

S. J. McKee Archives



Brandon College library - minutes

<http://archives.brandonu.ca/en/permalink/descriptions4292>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.1

GMD: textual records

Date Range: 1912-1967

Physical Description: 14 cm

Scope and Content:

The sub-series contains the minutes from Library Committee meetings. There are also minutes from the meetings of various sub-committees such as the Open Shelf Sub-Committee and the Sub-Committee on Apportionment of Library Funds. Includes minute books and files.

Storage Location: RG 1 Brandon College fonds
Series 14: Brandon College Library



Brandon College library - accession records

<http://archives.brandonu.ca/en/permalink/descriptions4294>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.3

GMD: textual records

Date Range: 1899-1965

Scope and Content:

Sub-series consists of accession records listing the accession number, author, title, publisher, cost and "source" for each book accessioned into the Brandon College Library. It includes a total of 10 accession catalogues covering the period December 1899 - June 1965: 2 accession catalogues (12x18x5) and 8 accession catalogues (9x12x .75 cm)

Storage Location: RG 1 Brandon College fonds
Series 15: Brandon College Library



Convocation services, baccalaureate services, and banquets

<http://archives.brandonu.ca/en/permalink/descriptions150>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 6.5

GMD: textual records

Date Range: 1910-2009

Physical Description: 36 cm

Scope and Content:

Sub-series consists of programs and related documents from Brandon College and Brandon University convocation services, baccalaureate services, banquets, building openings/dedications, award ceremonies, installations and anniversaries.

Box 1 contains records for the years 1910 to 1967.

Box 2 contains records for the years 1969-2009, as well as the 1975 and 1977 "Convocation Chronicle."

Sub-series also includes one sub sub series: (1) Honorary Degree Recipients

Notes: The files for 1923, 1924 and 1925 contain annual class lists stipulating degrees confirmed from McMaster University. These lists include Brandon College students under the heading of Brandon College. The Brandon College listing appears as the last section of the class list.

Storage Location: RG 6 Brandon University fonds
Series 6: Senate Office

Arrangement:

Arranged chronologically.



Film Services

<http://archives.brandonu.ca/en/permalink/descriptions8614>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 8.3

GMD: textual records

Date Range: 1966-1977

Physical Description: 6 cm

Scope and Content:

Sub-series consists of records generated and received by Brandon University Film Services including correspondence, memos, reports, announcements, and catalogues.

Storage Location: RG 6 Brandon University fonds
Series 8: Library Services



Student Services publications

<http://archives.brandonu.ca/en/permalink/descriptions10238>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 12.3

GMD: textual records

Date Range: c. 2010

History /

Biographical:

This sub sub series is artificially created.

Scope and Content:

Sub sub series consists of publications created by or written by staff members of Student Services. It includes: a recruitment pamphlet and the Brandon University Admissions Handbook.

Storage Location: RG 6 Brandon University fonds
Series 12: Student Services



Student Services - Dean's records

<http://archives.brandonu.ca/en/permalink/descriptions184>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 12.1

GMD: textual records

Physical Description: 1.3 m

History /

Biographical:

DEANS OF STUDENT SERVICES:

R. BRUCE MCFARLANE (1968 - 1976)

No biographical information yet.

CAM CONNORS (1978 - 1982)

Campbell Connors was born in England and raised in South Africa. He came to Canada in 1963, and attended the United College in Winnipeg (now the University of Winnipeg). Connors had planned to return to Zimbabwe, but after the Declaration of Independence in 1966, he was unable to. Subsequently, he became a United Church minister in Russell, Manitoba for four years. In 1971, he was invited to head a special Mature Students project at Brandon University, and in 1976, he became that institution's Dean of Student Services.

TOM MITCHELL (1985 - 1989)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Tom Mitchell.

BETH WESTFALL (1989 - 1992)

Additional biographical information for Beth Westfall is located at RG 6, series 9 (Office of Extension).

On September 1, 1989, Westfall became the first female dean at Brandon University when she accepted the position of Dean of Student Services. Westfall left Brandon University in 1992 to accept a position as President of Keewatin Community College, in The Pas, Manitoba. At present (January 2007), Beth Westfall Davies is the Senior Education Administrator of Northwest Community College in British Columbia.

