

S. J. McKee Archives



BUSU correspondence

<http://archives.brandonu.ca/en/permalink/descriptions193>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 14.3

Accession Number: 25-2003

GMD: textual records

Date Range: 1969-1970, 1974-1977

Physical Description: 1 cm

Scope and Content:

Sub-series consists of 1 file of correspondence between BUSU and the Board of Governors.

Storage Location: RG 6 Brandon University fonds

Series 14: BUSU



Fred McGuinness correspondence

<http://archives.brandonu.ca/en/permalink/descriptions13657>

Other Title Info: Title based on the contents of the subseries

Part Of: Fred McGuinness collection

Description Level: Sub-series

Series Number: McG 1.2

Accession Number: 1-2015

GMD: textual records

Date Range: c. 1910 - 2010

Physical Description: Approximately 36 cm of textual records
1 artifact

History /

Biographical:

See collection level description for history/biography information on Frederick George McGuinness.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

Subseries consists of records created and collected by Fred McGuinness during his years in the Canadian navy, college, federal government (Unemployment Insurance Commission), Saskatchewan government (Saskatchewan Jubilee), and as a journalist, editor, and freelance writer.

The papers and letters include materials from some members of the McGuinness family who assisted McGuinness with his research, as well as reader correspondence and materials from workshop participants. Readers of McGuinness' columns often reminisced about Brandon's local history and enclosed newspapers clippings, photographs, and pamphlets with their correspondence. Participants from his memoir writing workshops submitted their personal or family memoirs for McGuinness to review, provide feedback, or add to his collection.

Records in the subseries consist of correspondence (letters, e-mail communications, facsimiles, invitations, telegrams), newspaper clippings, programmes, ticket stubs. There is a Medicine Hat News logo patch located within File 10 1955-1965 Medicine Hat News.

Notes: In the file level inventories, square brackets at end of file names reference the original location of the file in the unprocessed Fred McGuinness collection. The original location is also noted on the front of each file folder.

Accruals: Closed

Finding Aid: File level inventory is available

Storage Location: 2015 accessions

Related Material: John Everitt collection

Clarence Hopkin collection

Lawrence Stuckey collection

Jack Stothard collection


William Wallace papers

It is possible research and additional correspondence pertaining to McGuinness' columns and research materials may be found in Personal papers (McG 1.1), Newspaper career (McG 2), Freelance (McG 3), Broadcasts, talks and workshops (McG 6). Photographs were pulled and added to McGuinness photographic collection (McG 9)

Arrangement:

Arrangement was artificially created by the Archives. Subseries has been re-arranged according to publication period.

Documents



Document Not
Available

(Copyright
Restrictions)

McG 1_2 Fred
McGuinness
correspondence
inventory.pdf

 Read PDF

 Download PDF



Board Executive correspondence

<http://archives.brandonu.ca/en/permalink/descriptions3187>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 2.2.2

GMD: multiple media

Date Range: 1983-1984

Physical Description: 2 cm

History /

Biographical:

For administrative history see sub-series RG 6 (Brandon University fonds), 2.2 Board Executive Committee.

Scope and Content:

Sub sub series consists of 1 file containing correspondence, reports, a statement of claim, newspaper clippings, and job postings.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.2.2 Board Executive correspondence



Archives - correspondence files

<http://archives.brandonu.ca/en/permalink/descriptions4060>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 8.2.3

GMD: textual records

Date Range: 1977-1987

Physical Description: 12 cm

Scope and Content:

Sub sub series consists of correspondence, reports, memos and documents related to SSHRC applications.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services

8.2 S.J. McKee Archives



Miscellaneous publications/correspondence

<http://archives.brandonu.ca/en/permalink/descriptions4323>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 2 2.7

GMD: textual records

Date Range: c. 1975-1983

Physical Description: 0.3 cm

History /

Biographical:

This artificially created sub-series consists of records related to the office of the President/General Manager that did not fit into any of the preceding sub-series.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

The sub-series includes photocopies of articles on A.E. McKenzie and Keith Guelpa, Pat Kelleher's resignation as President of McKenzie Seeds (1975), as well as correspondence from Bill Moore's term as President.

Storage Location: RG 3 A.E. McKenzie Company fonds

McS 2 Office of the President/General Manager



MPE B 9 Correspondence

<http://archives.brandonu.ca/en/permalink/descriptions9310>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE B.9

GMD: textual records

Date Range: 1924-1998

Physical Description: 66 cm

History /

Biographical:

See fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This artificially created sub-series MPE B.9 consists of memos, letters to secretaries of locals, questionnaires, general correspondence, and responses. See Box level entries for B.9 for detailed contents of records.

