

# S. J. McKee Archives



## MG 4 Brandon University students

<http://archives.brandonu.ca/en/permalink/descriptions5138>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: MG 4

GMD: multiple media

Physical Description: See sub-series levels for extent

History /

Biographical:

The Brandon University Students series is an artificially created collection. It contains the private papers of former Brandon University students.

Scope and Content:

The series has been divided into the following sub-series:

MG 4 4.1 Ken Coleman

MG 4 4.2 Daphne Marshall

Storage Location: MG 4 Brandon University Students



## MG 1 Brandon College teaching and administration

<http://archives.brandonu.ca/en/permalink/descriptions4295>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: MG 1

GMD: multiple media

History /

Biographical:

This is an artificially created series.

Custodial History:

See individual sub-series for custodial history.

#### Scope and Content:

Series contains private papers from various professors and administrators at Brandon College.

It has been divided into the following sub-series:

MG 1 1.1 Rev. Dr. Samuel James McKee

MG 1 1.2 Rev. Dr. Franklin W. Sweet

MG 1 1.3 Mrs. Olive Wilkins

MG 1 1.4 Thomas Russell Wilkins

MG 1 1.5 Esther Magdalene Moore

MG 1 1.6 Thomas Hector McLeod

MG 1 1.7 Albert Edward McKenzie

MG 1 1.8 Evan McDonald Whidden

MG 1 1.9 Sarah Persis Darrach

MG 1 1.10 J.R.C. Evans

MG 1 1.11 Martin Johns

MG 1 1.12 Wilfred McCutcheon

Name Access: S.J. McKee  
Franklin Sweet  
Olive Wilkins  
Thomas Wilkins  
Esther Moore  
Tommy McLeod  
A.E. McKenzie  
Evan Whidden  
Martin Johns

Storage Location: RG 1 Brandon College fonds  
MG 1 Brandon College Teaching and Administration



## BC 8: Brandon College Students Association

<http://archives.brandonu.ca/en/permalink/descriptions4250>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 8

GMD: textual records

Date Range: 1905-1967

Physical Description: approx. 65.5 cm

History /

Biographical:

The first organization involving the students of Brandon College was created in 1899 or 1900. It was entitled the Literary Society. This society was run by students and faculty to cultivate literary and musical gifts and to provide training in public speaking and in the transaction of business. In 1901, a College branch of the Y.W.C.A. was formed as well as a Students' Missionary organization. A College branch of the Y.M.C.A. followed in 1902. The Brandon College Athletic Association was created in 1904 to direct the affairs of the various athletic games.

The first idea of a Student Council-type organization began in 1906 with the creation of the Students' Committee. This committee was created in order to develop a worthy College spirit and to promote a worthy College life.

"A committee of five students shall be appointed annually early in the college session whose office it shall be to confer with the Resident Master on matters pertaining to residential life, and with the Faculty on matters pertaining to the general life of the College. This committee shall consist of five members, three resident and two non-resident. In matters relating to the residence the three resident students alone shall act. This committee shall represent the Student Body in any matters in which that body may wish to confer with the Faculty, or may of its own motion confer with the faculty on any subject thought to be of interest in promoting proper College life."

In 1909 the Debating Society was created for training in public speaking. A Publications Committee was created in 1910 to publish the new student magazine, The Quill. The Students' Committee became known as the Student Council in 1915. Also in 1915, a Committee on College Activities was formed. This consisted of the President, two faculty members and two students. It was appointed by arrangement of the College Council each year to regulate the various activities of College life. It became known as the Functions Committee in 1921.

The 1920-1921 College Calendar is the first calendar that mentions the Brandon College Students Association. It states under the heading of Student Organizations that:

"The Literary and Debating Societies, the Athletic Association, the Y.M.C.A. and the Y.W.C.A. are integral parts of the Brandon College Students' Association, and are managed by committees appointed by the Association."

1921 saw the formation of the Students' Christian Movement which replaced the Y.M.C.A. and the Y.W.C.A. Under the Students' Christian Movement group, students held weekly devotional and educational services, and conducted Bible and mission study classes.

The 1936-1937 College Calendar shows that a change took place that year in the student council. Instead of just five students of the College being elected to the Council, there are now two separate councils. The calendar states that:

"The students of the men's and of the womens' residences appoint annually a representative committee of five, whose function it is to consider the interests of College life from the point of view of the residence body, conferring with the Faculty when necessary."

Although these groups of five were known as the student council, there was a Student Executive of the Brandon College Students Association that was a separate entity. It consisted of the Senior Stick, the Lady Stick (since 1923), the heads of various boards, and the class presidents. This governing student body continued until 1966 when it underwent an extensive reorganization. During that year, the positions of Senior and Lady Sticks were abolished so that the elected student president could be a man or a woman. This president would be

assisted by elected 'sticks' from each faculty of Arts, Science, Education and Music. This form of government continued until 1967, when Brandon College became Brandon University.

Scope and Content:

The Student Association files cover a wide variety of topics and consist mainly of minutes from various student groups and clubs on the Brandon College campus. The records are a first hand look at how student governments were run during the Brandon College era.

