

# S. J. McKee Archives



## Brandon College

<http://archives.brandonu.ca/en/permalink/descriptions4532>

Part Of: Alfred Angus Murray McPherson collection

Description Level: Box

File Number: 9.1 - 9.18

Accession Number: 21-2006

Other Numbers: Box I

GMD: textual records

Date Range: 1938-1952

Scope and Content:

Contains the following files:

9.1 Class list and lost alumni 1941-1948

9.2 "Spectrum" April 1944

9.3 "The Sickle" 1941-1945 (missing 1944)

9.4 Graduation programmes 1927, 1940-1952 (includes photo of Arts Banquet, Brandon College 1942)

9.5 "The New Era" 1947

9.6 Murray McPherson diary 1942

9.7 The Quill and The Sickle account book [1939-1941]

9.8 Brandon College documentation 1942-1943

9.9 Calendar 1940-1941

9.10 Murray McPherson's notes 1938-1939 (Brandon Collegiate)

9.11 Brandon College notes [1941-1944] (2 files)

9.12 Commencement programme 1944

9.13 Brandon College commencement programmes 1944, 1945, 1952 (also contains 1937-1938 Brandon College calendar and a copy of "S.J. McKee of Brandon College" by Tommy McLeod)

9.14 Physics notes [1942]

9.15 Murray McPherson - math and physics notes 1943

9.16 Murray McPherson - math notes 1944

9.17 Murray McPherson account book 1938-1940 (Brandon Collegiate)

9.18 Miscellaneous pamphlets re: Brandon College and hockey 1909 - ca.1945 (including Student Handbooks 1940-1944 and the 1913 convocation programme, the 1909 Manitoba Amateur Hockey Association constitution, pamphlets from The Boys' Brigade and a pamphlet with etiquette and manner advice for teenagers)

Notes: Part of the Alfred Angus Murray McPherson collection.

Storage Location: Alfred Angus Murray McPherson collection  
Box 7



## Brandon College Bulletin

<http://archives.brandonu.ca/en/permalink/descriptions4735>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.4

GMD: textual records

Date Range: 1917-1937 (not inclusive)

Physical Description: 1.5 cm

History /

Biographical:

The Brandon College Bulletin was a forerunner to the current Brandon University annual report. Nothing else is known about its origins. The publication was a product of the Brandon College Board of Directors.

Scope and Content:

Sub-series consists of copies of the Brandon College Bulletin for: 1916, 1917, 1918, 1919, 1922, 1923, 1924, 1925, 1926, 1931, 1934, 1935, 1936 and 1937.

Storage Location: RG 1 Brandon College fonds

Series 12: Brandon College publications



## The Brandon College Gazette

<http://archives.brandonu.ca/en/permalink/descriptions5088>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.7

GMD: textual records

Date Range: 1937-1938

Physical Description: 1 file

Scope and Content:

Sub-series consists of copies of The Brandon College Gazette, including: Vol. 1, No. 4 (May 11, 1937); Vol. 2, Nos. 1-4 (May 2, May 5, May 9, and May 11, 1938). It also includes a document entitled "Hand 'Bill' The Stick." This document is an endorsement of Bill Potoroka as a nominee for the position of Senior Stick.

Storage Location: RG 1 Brandon College fonds

Series 12: Brandon College publications



## Brandon College Ministerial Association

<http://archives.bradonu.ca/en/permalink/descriptions4268>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.17

GMD: textual records

Date Range: 1919-1921

Physical Description: 1 cm

Scope and Content:

This book contains the minutes from meetings of the students' ministerial association.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



## Brandon College library - minutes

<http://archives.bradonu.ca/en/permalink/descriptions4292>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.1

GMD: textual records

Date Range: 1912-1967

Physical Description: 14 cm

Scope and Content:

The sub-series contains the minutes from Library Committee meetings. There are also minutes from the meetings of various sub-committees such as the Open Shelf Sub-Committee and the Sub-Committee on Apportionment of Library Funds. Includes minute books and files.

Storage Location: RG 1 Brandon College fonds

Series 14: Brandon College Library



## Brandon College miscellaneous publications

<http://archives.brandonu.ca/en/permalink/descriptions4737>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.6

GMD: textual records

Date Range: 1914-1929

Physical Description: 1 cm

History /

Biographical:

This is an artificially created sub-series.

Scope and Content:

Sub-series Brandon College track and field programs for 1920 and 1922; two copies of Brandon College songs and yells, along with a typed copy of the class song for the class of 1929; a copy of the Brandon College students' directory for 1914-1915; and a donations pamphlet for the Brandon College Students' Memorial Gymnasium ca. 1918.

