

# S. J. McKee Archives



## MPE A Local Association Records

<http://archives.brandonu.ca/en/permalink/descriptions8214>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE A

GMD: textual records

Date Range: 1924-1998

Physical Description: 43 m

### Scope and Content:

Series A is comprised of the records of the local co-operative elevator association as established in the period 1925 - 1968 under the Co-operative Associations Act. Until 1968 the local associations were the main administrative unit of Manitoba Pool Elevators. Subsequent to 1968 Pool Elevators became a direct membership top down organization. The central office was at the top, and the province was divided into seven administrative districts, which were in turn each divided into six sub-districts. Each sub-district would usually contain approximately five "locals". Please note that local associations were not obliged to become part of the new structure of Manitoba Pool Elevators, and as late as 1975 there were still 29 locals that did not belong to a sub-district. The records of each local within the Series may, but do not necessarily, contain the following: organizational papers, minutes of executive board, minutes of shareholders annual meeting, financial statements, correspondence, membership lists, miscellaneous. Series has been divided into 233 sub-series.

### Notes:

This series contains records for both local associations and for sub-districts. Item number does not correspond to sub-district number, so an item number and sub-district number may be the same and correspond to two separate records.



## Miscellaneous minutes

<http://archives.brandonu.ca/en/permalink/descriptions4384>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF4

Series Number: 4.2

GMD: textual records

Date Range: 1973

Physical Description: 6.5 cm

History /

Biographical:

The minutes were created by a committee formed by the Provincial Exhibition of Manitoba Association on the occasion of the opening of the Keystone Centre in 1973.

Custodial History:

The records were held by the MEA until c1986 when they were transferred to the S.J. McKee Archives located at Brandon University.

Scope and Content:

The minutes include a meeting of the Keystone Centre Opening Committee on 24 Jan 1973.

Notes: Part of RG2SF4. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF4 Miscellaneous



## MPE B Central Office Records

<http://archives.brandonu.ca/en/permalink/descriptions8215>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE B

GMD: textual records

Date Range: 1923-2001

Physical Description: 16.82 m

History /

Biographical:

The structure of the Manitoba Pool Elevators from its beginning in 1925 until its restructuring in 1968 placed importance in the principle of democracy. The company was run from the local associations, the central office acting as a hub that facilitated communication between all the locals and between the locals and the selling agencies. The central office was not powerless, but important decisions or by-laws could not be made without the consent of the majority of the locals.

After the restructuring of MPE in 1968 the central office took on more responsibilities. It became the top of the administrative structure and instead of members belonging to their local elevator, they were now direct members of MPE. This administrative structure continued until the 1998 merger with the Alberta Wheat Pool to form Agricore.

Scope and Content:

Series B consists of an artificially assembled collection of Central Office records. It has been divided into the following sub-series: (1) Central Office minute books; (2) Documents; (3) Local Association Minutes; (4) Local association financial statements; (5) District and Sub-district records; (6) Circulars; (7) Annual reports; (8) Speeches & Addresses; (9) Correspondence; (10) Broadcasts; (11) General Reports; (12) Indexes; (13) Summary of Association Operations; (14) Acquisitions; (15) Inter-provincial Committees; (16) Historical Topics.

Name Access: Manitoba Pool Elevators

Manitoba Wheat Pool

Central Office

Accruals: Miscellaneous sub-series has yet to be processed.

Storage Location: RG 4 Manitoba Pool Elevator fonds



## Provincial exhibition of Manitoba minutes

<http://archives.brandonu.ca/en/permalink/descriptions4354>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.2

GMD: textual records

Date Range: 1903-1981

Physical Description: 1.17 m

History /

Biographical:

The minutes were created by the summer fair Board of Directors and the various committees and sub-committees associated with the Board.

There is ample evidence in the minutes of the Provincial Exhibition of Manitoba that the administrative structure was largely one by committee. By 1903, there were at least nine separate committees. These committees were Grounds and Buildings, Sports and Attractions, Public Comfort, Advertising and Printing, Privileges, Gates, Finance, Excursion and Transportation, and Prize List. Of these committees only Public Comfort, Privileges, and Excursion and Transportation were comparatively short-lived. These committees are not mentioned after 1903, 1920, and 1925, respectively. The remaining six committees all survive in various forms to this day.

In 1908 there is mention of a Speed committee, which dealt with the racetrack at the fairgrounds. This committee was in existence until the early 1970s, when racing, along with the condemned grandstand, was discontinued. By 1915 there is mention of a Reception committee that continues on until the mid-1970s.

In the 1920 minutes several committees are mentioned. The committees included Concessions, Grandstand, Accommodation, Police/Security, and Wild Birds and Animals. The Wild Birds and Animals is not mentioned in further minutes, but Grandstand and Accommodation are mentioned into the mid 1950s. Both the Concessions and Police/Security are mentioned until the late 1970s.