DARCY BOWER (1994 - 2005)

See RG 6 Brandon University fonds, Series 5 Office of the Registrar, 5.1 Registrar's files for biographical information on Darcy Bower.

JANET S. WRIGHT (2005 - July 31, 2008)

See RG 6 Brandon University fonds, Series 7 Faculties and Schools, 7.2.1 Dean of Science for biographical information on Janet Wright.

DAVID ROWLAND (August 1, 2008 - July 31, 2013)

David Rowland is a native of Toronto, ON. He obtained his B.Sc. in Physical Education from Coastal Carolina University in Conway, South Carolina in 1997. He completed his Master of Education degree in Special Education at the University of Charleston in 1999.

From 2000-2005, Rowland was the Assistant Dean of Students at the College of Charleston before taking the position of Dean of Students at Mount Allison University in 2006. His term as Dean of Student Services at Brandon University began in 2008.

Scope and Content:

Sub-series consists of correspondence and minutes.

Notes: History/Bio information on Cam Connor was taken from Connexion December 1971 and an article in "The Quill" (September 27, 1979). Biographical information for Beth Westfall was taken from articles in "The Quill" (August 30, 1989) and from the government of British Columbia's Board Member biography page on Beth Westfall Davies located at: <http://www.fin.gov.bc.ca/ooop/brdo/memView.asp?Member=142002> (January 2007). History/Bio information for David Rowland taken from the September 1, 2008 issue of the Quill.

Storage Location: RG 6 Brandon University fonds
Series 12: Student Services



Brandon College Inc.

<http://archives.brandonu.ca/en/permalink/descriptions4338>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: MG 5 1.1

GMD: textual records

Date Range: 1929-1968

Physical Description: 15.9 cm

History /
Biographical:

A.E. McKenzie was involved with Brandon College from its very beginnings. He was present at the cornerstone-laying ceremony of the Brandon College Building in July of 1900; he became a member of the Brandon College Endowment Committee in 1918; the following year he was on the Finance Committee. By the mid-1920's, he was a member of the Board of Directors of the College. In 1928, he was part of a group that convinced the Baptist Union of Western Canada, the principal funding body for the College, to provide money towards reducing the College's accumulated deficit. McKenzie and other members of the College Board had advised the Union that they were developing an endowment plan to provide continuing financial support for Brandon College.

In 1931. Mr. McKenzie organized the Brandon Board of Trade to help save the College when the Baptist Union indicated its intention to withdraw financial support to the College. When efforts to have the City of Brandon provide financial resources to the College failed, A.E. McKenzie organized the Brandon Citizen's Campaign to raise enough money to enable the College to open the next year.

In 1938, when the Baptist Union did withdrew support from the College, McKenzie offered to establish a \$100,000 endowment, which he later raised to \$300,000, to ensure the continuation of the College. On August 1 of the same year, the Board of Trade, of which McKenzie was a member, set out to raise \$15,000 to match the offer the government had made to the College. In September 1938, McKenzie increased his endowment again, this time to \$500,000. As a result, of McKenzie's endowment and the fundraising efforts of the Board of Trade the charter establishing Brandon College Incorporated was approved on April 17, 1939.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series includes correspondence between McKenzie and Lowes with various government officials - Duff Roblin, Hon. George Johnson, Hon. Stewart E. McLean and Comptroller-General George D. Iffe. There is also correspondence with the company lawyer, William Johnston. Documents within the series consist of the Act to Incorporate Brandon College, Inc. and Bill 86, as well as an indenture and an agreement between C.S. Eaton, G.C. Edwards, A.E. McKenzie, D.H. Hudson and E.J. Tarr. There are also a number of documents written by McKenzie that were presented to the Brandon College Board of Directors. Brandon College Inc. resolutions regarding the McKenzie Foundation are also included.

The sub-series has one sub sub series: MG 5 1.1.1 History of Brandon College Inc.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds
MG 5 A.E. McKenzie fonds



Brandon College Bulletin

<http://archives.brandonu.ca/en/permalink/descriptions4735>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.4

GMD: textual records

Date Range: 1917-1937 (not inclusive)

Physical Description: 1.5 cm

History /

Biographical:

The Brandon College Bulletin was a forerunner to the current Brandon University annual report. Nothing else is known about its origins. The publication was a product of the Brandon College Board of Directors.