Series has been divided into twenty four sub-series, including: (1) Lady Stick's Notes; (2) Memorial Gymnasium Book; (3) Minutes (Literary Board); (4) Expansion Fund Committee; (5) Athletic Board Finance; (6) Finance Board; (7) Main Executive Committee; (8) Functions Committee; (9) Athletic Association/Athletic Board; (10) Contemporary Club; (11) Social Science Club; (12) BCSA Records; (13) Co-Ed Association; (14) English Club; (15) Sports Awards; (16) Record of Social Events; (17) Brandon College Ministerial Association; (18) Ledgers; (19) Freshie Week Committee; (20) Arts Banquet Committee; (21) French Club; (22) Intersarsity Night Report; (23) Publications Committee; and (24) Student Missionary Band.

Storage Location: RG 1 Brandon College fonds  
Series 8: Brandon College Students Association

Related Material: RG 6 (Brandon University fonds), series 14 (BUSU - Brandon University Students Union).



## BU 14: Brandon University Students Association (BUSU)

<http://archives.brandonu.ca/en/permalink/descriptions190>

Part Of: RG 6 Brandon University fonds  
Description Level: Series  
Series Number: 14  
GMD: textual records  
Date Range: 1907-2006  
Physical Description: 2.37 m (not including The Quill)

## History /

### Biographical:

The Brandon University Student's Union (BUSU), Local 37 of the Canadian Federation of Students, was incorporated in 1969 as the students' organization of Brandon University. Its predecessor was the Brandon College Students' Association, which was established in 1899. BUSU is a not-for-profit society that serves to represent the students of Brandon University; all regular full and part-time students at Brandon University are members of the Students' Union.

BUSU has several broad functions: they are a service provider that offers programs and support services to students throughout the year; they act as lobbyists on behalf of the student body at the local, provincial and federal levels, working with the other member locals of the Canadian Federation of Students, Canada's national and provincial student movement; they represent the student body within the important, decision-making bodies at BU, such as the Board of Governors and Senate; and they provide funding for student clubs and organizations. BUSU is bound legally to the Brandon University Students' Union Constitution and Bylaws and the Universities Act of Manitoba.

BUSU draws on collected student fees to operate. Its administrative structure consists of a board of directors consisting of 11 voting members. Students elect representatives to relay their issues and concerns to the University community, the community at large, and all levels of government. A democratically elected council, made up of members from various constituencies on campus, oversees the work of the Students' Union. The council includes four executive officers (the President and three Vice Presidents – Academic, Finance, and Student Activities), numerous commissioners, and one liaison. The work of the Students' Union is also powered by the efforts and dedication of countless campus and community volunteers and staff. BUSU also has a voting student representative on the Board of Governors and Senate.

BUSU holds annual and semi-annual general meetings, full council meetings, and council committee meetings throughout the year. All meetings are broadly advertised to the membership and are open to students. As BUSU members, students have full speaking rights at any meeting of the Union, as well as voting rights at general meetings.

### Custodial History:

The records in accession 25-2003 were stored by the Brandon University Students' Union until they were donated to the McKee Archives.

### Scope and Content:

Series consists of records of Executive meetings, correspondence and financial records of the Brandon University Students' Union, as well as club records and copies of "The Sickle," "The Quill," and Student Handbooks. It has been divided into five sub-series, including: (1) BUSU Executive and Council; (3) Correspondence; (4) Clubs; and (5) Publications.

### Notes:

BUSU is a separately incorporated organization from Brandon University's Board of Governors, but for administrative purposes it has been incorporated into RG 6 Brandon University fonds. Administrative information in the History/Bio field was taken from the BUSU website at <http://www.busu.ca/aboutus.asp> (December 2005).

### Name Access:

BUSU

Brandon College Students' Association

### Subject Access:

Student government

student affairs

### Accruals:

Further accruals are expected.

### Storage Location:

RG 6 Brandon University fonds

### Related Material:

Records related to the Brandon College Students' Association are located in RG 1 Brandon College fonds.

Arrangement:

Sub-series 2 has been set aside should it be needed.



## MG 3 Brandon University teaching and administration

<http://archives.brandonu.ca/en/permalink/descriptions4904>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: MG 3

GMD: multiple media

Date Range: 1875-2002

Physical Description: See series level for extent

History /

Biographical:

The Brandon University Teaching and Administration series is an artificially created collection. It contains the private papers of former Brandon University faculty and staff.

Scope and Content:

The series has been divided into the following sub-series:

MG 3 1.1 Errol Black

MG 3 1.2 John Mallea

MG 3 1.3 John Tyman

MG 3 1.4 Lorelei Cederstrom

MG 3 1.5 William Morrison

MG 3 1.6 Ken Hanly

MG 3 1.7 John Welsted

MG 3 1.8 Henri Francq

MG 3 1.9 D.R. MacKay

MG 3 1.10 R.B. Inch

MG 3 1.11 Dale Lakevold

MG 3 1.12 George MacDowell

MG 3 1.13 Donald Wheeler

MG 3 1.14 W.Leland Clark

MG 3 1.15 Bev Nicholson

MG 3 1.16 John Everitt

MG 3 1.17 Michael Blamar

MG 3 1.18 Christy Henry

MG 3 1.19 May Yoh

MG 3 1.20 Francis Chaplin

MG 3 1.21 John Weldon Grant

MG 3 1.22 Harvey Young

MG 3 1.23 Lorne Watson

MG 3 1.24 Lawrence Jones

Storage Location: MG 3 Brandon University Teaching and Administration



## Brandon College fonds

<http://archives.brandonu.ca/en/permalink/descriptions4236>

Part Of: RG 1 Brandon College fonds  
Description Level: Fonds  
Accession Number: R81-30  
GMD: multiple media  
Date Range: 1899-1967  
Physical Description: 25.5 m textual records and photographs  
History /  
Biographical:

### JOHN CRAWFORD AND PRAIRIE COLLEGE:

Although Brandon College was officially created in 1899, its roots go back much further to the late 1870's and early 1880's. It was during this time that Reverend John Crawford built Prairie College which was located in Rapid City, Manitoba .