Notes: Description by Jillian Sutherland (2009)

Name Access: Manitoba Pool Elevators

Central Office

Subject Access: Correspondence

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



Board correspondence and subject files

<http://archives.brandonu.ca/en/permalink/descriptions76>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 2.4

Accession Number: 1-2004, 6-2005, 7-2005, 8-2005

GMD: multiple media

Date Range: 1963-1991

Physical Description: 2 m

History /

Biographical:

For administrative history see RG 6 (Brandon University fonds), series 2 (Board of Governors).

Scope and Content:

Sub-series consists of correspondence and various other documents, including: financial information, legal documents, agendas, reference materials, minutes, blueprints, drawings, reports, briefs, recommendations, proposals and newsclippings.

Storage Location: RG 6 Brandon University fonds

Series 2: Board of Governors

2.4 Correspondence and subject files



Brandon College Inc.

<http://archives.brandonu.ca/en/permalink/descriptions4338>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: MG 5 1.1

GMD: textual records

Date Range: 1929-1968

Physical Description: 15.9 cm

History /

Biographical:

A.E. McKenzie was involved with Brandon College from its very beginnings. He was present at the cornerstone-laying ceremony of the Brandon College Building in July of 1900; he became a member of the Brandon College Endowment Committee in 1918; the following year he was on the Finance Committee. By the mid-1920's, he was a member of the Board of Directors of the College. In 1928, he was part of a group that convinced the Baptist Union of Western Canada, the principal funding body for the College, to provide money towards reducing the College's accumulated deficit. McKenzie and other members of the College Board had advised the Union that they were developing an endowment plan to provide continuing financial support for Brandon College.

In 1931, Mr. McKenzie organized the Brandon Board of Trade to help save the College when the Baptist Union indicated its intention to withdraw financial support to the College. When efforts to have the City of Brandon provide financial resources to the College failed, A.E. McKenzie organized the Brandon Citizen's Campaign to raise enough money to enable the College to open the next year.

In 1938, when the Baptist Union did withdraw support from the College, McKenzie offered to establish a \$100,000 endowment, which he later raised to \$300,000, to ensure the continuation of the College. On August 1 of the same year, the Board of Trade, of which McKenzie was a member, set out to raise \$15,000 to match the offer the government had made to the College. In September 1938, McKenzie increased his endowment again, this time to \$500,000. As a result, of McKenzie's endowment and the fundraising efforts of the Board of Trade the charter establishing Brandon College Incorporated was approved on April 17, 1939.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series includes correspondence between McKenzie and Lowes with various government officials - Duff Roblin, Hon. George Johnson, Hon. Stewart E. McLean and Comptroller-General George D. Iffe. There is also correspondence with the company lawyer, William Johnston. Documents within the series consist of the Act to Incorporate Brandon College, Inc. and Bill 86, as well as an indenture and an agreement between C.S. Eaton, G.C. Edwards, A.E. McKenzie, D.H. Hudson and E.J. Tarr. There are also a number of documents written by McKenzie that were presented to the Brandon College Board of Directors. Brandon College Inc. resolutions regarding the McKenzie Foundation are also included.

The sub-series has one sub sub series: MG 5 1.1.1 History of Brandon College Inc.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds
MG 5 A.E. McKenzie fonds



Brandon College Bulletin

<http://archives.bradonu.ca/en/permalink/descriptions4735>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.4

GMD: textual records

Date Range: 1917-1937 (not inclusive)

Physical Description: 1.5 cm

History /

Biographical:

The Brandon College Bulletin was a forerunner to the current Brandon University annual report. Nothing else is known about its origins. The publication was a product of the Brandon College Board of Directors.

Scope and Content:

Sub-series consists of copies of the Brandon College Bulletin for: 1916, 1917, 1918, 1919, 1922, 1923, 1924, 1925, 1926, 1931, 1934, 1935, 1936 and 1937.

Storage Location: RG 1 Brandon College fonds
Series 12: Brandon College publications



The Brandon College Gazette

<http://archives.bradonu.ca/en/permalink/descriptions5088>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.7

GMD: textual records

Date Range: 1937-1938

Physical Description: 1 file

Scope and Content:

Sub-series consists of copies of The Brandon College Gazette, including: Vol. 1, No. 4 (May 11, 1937); Vol. 2, Nos. 1-4 (May 2, May 5, May 9, and May 11, 1938). It also includes a document entitled "Hand 'Bill' The Stick." This document is an endorsement of Bill Potoroka as a nominee for the position of Senior Stick.