Notes: Located on the front page of the Memorial Gymnasium pamphlet is a proposed campus development plan showing the site of the proposed gymnasium, with other additional facilities including: a science building, a library/chapel, a conservatory, and a new women's residence.

At the front of the Brandon College songs and yells is a copy of the Brandon College Students' Association constitution.

The students' directory contains the constitution of the Literary Society, and a newspaper clipping regarding the death of Dorothy Nelson (nee Werthembach), former Dean of Women at Brandon College 1934-1935.

Storage Location: RG 1 Brandon College fonds  
Series 12: Brandon College publications



## Class of 1953 fonds

<http://archives.brandonu.ca/en/permalink/descriptions4728>

Part Of: RG 1 Brandon College fonds  
Description Level: Sub-series  
Series Number: MG 2 2.10  
Accession Number: 09-1999  
GMD: textual records  
Date Range: ca. 1953  
Physical Description: 1 King James version Bible  
Physical Condition: good, although the spine is cracking  
Scope and Content:

Fonds consists of a large print King James version Bible presented to Brandon College by graduating class of 1953.

Notes: Description by Christy Henry.  
Storage Location: MG 2 Brandon College Students  
2.10 Class of 1953



## BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of: RG 1 Brandon College fonds  
Description Level: Series  
Series Number: 5  
GMD: textual records  
Date Range: 1900-1967  
Physical Description: 60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds  
Series 5: Brandon College Senate



## Brandon College Student Association records

<http://archives.brandonu.ca/en/permalink/descriptions4262>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.12

GMD: textual records

Date Range: 1948-1957

Physical Description: 1.5 cm

Scope and Content:

Consists of the BCSA constitution, electoral procedure documents, nomination forms, the Brandon College Crests and Awards Board constitution, the Brandon College Finance Board constitution, the Brandon College Athletic Board/Athletic Council constitution, the Brandon College Board of Publications constitution, the Brandon College Literary Board constitution, the Sigma Mu constitution, and BCSA statistical summary of Committee meetings.

Subject Access: club constitutions

Storage Location: RG 1 Brandon College fonds  
Series 8: Brandon College Students Association



## BC 12: Brandon College publications

<http://archives.brandonu.ca/en/permalink/descriptions4279>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 12

GMD: textual records

Date Range: 1910-1967

Physical Description: 6 cm (excluding The Quill, The Sickle, Student Handbooks and The Spectrum)



## History /

### Biographical:

See sub-series descriptions for History/Bio information on:

#### The Quill

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.3 (The Quill))

#### The Sickle

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1 (The Sickle))

#### Student Handbooks

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.2 (Student Handbooks))

#### Brandon College Bulletin

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.4)

#### Brandon Reflections

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.5)

#### The Spectrum

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1.3 (The Spectrum))

### Scope and Content:

Series consists of magazines, newspapers, yearbooks, bulletins and directories published by Brandon College. It has been divided into seven sub-series, including: (1) The Quill; (2) The Sickle; (3) Brandon College Student Handbook; (4) Brandon College Bulletin; (5) Brandon Reflections; (6) Miscellaneous Brandon College publications; (7) The Brandon College Gazette; and (8) The Spectrum.

#### Notes:

Although many of the records in this series are part of RG 1 Brandon College fonds, it was decided administratively, because of the continuity with Brandon University and the ongoing character of the records, to locate the Quill, the Sickle (and the Spectrum) and the Student Handbooks within RG 6 Brandon University fonds as part of series 14 (BUSU), sub series 14.5 (BUSU publications).

#### Storage Location:

RG 6 Brandon University fonds  
Series 14: BUSU  
14.5 BUSU publications

RG 1 Brandon College fonds  
Series 12: Brandon College publications

#### Related Material:

RG 6 (Brandon University fonds), series 14 (BUSU), sub series (BUSU publications).

#### Arrangement:

Due to the relocation of the Quill, the Sickle, the Student Handbooks and the Spectrum within RG 6 Brandon University fonds, sub-series' 12.1, 12.2, 12.3 and 12.8 do not exist within the arrangement of RG 1 Brandon College fonds.



## BC 15: Brandon College library

<http://archives.brandonu.ca/en/permalink/descriptions4291>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 15

GMD: textual records

Date Range: 1912-1967

Physical Description: 33 cm

History /

Biographical:

From the very beginning, Brandon College has maintained library services for its students. A professor was put in charge of the library, although in the beginning it was little more than an empty shelf in a cabinet. As it grew, there became more of a need for an administrative body. A Library Committee was created in order to keep the library running smoothly. With the construction of the A.E. McKenzie Building in 1960 came a permanent resting place for the Brandon College Library.