Rev. John Crawford was born in Castledawson, Ireland. While he was at boarding school in Belfast he was converted to the Baptist faith. His later education took place at Edinburgh University, Stephany College, and Regent Park Baptist College, all of which are located in Great Britain. He became a pastor in London, England, which is where he met his wife, a prominent and cultured lady.

Crawford felt that his calling was in the backwoods of Canada, so he soon moved his wife and family to a farm near Toronto where he continued to preach. He was asked to join the faculty of the Canadian Literary Institute, a Baptist institution located in Toronto. He accepted the position and taught there for several years. The CLI, as it was commonly known, was a Baptist theological college. It was renamed Woodstock College in 1883.

In 1879, Crawford saw the need for Baptist preachers in the newly opening territories of Western Canada. He felt that a self-sustaining college was the answer. Young men could work the land and gain religious education to prepare them for the ministry at the same time. He chose Rapid City, Manitoba as the site for his new college, because it was then recognized as an integral hub of the Northwest. It was also on the proposed transcontinental railway route. The students would build the college and cultivate the land. The Ontario Baptist Convention, while shying away from giving him official approval for the proposed college, did allow Crawford the liberty to canvass the Baptist churches in order to raise up to \$2000 for the venture.

Crawford secured the help of Reverend G.B. Davis, a student at Woodstock and a graduate of Morgan Park College, Chicago, to teach and help train the students. In the summer of 1879, Davis and nine students reached Rapid City. During that summer they cultivated the land and built a two-story college building out of local stone. The following spring, Rev. John Crawford sold his house in Toronto for an estimated \$4000 and moved with his family to Rapid City to take up residence at the new college.

The newly formed Prairie College opened in the fall of 1880 with 15 missionary students. Rev. Crawford was the Principal, Rev. Davis was the Vice-Principal, while Misses Emily and Fanny Crawford were teachers. Although the school was a success missionarywise, it did not do well financially. In 1883, Prairie College closed, partly due to financial troubles and partly due to the Ontario Baptists deciding that one Baptist Theological College in Canada was enough, and it was located in Toronto. The students at Prairie College were urged to finish their education in Toronto . This college would soon be known as McMaster University.

### S.J. MCKEE AND RAPID CITY ACADEMY:



After the closing of Prairie College, Rev. Crawford left for the United States. However, Rev. Davis still saw a need for education in Rapid City and began to build another school. The Rapid City Academy opened in 1884. Because Davis accepted a pulpit in Moose Jaw soon after, he prevailed upon his brother-in-law, S.J. McKee, to come and take charge of the academy. McKee accepted the position, and the school flourished under his guidance.

In 1890, McKee decided that the school would do better and reach more people if it was located in Brandon, Manitoba, where the railway had eventually gone through. He moved the Academy, and it was housed in various buildings in the city, until he found a permanent resting spot on the third floor of the Stewart Block on Rosser Avenue and Ninth Street.

#### BRANDON COLLEGE:

During the 1890's the Baptists began to reconsider their decision of having just one theological college. With the settlement of the West, the Baptists were looking to increase their congregation. It was thought that higher education for potential ministry students would greatly help the Baptist cause. Rev. A. J. Vining, who was the Baptist Superintendent of Missions for Manitoba and the Northwest at the time, strongly advocated a Baptist College in Manitoba.

In 1898, Vining interviewed Mr. William Davies, a prominent Baptist, in Toronto. Davies agreed to pledge \$3500 a year for five years towards the establishment of a college in the West. His sister, Mrs. Emily Davies agreed to add \$1500 to this amount. These pledges encouraged the 1898 meeting of the Manitoba Convention in Winnipeg to begin organization of a Baptist College to be located in Manitoba. A five member committee was chosen to consider the benefits of a Baptist college in Manitoba. Their report was to be read the following summer at the Portage La Prairie Convention.

At the 1899 meeting of the Convention, the five member committee recommended:

1. "That we proceed to inaugurate a movement for the establishment of a denominational school at once.
2. "That we extend a call to Dr. A.P. McDiarmid to act as Principal.
3. "That we appoint a committee of twenty-one directors.
4. "That at present the question of the site be left with the President and Board of Directors but that no site be considered permanent till endorsed by this Convention at a regular or special meeting.

On July 21st, 1899 it was resolved:

1. That we proceed to establish and develop an educational school at Brandon.
2. That the school be known as "Brandon College".
3. That the quorum of the Board of Directors be fixed at eleven.