Storage Location: RG 1 Brandon College fonds
Series 12: Brandon College publications

Fred McGuinness Ltd. business correspondence

<http://archives.bradonu.ca/en/permalink/descriptions13658>

Other Title Info: Title based on the contents of the subseries

Part Of: Fred McGuinness collection

Description Level: Sub-series

Document Not
Available

(Copyright
Restrictions)

Series Number: McG 1.3
Accession Number: 1-2015
GMD: textual records
Date Range: c. 1988 - 2010
Physical Description: Approximately 6 cm of textual records
History /
Biographical:

See collection level description for history/biography information on Frederick George McGuinness.

Custodial History:

Accession 1-2015 contains records created and collected over the course of McGuinness' career as a newspaper journalist and freelance writer. The Estate of Fred McGuinness donated the materials to the SJ McKee Archives circa 2011. The Archives accessioned the records in 2015.

Scope and Content:

Subseries consists of records related to the business workings of Fred McGuinness Ltd. It includes financial statements prepared for Fred McGuinness Ltd. and information on insurance coverage.

Notes: In the file level inventories, square brackets at end of file names reference the original location of the file in the unprocessed Fred McGuinness collection. The original location is also noted on the front of each file folder

Accruals: Closed
Finding Aid: File level inventory is available
Storage Location: 2015 accessions
Related Material: Statements on royalty earnings for McGuinness' monograph Manitoba: The Province & The People are located in the Correspondence subseries (McG 1.2). Invoicing for McGuinness' work on the Chronicle of Canada is located with that monograph subseries (5.7)

Arrangement:

Arrangement was artificially created by the Archives. Subseries has been re-arranged according to publication period.

Documents

Document Not
Available

(Copyright
Restrictions)

McG 1_3 Fred
McGuinness Ltd
business documents



Brandon College Ministerial Association

<http://archives.brandonu.ca/en/permalink/descriptions4268>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.17

GMD: textual records

Date Range: 1919-1921

Physical Description: 1 cm

Scope and Content:

This book contains the minutes from meetings of the students' ministerial association.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



Brandon College library - minutes

<http://archives.brandonu.ca/en/permalink/descriptions4292>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.1

GMD: textual records

Date Range: 1912-1967

Physical Description: 14 cm

Scope and Content:

The sub-series contains the minutes from Library Committee meetings. There are also minutes from the meetings of various sub-committees such as the Open Shelf Sub-Committee and the Sub-Committee on Apportionment of Library Funds. Includes minute books and files.

Storage Location: RG 1 Brandon College fonds

Series 14: Brandon College Library



History of Brandon College Inc.

<http://archives.brandonu.ca/en/permalink/descriptions4339>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub sub series

Series Number: MG 5 1.1.1

GMD: textual records

Date Range: 1961-1963

Physical Description: 8.9 cm

History /

Biographical:

In the early 1960's, A.E. McKenzie set out to right a book chronicling the first 38 years of Brandon College's history. To achieve this goal, he contacted a number of former faculty member and students of Brandon College, and asked them to contribute their recollections of the College. The testimonials were published along with a message from Brandon University's President at the time, Dr. John E. Robbins. Brandon College Inc. also contained comments from McKenzie regarding the Re-establishment of the College.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub sub series contains correspondence discussing textual and photographic content of the book, clarification of facts, and the format and printing of the book. There is also one newspaper clipping and some proofs. A large part of the sub-series is comprised of the contributions and mailing list for the project. Two copies of the completed book are also been included.

The remainder of the documents in the sub-series deal with reactions to the project. Testimonials from well-known individuals such as Mrs. Olive Diefenbaker, a former student at the College, the Minister of Education, and the Premier of Manitoba are contained in the sub-series. As well, fonds includes numerous letters from other individuals, thanking and congratulating McKenzie on the project are included. There is also a file relating to the reaction – not unanimously favorable - of the Brandon College Board of Directors to the project.

The majority of the photographs used in the History of Brandon College Inc. are also included.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds

MG 5 A.E. McKenzie fonds

1.1 Brandon College Inc.



Brandon College miscellaneous publications

<http://archives.brandonu.ca/en/permalink/descriptions4737>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 12.6

GMD: textual records

Date Range: 1914-1929

Physical Description: 1 cm

History /

Biographical:

This is an artificially created sub-series.