In 1925, there are several new committees mentioned. They include Heavy Horse, Light Horse, Beef Cattle, Dairy Cattle, Sheep, Swine, Farm Boy's Camp, Poultry, Grains and Grasses, Horticulture, Dairy Competition, Machinery Row, Natural History, Fine Arts and School Exhibits, and Livestock Parade. The enormous expansion of committees is a reflection of the expansion of the exhibition. Almost all aspects of farming now had its own committee, and an effort to help young people continue in farming was made with the forming of camps for farm boys. All of these committees were long lived, although not necessarily with the original title. From approximately 1930 to 1940, all of the Cattle were lumped together, but by 1950 a Commercial Cattle committee was mentioned, and by 1974 there was also a Special Agriculture Display and Exotic Breeds. By 1979 there were Steer Show and Bull Sale committees. Around 1930, a Calf and Colt Competition committee was also added.

In 1930 there is mention of a Dining Room committee, but it is not mentioned again. In response to changing society, a Car Parking committee was created around 1935. This committee remained under various titles through to today. Another short-lived committee, Grandstand Gates, is mentioned from about 1935 to 1940. For some time there was also a Band Competition committee. It is mentioned from 1940 to 1945, and then not again until 1979.

In 1950 there was a Dogs committee, but no further mention is made of this committee. From 1955 to 1960 there was a separate Fire committee, until it was amalgamated with Police/Security. In 1955 two new committees are mentioned. These are the Trade Fair and Homecraft committees. While the Trade Fair is not mentioned after about 1960, the Homecraft committee seems to have been in existence until the mid 1970s.

A 4-H and Junior Activities committee was formed around 1960 to take the place of the Farm Boy's Camp. This committee continued the exhibition's attempts to keep young rural people interested in farming.

In the minutes for 1970, two more committees are mentioned. They are the Food and Beverage and the Bees and Honey committees. While one would suppose that the Food and Beverage Services committee was a new title for the Concessions committee, the Concessions committee is also mentioned. The Bees and Honey committee is mentioned until

about 1974 in committee minutes.

By 1974 three more committees are mentioned in the minutes. They were the Baby Fair committee, which was a petting zoo, the Expansion, Project and Grants committee and the Midway committee. While the Midway and Baby Fair committees lasted until at least the late 1970s, the Expansion, Projects and Grants committee is not mentioned past the mid 1970s. Also mentioned in 1979 are the Pork Congress, Family Fair, Entertainment, and Exhibitor's Lounge committees.

Custodial History:

See sous-fonds RG2SF1 for custodial history.

Scope and Content:

The records consist of minutes created by the Board of Directors, Shareholders, and various committees and subcommittees of the Provincial Exhibition. It should be noted that while the minutes are extensive, they are not organized according to committee. Rather, they are organized by the year in which they were created.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Manitoba winter fair minutes

<http://archives.brandonu.ca/en/permalink/descriptions4366>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.2

GMD: textual records

Date Range: 1908-1932

Physical Description: 6.5 cm

## History /

### Biographical:

These minutes were created by the Board of Directors and the Shareholders at the meetings that they held from 1908 to 1932. The Board of Directors was created in 1908. While the collection currently houses minutes from 1908 to 1932, it is evident from Prize Lists and Programs that the Board of Directors structure evolved in the following way.

The structure of the winter fair was quite different from the summer fair. Instead of having a committee structure, the winter fair had both committees and representatives from various agricultural associations. The representatives were part of the Board of Directors. In 1908 these representatives included men from the Horse Breeders' Association, the Cattle Breeders' Association, the Sheep Breeders' Association, the Swine Breeders' Association, the Poultry Breeders' Association, the Brandon Winter Fair and Fat Stock Association, and the Manitoba Agricultural College. With the addition of representatives from the Manitoba Clydesdale Association, and the Manitoba Seed Growers' Association, these committees continued virtually without change until 1930.

By the 1930s, several more representatives joined the Board of Directors including the Winnipeg Livestock Exchange, the Manitoba Percheron Association, the Canadian Shorthorn Association, and the Hereford Association. By 1935 there were also representatives from the Prairie Thoroughbred and Racing Association, the Manitoba Boards of Trade, the Western Manitoba Board of Trade, the Aberdeen Angus Association, and the Canadian Percheron Association. The Canadian Clydesdale Association joined the Board by 1940.

By 1950, several more agricultural associations had joined the Board of Directors. They included the Brandon Light Horse Society, the Brandon Chamber of Commerce, the Manitoba Veterinary Association, the Minister of Agriculture, the Deputy Minister of Agriculture, and the Canadian Red Poll Association. By 1955, a representative from the City of Brandon rounded out the representatives on the Board of Directors.

The first committees of the Board of Directors began in 1908 with the formation of the Brandon Winter Fair and Fat Stock Association. The committees included an Executive, Horse, Livestock, Cattle, Sheep, Swine, Poultry and Seed. By 1915 there were also Program, Prize/Accounts, Carcass, Exhibits/Public Comfort, Building, and Provincial Government committees. Most of these later committees were not long lived, or were not mentioned much past 1915. A Judging Competition Committee was added in 1925 and lasted until sometime in the 1940s. In 1950 an official Finance committee was formed, as well as a Gates/Tickets committee. By 1955, three more committees had been added including 4-H/Junior Activities, Light Horse and Heavy Horse.

