

# S. J. McKee Archives



## Chater Protestant School District fonds

<http://archives.brandonu.ca/en/permalink/descriptions4851>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 45-1997

GMD: textual records

Date Range: 1892-1959

Physical Description: 22 cm

History /

Biographical:

The Chater Protestant School District was established in 1883, with the arrival of settlers in southwestern Manitoba. In 1890, it became the Chater School District following school reform in Manitoba. The original Protestant District school was a wooden structure constructed in the village of Chater a few miles east of Brandon, Manitoba. In 1906, funds were raised for the building of a cement structure to replace the original wooden one. The Chater School District was dissolved in 1966, but the school house continued to serve as a community center until 1973, when it was demolished.

Custodial History:

This fonds was accessioned by the McKee Archives in 1997. Prior custodial history is unknown.

Scope and Content:

Fonds includes minutes of the School Trustees (1891-1931, 1940-1959), teaching contracts (1937-1957), financial records of the school (1939-1958), a booklet titled "The Public School Act, The Education Department Act, The School Attendance Act, The Teachers Retirement Allowances Act"(1954), and a collection of school registers (1912-13, 1915-49, 1954-55, 1957-58) from the Chater School District. Included within the minute books of the Chater School District are financial records for the "Chater Association of Patrons of Industry, charter # 3532" (1891-1895). Also included is an ink stamp reading "Chater Protestant School District, No. 181, Manitoba Canada."

Notes: CAIN No. 202640

Subject Access: Chater  
Patrons of Industry  
Public Schooling  
Public Schools  
Agrarian organizations

Storage Location: 1997 accessions

Storage Range: 1997 accessions



## Griswold School District fonds

<http://archives.brandonu.ca/en/permalink/descriptions4856>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 13-1997

GMD: textual records

Date Range: 1907-1943

Physical Description: 2 cm

History /

Biographical:

The Griswold Protestant School District was established on September 9, 1885, to provide schooling for children residents in the village of Griswold and the surrounding countryside. It became the Griswold School District following school reform in Manitoba in 1890. The District existed until the early 1960s, when it was incorporated first into Brandon School Division #40 and subsequently into Division #41 (La Bosse). The Griswold School was still in operation in 1967. The building is now used as a community center.

Custodial History:

This fonds was accessioned in 1997 by the McKee Archives. Prior custodial history is unknown.

Scope and Content:

The single minute book in this fonds contains minutes on meetings held by the Griswold School District, in Griswold, Manitoba from 1907 to 1943. The minutes deal with questions related to teacher hiring and general administration in the school district.

Notes: CAIN No. 202588

Subject Access: La Bosse School Division

Brandon School Division

Rural schooling

Storage Location: 1997 accessions

Storage Range: 1997 accessions



## Blyth Protestant School District #471 fonds

<http://archives.brandonu.ca/en/permalink/descriptions4853>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 30-1997

GMD: textual records

Date Range: 1886-1963

Physical Description: 8 cm

History /

Biographical:

The Blyth Protestant School District #471 was founded in 1886. It became the Blyth School District following the elimination of the denominational school system in Manitoba in 1890. The District was located south of Brandon in the Rural Municipality of Cornwallis. The District existed until the mid-1960s, when it was incorporated into the Rolling River School Division.

Custodial History:

This fonds was accessioned by the McKee Archives in 1997. Prior custodial history is unknown.

Scope and Content:

Fonds includes the minute books, financial records (1886-1955), attendance registers (1887-1906), and related documents of the Blyth School District, Rural Municipality of Cornwallis. Aside from attendance records, the fonds contains documents relating to issues of teachers salaries, attendance policies, and holidays.

Notes: CAIN No. 202620

Subject Access: Rural Municipality of Cornwallis  
Rolling River School Division  
Schooling  
Rural Manitoba  
School attendance

Storage Location: 1997 accessions

Storage Range: 1997 accessions



## Bertha School District #861 fonds

<http://archives.brandonu.ca/en/permalink/descriptions4815>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 8-1998

GMD: textual records

Date Range: 1896-1961

Physical Description: 24 cm

History /

Biographical:

The Bertha School District, located south of Brandon in the Rural Municipality of Oakland, was established in 1896. It was integrated into the School District of Nesbitt in 1961. Subsequently, it became part of the Souris Valley School Division.