Because S.J. McKee already had a thriving academy in Brandon, and he was a staunch Baptist, it was decided to merge Professor McKee's Academy with the newly formed Brandon College. The classes would take place in the Stewart Block, the site of the Academy. S.J. McKee was hired as professor in Classics, Mental Science and French, while also acting as the unofficial vice-principal. He also had a position on the Board of Directors. Arthur W. Vining, Howard P. Whidden, J.B. Beveridge, and Miss Annie Beveridge rounded out the first faculty of Brandon College.

The 1900 Brandon College Calendar states:

The College aims at not only the mental culture of its students, but at the development of right character. It recognizes the supreme importance of surrounding the student during the period of college life with positive Christian influences, and to keep before him distinctively Christian ideals. The transcendent worth of character is kept in view in molding the life of the College, while the best possible intellectual training is sought. Though Christian, the College is in no sense sectarian. Students of all denominations will enjoy equal privileges. In every department the professors and teachers must be members of some evangelical church; in the Theological Department alone it will be required that they shall be members of the Baptist denomination. The College in all its departments is open to students of both sexes. The faculty will have watchful regard to the best interests of the students in every respect. Those whose conduct and influence are found to be injurious to the welfare of the College will be dismissed if milder disciplinary methods fail to effect reform .

While the school would be run by the Baptists, it was always non-sectarian and co-educational. Students of all denominations were invited to attend Brandon College. The development of a person with the right character was as important as the mental culture of the students. Classes commenced on October 2, 1899. There were 110 students, 81 men and 29 women. Thirteen of these students had plans to enter the ministry. It soon became apparent that the building Brandon College occupied was far too small for its increasing numbers. Plans were drawn up in early 1900 to build a spacious college on the west edge of Brandon. Hugh McCowan was hired as architect and T.M. Harrington of Winnipeg was asked to build the school.

A charter creating Brandon College was written. This Act briefly defined the purposes, jurisdiction, and administrative framework of the College. The "Act to Incorporate Brandon College" was approved by the Province of Manitoba and assented to on June 1, 1900. It granted the Baptist Convention authority over all College affairs. This authority included the appointment of the College Directors and professors, the creation of rules and bylaws, as well as control over the school's curriculum. While the Board of Directors had control over financial matters, all Board decisions had to be approved by the Convention .

The cornerstone for the new building was laid on July 13, 1900 by Mrs. William Davies. The College commenced classes in the new building, located at 270-18th street, on October 2, 1901. It cost approximately \$44 000 to build. There was residence for 70-80 men as well as a dining room, kitchen, science laboratory, reception room, office, library and nine classrooms. The College consisted of an Academic Department, and Arts Department, a Theological Department, and a Business and Stenographic Department.

The Commercial courses were discontinued in 1916 due to financial difficulties during the war. In 1922, the Business Department of Brandon College was discontinued because the College could no longer afford to keep it operating.

The Academic Department consisted of Grades 9 through 12. Although it was a large and popular aspect of Brandon College, it began to decrease in size with the advent of secondary schools. Up until the early part of the twentieth century, most public schools stopped at around grade eight. After that, there were Normal schools that students could go to to become a teacher. Many students wishing to attend secondary school came to Brandon College, where a full secondary course was offered. By the 1920's and 1930's however, collegiates were becoming more commonplace. Students often didn't have to travel as far to receive a higher education. By the early 1930's most of the Academic Department had been discontinued because of lack of need and finances. By 1932, only the Grade Twelve course was still in operation.

Although one of the main intents behind building Brandon College had been to prepare students for the Baptist ministry, the Theological Department was always one of the smaller departments. By 1915, the Board of Directors had assumed authority over all College

departments. By 1910, the Board of Directors had assumed authority over all college operations. However, the Baptist Union still maintained control over theological education, through the Committee on Ministerial Education created in 1908. In 1916, the department was curtailed considerably because of the war. An Educational Secretary, hired in 1919, managed the teaching of theology at Brandon College. The Educational Secretary also controlled the College Maintenance Fund, which was specifically set aside to ensure the financial health of theological education. The Baptist Union's residual power over theological education led to the creation of the Brandon College Commission in 1923. This joint commission of the Baptist Union and College Senate examined several instructors, including Harris MacNeill, for alleged improper Biblical interpretations. These claims stemmed from Fundamentalist Baptists, who believed that the theological students at Brandon College were being taught by Modernists. The Commission found little evidence to support these allegations, and the instructors were later exonerated of all charges. Even with this decision, the College had to discontinue the Theological Department in 1927 due to lack of funds.

The College's financial situation was very poor when Dr. Evans assumed control in 1928. The support from the Baptists was shaky, especially since the Fundamentalist-Modernist argument during the early 1920s. The Baptist Union Educational Committee recommended the Arts department be maintained as a significant training course for Christian leadership. The Committee wanted the re-establishment of the Department of Theology. In 1933, in an attempt to regain Baptist support, Rev. Ross C. Eaton was hired as Lecturer in Bible to help bring religious study back to the College. In 1934, John B. McLaurin was hired as Acting Professor in Theology. Dr. F.W. Pattison gave a Practical Theology course, while Dr. Evans made plans to increase the religious department even more. In 1935 Dr. C.B. Lumsden was appointed Professor of Theology, and in 1936, Rev. E.M. Whidden was appointed Head of the Department of Theology.