Scope and Content:

Sub-series Brandon College track and field programs for 1920 and 1922; two copies of Brandon College songs and yells, along with a typed copy of the class song for the class of 1929; a copy of the Brandon College students' directory for 1914-1915; and a donations pamphlet for the Brandon College Students' Memorial Gymnasium ca. 1918.

Notes: Located on the front page of the Memorial Gymnasium pamphlet is a proposed campus development plan showing the site of the proposed gymnasium, with other additional facilities including: a science building, a library/chapel, a conservatory, and a new women's residence.

At the front of the Brandon College songs and yells is a copy of the Brandon College Students' Association constitution.

The students' directory contains the constitution of the Literary Society, and a newspaper clipping regarding the death of Dorothy Nelson (nee Werthembach), former Dean of Women at Brandon College 1934-1935.

Storage Location: RG 1 Brandon College fonds
Series 12: Brandon College publications



Brandon College/University calendars

<http://archives.brandonu.ca/en/permalink/descriptions151>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 6.6

GMD: textual records

Date Range: 1900-2005

Physical Description: 1.40 m

Physical Condition: Generally good

History /

Biographical:

The University Calendar is the authoritative statement of the institutional structure, faculty and staff, and academic program of Brandon University. Since the creation of the College in 1900, calendars have been produced annually, with only a few exceptions, by the Registrar's Office.

Up until 1991-1992, the calendar was called the general calendar. In 1991-1992, it was called the undergraduate general calendar. Beginning in 1992, the calendar was produced every two years instead of annually, except for 1998-1999, until 2003. The 1992-1994 calendar contains both the undergraduate and graduate general calendars, and starting in 1994 a separate undergraduate and graduate calendar was produced.

Custodial History:

The Brandon College/University calendar was produced by the Registrar's Office. Individual copies of the calendar were held by the Registrar's Office until their transfer to the University Archives.

Scope and Content:

The sub-series consists of general calendars, general undergraduate and graduate calendars, as well as calendars for the School of Music, the Faculty of Education, and for spring and summer sessions. It has been divided into three sub sub series, including: (1) Calendars - bound archival copies; (2) Calendars - researcher's copies; and (3) Calendars - miscellaneous.

Notes: The Registrar, acting in his/her capacity as Secretary of Senate, is responsible for the production of the University calendar.

Subject Access: Academic programs

departments

administrative staff

board members

history

faculty

Accruals: Further accruals are expected.

Storage Location: RG 6 Brandon University fonds
Series 6: Senate

Arrangement:

Chronological

Brandon College Building and Clark Hall



<http://archives.brandonu.ca/en/permalink/descriptions8273>

Part Of: BUPC 2 Campus buildings
Description Level: Sub-series
Series Number: 2.2
GMD: graphic
Date Range: c.1909 - 1996; predominant 1960s - 1996
Physical Description: 116 photographs
History /
Biographical:

BRANDON COLLEGE BUILDING

The construction of the Brandon College Building, also known as the Original Building, was primarily financed by Mr. and Mrs. William Davies, a Toronto based Baptist meat packer, and his sister Mrs. Emily Davies, also of Toronto, who pledged \$5,000 a year for five years to the new Baptist College. Four city blocks between 18th and 20th streets were purchased for the College campus and the tender of Messrs. T.M. Harrington of Winnipeg was accepted in the spring of 1900; Mr. Hugh McCowan of Winnipeg appointed as architect. Mrs. Davies laid the cornerstone for the Brandon College Building on July 13, 1900.

The Brandon College Building was conceived as a substantial five story brick structure with a stone basement. The Tyndall Manitoba quarries, located thirty miles northeast of Winnipeg, supplied the stone and presented the College with the stone steps at the main entrance. The basement contained the dining room, kitchen, laundry, furnace room, a science laboratory, and maids' rooms. The first floor housed the reception room, office, library, four classrooms and the teachers' cloak rooms. The second floor had five classrooms, a reading room, five rooms for resident students and a resident teacher. Teachers' rooms and seventeen rooms for students comprised the third floor; and additional thirteen rooms for residents took up the fourth floor. The residence was to house 70 men. The total cost of the building and furnishings was \$44,000. The Brandon College Building was ready for occupancy by October 1, 1901.