By the 1960s, a Publicity committee was also added. In 1965 there were several committees formed including Police/Traffic/Parking, Concessions, Calf/Pig Scrambles, Baby Fair, Flower Show and the Fall Feeder Show and Sale. A Fashion Show committee was added by 1970. In 1975 a Property committee is also mentioned.

The 1980s appear to have been a time of great growth for the winter fair, as there was a large increase in the number of committees. By 1985 the following committees had been formed: Dance, Hitching Ring, Steer Show, Bull Sale, Western Breakfast, Egg Show, Entertainment, Exhibitor's Lounge, VIP, Cattle Parade, Calcutta, Winter Fair Sponsors, Casino and Royal Manitoba Winter Fair. These committees continued for the most part through into the 1990s.

### Custodial History:

See sous-fonds RG2SF2 for custodial history.

Scope and Content:

The series includes the minutes from meetings held from 1908 to 1932. An interesting aspect to these records is that they include the first meetings held by the newly formed winter fair Board of Directors. The early minutes are an interesting look into the formation of an organization.

Notes: Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF2 Manitoba Winter Fair



## BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds  
Series 7: Brandon College Alumni Association



## BC 8: Brandon College Students Association

<http://archives.brandonu.ca/en/permalink/descriptions4250>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 8

GMD: textual records

Date Range: 1905-1967

Physical Description: approx. 65.5 cm

History /



## Biographical:

The first organization involving the students of Brandon College was created in 1899 or 1900. It was entitled the Literary Society. This society was run by students and faculty to cultivate literary and musical gifts and to provide training in public speaking and in the transaction of business. In 1901, a College branch of the Y.W.C.A. was formed as well as a Students' Missionary organization. A College branch of the Y.M.C.A. followed in 1902. The Brandon College Athletic Association was created in 1904 to direct the affairs of the various athletic games.

The first idea of a Student Council-type organization began in 1906 with the creation of the Students' Committee. This committee was created in order to develop a worthy College spirit and to promote a worthy College life.

"A committee of five students shall be appointed annually early in the college session whose office it shall be to confer with the Resident Master on matters pertaining to residential life, and with the Faculty on matters pertaining to the general life of the College. This committee shall consist of five members, three resident and two non-resident. In matters relating to the residence the three resident students alone shall act. This committee shall represent the Student Body in any matters in which that body may wish to confer with the Faculty, or may of its own motion confer with the faculty on any subject thought to be of interest in promoting proper College life."

In 1909 the Debating Society was created for training in public speaking. A Publications Committee was created in 1910 to publish the new student magazine, The Quill. The Students' Committee became known as the Student Council in 1915. Also in 1915, a Committee on College Activities was formed. This consisted of the President, two faculty members and two students. It was appointed by arrangement of the College Council each year to regulate the various activities of College life. It became known as the Functions Committee in 1921.

The 1920-1921 College Calendar is the first calendar that mentions the Brandon College Students Association. It states under the heading of Student Organizations that:

"The Literary and Debating Societies, the Athletic Association, the Y.M.C.A. and the Y.W.C.A. are integral parts of the Brandon College Students' Association, and are managed by committees appointed by the Association."

1921 saw the formation of the Students' Christian Movement which replaced the Y.M.C.A. and the Y.W.C.A. Under the Students' Christian Movement group, students held weekly devotional and educational services, and conducted Bible and mission study classes.

The 1936-1937 College Calendar shows that a change took place that year in the student council. Instead of just five students of the College being elected to the Council, there are now two separate councils. The calendar states that:

"The students of the men's and of the womens' residences appoint annually a representative committee of five, whose function it is to consider the interests of College life from the point of view of the residence body, conferring with the Faculty when necessary."

Although these groups of five were known as the student council, there was a Student Executive of the Brandon College Students Association that was a separate entity. It consisted of the Senior Stick, the Lady Stick (since 1923), the heads of various boards, and the class presidents. This governing student body continued until 1966 when it underwent an extensive reorganization. During that year, the positions of Senior and Lady Sticks were abolished so that the elected student president could be a man or a woman. This president would be assisted by elected 'sticks' from each faculty of Arts, Science, Education and Music. This form of government continued until 1967, when Brandon College became Brandon University.

#### Scope and Content:

The Student Association files cover a wide variety of topics and consist mainly of minutes from various student groups and clubs on the Brandon College campus. The records are a first hand look at how student governments were run during the Brandon College era.

Series has been divided into twenty four sub-series, including: (1) Lady Stick's Notes; (2) Memorial Gymnasium Book; (3) Minutes (Literary Board); (4) Expansion Fund Committee; (5) Athletic Board Finance; (6) Finance Board; (7) Main Executive Committee; (8) Functions Committee; (9) Athletic Association/Athletic Board; (10) Contemporary Club; (11) Social Science Club; (12) BCSA Records; (13) Co-Ed Association; (14) English Club; (15) Sports Awards; (16) Record of Social Events; (17) Brandon College Ministerial Association; (18) Ledgers; (19) Freshie Week Committee; (20) Arts Banquet Committee; (21) French Club; (22) Intersarsity Night Report; (23) Publications Committee; and (24) Student Missionary Band.

Storage Location: RG 1 Brandon College fonds  
Series 8: Brandon College Students Association

Related Material: RG 6 (Brandon University fonds), series 14 (BUSU - Brandon University Students Union).