Custodial History:

This fonds was accessioned by the McKee Archives in 1998. Prior custodial history is unknown.

Scope and Content:

Fonds consists of annual registers (1910-1961), minute books (1896-1962), account books (1896-1911, 1924-1956), an award of a Board of Arbitration (1961), a petition for consolidation with the School District of Nesbitt (1961), a financial report (1961), a map of the Souris Valley School Division showing rural school districts, and one debenture certificate (1896).

Notes: CAIN No. 202658

Subject Access: Rural Municipality of Oakland  
Nesbitt School District  
Souris Valley School Division  
Rural Manitoba  
schooling  
history of Education

Storage Location: 1998 accessions

Storage Range: 1998 accessions

Related Material: Berbank Church fonds (28-1997), Berbank Ladies Aid fonds (27-1997) and Riverbank/Berbank Red Cross fonds (18-1997).



## W- Wawanesa

<http://archives.brandonu.ca/en/permalink/descriptions6198>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 1251  
GMD: textual records  
Date Range: Dec. 1990-Apr. 1992  
Physical Description: 1 file  
Scope and Content:  
File consists of correspondence  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 50



## MPE A 160 Wawanesa

<http://archives.brandonu.ca/en/permalink/descriptions8496>

Part Of: RG 4 Manitoba Pool Elevator fonds  
Description Level: Sub-series  
Series Number: MPE A  
Item Number: 160  
GMD: textual records  
Date Range: 1961  
Physical Description: 1 mm  
Scope and Content:  
Wawanesa Co-operative Elevator Association Limited Organizational papers: 1961 Directors' Resolution, 18 October 1961 Corporate Name: Rural Municipality of Oakland



## Wawanesa Mutual Insurance Company

<http://archives.brandonu.ca/en/permalink/descriptions3817>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 234

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of correspondence.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 6



## Wawanesa Mutual Insurance Company

<http://archives.brandonu.ca/en/permalink/descriptions3972>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 384

GMD: textual records

Date Range: 1970

Physical Description: 1 file

Scope and Content:

File consists of correspondence.

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 9



## MPE B 6 Circulars and Newsletters Box 6

<http://archives.brandonu.ca/en/permalink/descriptions10050>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Box

Series Number: MPE B.6.6

File Number: 6

GMD: textual records

Date Range: 1926-1979

Physical Description: 13 cm

History /

Biographical:

See history/bio for sub-series B.6

Custodial History:

See custodial history for sub-series B.6

Scope and Content:

This box contains general and special circulars sent out by the MPE central office to the local associations. The records include the following:

- 39. General Circulars 1965
- 40. General Circulars 1966
- 41. General Circulars 1967
- 42. General Circulars 1968
- 43. General Circulars 1969
- 44. General Circulars 1970-1979
- 45. Special Circulars 1926-1939
- 46. Special Circulars 1940-1949
- 47a. Special Circulars 1950-1952
- 47b. Special Circulars 1952-1959
- 48a. Special Circulars 1960-1969
- 48b. Special Circulars 1960-1969

Notes: Description by Jillian Sutherland (2009)

Name Access: Manitoba Pool Elevators

Central Office

Subject Access: Circular

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



## MPE A 6 Stonewall

<http://archives.brandonu.ca/en/permalink/descriptions8225>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE A 6