Scope and Content:

Sub-series consists of copies of the Brandon College Bulletin for: 1916, 1917, 1918, 1919, 1922, 1923, 1924, 1925, 1926, 1931, 1934, 1935, 1936 and 1937.

Storage Location: RG 1 Brandon College fonds
Series 12: Brandon College publications



The Brandon College Gazette

<http://archives.brandonu.ca/en/permalink/descriptions5088>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.7

GMD: textual records

Date Range: 1937-1938

Physical Description: 1 file

Scope and Content:

Sub-series consists of copies of The Brandon College Gazette, including: Vol. 1, No. 4 (May 11, 1937); Vol. 2, Nos. 1-4 (May 2, May 5, May 9, and May 11, 1938). It also includes a document entitled "Hand 'Bill' The Stick." This document is an endorsement of Bill Potoroka as a nominee for the position of Senior Stick.

Storage Location: RG 1 Brandon College fonds
Series 12: Brandon College publications



Reference library

<http://archives.brandonu.ca/en/permalink/descriptions4322>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 2 2.6

GMD: textual records

Date Range: 1905-1978

Physical Description: 20 titles; 39.7 cm of records

History /

Biographical:

See series level description of the administrative history of the Office of the President/General Manager

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series includes publications covering a variety of topics related to the seed industry and/or McKenzie Seeds. Publications include:

1. Building Bigger Business/by Charles Austen Bates. Winnipeg, 1925, 4 pp.
2. Business Correspondence/ by C.A. Burt. Chicago, 1905, 221 pp.
3. The Production of Timothy Seed in Alberta/ by H. A. Craig. Edmonton, [no date], 8 pp.
4. Sweet Peas for All Purposes/by A. J. Macself. London, [no date], vi, 84 pp.
5. Growing Quality Beans in Manitoba/by the Manitoba Department of Agriculture, 1976, 12 pp.

6. 1979 Field Crop Recommendations for Manitoba/by the Manitoba Department of Agriculture. Winnipeg, 1979, 69 pp.

7. The Canada Year Book 1915/by the Minister of Trade and Commerce. Ottawa, 1916, xvi, 707 pp.

8. 1974 Vegetable Production Recommendations/by New York State College of Agriculture and Life Sciences, 36 pp.

9. Lawn Care: A Bulletin Service for Turf Enthusiasts/by O. M. Scott & Sons Co. Marysville, Ohio, August 1928 - 1943(?), plus index

10. 1965 Guide to Chemical Weed Control/by the Ontario Department of Agriculture. Toronto, 1965, 67 pp.

11. 1968 Ontario Vegetable Production Recommendations/ by the Ontario Department of Agriculture and Food. Toronto, 1968, 47 pp.

12. 1978 Vegetable Production Recommendations/by the Ontario Ministry of Agriculture and Food. 72 pp.

13. The Canadian Newspaper Directory, seventh edition. Montreal, 1911, xx, 138 pp.

14. The Shareholders' and Directors' Manual/by J. D. Warde. Seventh edition. Toronto, 1907, 617 pp.

THE BUSINESS MAN'S LIBRARY:

15. The Business Man's Library, volume II - Business Correspondence/ by Glenn S. Noble, et al. Chicago, 1907, 221 pp.

16. The Business Man's Library, volume III - Cost of Production/ by Alexander H. Revell, et al. Chicago, 1907, viii, 196 pp.

17. The Business Man's Library, volume V - Book on Buying/ by H.T. Kett, et al. Chicago, 1907, 216 pp.

18. The Business Man's Library, volume VI - Organizing a Factory/ by Clinton E. Woods. Chicago, 1907, 190 pp.

19. The Business Man's Library, volume VII - Book on Advertising/ by Truman A. DeWeese. Chicago, 1907, v, 165 pp.

20. The Business Man's Library, volume X - Accounting and Office Methods/ by W. Vernon Booth, et al. Chicago, 1907, v, 136pp, plus 45 p. index.