## BU 15: Brandon University Faculty Association (BUFA)

<http://archives.brandonu.ca/en/permalink/descriptions4048>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 15

Accession Number: 25-2003 (files 1-105)

GMD: textual records

Date Range: 1957-1995

Physical Description: 1.25 m

#### History /

#### Biographical:

BUFA was formed in 1957 as an academic organization with its primary aim the entrenchment and protection of academic freedom.

In subsequent years, BUFA became more involved in promoting the economic, social and general interests of tis members. This process culminated in 1971 when BUFA obtained voluntary recognition as bargaining agent for its members from the University. The relationships between the Faculty and the university were governed by the "Faculty-Administration Brief" (the precursor to the present Collective Agreement).

A dispute arose between BUFA and the University in 1976, when BUFA requested that Instructional Associates be included in the bargaining unit and that the University deduct union dues. The University rejected BUFA's request. BUFA applied to the Manitoba Labour Board for resolution of the dispute. A Board hearing was held in Brandon on May 31, 1977.

At this hearing theLabour Board determined that, since the University had rejected BUFA's contention that it was a union, it would first have to answer the question: Is BUFA a union? In a decision dated June 16, 1977, the Board ruled "that BUFA is not a union; that following therefrom the faculty administration brief is not a collective agreement."

Following this ruling, BUFA launched a certification drive in September 1977. Application for

certification was filed with the Labour Board October 17, 1977. In anticipation of a favorable certification ruling, Dennis Olson and Gerald Neufeld collected existing collective agreements from other universities across Canada. They attempted to incorporate the best features from the old Faculty-Administration Brief and these other agreements into the first draft of the proposed collective agreement.

Certification was confirmed January 1978. The bargaining unit defined in the Certificate included: all full-time and part-time members of the academic, instructional and related staff at Brandon University including laboratory instructors, cartographers, counsellors, professional librarians, continuing education specialists and all other staff directly related to the teaching process. It also included sessional instructors.

Since certification in 1978, BUFA has attempted to function as a principled and effective union. These efforts have included: establishing links with other unions and progressive organizations in the community; participating in the Manitoba Organization of Faculty Associations; vigorously pursuing member and union grievance through to arbitration; advancing the rights and interests of members at the bargaining table; and promoting and protecting academic freedom.

The most recent chapter in BUFA's history was a successful strike in 1998, which started November 9th and ended at midnight November 11th.

The general objectives of BUFA are the advancement of higher education through the protection of the freedom that is necessary to it, and the improvement of the standards of the profession of University teaching. Its members include all full and part-time instructional staff of Brandon University and professional librarians.

Officers of BUFA include the: President, Past President, Vice-President, Secretary and Treasurer. Elected by the General Body at the annual meeting in March. Associate members are not eligible to serve as officers.

Executive - officers and four members elected by the General Body to represent the Faculties of Arts, Science, Education and Music. Four elected at annual meeting. Acts as liaison between BUFA and the University Administration. May appoint committees chosen from the General Body to carry on routine affairs and to act in areas of special interest as directed by the General Body or by the Executive. The Standing Committee of BUFA is the Salary and Faculty-Administration Relations Committee - its duties are to represent the interests of BUFA in negotiating the salary schedule and other benefits and the Faculty-Administration Brief with the Board of Governors or its representatives. The Vice-President of BUFA is to be the Chairman.

Scope and Content:

Series contains minutes, collective agreements, reports, recommendations, correspondence, memos, newsletters, reference materials and various other documents.

Notes: BUFA is a separate corporate entity, but for administration purposes it has been incorporated into RG 6 Brandon University funds. History/Bio information taken from BUFA promotional materials (File 37) and provided by Bruce Forrest (BUFA Executive) with the return of the signed donation form. Files 106-116 were extracted from the BUFA records and are in the possession of Ms. Eileen McFadden.

Storage Location: RG 6 Brandon University funds

## BU 14: Brandon University Students Association (BUSU)



<http://archives.brandonu.ca/en/permalink/descriptions190>

Part Of: RG 6 Brandon University fonds  
Description Level: Series  
Series Number: 14  
GMD: textual records  
Date Range: 1907-2006  
Physical Description: 2.37 m (not including The Quill)

History /

Biographical:

The Brandon University Student's Union (BUSU), Local 37 of the Canadian Federation of Students, was incorporated in 1969 as the students' organization of Brandon University. Its predecessor was the Brandon College Students' Association, which was established in 1899. BUSU is a not-for-profit society that serves to represent the students of Brandon University; all regular full and part-time students at Brandon University are members of the Students' Union.

BUSU has several broad functions: they are a service provider that offers programs and support services to students throughout the year; they act as lobbyists on behalf of the student body at the local, provincial and federal levels, working with the other member locals of the Canadian Federation of Students, Canada's national and provincial student movement; they represent the student body within the important, decision-making bodies at BU, such as the Board of Governors and Senate; and they provide funding for student clubs and organizations. BUSU is bound legally to the Brandon University Students' Union Constitution and Bylaws and the Universities Act of Manitoba.

