

S. J. McKee Archives



Supply & Services Correspondence

<http://archives.brandonu.ca/en/permalink/descriptions6095>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1149

GMD: textual records

Date Range: Nov. 1992

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds

MG 3 Brandon University Teaching and Administration

1.14.1 W. Leland Clark - political career

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Supply & Services

<http://archives.brandonu.ca/en/permalink/descriptions6094>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1148

GMD: textual records

Date Range: Jan. 1993

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds

MG 3 Brandon University Teaching and Administration

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Supply & Services

<http://archives.brandonu.ca/en/permalink/descriptions5540>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 603
GMD: textual records
Date Range: 1992-1993
Physical Description: 1 file
Scope and Content:
File consists of reports, communiques
Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
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Supply & Services

<http://archives.brandonu.ca/en/permalink/descriptions5652>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 716
GMD: textual records
Date Range: Aug. 1983- June 1984
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
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<http://archives.brandonu.ca/en/permalink/descriptions5578>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 641
GMD: textual records
Date Range: Dec. 1984- Feb. 1986
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
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Supply & Services- Awaiting Response

<http://archives.brandonu.ca/en/permalink/descriptions5030>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 118
GMD: textual records
Date Range: Apr. 1989-Mar. 1993
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
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Supply & Service

<http://archives.brandonu.ca/en/permalink/descriptions5421>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 484
GMD: textual records
Date Range: Mar. 1991-June 1993
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
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Convocation services, baccalaureate services, and banquets

<http://archives.brandonu.ca/en/permalink/descriptions150>

Part Of: RG 6 Brandon University fonds
Description Level: Sub-series
Series Number: 6.5
GMD: textual records
Date Range: 1910-2009
Physical Description: 36 cm
Scope and Content:
Sub-series consists of programs and related documents from Brandon College and Brandon University convocation services, baccalaureate services, banquets, building openings/dedications, award ceremonies, installations and anniversaries.

Box 1 contains records for the years 1910 to 1967.
Box 2 contains records for the years 1969-2009, as well as the 1975 and 1977 "Convocation Chronicle."

Sub-series also includes one sub sub series: (1) Honorary Degree Recipients
Notes: The files for 1923, 1924 and 1925 contain annual class lists stipulating degrees confirmed from McMaster University. These lists include Brandon College students under the heading of Brandon College. The Brandon College listing appears as the last section of the class list.
Storage Location: RG 6 Brandon University fonds
Series 6: Senate Office
Arrangement:
Arranged chronologically.



Goods & Services

<http://archives.brandonu.ca/en/permalink/descriptions6364>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 1417
GMD: textual records
Date Range: 1989-1990
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
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Goods & Services

<http://archives.brandonu.ca/en/permalink/descriptions6365>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: MG 3 1.14.1
File Number: 1418
GMD: textual records
Date Range: 1989-1990
Physical Description: 1 file
Scope and Content:
File consists of correspondence
Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
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Film Services

<http://archives.brandonu.ca/en/permalink/descriptions8614>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 8.3

GMD: textual records

Date Range: 1966-1977

Physical Description: 6 cm

Scope and Content:

Sub-series consists of records generated and received by Brandon University Film Services including correspondence, memos, reports, announcements, and catalogues.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services



Counselling services

<http://archives.brandonu.ca/en/permalink/descriptions3410>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.4

File Number: 65

GMD: textual records

Date Range: 1977-1978

Physical Description: 1 file

Custodial History:

File consists of a statement on the purpose of the Learning Assistance Centre, correspondence, a proposed term of agreement between the University of Manitoba and Brandon University, and a proposal for a course in communications skills.

Storage Location: RG 6 Brandon University fonds

Series 2: Board of Governors

2.4 Correspondence and subject files

Box 4



Student Services publications

<http://archives.brandonu.ca/en/permalink/descriptions10238>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 12.3

GMD: textual records

Date Range: c. 2010

History /

Biographical:

This sub sub series is artificially created.

Scope and Content:

Sub sub series consists of publications created by or written by staff members of Student Services. It includes: a recruitment pamphlet and the Brandon University Admissions Handbook.

Storage Location: RG 6 Brandon University fonds
Series 12: Student Services



Ancillary Services publications

<http://archives.brandonu.ca/en/permalink/descriptions10239>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 4.2.2.1

GMD: textual records

Date Range: c. 2010

History /

Biographical:

This sub sub sub series is artificially created.

Scope and Content:

Sub sub sub series consists of publications created by Ancillary Services or written by Ancillary Services' staff. It includes: pamphlet on the eco-conscious floor at Brandon University Residence (McMaster Hall).

