

# S. J. McKee Archives



Standard up-to-date practical letter writer : a comprehensive and practical guide to correspondence, showing the structure, composition, formalities and uses of the various kinds of letters, notes and cards

<http://archives.brandonu.ca/en/permalink/specialcollections791>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Strong, E. J. (Edward Jefferson), 1863  
Description Level: Item  
Item Number: Archives 11-999-3-73  
Item Number Range: Archives 11-999-3-73  
Responsibility: by E.J. Strong  
Start Date: 1914  
Date Range: 1914  
Publication: Chicago : C.C. Thompson Co  
Physical Description: 275 p. : ill. ; 20 cm  
Notes: Includes index  
Subject Access: Letter writing  
Commercial correspondence  
Etiquette  
Storage Location: Box 3 - English  
Storage Range: Box 3 - English



## Practical cooperative marketing

<http://archives.brandonu.ca/en/permalink/specialcollections307>

Part Of: RG 4 Manitoba Pool Elevator fonds  
Collection: Manitoba Pool Elevator Library Collection  
Creator: McKay, Andrew William, 1883  
Lane, Charles Homer, 1877  
Description Level: Item  
Item Number: Archives 14-14-17  
Item Number Range: Archives 14-14-17  
Responsibility: by A. W. McKay and C. H. Lane  
Start Date: 1928  
Date Range: 1928  
Publication: New York : J. Wiley & Sons, Inc. ; London : Chapman & Hall, Limited  
Publisher Series: Wiley farm series  
Physical Description: xvii, 512 p. : ill., maps ; 21 cm  
Notes: "References" at end of most of the chapters  
Subject Access: Agriculture  
Cooperative  
Farm produce Marketing  
Storage Location: Box 14-Discards II  
Storage Range: Box 14-Discards II



## Business letter writing, applied English and filing : for use in schools, offices and as a general reference book

<http://archives.brandonu.ca/en/permalink/specialcollections754>

Part Of: MG 2 2.15 George E Thorman Collection  
Collection: George E Thorman School Textbook Collection  
Creator: Warner, E. (Edgar)  
Description Level: Item  
Item Number: Archives 11-999-1-17  
Item Number Range: Archives 11-999-1-17  
Responsibility: by E. Warner  
Start Date: 1927  
Date Range: 1927  
Publication: Toronto : Sir Isaac Pitman  
Physical Description: 219 p. : ill. ; 24 cm  
Notes: "Sixteenth printing."  
Subject Access: Commercial correspondence  
Filing systems  
Storage Location: Box 1 - Business Education  
Lesson planner (1 p.) from Wheat City Business College inside cover  
Storage Range: Box 1 - Business Education  
Lesson planner (1 p.) from Wheat City Business College inside cover



## Chater Protestant School District fonds

<http://archives.brandonu.ca/en/permalink/descriptions4851>

Part Of: RG 5 Western Manitoba Manuscript Collection  
Description Level: Collection  
Accession Number: 45-1997  
GMD: textual records  
Date Range: 1892-1959  
Physical Description: 22 cm

### History /

#### Biographical:

The Chater Protestant School District was established in 1883, with the arrival of settlers in southwestern Manitoba. In 1890, it became the Chater School District following school reform in Manitoba. The original Protestant District school was a wooden structure constructed in the village of Chater a few miles east of Brandon, Manitoba. In 1906, funds were raised for the building of a cement structure to replace the original wooden one. The Chater School District was dissolved in 1966, but the school house continued to serve as a community center until 1973, when it was demolished.

#### Custodial History:

This fonds was accessioned by the McKee Archives in 1997. Prior custodial history is unknown.

#### Scope and Content:

Fonds includes minutes of the School Trustees (1891-1931, 1940-1959), teaching contracts (1937-1957), financial records of the school (1939-1958), a booklet titled "The Public School Act, The Education Department Act, The School Attendance Act, The Teachers Retirement Allowances Act"(1954), and a collection of school registers (1912-13, 1915-49, 1954-55, 1957-58) from the Chater School District. Included within the minute books of the Chater School District are financial records for the "Chater Association of Patrons of Industry, charter # 3532" (1891-1895). Also included is an ink stamp reading "Chater Protestant School District, No. 181, Manitoba Canada."

Notes: CAIN No. 202640  
Subject Access: Chater  
Patrons of Industry  
Public Schooling  
Public Schools  
Agrarian organizations  
Storage Location: 1997 accessions  
Storage Range: 1997 accessions



## Bertha Leith (nee Clark) fonds

<http://archives.brandonu.ca/en/permalink/descriptions3613>

Part Of: RG 1 Brandon College fonds  
Creator: Bertha Clark  
Description Level: Sub-series  
Series Number: MG 2 2.31

Accession Number: 7-2009  
GMD: graphic  
Date Range: 1925-1929  
Physical Description: 24 photographs (b/w)

History /

Biographical:

Bertha Miriam Clark was born on Prince Edward Island but attended public and high school in Brandon, MB. She was a member of the Class of 1929 and served as Lady Stick in her final year at Brandon College.

Clark married J. Scott Leith, Brandon College Class of 1928. Scott and Bertha Leith's son James Clark Leith is in the Canadian Who's Who.

Custodial History:

Album was sent to Pat Britton, Brandon University Director of Alumni Relations, by Bertha Leith in April 1991. Britton then transferred it to the McKee Archives.

Scope and Content:

Fonds consists of a small accordian style photograph album (7 x 10.5 x 3.5 cm) created by Bertha Clark during her years at Brandon College. The photographs, which measure 4" x 2.75", depict numerous people and events.

Notes: History/Bio information taken from the 1928-1929 Sickle.

Name Access: Bertha Clark  
Ruth Bingham  
Professor Richards  
Lil Bullman  
Clark Hall  
Brandon College Building  
Jean Hitchings  
Lloyd Bowler  
Kay Underwood  
Scott Leith  
Denis Phillpots  
Donald Ritchie  
Harold Cairns  
Andrew Clark  
Isabel Hitchings  
A. Foster  
Rundle McLachlan  
Carl Wickland  
Doris Bingham  
Doris Dowling  
Ella Whitmore  
Meta Mischpeter  
Vera Ulinder  
Josh Thompson  
Doris Cochrane  
Frank Kerr  
Cyril Richards  
Thomas Russell Wilkins  
Flo Turnbull  
Esther Magoon  
Hilda Harrison  
Doris Ireton  
Mrs. Richards  
W.L. Wright  
Annie Evans Wright  
Miss Hatch  
Jennie Turnbull  
Mrs. MacNeill  
Mrs. C.G. Stone  
Helen Duncan  
Constance Lamontagne  
Marian Bulloch  
Mabel Craig

Subject Access: Class of 29'  
Sports Day 1925  
English Club  
Graduation  
Lake Percy  
Arts 1929  
CPR depot  
Brandon College boys 1925-1927  
al()-bums  
"cat-chers"  
Sykes  
18th Street Hill  
Class of 1928  
Class of 1929  
Class of 1930  
Class of 1931  
arts faculty outing

Storage Location: MG 2 Brandon College Students  
2.31 Bertha Leith (nee Clark)

Related Material: Edward Lloyd Bowler collection (36-1999)