BUSU draws on collected student fees to operate. Its administrative structure consists of a board of directors consisting of 11 voting members. Students elect representatives to relay their issues and concerns to the University community, the community at large, and all levels of government. A democratically elected council, made up of members from various constituencies on campus, oversees the work of the Students' Union. The council includes four executive officers (the President and three Vice Presidents – Academic, Finance, and Student Activities), numerous commissioners, and one liaison. The work of the Students' Union is also powered by the efforts and dedication of countless campus and community volunteers and staff. BUSU also has a voting student representative on the Board of Governors and Senate.

BUSU holds annual and semi-annual general meetings, full council meetings, and council committee meetings throughout the year. All meetings are broadly advertised to the membership and are open to students. As BUSU members, students have full speaking rights at any meeting of the Union, as well as voting rights at general meetings.

Custodial History:

The records in accession 25-2003 were stored by the Brandon University Students' Union until they were donated to the McKee Archives.

Scope and Content:

Series consists of records of Executive meetings, correspondence and financial records of the Brandon University Students' Union, as well as club records and copies of "The Sickle," "The Quill," and Student Handbooks. It has been divided into five sub-series, including: (1) BUSU Executive and Council; (2) Correspondence; (3) Clubs; and (4) Publications.

Notes:

BUSU is a separately incorporated organization from Brandon University's Board of Governors, but for administrative purposes it has been incorporated into RG 6 Brandon University fonds. Administrative information in the History/Bio field was taken from the BUSU website at <http://www.busu.ca/aboutus.asp> (December 2005).

Name Access: BUSU  
Brandon College Students' Association

Subject Access: Student government  
student affairs

Accruals: Further accruals are expected.

Storage Location: RG 6 Brandon University fonds

Related Material: Records related to the Brandon College Students' Association are located in RG 1 Brandon College fonds.

Arrangement:  
Sub-series 2 has been set aside should it be needed.



## McS 6 Miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4333>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Series

Series Number: McS 6

GMD: textual records

Date Range: 1896-1996

Physical Description: 40 cm

History /

Biographical:

This artificially created series consists of records and items that did not fit into any of the preceding series.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This series consists of materials used for the Centennial Exhibit of McKenzie Seeds and miscellaneous publications.

It has been divided into three sub-series, including: (1) Centennial Exhibit; (2) Miscellaneous; and (3) Scrapbooks.

Storage Location: RG 3 A.E. McKenzie Company fonds  
McS 6 Miscellaneous



## BC 6: Office of the college dean

<http://archives.brandonu.ca/en/permalink/descriptions4248>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 6

GMD: textual records

Date Range: 1925-1967

Physical Description: 32 cm

History /

Biographical:

The Brandon College Dean was the head of the College in the absence of the President. It was created in 1925 after the sudden passing of Dr. Sweet. Dr. Harris MacNeill, who had been Dean in Arts up until that time assumed the position of College Dean. The duties of the College Dean were as follows:

1. In the absence of the President of the College he shall exercise the functions of the President in relation to all "inside" College matters; it being understood that frequently it may be necessary for him to exercise his personal judgment apart from anything that may be specified in this memorandum.
2. With respect to matters of special importance arising unexpectedly he shall consult with the Chairman of the Board, or by telegram with the President, or both.
3. All questions arising that have a direct connection with the "business" aspects of College affairs shall naturally be referred to the Chairman of the Board, or the President, or both.
4. In the absence of the President he shall preside at all Faculty meetings, Committee meetings of which the President is Chairman, and shall attend meetings of Committees of which the President is an ex-officio member.
5. In the President's absence he shall preside at the regular Chapel Exercises and at special College gatherings in the Chapel at which the President would naturally be expected to preside.
6. He shall also keep in touch with the work of the several departments of the College and shall consult frequently with the Heads of such departments.
7. While the Lady Principal and the Resident Master are responsible for the detailed administration and discipline of the College life and activities of Clark Hall and Brandon College respectively, the College Dean shall have the absent President's responsibility for the general discipline of the College in respect of the students' relation to Courses of Study, Corridor, Campus, etc.
8. That the President when absent may be kept in touch with the work of the Institution it is desirable that the College Dean keep him informed of the more important happenings and problems with College life.
9. Throughout the Session the College Dean shall be Registering Head of the Arts Department.

The position of College Dean continued until 1952. In 1952 the position became known as the Dean of Arts and Science. In 1963, another change occurred, with the two departments going separate ways. From that time on there was both a Dean of Arts and a Dean of Science.

#### BRANDON COLLEGE DEANS:

##### HARRIS LACHLAN MACNEILL (1925, 1926-1928)

Dr. MacNeill was born in Paisley, ON on November 29 or 30, 1871, the son of Rev. Donald and Amanda (Hemenway) MacNeill. He received his B.A. from McMaster University in 1894. He was also educated at the Ontario College of Pedagogy and the University of Toronto. From 1895 until 1898 he was a teacher at Woodstock College. In 1899 he married Anne Hatch. From 1899 until 1903 he was a professor of Latin at Washburn College in Topeka, Kansas. In

1903 he accepted an offer to teach Latin and German at Brandon College. In 1909 he was a Professor of the New Testament, Language and Literature, as well as Resident Master. Dr. MacNeill was the Academy Principal for two years. He then received his Ph.D. from the University of Chicago in 1911. MacNeill acted as the Dean of Arts from 1912 until 1930. Dr. MacNeill was the central figure in the scandal involving Brandon College in the early 1920's. The Fundamentalist Baptists accused Brandon College, and Dr. MacNeill especially, of teaching Modernist views. He was absolved of any charges at the 1924 Baptist Convention in Chicago.