In 1905, plans commenced for the building of a Women's Residence to adjoin Brandon College. On May 24th, 1906 Mrs. A.P. McDiarmid laid the cornerstone for what was to become known as Clark Hall. The building was named for C.W. Clark, a Winnipeg doctor who gave \$30 000 of the \$40 000 dollars needed to build the residence. Dr. Clark gave the money to Brandon College because he believed that women should have every chance to receive higher education. On October 18th of the same year, Clark Hall was officially opened, with room for 50 women.

With the expansion of the women's department came programs that were geared towards young women of the era. A Music and Art Department was added to the College as was an Expression and Physical Culture Department. The heads of these departments were Abbie Helmer Vining, H. Hancock, and Gertrude Trotter. Miss Ernestine R. Whiteside was hired as Lady Principal and teacher of German and English.

With the rise in immigration during this time came the chance of expansion at Brandon College. There were large numbers of Scandinavian settlements in Manitoba, and it was thought that introducing a Scandinavian Department at the College would entice prospective Swedish missionary students. The students would return to their settlements after being educated by the Baptists, and it was hoped that they would spread the Baptist word among the Scandinavian settlers. Mr. Emil Lundquist was hired in 1907 to head the newly formed Scandinavian Department.

Physical fitness was stressed at Brandon College. Students were encouraged and expected to exercise. It was thought that a healthy body helped to create a healthy mind. There was more behind this ideal than simply healthy minds though, at least for the women students. During this period in history, it was often believed that women were not physically capable of learning to a great extent. It was thought that studying created too much of a stress on the female body, often leading to illness or permanent invalids. Before a girl was accepted to Brandon College, she had to furnish a letter from her doctor stating that she was physically able to go to school and study. As well, women were subjected to the "Clark Hall Line", a daily two mile walk which was

mandatory to all women. No matter what the weather was like they would pair up and, in a long line, walk down the streets of Brandon to the edge of the city. This line was often the cause of much amusement for the men of Brandon College. There were plenty of other sports offered at Brandon College for both men and women in an effort to keep the students physically active. This belief in physical fitness led to the development in 1908 of what was to become an annual College Field Day.

In 1908, the Baptist Convention of Manitoba and the Northwest Territories became the Baptist Union of Western Canada. This change reflected a restructuring of the Baptist organization. The Union had a meeting every three years that consisted of delegates sent from Baptist churches throughout western Canada. The Baptist Union Board carried on the affairs of the Union and met semi-annually. Each year the Board created a budget based on the needs of the Union, then allocated funds to Provincial and Conference Boards. These other Boards had the responsibility of financing their local institutions and projects. The Baptist Union was not in direct control over these expenditures. If the budget was not raised, the Union had to incur the provincial deficits. This situation of mounting debts continued for several years.

Principal McDiarmid's title was changed to President McDiarmid in 1910. There is no document explaining this change, but it follows a trend in other colleges and universities during that period when the head of the school was known as the president.

Up until 1910, the College had been loosely affiliated with the University of Manitoba. The Baptists refused to accept the University of Manitoba model of a higher institution, and they continuously sought to get a separate University charter that would give Brandon College degree-granting privileges. It was because of the Baptists' firm belief in the separation of church and state that they could not accept the University of Manitoba model, as it would place the College under state control. The college could not secure a charter of its own, so it was decided in 1910 that Brandon College would affiliate with McMaster University.

Brandon College was in debt following the construction of their first two buildings, and it became increasingly clear to the College Board that they could no longer rely solely on funding from the Baptist Union. In order to carry out their financial campaign and increase their administrative efficiency the Board felt it should control the College. In 1911 the Baptist Union was confronted with a proposal from Brandon College stating:

...in our confirmed judgment the work of the College should be under the immediate and unfettered direction of its own Board of Directors and Senate—that its Board of Directors, subject to the expressed general policy of the Baptist Union, control its business administration, and that its Senate should have direction of its education policies and work, viz., the determination of its courses of study, its curricula, its instruction, its examinations, etc.

It appears after this date that Brandon College was much more in control of its curricula and courses of study. However, the school still relied almost completely on the Union for financial support.

World War One began in 1914 and affected Brandon College greatly. Students were very patriotic to England, reflecting the ideals and propaganda of the time in their thoughts and actions. Classes shrunk as men enlisted, and military drilling in front of the College buildings became a commonplace scene. This was due to the fact that in 1915, a Canadian Officers Training Corps unit was established at Brandon College. A Brandon College platoon was organized as part of the Western Universities Battalion, the 196th.

Over thirty Brandon College men were killed during World War One. After the cessation of hostilities in Europe, the students at Brandon College began fundraising to build a memorial gymnasium to honor their classmates who died during the war.

Brandon College began to consider expansion in 1920, when an extension fund campaign

was started in an effort to raise money to build a science building. Meanwhile, Dr. Whidden was involved in a continuous effort to maintain the College financially. That year, Mr. William Davies died, and in his will he left \$100 000 dollars to Brandon College, on the condition that people in the west could match the amount dollar for dollar.