GMD: textual records

Date Range: 1940-1991

Physical Description: 20 cm

### Scope and Content:

Stonewall Co-operative Elevator Association Limited Organizational papers: 1940 - 1967  
Memorandum of Agreement, 5 August 1940 Application, 5 August 1940 Minutes of the provisional Directors' meeting, 23 November 1940 Minutes of first General meeting, 23 November 1940 Operating Agreement, 23 November 1940 Agreement for sale, 23 November 1940 By-law amending General By-laws, 23 November 1940 By-law authorizing granting of signatory powers, 23 November 1940 By-law to approve and confirm purchase of elevator, 23 November 1940 By-law making application for membership, 23 November 1940 General By-laws, 10 October 1941 By-law no. 5, 3 November 1941 By-law no. 6, 11 November 1947 By-law no. 7, 231 May 1949 General By-laws, 8 January 1953 Agreement, 1 August 1955 By-law no. 8, 14 July 1955 Copies of four By-laws, 12 October 1961 Directors' Resolution, 18 October 1961 Agreement, 15 December 1966 Members' Equity fund, 23 February 1967 By-law no. 11, 12 June 1967 Minutes of Executive Board meetings, volume 1, 1940 - volume 4, December 1964 Minutes of Shareholders Annual meetings, 1941 - 1967 (27 reports)  
Financial records and statistics Statement of surplus, 1942 - 1955 (12 reports) Final statements, 1941 - 1952 (10 reports) Auditors' reports, 1960 - 1964 (2 reports) Analysis of Operating Results, 1951 - 1963 (11 reports) Detail of grain earnings, 1963 - 1965 (2 reports) Analysis of Operating Results summary, 1951 - 1952 Revised physical capacities of elevator, 29 October 1959 Correspondence, 1941 - 1974 Membership list, 1943 - 1968 Miscellaneous Corporate Name: Rural Municipality of Rockwood, Pool Local Committee Minute Book Dec 9 1969 - Nov 3 1981, Pool Local Committee Minute Book Nov 18 1981 - April 9 1991





## McS 6 Miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4333>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Series

Series Number: McS 6

GMD: textual records

Date Range: 1896-1996

Physical Description: 40 cm

History /

Biographical:

This artificially created series consists of records and items that did not fit into any of the preceding series.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This series consists of materials used for the Centennial Exhibit of McKenzie Seeds and miscellaneous publications.

It has been divided into three sub-series, including: (1) Centennial Exhibit; (2) Miscellaneous; and (3) Scrapbooks.

Storage Location: RG 3 A.E. McKenzie Company fonds  
McS 6 Miscellaneous



## Correspondence 6-9

<http://archives.brandonu.ca/en/permalink/descriptions5970>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1024

GMD: textual records

Date Range: Jan.-May 1987

Physical Description: 1 file

Scope and Content:

File consists of correspondence organized by date it was written (ie. 6th-9th of a particular month)

Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 41



## Correspondence 1-6

<http://archives.brandonu.ca/en/permalink/descriptions5977>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1031

GMD: textual records

Date Range: Sept. 1985-Mar. 1986

Physical Description: 1 file

Scope and Content:

File consists of correspondence organized by date written (ie 1st-6th of a particular month)

Storage Location: RG 6 Brandon University fonds

MG 3 Brandon University Teaching and Administration

1.14.1 W. Leland Clark - political career

Box 42



## Old Pathways, New Horizons: A History of the Wawanesa Mutual Insurance Company monograph

<http://archives.brandonu.ca/en/permalink/descriptions13673>

Other Title Info: Title based on the contents of the subseries

Part Of: Fred McGuinness collection

Description Level: Sub-series

Series Number: McG 5.3

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1995 - 1996

Physical Description: Approximately 1.5 cm of textual records

History /

Biographical:

In the spring of 1994, Fred McGuinness was contracted by Great Plains Publications to assist with the writing of the centennial publication *Old Pathways, New Horizons: A History of the Wawanesa Mutual Insurance Company, 1896-1996*. Published in 1996, by Great Plains Publications (Winnipeg), *Old Pathways, New Horizons* is a 111-page illustrated soft cover book.

Custodial History:

These materials were donated to the SJ McKee Archives by the Estate of Fred McGuinness circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

The subseries consists of two draft manuscripts and two letters of correspondence. Records were generated during the writing of the book *Old Pathways, New Horizons: A History of the Wawanesa Mutual Insurance Company, 1896-1996*. The book was commissioned by the Wawanesa Mutual Insurance Company and published in 1996 by Great Plains Publishing Limited.