Storage Location: RG 3 A.E. McKenzie Company fonds
 McS 2 Office of the President/General Manager



Brandon College/University calendars

<http://archives.brandonu.ca/en/permalink/descriptions151>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 6.6

GMD: textual records

Date Range: 1900-2005

Physical Description: 1.40 m

Physical Condition: Generally good

History /

Biographical:

The University Calendar is the authoritative statement of the institutional structure, faculty and staff, and academic program of Brandon University. Since the creation of the College in 1900, calendars have been produced annually, with only a few exceptions, by the Registrar's Office.

Up until 1991-1992, the calendar was called the general calendar. In 1991-1992, it was called the undergraduate general calendar. Beginning in 1992, the calendar was produced every two years instead of annually, except for 1998-1999, until 2003. The 1992-1994 calendar contains both the undergraduate and graduate general calendars, and starting in 1994 a separate undergraduate and graduate calendar was produced.

Custodial History:

The Brandon College/University calendar was produced by the Registrar's Office. Individual copies of the calendar were held by the Registrar's Office until their transfer to the University Archives.

Scope and Content:

The sub-series consists of general calendars, general undergraduate and graduate calendars, as well as calendars for the School of Music, the Faculty of Education, and for spring and summer sessions. It has been divided into three sub sub series, including: (1) Calendars - bound archival copies; (2) Calendars - researcher's copies; and (3) Calendars - miscellaneous.

Notes: The Registrar, acting in his/her capacity as Secretary of Senate, is responsible for the production of the University calendar.

Subject Access: Academic programs
departments
administrative staff
board members
history
faculty

Accruals: Further accruals are expected.

Storage Location: RG 6 Brandon University fonds
Series 6: Senate

Arrangement:

Chronological



Brandon College Ministerial Association

<http://archives.brandonu.ca/en/permalink/descriptions4268>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.17

GMD: textual records

Date Range: 1919-1921

Physical Description: 1 cm

Scope and Content:

This book contains the minutes from meetings of the students' ministerial association.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



Brandon College miscellaneous publications

<http://archives.brandonu.ca/en/permalink/descriptions4737>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.6

GMD: textual records

Date Range: 1914-1929

Physical Description: 1 cm

History /

Biographical:

This is an artificially created sub-series.

Scope and Content:

Sub-series Brandon College track and field programs for 1920 and 1922; two copies of Brandon College songs and yells, along with a typed copy of the class song for the class of 1929; a copy of the Brandon College students' directory for 1914-1915; and a donations pamphlet for the Brandon College Students' Memorial Gymnasium ca. 1918.

Notes: Located on the front page of the Memorial Gymnasium pamphlet is a proposed campus development plan showing the site of the proposed gymnasium, with other additional facilities including: a science building, a library/chapel, a conservatory, and a new women's residence.

At the front of the Brandon College songs and yells is a copy of the Brandon College Students' Association constitution.

The students' directory contains the constitution of the Literary Society, and a newspaper clipping regarding the death of Dorothy Nelson (nee Werthembach), former Dean of Women at Brandon College 1934-1935.

Storage Location: RG 1 Brandon College fonds

Series 12: Brandon College publications



Library special events

<http://archives.brandonu.ca/en/permalink/descriptions174>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 8.4

GMD: textual records

Scope and Content:

Sub-series of one sub sub series: (1) Brandon Aboriginal Literary Festival.

Notes: Records for special events held in the S.J. McKee Archives can be found in the Archives' sub-series: RG 6, 8.2 This sub-series is specifically for special events held under the auspices of the University Librarian.

Storage Location: RG 6 Brandon University fonds
Series 8: Library Services



Brandon College Student Association records

<http://archives.brandonu.ca/en/permalink/descriptions4262>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.12

GMD: textual records

Date Range: 1948-1957

Physical Description: 1.5 cm

Scope and Content:

Consists of the BCSA constitution, electoral procedure documents, nomination forms, the Brandon College Crests and Awards Board constitution, the Brandon College Finance Board constitution, the Brandon College Athletic Board/Athletic Council constitution, the Brandon College Board of Publications constitution, the Brandon College Literary Board constitution, the Sigma Mu constitution, and BCSA statistical summary of Committee meetings.