Contributions to the College increased substantially with the 1923 arrival of Dr. Sweet, the new College President. He quickly gained the confidence of the Board of Directors, the faculty, the students, the community, and the Baptists. The motto of Brandon College up to this point in time seemed to have been "Speaking the Truth in Love". But with the arrival of Dr. Sweet the motto appears to have been changed to "Education Crowned by Reverence".

After the Stock Market crash in 1929, the financial situation of the College grew even worse. The Great Depression severely limited charitable contributions for both Brandon College and the Baptist Union during the 1930's.

In 1931, the Baptist Union indicated by resolution that Brandon College would be closed at the end of the 1930-1931 school year unless the College could find a way to pay its own maintenance bills. The final announcement from the Baptist Union Board stated:

'RESOLVED that the Board of Brandon College be requested to endeavor to continue the College in operation until the close of the current College year, and that in view of the inability of the Baptist Union to make provision for adequate financial support, that the College cease to operate at the end of the current College year.'

It was at this time the businessmen of Brandon, through the Brandon Board of Trade, began to get involved in the College situation. An organization called the Brandon College Citizens Campaign submitted a by-law that would raise \$20 000 for the College for at least five years. The by-law had to be accepted by 60% of the ratepayers before it would be instituted. Despite a huge campaign effort, the by-law was rejected, mainly by the large working-class society in the city who did not see the need for higher education and who resented not being hired to do contract work there. After the by-law failed Brandon citizens raised \$20 000 on their own to keep the school open for at least another year.

By 1937, the College was still financially unstable, and although the Western Baptists supported the institution, they could no longer afford to help with the costs. In 1938 the Baptist Union passed a resolution withdrawing completely from any financial responsibility for Brandon College.

#### BRANDON COLLEGE AS A NON-DENOMINATIONAL SCHOOL:

The citizens of Brandon began to look for ways to keep the College open. A delegation of 60 representatives from towns in southwestern Manitoba asked Premier John Bracken and the Minister of Education for assistance to help keep Brandon College open as a Western Manitoba Arts College under the direction of an independent Board and on a non-denominational basis. The Brandon Board of Trade created a Brandon College Committee. Its members looked into ways the College could be saved. A.E. McKenzie was one of the central figures in this fight to save Brandon College.

In July, McKenzie put up an offer of a \$100 000 endowment for Brandon College. Shortly after that he upped the endowment to \$300 000. The provincial government agreed to give the College \$15 000 annually on the condition that the city of Brandon raise that amount as well and the \$300 000 endowment was accepted. In September, McKenzie increased the endowment to \$500 000 dollars, \$100 000 of which would be revenue-bearing at 3%, which would raise \$3000 a year for twenty years. Brandon was disappointed that the provincial government only offered \$15 000, as they had originally asked for quite a bit more. However, they set about on a campaign to raise their share of the funds so that Brandon College could open for the fall term.

In September of 1938, Brandon College reopened under the affiliation of the University of Manitoba. A provisional Board of Directors, consisting of Dr. J.R.C. Evans, Mayor F.H. Young, A.E. McKenzie, N.W. Kerr, K.C., E.M. Warren, H.O. McDiarmid, M.D., A.G. Buckingham, K.C., F.R. Longworth, and R.B. Alexander, was responsible for the administering of the affairs of the college. These men were all prominent Brandon citizens who had been involved in the fight to save Brandon College. They tried to complete the campaign to cover financial obligations and assure permanency of the college. The provincial government said that they would raise their support from \$15 000 to \$22 500 per year if Brandon could pass a by-law guaranteeing support of the college.

On April 17, 1939, Bill 104 received assent as an Act of the Provincial Legislature incorporating Brandon College Incorporated. On June 6, a Brandon Bylaw was passed that approved the levying of one mill on the dollar from taxpayers for the next twenty years to help support Brandon College. This Bylaw assured that Brandon taxpayers would raise \$5000 during the first year that it was levied, and this amount would increase during subsequent years as Brandon grew and prospered. On June 13, the Board of Directors approved recording of the Bill as the Charter of Corporation. The A.E. McKenzie endowment was authorized by Bylaw #5 of the corporation on December 19.

With the outbreak of World War II in 1939 came the resurrection of the C.O.T.C. at Brandon College in 1940. Enrollment went down as young men and women joined the Armed Forces to go overseas. In order to keep the college out of debt, Dr. Evans created the War Emergency Fund in 1941. This fund raised \$15 000 from 1941 to 1946. Scholarships were restarted at the college to help boost enrollment. Many of the scholarships were contingent on the recipient being a resident student in order to help raise residence numbers.

In 1945, the A.E. McKenzie Trust of 1939 was canceled, and 90% of A.E. McKenzie's stockholdings were transferred to the control of the Province of Manitoba. The A.E. McKenzie Foundation was established using the annual declared dividends from the 90% of the stock. This foundation was administered by the Minister of Education of Manitoba, the President of Brandon College, and a third person to be decided on by both parties. The annual grant of \$10 000 from the foundation would be increased by \$4000 if a Social Science Chair was established at the college.

In 1946 that Brandon College hired its first Director of Public Relations. This man was Walter G. Dinsdale, a 1937 Brandon College graduate. A Guidance Committee was created in 1948. It was also during this year that Brandon College became an associate member of the National Conference of Canadian Universities. A Social Science Department was added in 1948, and the Biology Department was reorganized. In 1949 a Department of Political Science was created.