Notes: Information in the history/biography was taken from a letter dated April 19, 1994, to Fred McGuinness from Gregg Shilliday (see file 11) and publication information listed in the dust jacket of the book

Accruals: Closed

Finding Aid: A file level inventory is available

Storage Location: 2015 accessions

Arrangement:

Arrangement was artificially created by the Archives

## Documents

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Document Not  
Available

(Copyright  
Restrictions)

McG 5\_3 Pathways  
Wawanesa inventory.pdf

 [Read PDF](#)

 [Download PDF](#)



## MPE B 6 Circulars and Newsletters

<http://archives.brandonu.ca/en/permalink/descriptions9109>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE B.6

GMD: textual records

Date Range: 1926-1998

Physical Description: 97 cm

History /

Biographical:

Circulars were used by Manitoba Pool Elevators to facilitate communication between the central office and the local associations. Circulars were most often about Manitoba Pool Elevators and topic related to the running of the company, but they could also be about the co-operative movement, world events, or other aspects of rural life in Manitoba. See fonds level description of RG 4 for complete history/bio of MPE

Scope and Content:

Sub-series MPE B.6 consists of circulars and newsletters. See Box level entries under B.6 for detailed contents of records.

Notes: Description by Jillian Sutherland (2009-10)

Name Access: Manitoba Pool Elevators

Central Office

Subject Access: Circular

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



## BC 6: Office of the college dean

<http://archives.brandonu.ca/en/permalink/descriptions4248>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 6

GMD: textual records

Date Range: 1925-1967

Physical Description: 32 cm

History /

Biographical:

The Brandon College Dean was the head of the College in the absence of the President. It was created in 1925 after the sudden passing of Dr. Sweet. Dr. Harris MacNeill, who had been Dean in Arts up until that time assumed the position of College Dean. The duties of the College Dean were as follows:

1. In the absence of the President of the College he shall exercise the functions of the President in relation to all "inside" College matters; it being understood that frequently it may be necessary for him to exercise his personal judgment apart from anything that may be

specified in this memorandum.

2. With respect to matters of special importance arising unexpectedly he shall consult with the Chairman of the Board, or by telegram with the President, or both.

3. All questions arising that have a direct connection with the "business" aspects of College affairs shall naturally be referred to the Chairman of the Board, or the President, or both.

4. In the absence of the President he shall preside at all Faculty meetings, Committee meetings of which the President is Chairman, and shall attend meetings of Committees of which the President is an ex-officio member.

5. In the President's absence he shall preside at the regular Chapel Exercises and at special College gatherings in the Chapel at which the President would naturally be expected to preside.

6. He shall also keep in touch with the work of the several departments of the College and shall consult frequently with the Heads of such departments.

7. While the Lady Principal and the Resident Master are responsible for the detailed administration and discipline of the College life and activities of Clark Hall and Brandon College respectively, the College Dean shall have the absent President's responsibility for the general discipline of the College in respect of the students' relation to Courses of Study, Corridor, Campus, etc.

8. That the President when absent may be kept in touch with the work of the Institution it is desirable that the College Dean keep him informed of the more important happenings and problems with College life.

9. Throughout the Session the College Dean shall be Registering Head of the Arts Department.

The position of College Dean continued until 1952. In 1952 the position became known as the Dean of Arts and Science. In 1963, another change occurred, with the two departments going separate ways. From that time on there was both a Dean of Arts and a Dean of Science.

#### BRANDON COLLEGE DEANS:

##### HARRIS LACHLAN MACNEILL (1925, 1926-1928)

Dr. MacNeill was born in Paisley, ON on November 29 or 30, 1871, the son of Rev. Donald and Amanda (Hemenway) MacNeill. He received his B.A. from McMaster University in 1894. He was also educated at the Ontario College of Pedagogy and the University of Toronto. From 1895 until 1898 he was a teacher at Woodstock College. In 1899 he married Anne Hatch. From 1899 until 1903 he was a professor of Latin at Washburn College in Topeka, Kansas. In 1903 he accepted an offer to teach Latin and German at Brandon College. In 1909 he was a Professor of the New Testament, Language and Literature, as well as Resident Master. Dr. MacNeill was the Academy Principal for two years. He then received his Ph.D. from the University of Chicago in 1911. MacNeill acted as the Dean of Arts from 1912 until 1930. Dr. MacNeill was the central figure in the scandal involving Brandon College in the early 1920's. The Fundamental Baptist accused Brandon College, and Dr. MacNeill especially, of teaching Modernist views. He was absolved of any charges at the 1924 Baptist Convention in Chicago.