Dr. MacNeill was Acting President of Brandon College after Dr. Sweet died for the period from January 1925 until Dr. Bovington was hired in August 1925. After Dr. Bovington resigned in May of 1926, Dr. MacNeill again accepted the position of Acting President from May 1926 until April 3, 1928, when he retired as College Dean. Dr. MacNeill taught Latin and Greek for two more years then retired from Brandon College in 1930. He accepted a position at Fairview Church in Vancouver, B.C. where he remained until 1932. In 1932 he was offered a teaching position at McMaster University. He married his second wife, Vera Leech, in 1939. He remained at McMaster teaching New Testament Interpretation until 1943 when he retired. Dr. MacNeill was the first person to receive an honorary degree from Brandon University in 1967. He continued to do religious research until his eyesight failed at age 97. On January 15, 1974, Dr. MacNeill died at the Chedoke Hospital at the age of 102.

#### JOHN ROBERT CHARLES EVANS (1928)

Information on J.R.C. Evans can be found under the heading Office of the President.

#### W. BURTON HURD (1929-1935)

No biographical information yet.

#### C.F. RICHARDS (1935-1937)

Information on C.F. Richards can be found under the heading Office of the Registrar.

#### REV. EVAN M. WHIDDEN (1937-1938)

See MG 1 Brandon College Teaching and Administration, 1.8 Evan McDonald Whidden fonds for biographical information and additional records related to Rev. Evan M. Whidden.

#### A. HAYWARD FOSTER (1938-1939)

No biographical information yet.

#### F.J. WESTCOTT (1939-1945)

Frederick James Westcott was born in Douglas, Manitoba. He began taking classes in the Academy at Brandon College in 1918. He entered the Arts course in 1921 and specialized in Political Economy. He received the Special Political Economy Medal in his final year. He was very active on committees and associations, as well as sports. Westcott served as the Senior Stick during the school term 1924-1925. He graduated with his B.A. from Brandon College in 1925.

Westcott received the position of Student Assistant in the Academy the following year. He left soon after to pursue post-graduate work. He received his M.A. in economics from Harvard and spent two years at the University of Toronto on a teaching scholarship in economics, completing the course work leading to the Ph.D. degree. In 1929, he returned to Brandon College and took up the position of Associate Professor of Political Economy. It was also in 1929, that Westcott married Rose Vasey, a 1926 Brandon College graduate. The following

year, Westcott was the Resident Master of Brandon College, as well as being an Instructor in Political Economy and Sociology. The Resident Master position only lasted the one school year. He accepted the post of Acting Dean of Arts and Science in 1939. From 1942 until 1945 he was away on military leave with the National War Finance Committee. He resigned from the position of College Dean in 1945. From 1945 on Westcott and his family resided in Toronto. He died suddenly in 1961.

#### HENRY STEWART PERDUE (1947-1952)

Dr. Perdue was born in 1904 near Souris. He graduated from the Souris Collegiate in 1920. After working several odd jobs, Dr. Perdue entered Brandon College in 1924. He graduated with his B.A. in 1928. After graduation, Dr. Perdue was hired as a teacher in the Academic Department. He received his M.A. in 1930, and went on to receive his Ph.D. in Geology from the University of Chicago. In 1930, Dr. Perdue became the Director of the Matriculation Department as well as an Instructor in Geology. In 1931, he took over the position of Resident Master. In 1937, he married Ella May Higgins, who was the Resident Nurse. From 1938 until 1948, Dr. Perdue acted as Registrar of Brandon College.

In 1947, Dr. Perdue accepted the position of College Dean. This position ran until 1952, when it was changed to the position of Dean of Arts and Science. Dr. Perdue also held this position until 1962, when the office separated into the Dean of Arts and the Dean of Science. Dr. Perdue continued in the position of Dean of Science until 1967. After Dr. Evans' death in July of 1959, Dr. Perdue became Acting President. He held this position from August 1959 until August 1960, when Dr. Robbins was appointed President. Dr. Perdue retired from teaching Geology in 1973. He died on December 22, 1979 at the age of 75.

#### DEAN OF ARTS AND SCIENCE:

##### H.S. PERDUE (1952-1963)

Information on H.S. Perdue can be found under the heading College Dean.

#### DEAN OF ARTS

##### R.F.B. KING (1963 - Brandon University)

Information on R.F.B. King can be found under RG 6 Brandon University fonds, sub-sub series 7.1.1 Dean of Arts.

#### DEAN OF SCIENCE:

##### H.S. PERDUE (1963-1967)

Information on H.S. Perdue can be found under the heading College Dean.