The Board of Directors passed a resolution in 1949 to create a committee to hire a director for a financial campaign. The campaign went poorly. Brandon College, although not in the same position as it had been a decade earlier, was still not secure financially. The citizens of Brandon, having been through the Depression and the war years, did not have much left to give to the College.

In 1951, the Federal Government provided the first of an annual fund of \$8 000 000 to be divided between Canada's universities and colleges based on enrollment figures. During this first year, Brandon College received \$18 000 from the government.

Education was first offered at Brandon College in 1952 with the co-operation of the Department of Education and the University of Manitoba. In 1953, Brandon College became an associate member of the Association of Universities of the British Commonwealth.

The mortgage that had been assumed from the Baptists in 1939 was paid off in 1954. It was

also during this year that Brandon College received its first new building since the 1922 Science Building. An "H-Hut" was moved onto the property and placed behind the Science Building. It was redecorated and used for student functions, a library, and a recreation area.

The Board of Directors increased from twenty one to thirty six in 1955. The provincial grant of \$22 500 was raised to \$50 000.

In 1957 the Brandon College Faculty Association was formed. This marked the beginning of the end of the 'family' structure of the college. A salary schedule was created in 1957 for the Arts and Science Departments. In November of 1958, the Expansion Committee of the Board of Directors was authorized to proceed with all aspects of expansion. By 1959, a new Arts and Library building was being planned.

On Thursday, July 23, 1959, Dr. Evans died suddenly while on holiday in Robson, British Columbia. Before he died he had managed to secure funding and plans for the new Arts and Library building and Lecture Theatre. The Manitoba Government granted \$500 000 and the Canada Council \$102 000 towards the building of a new Arts and Library Building and Lecture Theatre.

The new Arts and Library Building and the J.R.C. Evans Lecture Theatre were officially opened on January 6, 1961 by Mrs. John G. Diefenbaker (Olive Freeman, Class of 1923). It was also during 1961, that Brandon College welcomed its first overseas student. As well, J.E. Brodie, the former president of Great West Coal made a \$200 000 gift to Brandon College, and gave \$50 000 to the Expansion Fund.

The next several years were full of expansion for Brandon College. The Men's Residence, Dining Hall and Heating Plant were opened in 1962. In 1963, a Women's Residence and the Music Building were opened. A Gymnasium was opened in 1965.

The Board of Directors changed dramatically in the early 1960's, becoming more influenced by the distribution of funds from government sources. Legislation in 1966 revised the Brandon College Act to reduce the number of members on the Board of Directors from thirty-six down to twelve. Seven of these twelve would be appointed by the Lieutenant Governor-in-Council, and three would be appointed by the Brandon College Corporation. One member would be elected by the Alumni Association, and the College President would be a member ex-officio.

#### BRANDON COLLEGE BECOMES BRANDON UNIVERSITY:

1967 was an important year for Brandon College. Not only was a new Education Building opened, but the College ceased to exist. This was because a university charter had been granted to Brandon College. On July 1, 1967, Brandon College became Brandon University. Dr. John E. Robbins was appointed to be its first president. The university would enjoy a certain amount of freedom from the financial hardships it had endured over the past 68 years. As well, the university would no longer have its curriculum dictated to it from other institutions as it had during affiliation with McMaster University and the University of Manitoba.

#### Custodial History:

The records have been located in a number of areas around the University including Clark Hall, the old Science building, the A.E. McKenzie building, and "the trailer", which was a very old addition to Clark Hall and has now been removed from campus. The records are now in the S.J. McKee Archives located on the Brandon University campus.

#### Scope and Content:

The fond consists of minutes, reports, correspondence, invoices, printed material, clippings and photographs. The collection spans from S.J. McKee's personal papers from Rapid City Academy in the 1880's through to the decision to grant university charter to Brandon College in 1967. It is a very interesting source for the history of Western Canada.

Several different themes emerge in the fond. A very central theme concerns Baptist higher education in Western Canada, higher education in general, the development of curriculum in Canada, and the Baptist Western Movement. The development of religious higher education, especially Baptist training, is well-documented.

Areas such as student associations, student life on campus, and women's education are detailed in the collection. There is a very detailed look at the social aspects of college life, especially the difference between the genders in the realm of higher education. These themes can be found in the various Clark Hall scrapbooks and "Saturday Books" written by the lady principal.

An economic theme is prevalent for much of the early history of Brandon College due to various financial restraints that the College and Western Canada faced. These themes are especially noticed in the Bursar and Registrar records.

The administration of the corporation can be followed closely through the minutes and certain correspondence from the Board of Directors. A more in-depth look at the people involved in the running of an institution of higher learning can be found in the various personal papers of the presidents of the College.

There are also several military files, dealing with the creation and operation of a C.O.T.C. regiment on campus during both the First and Second World Wars. The fond also provides a glimpse of how the wars affected daily life on campus and their after-effects on the College.

The fonds also examines the effects that affiliation with other universities can have on curriculum, regulations and other aspects of College life.

