

Scope and Content:

Sub-series MPE B.7 consists of annual reports. There are two complete sets of annual reports, one for archival storage and one for use by researchers. Neither set contains a report for 1931. Reports from 1926 until 1928 are Manitoba Co-operative Wheat Producers, Ltd. Reports, 1929 - 1930 are Manitoba Wheat Pool Reports. All reports subsequent to 1931 are Manitoba Pool Elevators.

Archival set: (1) Bound Copies, MPE Annual Reports Vol. 1 1926 - 1949; MPE Annual Reports Vol. 2 1950 - 1959; MPE Annual Reports 1960 - 1969; (2) Individual MPE Annual Reports 1970 - 1998

Reserch set: Individual MPE Annual Reports 1926 - 1930, 1932 - 1998

Notes: Description by Jillian Sutherland (2009)

Name Access: Manitoba Pool Elevators

Central Office

Subject Access: Annual Report

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



Memorial gymnasium book

<http://archives.brandonu.ca/en/permalink/descriptions4252>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.2

GMD: textual records

Date Range: 1923-1932

Physical Description: 7 cm

Scope and Content:

This book contains the minutes of Memorial Gymnasium Committee meetings during the years 1923 to 1932. There is also a subscription card within the book.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



Miscellaneous ledgers and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4289>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 13.6

GMD: textual records

Date Range: 1898-1951

Scope and Content:

1. Sadie Northam Expenses (Dining Room?), 1898-1906
2. Endowment Income Accounts, 1903-1910
3. Sustaining Fund, 1904-1905
4. Mortgage and Agreement Register and Ledger, 1905-1921
5. Refunds Committee Minutes, 1914-1923
6. COTC Day Sheets, March-April 1915?
7. Record of Bond Issue, 1917-1919
8. Staff Salaries, 1918-1921
9. Endowment and Scholarships Accounts, 1923-1941
10. Salary Book, 1926-1928
11. Athletic Board Finance, 1951-1959
12. Brandon College Institute, Session 08, no year

Storage Location: RG 1 Brandon College fonds

Series 13: Brandon College Ledger and Minute books



MPE B 1 Central office minute books

<http://archives.brandonu.ca/en/permalink/descriptions9105>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE B.1

GMD: textual records

Date Range: 1923 - 1997

Physical Description: 1.65 m

History /

Biographical:

The Manitoba Wheat Pool and Manitoba Pool Elevators kept and preserved a chronological record of the meetings of the MPE Board of Directors and annual delegate meetings. The minutes were typed and bound, then placed in the MPE reference library so that employees and members could access them.

Scope and Content:

This sub-series consists of minutes of organizational meetings and later meetings held by the Central Office of the Manitoba Wheat Co-operative Producers, Ltd (later known as the Manitoba Wheat Pool) from 1923 until it went under in 1934, and of meetings held by the central office of Manitoba Pool Elevators from 1925 until 1997.

Notes: Description by Jillian Sutherland (2009)

Name Access: C.H. Burnell

W.J. Parker

P.F. Bredt

Manitoba Pool Elevators

Manitoba Wheat Pool

Central Office

Subject Access: Minutes

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 13

GMD: textual records

Date Range: 1899-1967

Physical Description: 1.89 m

History /

Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.

Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location: RG 1 Brandon College fonds
 Series 13: Brandon College Ledger and Minute books