Subject Access: club constitutions

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Brandon College Building and Clark Hall

<http://archives.brandonu.ca/en/permalink/descriptions8273>

Part Of: BUPC 2 Campus buildings

Description Level: Sub-series

Series Number: 2.2

GMD: graphic

Date Range: c.1909 - 1996; predominant 1960s - 1996

Physical Description: 116 photographs

History /

BRANDON COLLEGE BUILDING

The construction of the Brandon College Building, also known as the Original Building, was primarily financed by Mr. and Mrs. William Davies, a Toronto based Baptist meat packer, and his sister Mrs. Emily Davies, also of Toronto, who pledged \$5,000 a year for five years to the new Baptist College. Four city blocks between 18th and 20th streets were purchased for the College campus and the tender of Messrs. T.M. Harrington of Winnipeg was accepted in the spring of 1900; Mr. Hugh McCowan of Winnipeg appointed as architect. Mrs. Davies laid the cornerstone for the Brandon College Building on July 13, 1900.

The Brandon College Building was conceived as a substantial five story brick structure with a stone basement. The Tyndall Manitoba quarries, located thirty miles northeast of Winnipeg, supplied the stone and presented the College with the stone steps at the main entrance. The basement contained the dining room, kitchen, laundry, furnace room, a science laboratory, and maids' rooms. The first floor housed the reception room, office, library, four classrooms and the teachers' cloak rooms. The second floor had five classrooms, a reading room, five rooms for resident students and a resident teacher. Teachers' rooms and seventeen rooms for students comprised the third floor; and additional thirteen rooms for residents took up the fourth floor. The residence was to house 70 men. The total cost of the building and furnishings was \$44,000. The Brandon College Building was ready for occupancy by October 1, 1901.

CLARK HALL

The cornerstone of Clark Hall was laid by Mrs. A.P. McDiarmid, wife of the Principal of Brandon College, on May 24, 1906. The residence was officially opened on Thanksgiving Day, October 18, of the same year. The construction of the building grew out of a demand for a ladies' college. A canvass made in Eastern Canada had resulted in subscriptions totaling \$10,000. When Dr. McDiarmid reported the results of the canvass to the Chairman of the Board, Dr. C.W. Clark of Winnipeg, Clark proposed that he and his wife be allowed to provide the balance of the funds, some \$30,000. While presenting the building at the opening ceremony, Clark stated that the reason for his donation was his belief in the power of cultured womanhood - he believed "that refined and Christian mothers were the strength of a nation and that he wished to see in Brandon a school of learning for women in which every Christian virtue and grace might be illustrated."

Clark Hall was built immediately north of the Brandon College Building and was connected to it by classrooms and the iron door with its door bell, which was rung by gentlemen before being admitted. It is a five story brick building, with fittings of imported Georgia pine. In the basement was the gymnasium, studios and maids' rooms. On the main floor was a spacious reception room furnished by the Honorable A.C. Rutherford, the Premier of Alberta and the Lady Principal's suite, furnished by Mrs. N. Wolverston, wife of the treasurer of the College Board. Music studios and the offices of the resident matron were also on the main floor. The second and third floors were dormitories. The fourth floor was meant to be art studios, but due to registration demands, it was divided into students' rooms. The residence was designed to house fifty students and seven teachers. Piano practice areas were also designated on the west side of the building and on the groundlevel half way between the basement and the first floor.

BRANDON COLLEGE BUILDING AND CLARK HALL RESTORATION PROJECT

By the early 1990s, it was clear that major reconstruction work on the Brandon College Building and Clark Hall was necessary if the buildings were to remain in use. The alternative was to demolish both buildings and construct a new central administrative structure for the campus. Because of the historic character of the two original campus buildings, the decision was taken to mount a complete restoration of the structures that involved a complete removal

of everything except for the surrounding brick fascade and the construction of new buildings within the old external walls. This project was financed by the Provincial government of Manitoba, who granted the University approximately 10 million dollars. The Chief Architect for the restoration was George Cibinal. Work began in 1996 and was completed by the fall of 1997. In addition to the restoration of the Brandon College Building and Clark Hall, a new entrance was built on the west side of the buildings, as well as an addition to Clark Hall, which included a skywalk connecting it to the A.E. McKenzie Building.

