

### S. J. McKee Archives



# Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Warner, E. (Edgar)
Description Level:	ltem
Item Number:	Archives 11-999-1-17
Item Number Range:	Archives 11-999-1-17
Responsibility:	by E. Warner
Start Date:	1927
Date Range:	1927
Publication:	Toronto : Sir Isaac Pitman
Physical Description:	219 p. : ill. ; 24 cm
Notes:	"Sixteenth printing."
Subject Access:	Commercial correspondence
	Filing systems
Storage Location:	Box 1 - Business Education
	Lesson planner (1 p.) from Wheat City Business College inside cover
Storage Range:	Box 1 - Business Education
	Lesson planner (1 p.) from Wheat City Business College inside cover



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Strong, E. J. (Edward Jefferson), 1863
Description Level:	ltem
Item Number:	Archives 11-999-3-73
Item Number Range:	Archives 11-999-3-73
Responsibility:	by E.J. Strong
Start Date:	1914
Date Range:	1914
Publication:	Chicago : C.C. Thompson Co
Physical Description:	275 p. : ill. ; 20 cm
Notes:	Includes index
Subject Access:	Letter writing
	Commercial correspondence
	Etiquette
Storage Location:	Box 3 - English
Storage Range:	Box 3 - English



The high school book-keeping : containing illustrations of the latest and best methods of keeping accounts by single and double entry : business forms, correspondence and numerous class exercises, also pr©cis-writing and indexing : for the use of high schools and collegiate institutes

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	MacLean, H. S
Description Level:	ltem
Item Number:	Archives 11-999-1-14
Item Number Range:	Archives 11-999-1-14
Standard number:	System Control Number (Sirsi) AXR-9108
	System Control Number 49902814
Responsibility:	by H.S. MacLean
Start Date:	1890
Date Range:	1890
Publication:	Toronto : Copp, Clark Co
Physical Description:	[4], 300 p. : ill. ; 20 cm
Notes:	Includes index
	Authorized by the Department of Education for Ontario
Subject Access:	Bookkeeping
Storage Location:	1 copy has appendix
	Box 1 - Business Education
Storage Range:	1 copy has appendix
	Box 1 - Business Education



#### Ontario school bookkeeping : first course: a practical course in bookkeeping and business papers, for high and continuation schools and fifth classes in public schools

#### http://archives.brandonu.ca/en/permalink/specialcollections757

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Description Level:	ltem
Item Number:	Archives 11-999-1-20
Item Number Range:	Archives 11-999-1-20
Start Date:	1909
Date Range:	1909
Publication:	Toronto : W. J. Gage & Co
Physical Description:	104 p. ; 26 cm
Subject Access:	Bookkeeping
Storage Location:	Box 1 - Business Education
Storage Range:	Box 1 - Business Education



## The complete poetical works of Henry Wadsworth Longfellow : with numerous illustrations

Part Of:	MG 2 2.15 George E Thorman Collection
Collection:	George E Thorman School Textbook Collection
Creator:	Longfellow, Henry Wadsworth, 1807-1882
Description Level:	ltem
Item Number:	Archives 11-999-6-154
Item Number Range:	Archives 11-999-6-154
Start Date:	1884
Date Range:	1884
Publication:	Boston : Houghton, Mifflin and company
Physical Description:	I., [v]-viii p., 1 I., [11]-348 p. : front., illus. ; 26 cm
Notes:	Includes index
Subject Access:	American poetry
Storage Location:	Box 6 - Poetry
Storage Range:	Box 6 - Poetry