Scope and Content:

The records include a 3 cm book of Library of Congress Card Orders of Recent Publications from 1957 to 1960. As well, there are applications for employment, minutes from the Library Committee and Sub Committees. There is also correspondence from the Director of Library Services and accession records.

Series has been divided into three sub-series, including: (1) Minutes; (2) Director of Library Services; and (3) Library Accession Records.

Storage Location: RG 1 Brandon College fonds  
Series 15: Brandon College Library

Related Material: RG 6 (Brandon University fonds), series 8 (Brandon University Library Services).



## Brandon College library - accession records

<http://archives.brandonu.ca/en/permalink/descriptions4294>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.3

GMD: textual records

Date Range: 1899-1965

Scope and Content:

Sub-series consists of accession records listing the accession number, author, title, publisher, cost and "source" for each book accessioned into the Brandon College Library. It includes a total of 10 accession catalogues covering the period December 1899 - June 1965: 2 accession catalogues (12x18x5) and 8 accession catalogues (9x12x .75 cm)

Storage Location: RG 1 Brandon College fonds  
Series 15: Brandon College Library



## Raymond R. Bailey fonds

<http://archives.brandonu.ca/en/permalink/descriptions4229>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.7

Accession Number: 10-2006, 11-2006.

GMD: textual records

Date Range: 1940-1944, 2005

Physical Description: 1 file (0.5 cm)  
1 book, 491 pp.(3.75 cm)  
3 yearbooks

Physical Condition: Very good

History /

Biographical:

Ray Bailey was born in Brandon Manitoba in 1922. A Bachelor of Science degree from Brandon College in 1944 completed his education there. Following a short stint as a Chemist he entered the University of Manitoba. There, in 1946, he earned a Diploma in Education. Subsequent study brought a Master of Education degree in 1966. In 1973, he was awarded a Canada Council grant for additional studies.

He began his teaching career at Killarney, MB in March 1946, teaching science. Later he held teaching and administrative positions in Melita, Morris and Seven Oaks School Divisions. He retired as Principal of Arthur E. Wright Elementary School in 1986. Bailey was active in the Manitoba Teachers Society and the Manitoba Library Trustees Association. In 1973, the city of Winnipeg gave him a community service award. In 2005, he was a recipient of the Brandon University Alumni Association's Distinguished Alumni Award.

He married Joan Pettipher in 1949. They had four children, Ronald, Ann, Mary and Robert. Joan Bailey died in 1988. Raymond Bailey lived in Winnipeg with his wife Barbara until his death on July 23, 2015.

Custodial History:

Book was acquired at a book launch sponsored by Pennywise Books, Brandon, Manitoba in January 2006. The Brandon College documents were probably collected by Bailey during his time as a student in the early 1940s. He donated them to the McKee Archives in November 1994. The yearbooks were delivered to the Archives by Gerald Brown for Bailey in April 2008.

Scope and Content:

Fonds consists of an autographed copy of Bailey's book "tadpole to Little Frog (in a big pond)." It also includes three Brandon Collegiate Institute yearbooks the New Era for 1938-40, one file of Brandon College records, including eligibility lists for the Students' Association, a Physics IV test, a letter to Bailey excusing him from non-combat duty due to his work as an assistant in the Chemistry Department, a dance program for the Valentine Formal (1943), a freshman reception list and a program/invitation to a musical evening at the home of Martin Johns, Professor in the Physics Department.

Notes: History/Bio information taken from the author description in Bailey's book.  
Description by Christy Henry.

Name Access: Raymond Bailey

Subject Access:       autobiography  
                              the Depression  
                              Manitoba history  
                              War years  
                              Brandon College

Location Copy:       Photocopies of some of the lists are located in the file with the originals.

Storage Location:     MG 2 Brandon College Students  
                              2.7 Raymond R. Bailey



## Kathleen Emily Kenner fonds

<http://archives.brandonu.ca/en/permalink/descriptions4304>

Part Of:               RG 1 Brandon College fonds

Description Level:   Sub-series

Series Number:       MG 2 2.1

Accession Number:   29-1997

GMD:                 textual records

Date Range:          1921-1936: predominant 1921-25

Physical Description: 7.5 cm

History /

Biographical:

Kathleen Emily Kenner was born in Pierson, Manitoba on December 6, 1903. Her father, W.S. Kenner, was a General Merchant there. Kathleen had one brother, Ewing. She took her early education in Pierson, then moved to Brandon to take her Grade XI course in 1919. The following year, Kathleen moved to the Clark Hall Annex on Louise and 11th, in order to attend Brandon College (B.C.) as a student in the Music Department. In the fall of 1921, she entered the Arts Department of Brandon College. During her time at the college, Kathleen was very involved with student life. She was elected Lady Stick for the school year 1924-1925, the highest position in student government that a woman could attain. In the spring of 1925, she graduated with her B.A., then began studies in the Faculty of Education at the University of Toronto.