Dr. MacNeill was Acting President of Brandon College after Dr. Sweet died for the period from January 1925 until Dr. Bovington was hired in August 1925. After Dr. Bovington resigned in May of 1926, Dr. MacNeill again accepted the position of Acting President from May 1926

until April 3, 1928, when he retired as College Dean. Dr. MacNeill taught Latin and Greek for two more years then retired from Brandon College in 1930. He accepted a position at Fairview Church in Vancouver, B.C. where he remained until 1932. In 1932 he was offered a teaching position at McMaster University. He married his second wife, Vera Leech, in 1939. He remained at McMaster teaching New Testament Interpretation until 1943 when he retired. Dr. MacNeill was the first person to receive an honorary degree from Brandon University in 1967. He continued to do religious research until his eyesight failed at age 97. On January 15, 1974, Dr. MacNeill died at the Chedoke Hospital at the age of 102.

#### JOHN ROBERT CHARLES EVANS (1928)

Information on J.R.C. Evans can be found under the heading Office of the President.

#### W. BURTON HURD (1929-1935)

No biographical information yet.

#### C.F. RICHARDS (1935-1937)

Information on C.F. Richards can be found under the heading Office of the Registrar.

#### REV. EVAN M. WHIDDEN (1937-1938)

See MG 1 Brandon College Teaching and Administration, 1.8 Evan McDonald Whidden fonds for biographical information and additional records related to Rev. Evan M. Whidden.

#### A. HAYWARD FOSTER (1938-1939)

No biographical information yet.

#### F.J. WESTCOTT (1939-1945)

Frederick James Westcott was born in Douglas, Manitoba. He began taking classes in the Academy at Brandon College in 1918. He entered the Arts course in 1921 and specialized in Political Economy. He received the Special Political Economy Medal in his final year. He was very active on committees and associations, as well as sports. Westcott served as the Senior Stick during the school term 1924-1925. He graduated with his B.A. from Brandon College in 1925.

Westcott received the position of Student Assistant in the Academy the following year. He left soon after to pursue post-graduate work. He received his M.A. in economics from Harvard and spent two years at the University of Toronto on a teaching scholarship in economics, completing the course work leading to the Ph.D. degree. In 1929, he returned to Brandon College and took up the position of Associate Professor of Political Economy. It was also in 1929, that Westcott married Rose Vasey, a 1926 Brandon College graduate. The following year, Westcott was the Resident Master of Brandon College, as well as being an Instructor in Political Economy and Sociology. The Resident Master position only lasted the one school year. He accepted the post of Acting Dean of Arts and Science in 1939. From 1942 until 1945 he was away on military leave with the National War Finance Committee. He resigned from the position of College Dean in 1945. From 1945 on Westcott and his family resided in Toronto. He died suddenly in 1961.

#### HENRY STEWART PERDUE (1947-1952)

Dr. Perdue was born in 1904 near Souris. He graduated from the Souris Collegiate in 1920. After working several odd jobs, Dr. Perdue entered Brandon College in 1924. He graduated with his B.A. in 1928. After graduation, Dr. Perdue was hired as a teacher in the Academic

Department. He received his M.A. in 1930, and went on to receive his Ph.D. in Geology from the University of Chicago. In 1930, Dr. Perdue became the Director of the Matriculation Department as well as an Instructor in Geology. In 1931, he took over the position of Resident Master. In 1937, he married Ella May Higgins, who was the Resident Nurse. From 1938 until 1948, Dr. Perdue acted as Registrar of Brandon College.

In 1947, Dr. Perdue accepted the position of College Dean. This position ran until 1952, when it was changed to the position of Dean of Arts and Science. Dr. Perdue also held this position until 1962, when the office separated into the Dean of Arts and the Dean of Science. Dr. Perdue continued in the position of Dean of Science until 1967. After Dr. Evans' death in July of 1959, Dr. Perdue became Acting President. He held this position from August 1959 until August 1960, when Dr. Robbins was appointed President. Dr. Perdue retired from teaching Geology in 1973. He died on December 22, 1979 at the age of 75.