Scope and Content:

Sub-series consists of photographs of the Brandon College Building and Clark Hall.

Notes: History/Bio information was taken from Brandon College: A History, 1899-1967 by C.G. Stone and F. Joan Garnett (Brandon, Manitoba: Brandon University, 1969), chapters 2 and 3. Tom Mitchell provided history/bio information on the restoration project.

Images



Director of development - general files

<http://archives.brandonu.ca/en/permalink/descriptions177>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 10.1

GMD: textual records

Physical Description: 5 m

History /

Biographical:

DIRECTORS OF DEVELOPMENT/INSTITUTIONAL ADVANCEMENT:

D.R. MACKAY (1973-1984)

See RG 6 4.2 Office of the Vice-President (Administration & Finance) for biographical information on D.R. MacKay.

GORDON MCDIARMID (1986 - 1991)

Gordon McDiarmid attended the University of Winnipeg and George Williams College (Chicago). His B.A. included a double major in Social Science and Group Work. His Masters degree was in Counseling Psychology with added course work and applied research in Organization Dynamics. McDiarmid's psychiatric research and internships were undertaken at Michael Reese and Mount Sinai Hospitals in Chicago.

Prior to taking the position of Director of Private Funding at Brandon University, McDiarmid was President and CEO of U-Rent It Ltd. and Wallace & Wallace Fences Ltd. in Winnipeg (1973-1985) and Campaign Director for the United Way of Calgary (1985-1986).

During his time at Brandon University McDiarmid: established a new University Foundation; organized annual and special gifts campaigns, endowments and the planned gift program; upgraded publications, initiated print standards policy, introduced desktop publishing and managed the media relations program for Communications; and as acting Director of Alumni and External Relations for two and a half years he revitalized the Board, expanded membership, initiated the affinity card program, the alumni directory, the IDC phone/mail program and expanded the national reunion program.

McDiarmid left Brandon University in 1991, to assume the post of Vice-President, Development, at the Banff Centre. He held this position until 1994, when he became the owner of Assiniboine Consulting Group Ltd. (Calgary) and the Vice President Western Canada of Navion Financial Management Ltd. (Vancouver). From 1998-2000, McDiarmid was the Director of Development - Special Projects for Lions Club of Winnipeg Housing Centres. From 2000-2003, he was the Interim Executive Director and an independent consultant for the Art Gallery of Southwestern Manitoba. McDiarmid also owned a private consulting practice from 1995-2006.

As of June 2010, Gordon McDiarmid lives in Winnipeg, MB.

L. JOHNSON (July 15, 1991 - 1994)

Lorraine Johnson was appointed Executive Director, Development and External Relations, effective July 15, 1991. From 1985-1989, she served as Director of University Relations for Mount Saint Vincent University in Halifax. Prior to her appointment at Brandon University she was a partner with a management and fund raising consulting firm in Nelson, BC.

S. DECTER HIRST (1994 - 1997/1998)

No biographical information yet.

BRUCE SHAVERS (1998 - 1999)

No biographical information yet.

B. PROVEN (August 1998 - March 2003)

Beth M. Proven attended high school in Carberry, MB in the late 1980s. In 1991, she graduated from the University of Manitoba with a B.A. She continued her education through an international agricultural exchange program in Kianga, Queensland (1992), an Arts Administration Certificate from Grant MacEwan Community College (1995), Certified Fundraising Executive Accreditation (CFRE) (2004) and a four-year Certificate in Management and Administration (CIM) from the University of Manitoba (2006).

Proven began her marketing and fundraising career in the arts, working for Wanuskewin

Heritage Park, the Saskatoon International Fringe festival, the Edmonton Symphony Orchestra and Shakespeare by the Sea. She moved into university fundraising in 1997 as Development Officer for Dalhousie University's Capital Ideas Campaign.

In August 1998, Proven came to Brandon University where she served as the Director of Development and Alumni Relations. In addition, she also managed the activities of the Brandon University Foundation and participated in the Presidents Advisory Committee. She left Brandon University in March 2003. Since that time she has been employed as the Director of Development for St. Paul's College at the University of Manitoba (2003-2004) and as Manager Planned Giving at the University of Manitoba (2004 - present).

Currently (February 2007), Beth Proven lives in Winnipeg, MB.