#### Scope and Content:

The series consists of records from MacNeill's term as College Dean (1921-1928). It also includes correspondence during the time that MacNeill was Acting President. It contains letters to and from MacNeill regarding examinations, students, business, and finances. Some earlier letters also include correspondence regarding the controversy MacNeill was in during the Baptist Fundamentalist/Modernist Debate in the early 1920's.

Records from Evans' term as Acting Dean have been included in his Presidents' files. There are no records from the terms of the other College Deans, except R.F.B. King; his records have been incorporated into RG 6 (Brandon University fonds), 7.1.1 (Dean of Arts).



Storage Location: RG 1 Brandon College fonds  
Series 6: Office of the College Dean

Related Material: RG 6, sub sub series 7.1.1 (Dean of Arts) for additional Dean's records  
and RG 6, series 9 (Department of Extension) for additional records  
related to H.S. Perdue.



## **BU 6: Brandon University Senate**

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 6

GMD: textual records

Physical Description: 10.48 m

In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.

Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at [http://www.brandonu.ca/administration/governors/documents/BU\\_Act.pdf](http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf) (December 2005).

Storage Location: RG 6 Brandon University fonds



## McS 3 Acquisitions

<http://archives.brandonu.ca/en/permalink/descriptions4324>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Series

Series Number: McS 3

GMD: textual records

Date Range: 1883, 1931-1979

Physical Description: 44 cm

### History /

#### Biographical:

This is an artificially created body of records dealing with four firms acquired by A.E. McKenzie Seed Co. Ltd. An administrative history for each company can be found below.

#### Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

#### Scope and Content:

Included within the sub-series are financial records, correspondence, merger documents, miscellaneous documents and records. Not all of the companies contain the same categories of information. This series is sub divided into each of the major companies acquired by McKenzie Seeds throughout its years of operation. The sub-series include: (1) Brett-Young/Sabetha Seed Companies; (2) Steele Briggs Seed Company; (3) Pike and Co.; and (4) McFayden Seends.

Storage Location: RG 3 A.E. McKenzie Company fonds  
McS 3 Acquisitions



## BC 3: Office of the bursar

<http://archives.brandonu.ca/en/permalink/descriptions4245>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 3

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.03 m

History /

Biographical:

The Office of the Bursar was created in 1910. As head of financial affairs, a Bursar was more compatible to the administrative framework of other universities in Canada. The initial duties of the Bursar were the collection of all fees, control of funds and disbursements, donations, purchasing, supervision of grounds, and progressive measures in the investment of funds and the enlargement of finances. By 1913, the Bursar was also in charge of the book department, boarding, grounds and gardens, buildings and heating plant.

By 1924, the Bursar had become so involved in the management of College affairs that the Board established a committee to examine the functions of the President and the Bursar "with a view to readjustment for efficiency." The committee presented its report later that year, clearly defining nine functions of the Bursar. These functions were the keeping of books, banking, general handling of student fees and accounts, general handling of all trade accounts, handling of maintenance and extension movement pledge cards and receipts, general responsibility for the purchase of all supplies, supervision of fireman and janitor, supervision of buildings and grounds and the submission of a monthly report to the Secretary of the Executive. In 1929, the Bursar took on the role of Secretary to the Executive.

At several times during the history of Brandon College the Bursar and the Registrar were combined into one job.

#### BRANDON COLLEGE BURSARS:

R.J. KENNEDY (1910 - 1911)

No biographical information yet.

S.J. MCKEE (1911-1913, 1914-1915, 1919-1920)

Information about S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

C.W. JACKSON (1913 - 1914)

No biographical information yet.

JOHN HARRIS MCKEE (1915 - 1918)

J.H. McKee was S.J. McKee's son. He was born in Ingersoll, Ontario. He moved to Rapid City in 1881 with his family. In 1890 he moved to Brandon where his father opened McKee's Academy. Harris attended Brandon College, graduating in 1914. When the war broke out he was not medically able to participate. He then took a position as Brandon College Bursar. In 1918, Harris resigned from his job to take up farming. He had several bouts of bad luck: drought, grasshoppers, frost, and other farming catastrophes, and was not too successful, having a list of 50 creditors at one point.

GEORGE H. ROSS (1918 - 1919)

Little is known so far about George Ross. He was a teacher before coming to Brandon College. He taught in Chatham, Ontario for a while, as well as at the Rider Moore College of Business in Trenton, NJ. From 1914-1919 Ross was also the Director of the Business Department at Brandon College.

S. EVERTON (1920 - 1923)

No biographical information yet.

E. SCOTT EATON (1923 - 1931)

E. Scott Eaton was born in Auburn. He graduated from Acadia University in 1903 and the Maritime Business College in 1904. Eaton then taught at the Maritime Business College and the Charlottetown Business College. For a time he was head of the Business Department at Alberta College. Eaton was the owner/manager of the Success Business College in Vancouver before coming to Brandon College. He occupied this position from 1923 until 1931. In 1931 he became purchasing agent and the superintendent of buildings and grounds at Acadia University. He became an accountant at H.T. Warne Ltd. in Digby, NS in 1940. Around 1953, Eaton became the Town Clerk of Digby. Eaton died at the age of 80 around 1962.

M.S. DONOVAN (1931 - 1936, 1939 - 1948)

No biographical information yet.