#### DEAN OF ARTS AND SCIENCE:

##### H.S. PERDUE (1952-1963)

Information on H.S. Perdue can be found under the heading College Dean.

#### DEAN OF ARTS

##### R.F.B. KING (1963 - Brandon University)

Information on R.F.B. King can be found under RG 6 Brandon University fonds, sub-sub series 7.1.1 Dean of Arts.

#### DEAN OF SCIENCE:

##### H.S. PERDUE (1963-1967)

Information on H.S. Perdue can be found under the heading College Dean.

#### Scope and Content:

The series consists of records from MacNeill's term as College Dean (1921-1928). It also includes correspondence during the time that MacNeill was Acting President. It contains letters to and from MacNeill regarding examinations, students, business, and finances. Some earlier letters also include correspondence regarding the controversy MacNeill was in during the Baptist Fundamentalist/Modernist Debate in the early 1920's.

Records from Evans' term as Acting Dean have been included in his Presidents' files. There are no records from the terms of the other College Deans, except R.F.B. King; his records have been incorporated into RG 6 (Brandon University fonds), 7.1.1 (Dean of Arts).

|                   |   |
|-------------------|---|
| Storage Location: | RG 1 Brandon College fonds<br>Series 6: Office of the College Dean  |
| Related Material: | RG 6, sub sub series 7.1.1 (Dean of Arts) for additional Dean's records<br>and RG 6, series 9 (Department of Extension) for additional records<br>related to H.S. Perdue. |



## BU 6: Brandon University Senate

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds

|                       |                 |
|-----------------------|-----------------|
| Description Level:    | Series          |
| Series Number:        | 6               |
| GMD:                  | textual records |
| Physical Description: | 10.48 m         |



In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.

Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at [http://www.brandonu.ca/administration/governors/documents/BU\\_Act.pdf](http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf) (December 2005).

Storage Location: RG 6 Brandon University fonds



## Meetings- Lee (Constitutional, April 6/91)

<http://archives.brandonu.ca/en/permalink/descriptions6096>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 1150

GMD: textual records

Date Range: April 1991

Physical Description: 1 file

Scope and Content:

File consists of correspondence

Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 47



## MPE D 6 Agricultural Commissions and Policy

<http://archives.brandonu.ca/en/permalink/descriptions11336>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE D.6

GMD: textual records

Date Range: 1967-1975

Physical Description: 26cm

History /

Biographical:

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

. This sub-series contains the following:

Box 1:

1. Canadian Agricultural Miscellaneous 1967-1972
2. Canadian Agricultural Miscellaneous 1973-1975
3. Canadian Agricultural Miscellaneous 1970-1975
4. Bill C-175 An act respecting grain
5. Bill C-196 Canada Grain Act 1970

Box 2:

- 6a. Canadian Agricultural Miscellaneous 1971
- 6b. Canadian Agricultural Miscellaneous 1971
- 7a. Bill C-41 The Western Grain Stabilization Act 1975
- 7b. Bill C-41 The Western Grain Stabilization Act 1975
8. General Agricultural Policy
9. Manitoba Agriculture 1936

Notes: Description by Jillian Sutherland (2010)

Name Access: Canada Grain Act

The Western Grain Stabilization Act

Subject Access: Grain

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series D: Commissions, Committees and Inquiries



## MPE B 6 Circulars and Newsletters Box 1

<http://archives.brandonu.ca/en/permalink/descriptions10045>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Box

Series Number: MPE B.6.1

File Number: 1

GMD: textual records

Date Range: 1926-1931

Physical Description: 13 cm

History /

Biographical:

See history/bio for sub-series B.6

Custodial History:

See custodial history for sub-series B.6

Scope and Content:

This box contains general circulars sent out by the MPE central office to the local ssociations.

The records include the following:

1. General Circulars 1926-27

2a. General Circulars 1928

2b. General Circulars 1928

3a. General Circulars 1929

3b. General Circulars 1929

4a. General Circulars 1930

4b. General Circulars 1930

5a. General Circulars 1931

Notes: Description by Jillian Sutherland (2009)

Name Access: Manitoba Pool Elevators

Central Office

Subject Access: Circular

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records