K. WHELPTON - acting (2003-2004)

Kate Whelpton was born on January 9, 1973 in Windsor, ON. She received her Honours B.A. in Geography and Political Studies from the University of Guelph in 1996, her B.Ed. from the University of Toronto in 1997 and her M.Ed. from Brandon University in 2005.

After teaching in Ontario, New Brunswick and Nova Scotia for a few years, Whelpton returned to working in post-secondary education as the Sexual Harassment Advisor for Mount Allison and Brandon Universities. Since 2000, Whelpton has assumed the position as the Director of the Office of the President, overseeing the administration of the President's Office, including planning and implementing all aspects of the meetings of the Board of Governors, budgets, staff meetings, events, strategic initiatives, and general administrative oversight of the organization. In 2003-2004, she was appointed Acting Executive Director of Institutional Advancement.

MARC DESROSIERS (2003 - July 2007)

No biographical information yet.

CINDY YACYSHEN - acting (July 2007 - October 2009)

Cynthia Hope Yacyshen was born on May 13, 1968 in Brandon, MB. She obtained her Bachelor of Arts (Advanced - Major: Applied Economics, Minor: Business Administration) from the University of Manitoba in 1992. In 2004, she received her "National Certificate in Fundraising Management" from Ryerson University.

Prior to coming to Brandon University in 1997, Yacyshen was Marketing Coordinator for Manitoba Theatre Centre in Winnipeg, MB. At Brandon University she was Campaign Officer for the Brandon College Legacy Campaign and then Senior Development Officer. In July 2007, Yacyshen was named Acting Director of Institutional Advancement. Yacyshen left her position at Brandon University in October 2009.

Notes:	A partial file level inventory for this sub-series exists as a Word document. History/Bio information for Beth Proven was taken from the resume and biography she gave to the Archives (February 2007). Kate Whelpton appears in the Brandon University records as Kate Ramsey, Kate Whelpton and Kate Gross. Kate Whelpton provided her own biographical information (August 2007). Cindy Yacyshen provided her own biographical information (September 2007). Gordon McDiarmid provided his own biographical information (May 2010). History/Bio information for Lorraine Johnson taken from the Fall 1991 issue of Alumni News.
Storage Location:	RG 6 Brandon University fonds Series 10: Office of Development



Board of directors - documents

<http://archives.brandonu.ca/en/permalink/descriptions4311>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 1 1.1

GMD: textual records

Date Range: 1904-1971

Physical Description: 24.5 cm

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series is comprised of various documents, agreements and contracts generated by A. E. McKenzie Seed Co. Ltd. Among the documents are by-laws, letters of patents, land deeds, leases, transfers of property, grants of probate, trademark documents, certificates of title, incorporation documents, bills of sale, assets and liabilities, licenses to do business, loan documents, tax statements/certificates, insurance documents, memorandums, declarations, estate documents, releases, settlements, mortgages, and bill 87.

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 1 Board of Directors



Board of directors - miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4314>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 1 1.4

GMD: textual records

Date Range: 1974

Physical Description: 0.1 cm

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series consists of one folder containing thank you letters to Prof. George F. MacDowell, Professor of Economics at Brandon University, and a long-time member of the McKenzie Seeds Board for his service to the company.

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 1 Board of Directors

Related Material: RG 6 (Brandon University fonds), MG 3 (Brandon University Teaching and Administration), MG 3 1.12 (George MacDowell fonds).



Board of directors - minutes/meetings

<http://archives.brandonu.ca/en/permalink/descriptions4312>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 1 1.2

GMD: textual records

Date Range: 1958-1981

Physical Description: 1.8 cm

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series includes minutes of the Board of Directors of McKenzie Seeds, extracts from minutes of the Board of Directors, information on shareholders of the company, notices of Board meetings, suggested meeting agendas, the President's annual report for 1967, and memos regarding Board meetings/business.

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 1 Board of Directors

Related Material: Additional minutes for the meetings of the Board of Directors of McKenzie Seeds, dating from the mid 1930's, are held in the Provincial Archives of Manitoba.

Minute excerpts for the Board of Directors are located in the Document sub-series in the file titled By-Laws for 1940-1985.