N. KEITH MCKINNON (1936 - 1939)

Keith McKinnon was born in Weyburn, Saskatchewan. After working in Weyburn he attended Brandon College, specializing in Political Economy. He was very active in all aspects of students affairs and was elected Senior Stick in his final year. He was appointed to the position of Registrar following his graduation from Brandon College.

D.R. MACKAY (1948 - Brandon University)

Information about D.R. MacKay can be found under the Office of the Registrar.

Scope and Content:

The Bursar series revolves around the finances of the school. There are invoices from general accounts, letters from businesses, and receipts for payments. There are also numerous student accounts, wage lists and letters regarding teachers' salaries. The Bursar did a lot of the correspondence regarding mortgages, estates, property, and other legal matters. The series is mainly correspondence to and from the Bursar regarding accounts, overdue accounts, pleas for financial support and numerous other matters. As well, there are financial statements, fundraising lists, and subscription lists. The series is not broken down by Bursar, but instead is grouped together chronologically.

Storage Location:      RG 1 Brandon College fonds  
   Series 3: Office of the Bursar

Arrangement:

Series has been divided into seven sub-series, including: (1) R.J. Kennedy; (2) S.J. McKee; (3) C.W. Jackson; (4) John Harris McKee; (5) George H. Ross; (6) S. Everton; and (7) E. Scott Eaton.



## BU 3: Office of the president

<http://archives.brandonu.ca/en/permalink/descriptions77>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 3

GMD: textual records

Date Range: 1914- c. 2000

Physical Description: approximately 35 m

History /

Biographical:

As stipulated in "The Brandon University Act (1998)," the president is the chief executive officer and the Vice-Chancellor of the university and has general supervision over and direction of the operation of the university, including the academic work of the university; supervises the teaching staff, officers, employees and students of the university; may consider and make recommendations to the board or the senate about any matter that affects the university; is an ex officio member of every committee of the board and the senate; and has any other powers and duties assigned by the board.

The President reports to the Board of Governors, while receiving direct reports from the: Vice-President (Academic and Research), the Vice-President (Administration and Finance), the Director of Development and Alumni Relations, the Director of University Relations and the Director of International Activities. The president also interacts with the Board of Governors, the Senate, students, faculty members, staff members, unions, alumni, businesses, the Brandon University Foundation, the Brandon community, rural, northern and Aboriginal Communities, donors, government officials (municipal, provincial & federal), the K – 12 school system, and institutions of higher education, in Manitoba, Canada and internationally.

Scope and Content:

Series has been divided into two sub-series, including: (1) President's files; and (2) President's reports.

Notes: Administrative information in the History/Bio field was taken from "The Brandon University Act (1998)" at <http://web2.gov.mb.ca/laws/statutes/1998/c04898e.php> (December 2005) and <http://www.brandonu.ca/admin/Policies/Administrative/position%20job%20desc%20President.pdf> (December 2005).

Storage Location: RG 6 Brandon University fonds



## MPE D Commissions, Committees and Inquiries

<http://archives.brandonu.ca/en/permalink/descriptions11230>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE D

GMD: textual records

Date Range: 1931-1985

Physical Description: 2.83 m

History /

Biographical:

This is an artificially created series containing records retained by Manitoba Pool Elevators of official commissions, committee and inquiries that dealt directly with the organization and it's interests. Subjects include commission investigation as well and committee and inquiries into government policy and bills.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

.This series has been divided into seven sub-series, including: (1) Royal Commission on Co-operatives, (2) Royal Commission on Manitoba Pool Elevators, (3) Transportation Commissions and Inquiries, (4) Box Car Inquiry, (5) Grain Commissions and Inquiries, (6) Agricultural Commissions and Policy, (7) Miscellaneous Committes, Commissions and Inquiries

Notes: Description by Jillian Sutherland (2010)

Subject Access: Commissions

Storage Location: RG 4 Manitoba Pool Elevator fonds



## MPE C Subsidiary Company and Co-operative Records

<http://archives.brandonu.ca/en/permalink/descriptions10487>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Series

Series Number: MPE C

GMD: textual records

Date Range: 1926-1992

Physical Description: 2.04 m

History /

Biographical:

As the Manitoba Pool Elevators grew as a co-operative organizations and later a corporation, it acquired subsidiary companies and became involved with other co-operative organizations.

These various companies were usually acquired or formed to either reach out to other types of producers in Manitoba or to assist Pool members. MPE was also involved with larger umbrella or subsidiary co-operative organizations.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This series has been divided into nine sub-series, including: (1) Border Fertilizer Ltd., (2) Co-enerco, (3) CSP Foods, (4) Co-op Farm Implements, (5) Co-operative Life Insurance Co. & Pool Insurance Ltd., (6) Livestock Co-operative Division, (7) Poultry and Dairy Pools, (8) The Wasagaming Foundation, (9) North Cypress-Langford Weed Control Districts

Notes: Description by Jillian Sutherland (2010)

Storage Location: RG 4 Manitoba Pool Elevator fonds



## BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 13

GMD: textual records

Date Range: 1899-1967

Physical Description: 1.89 m

History /

Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.



#### Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location:      RG 1 Brandon College fonds  
   Series 13: Brandon College Ledger and Minute books