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration and Finance)



Housing and food services

<http://archives.brandonu.ca/en/permalink/descriptions3538>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 2.4

File Number: 141

GMD: textual records

Date Range: 1977

Physical Description: 1 file

Scope and Content:

File consists of financial information and a proposal for Beaver Foods Ltd to manage Brandon University housing and food services.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.4 Correspondence and subject files
Box 7



Student counselling services

<http://archives.brandonu.ca/en/permalink/descriptions3964>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 376

GMD: textual records

Date Range: 1970-1971

Physical Description: 1 file

Scope and Content:

File consists of correspondence, memos, and a proposal to reorganize the Student Services Program.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 9



Director of housing and food services

<http://archives.brandonu.ca/en/permalink/descriptions3905>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 318

GMD: textual records

Date Range: 1970-1971

Physical Description: 1 file

Scope and Content:

File consists of information about Beaver Food Service Associates Limited, lists of residential accounts; non-resident colleges; school cafeteria accounts; hospital accounts; homes for the aged; and cafeteria accounts, metropolitan investigation and security guard daily activities reports, correspondence, memos, rules for residences, a pamphlet for Housing and Food Services at Brandon University, news articles, and a copy of "The Residence - Brandon University: General Announcement and Residence Rules."

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 7



BU 12: Student services

<http://archives.brandonu.ca/en/permalink/descriptions183>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 12

GMD: textual records

Physical Description: 4.6 m

History /

Biographical:

The department of Student Services was established in 1968 under the name Student Personnel Office. In 1968, it was renamed Student Affairs. The name was changed to Student Services in 1984 or 1985. In 1999, the position of Dean of Student Services was amalgamated with the University Registrar, becoming Dean of Students/University Registrar. The Dean of Students position was separated from that of University Registrar in August 2008.

Student Services is presently located in Room 115 of the A.E. McKenzie Building. Its purpose is to assist students in their intellectual, vocational, personal and social development. Various services such as counselling and learning skills are made available to students requiring assistance.

Scope and Content:

Series has been divided into two sub-series, including: (1) Director's files - correspondence/minutes; and (2) Impacte/Core.

Notes: Administrative information in the History/Bio field was taken from Brandon University Calendars (1967-2006) and the Student Services webpage at <http://www.brandonu.ca/studentsvc/#Top> (December 2005).

Storage Location: RG 6 Brandon University fonds



Student Services - Dean's records

<http://archives.brandonu.ca/en/permalink/descriptions184>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 12.1

GMD: textual records

Physical Description: 1.3 m

History /

Biographical:

DEANS OF STUDENT SERVICES:

R. BRUCE MCFARLANE (1968 - 1976)

No biographical information yet.

CAM CONNORS (1978 - 1982)

Campbell Connors was born in England and raised in South Africa. He came to Canada in 1963, and attended the United College in Winnipeg (now the University of Winnipeg). Connors had planned to return to Zimbabwe, but after the Declaration of Independence in 1966, he was unable to. Subsequently, he became a United Church minister in Russell, Manitoba for four years. In 1971, he was invited to head a special Mature Students project at Brandon University, and in 1976, he became that institution's Dean of Student Services.

TOM MITCHELL (1985 - 1989)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Tom Mitchell.

BETH WESTFALL (1989 - 1992)

Additional biographical information for Beth Westfall is located at RG 6, series 9 (Office of Extension).

On September 1, 1989, Westfall became the first female dean at Brandon University when she accepted the position of Dean of Student Services. Westfall left Brandon University in 1992 to accept a position as President of Keewatin Community College, in The Pas, Manitoba. At present (January 2007), Beth Westfall Davies is the Senior Education Administrator of Northwest Community College in British Columbia.

DARCY BOWER (1994 - 2005)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Darcy Bower.

JANET S. WRIGHT (2005 - July 31, 2008)

See RG 6 Brandon University fonds, Series 7 Faculties and Schools, 7.2.1 Dean of Science for biographical information on Janet Wright.

DAVID ROWLAND (August 1, 2008 - July 31, 2013)

David Rowland is a native of Toronto, ON. He obtained his B.Sc. in Physical Education from Coastal Carolina University in Conway, South Carolina in 1997. He completed his Master of Education degree in Special Education at the University of Charleston in 1999.

From 2000-2005, Rowland was the Assistant Dean of Students at the College of Charleston before taking the position of Dean of Students at Mount Allison University in 2006. His term as Dean of Student Services at Brandon University began in 2008.

Scope and Content:

Sub-series consists of correspondence and minutes.

Notes: History/Bio information on Cam Connor was taken from Connexion December 1971 and an article in "The Quill" (September 27, 1979). Biographical information for Beth Westfall was taken from articles in "The Quill" (August 30, 1989) and from the government of British Columbia's Board Member biography page on Beth Westfall Davies located at: <http://www.fin.gov.bc.ca/oop/brdo/memView.asp?Member=142002> (January 2007). History/Bio information for David Rowland taken from the September 1, 2008 issue of the Quill.

Storage Location: RG 6 Brandon University fonds
Series 12: Student Services



Viriden Environmental Tree Services Enviro.

<http://archives.brandonu.ca/en/permalink/descriptions5505>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 568

GMD: textual records

Date Range: 1993

Physical Description: 1 file

Scope and Content:

File consists of grant info.

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MG 3 Brandon University Teaching and Administration
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