CLARK HALL

The cornerstone of Clark Hall was laid by Mrs. A.P. McDiarmid, wife of the Principal of Brandon College, on May 24, 1906. The residence was officially opened on Thanksgiving Day, October 18, of the same year. The construction of the building grew out of a demand for a ladies' college. A canvass made in Eastern Canada had resulted in subscriptions totaling \$10,000. When Dr. McDiarmid reported the results of the canvass to the Chairman of the Board, Dr. C.W. Clark of Winnipeg, Clark proposed that he and his wife be allowed to provide the balance of the funds, some \$30,000. While presenting the building at the opening ceremony, Clark stated that the reason for his donation was his belief in the power of cultured womanhood - he believed "that refined and Christian mothers were the strength of a nation and that he wished to see in Brandon a school of learning for women in which every Christian virtue and grace might be illustrated."

Clark Hall was built immediately north of the Brandon College Building and was connected to it by classrooms and the iron door with its door bell, which was rung by gentlemen before being admitted. It is a five story brick building, with fittings of imported Georgia pine. In the basement was the gymnasium, studios and maids' rooms. On the main floor was a spacious reception room furnished by the Honorable A.C. Rutherford, the Premier of Alberta and the Lady Principal's suite, furnished by Mrs. N. Wolverston, wife of the treasurer of the College Board. Music studios and the offices of the resident matron were also on the main floor. The second and third floors were dormitories. The fourth floor was meant to be art studios, but due to registration demands, it was divided into students' rooms. The residence was designed to house fifty students and seven teachers. Piano practice areas were also designated on the west side of the building and on the groundlevel half way between the basement and the first

west side of the building and on the ground level hallway between the basement and the first floor.

BRANDON COLLEGE BUILDING AND CLARK HALL RESTORATION PROJECT

By the early 1990s, it was clear that major reconstruction work on the Brandon College Building and Clark Hall was necessary if the buildings were to remain in use. The alternative was to demolish both buildings and construct a new central administrative structure for the campus. Because of the historic character of the two original campus buildings, the decision was taken to mount a complete restoration of the structures that involved a complete removal of everything except for the surrounding brick facade and the construction of new buildings within the old external walls. This project was financed by the Provincial government of Manitoba, who granted the University approximately 10 million dollars. The Chief Architect for the restoration was George Cibinal. Work began in 1996 and was completed by the fall of 1997. In addition to the restoration of the Brandon College Building and Clark Hall, a new entrance was built on the west side of the buildings, as well as an addition to Clark Hall, which included a skywalk connecting it to the A.E. McKenzie Building.

Scope and Content:

Sub-series consists of photographs of the Brandon College Building and Clark Hall.

Notes: History/Bio information was taken from Brandon College: A History, 1899-1967 by C.G. Stone and F. Joan Garnett (Brandon, Manitoba: Brandon University, 1969), chapters 2 and 3. Tom Mitchell provided history/bio information on the restoration project.

Images





Brandon College Student Association records

<http://archives.brandonu.ca/en/permalink/descriptions4262>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.12

GMD: textual records

Date Range: 1948-1957

Physical Description: 1.5 cm

Scope and Content:

Consists of the BCSA constitution, electoral procedure documents, nomination forms, the Brandon College Crests and Awards Board constitution, the Brandon College Finance Board constitution, the Brandon College Athletic Board/Athletic Council constitution, the Brandon College Board of Publications constitution, the Brandon College Literary Board constitution, the Sigma Mu constitution, and BCSA statistical summary of Committee meetings.

Subject Access: club constitutions

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Brandon College library - accession records

<http://archives.brandonu.ca/en/permalink/descriptions4294>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.3

GMD: textual records

Date Range: 1899-1965

Scope and Content:

Sub-series consists of accession records listing the accession number, author, title, publisher, cost and "source" for each book accessioned into the Brandon College Library. It includes a total of 10 accession catalogues covering the period December 1899 - June 1965: 2 accession catalogues (12x18x5) and 8 accession catalogues (9x12x .75 cm)

Storage Location: RG 1 Brandon College fonds
Series 15: Brandon College Library



Brandon College library - Director of library services

<http://archives.brandonu.ca/en/permalink/descriptions4293>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.2

GMD: textual records

Date Range: 1957-1963

Physical Description: 13 cm

Scope and Content:

These records were created by the Director of Library Services from the year 1957 until 1963.

It is mainly business correspondence and memorandums. The files include correspondence between the Director of Library Services and various people regarding the library. There are also memorandums to the faculty.

Storage Location: RG 1 Brandon College fonds
Series 14: Brandon College Library

Related Material: RG 6 (Brandon University fonds), sub-series 8.1 (Director of Library Services).