Kathleen taught school in Melfort, Saskatchewan from approximately 1930-1949, and for several years after that was an instructor at the Saskatchewan Government Correspondence School. Sometime during this period, Kathleen left to serve in the Air Force during the Second World War.

Kathleen Kenner married William A. Kennedy in 1950, and through marriage she gained one son, John Kennedy, and two daughters, Mrs. Claire H. A. Still and Mrs. Janet Sheridan. Around the same time, Kathleen and William moved to Winnipeg, Manitoba where Kathleen was very active in the church and the community. Kathleen Kenner Kennedy died suddenly on November 28, 1967 at the age of 61.

### Custodial History:

This fonds was accessioned by the McKee archives in 1997. Prior custodial history is unknown.

#### Scope and Content:

The Kathleen Kenner Fonds are organized in three series:

Series 1 – scrapbook (6.5 cm.)

Series 2 - file of correspondence (8 mm.)

Series 3 - newspaper clippings (1 mm.)

The scrapbook contains pictures of Kathleen's life and times at Brandon College and the University in Toronto. There are pictures of students and friends, Brandon College, the University of Toronto, Victoria College, Toronto City Hall, Grandpa Ewing's Farm in Ontario, grad pictures, a train station, and much more. The pictures show dress, women's activities, the ladies' Basketball team, and what Brandon itself looked like in the 1920's. She also included personal notes, cards, invitations to dinners, dances, and luncheons, poems, dance cards, hockey tickets, and various other university mementos.

There are numerous newspaper clippings. One file contains poetry, mainly from her friend Mary McLaughlin MacDonald, letters from her father and mother, a list of College yells, and a copy of "Hail Our College". Kenner has various excerpts from The Quill, letters from former students, and a grapho-analyst report (1933) that she received. An interesting possession in this collection are two speeches that Kenner delivered and kept originals of. The first is her reply to being nominated for Lady Stick in 1924. The second is a speech that she made when she invested her duties of Lady Stick to the new Lady Stick, Rose Vasey in 1925.

Notes:	A portion of the description was written by Kathleen Scammell (2000).
Name Access:	Kathleen Kenner Rose Vasey Mary McLaughlin MacDonald Lady Stick
Subject Access:	scrapbooks memorabilia student activities
Storage Location:	MG 2 Brandon College Students 2.1 Kathleen Emily Kenner



## Saul L. Cohen fonds

<http://archives.brandonu.ca/en/permalink/descriptions4306>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.3

Accession Number: 34-1999

GMD: textual records

Date Range: ca. 1917-1995

Physical Description: 1 book

### Scope and Content:

Fonds consists of one book: Saul L. Cohen, "Being a Scientist Can Be Fun: The Memoirs of Saul L. Cohen" (1995) 363 pages. Dr. Cohen was a resident of Brandon and a student at Brandon College in the late 1920s and early 1930s. He recalls these days as part of a broader recollection of his principle life experiences.

Notes: Description by Christy Henry.

Storage Location: MG 2 Brandon College Students  
2.3 Saul L. Cohen



## Charles H. Koester fonds

<http://archives.brandonu.ca/en/permalink/descriptions4727>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.17

Accession Number: 02-2007

GMD: textual records

Date Range: 1948

Physical Description: 1 cm

History /

Biographical:

According to the typed sheet in the back of the secondo score, the Blue and Gold March was an original composition written by a Third Year Arts student, Mr. Charles Koester. It was accepted and named "The Blue and Gold March of Brandon College" by President J.R.C. Evans in April 1948.

The piece was the result of many years of work. The melody first entered Koester's thoughts during the war when he was an RCAF Flight Lieutenant in North Africa. It was first played as a piano duet by Miss Zen Koester and Mr. Gordon Sefton at regular Chapel service. In his remarks at the occasion, Charles Koester acknowledge the assistance he received from Zen Koester, Gordon Sefton and Professor E. Savage in arranging the music.

Charles Henry Koester attended Brandon College ca. 1911-1916 and served in World War I.

Scope and Content:

Fonds consists of the original score of the Blue and Gold March of Brandon College written by Charles H. Koester and arranged by Elizabeth Z. Koester and Charles H. Koester. Written as a piano duet, there is sheet music for the primo and secondo parts. At the back of the secondo score, there is a brief history of the March and a copy of "Hail Our College" (music and lyrics). Fonds also includes the sheet music for the B flat saxophone part of the march.

Notes: Description by Christy Henry, with help from Donna Lowe (2007).

Accruals: The Faculty of Music is planning to record the March and donate a copy of the recording to the Archives.

Repro Restriction: While technically copyright remains with Charles Koester, it is clear that he wrote this music for use by Brandon College. Individuals or organizations other than Brandon College or Brandon University are limited by the copyright provisions affecting this composition.

Storage Location: MG 2 Brandon College Students  
2.17 Charles H. Koester



## Rev. Einar Egilsson fonds

<http://archives.brandonu.ca/en/permalink/descriptions4732>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.14

Accession Number: 25-2006

GMD: textual records

Date Range: 1934-1937

Physical Description: 3.5 cm

Physical Condition: Good. Some tearing.

History /

Biographical:

Einar Egilsson graduated from Brandon College with a BA in 1937 and was ordained a United Church minister in 1940. After serving as an Air Force Padre for two years, he returned home and married Anne Campbell in 1944; the couple had three children. Egilsson retired from the Ministry in 1980 after 52 years of service. Einar Egilsson died on April 21, 2010.

Custodial History:

Materials were in the possession of Einar Egilsson since his departure from Brandon College in 1937 until their donation to the Archives in 2006.

Scope and Content:

Consists of copies of The Sickle from 1934 through 1937. There is also a letter to the members of the Class of '37 from the class secretary Helen Welliver and an invitation to the Flag Tea (1937).

Notes: History/Bio information taken from the "Alumni Grandstand" column of the Fall 1992 edition of Alumni News and the "In Memoriam" column of the Spring/Summer 2010 Alumni News. Description by Christy Henry.

Storage Location: MG 2 Brandon College Students  
2.14 Rev. Einar Egilsson





## Dr. Robert Harvey fonds

<http://archives.brandonu.ca/en/permalink/descriptions4885>

Part Of: RG 1 Brandon College fonds  
Description Level: Sub-series  
Series Number: MG 2 2.18  
Accession Number: 3-1998  
GMD: textual records  
Date Range: 1912-1980; predominant 1912-1950  
Physical Description: 1.08 m

### History /

#### Biographical:

Dr. Robert Harvey graduated from Brandon College in 1913 (McMaster Arts). He received a diploma in theology from Brandon College in 1915. Initially a minister in the Presbyterian Church, Dr. Harvey spent the greater part of his life as a minister in the service of the United Church of Canada.

#### Custodial History:

This fonds was accessioned by the McKee Archives in 1998. Prior custodial history is unknown.

#### Scope and Content:

This fonds consists of manuscripts written by Dr. Robert Harvey, various newspaper clippings, primarily from the Brandon Sun, featuring articles written by Harvey. Fonds also contains war-time publications from the Soviet Union, United States of America, and Canada. Topics include: the armistice, biographical accounts of war-time figures, the history of the church in Canada, human rights, communism and fascism.

Notes: CAIN No. 202618  
Subject Access: United Church of Canada  
Brandon Sun  
WW II  
Soviet Union  
Storage Location: MG 2 Brandon College Students  
2.18 Dr. Robert Harvey  
Related Material: Brandon College registration cards



## Adelene Monica Bailey fonds

<http://archives.brandonu.ca/en/permalink/descriptions7944>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.27

Accession Number: 31-2007

GMD: textual records

Date Range: 1911, 1924

Physical Description: 2 diplomas

History /

Biographical:

Adelene Monica Bailey was the wife of J.R.C. Evans, president of Brandon College (1928-1959).

Custodial History:

Records were donated by Keith Evans, Adelene Bailey's son.

Scope and Content:

Fonds consists of Bailey's diploma awarded by Victoria Avenue Methodist Sunday School (1911), and her diploma certifying her completion of the post-graduate course of study prescribed in the Pianoforte department of Brandon College (1924)

Notes: The Brandon College diploma is signed by Franklin Sweet. Description by Christy Henry.

Storage Range: Reading room oversized drawer with Brandon University Photograph collection series 11: Documents, diplomas and certificates.



## BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 1

GMD: textual records

Date Range: 1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

#### EXECUTIVE COMMITTEE

In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

#### FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

#### ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

#### HOUSE AND GROUNDS COMMITTEE, 1923-1926

NEW INSTRUCTORS COMMITTEE, 1923-1936

ADVERTISING COMMITTEE, 1923-1936

BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

TEACHERS COMMITTEE, 1929-1936

GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support

through the McKenzie Foundation.

Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location:      RG 1 Brandon College fonds  
                                     Series 1: Board of Directors

Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.