Notes:	The RG 1 Brandon College fonds description and finding aid were prepared by Karyn Taylor (nee Riedel) in August 1998.
Name Access:	Duff Roblin Tommy Douglas Stanley Knowles Brandon Manitoba McMaster University University of Manitoba Baptist Union of Western Canada
Subject Access:	post-secondary education Baptist Church universities co-educational institutions
Access Restriction:	See series level for access restrictions.
Repro Restriction:	Copyright provisions apply.
Finding Aid:	Available
Storage Location:	RG 1 Brandon College fonds



Related Material: McKee Archives: RG 6 Brandon University fonds. The Canadian Baptist Archives at McMaster University contain the following records related to Brandon College: Correspondence (1911-1936); McMaster Chancellor's Correspondence (1895-1926); McMaster Chancellor's Reports; History (1962); Stone & Garnet History (1969); Calendars (1899-1938); Report of Commission 1923 (pamphlet); Fact Concerning 1922 (pamphlet); Jesuit Methods (pamphlet); an incomplete set of the Quill; and exams. They also have The Western Baptist and the Yearbooks of the Baptist Union of Western Canada (1907-1996). (Source: Correspondence between Judith Colwell, Archivist, Canadian Baptist Archives and Thomas H. McLeod. Date: October 8, 1996).

Arrangement:

The fonds is divided into fifteen series and two associated fonds.



## History of Brandon College Inc.

<http://archives.brandonu.ca/en/permalink/descriptions4339>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub sub series

Series Number: MG 5 1.1.1

GMD: textual records

Date Range: 1961-1963

Physical Description: 8.9 cm

History /

Biographical:

In the early 1960's, A.E. McKenzie set out to right a book chronicling the first 38 years of Brandon College's history. To achieve this goal, he contacted a number of former faculty member and students of Brandon College, and asked them to contribute their recollections of the College. The testimonials were published along with a message from Brandon University's President at the time, Dr. John E. Robbins. Brandon College Inc. also contained comments from McKenzie regarding the Re-establishment of the College.

Custodial History:

See fonds level description of custodial history of A.E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub sub series contains correspondence discussing textual and photographic content of the book, clarification of facts, and the format and printing of the book. There is also one newspaper clipping and some proofs. A large part of the sub-series is comprised of the contributions and mailing list for the project. Two copies of the completed book are also been included.

The remainder of the documents in the sub-series deal with reactions to the project. Testimonials from well-known individuals such as Mrs. Olive Diefenbaker, a former student at the College, the Minister of Education, and the Premier of Manitoba are contained in the sub-series. As well, fonds includes numerous letters from other individuals, thanking and congratulating McKenzie on the project are included. There is also a file relating to the reaction – not unanimously favorable - of the Brandon College Board of Directors to the project.

The majority of the photographs used in the History of Brandon College Inc. are also included.

Storage Location: RG 3 A.E. McKenzie Seed Co. Ltd. fonds

MG 5 A.E. McKenzie fonds

1.1 Brandon College Inc.



## BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 5

GMD: textual records

Date Range: 1900-1967

Physical Description: 60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

#### Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds  
Series 5: Brandon College Senate



## BC 12: Brandon College publications

<http://archives.brandonu.ca/en/permalink/descriptions4279>

Part Of: RG 1 Brandon College fonds  
Description Level: Series  
Series Number: 12  
GMD: textual records  
Date Range: 1910-1967  
Physical Description: 6 cm (excluding The Quill, The Sickle, Student Handbooks and The Spectrum)

#### History /

#### Biographical:

See sub-series descriptions for History/Bio information on:

##### The Quill

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.3 (The Quill))

##### The Sickle

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1 (The Sickle))

##### Student Handbooks

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.2 (Student Handbooks))

##### Brandon College Bulletin

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.4)

##### Brandon Reflections

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.5)

##### The Spectrum

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1.3 (The Spectrum))

#### Scope and Content:

Series consists of magazines, newspapers, yearbooks, bulletins and directories published by Brandon College. It has been divided into seven sub-series, including: (1) The Quill; (2) The Sickle; (3) Brandon College Student Handbook; (4) Brandon College Bulletin; (5) Brandon Reflections; (6) Miscellaneous Brandon College publications; (7) The Brandon College Gazette; and (8) The Spectrum.

Notes: Although many of the records in this series are part of RG 1 Brandon College fonds, it was decided administratively, because of the continuity with Brandon University and the ongoing character of the records, to locate the Quill, the Sickle (and the Spectrum) and the Student Handbooks within RG 6 Brandon University fonds as part of series 14 (BUSU), sub series 14.5 (BUSU publications).

Storage Location: RG 6 Brandon University fonds  
Series 14: BUSU  
14.5 BUSU publications

Related Material: RG 1 Brandon College fonds  
Series 12: Brandon College publications  
RG 6 (Brandon University fonds), series 14 (BUSU), sub series (BUSU publications).

Arrangement:  
Due to the relocation of the Quill, the Sickle, the Student Handbooks and the Spectrum within RG 6 Brandon University fonds, sub-series' 12.1, 12.2, 12.3 and 12.8 do not exist within the arrangement of RG 1 Brandon College fonds.



## BC 15: Brandon College library

<http://archives.brandonu.ca/en/permalink/descriptions4291>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 15

GMD: textual records

Date Range: 1912-1967

Physical Description: 33 cm

History /

Biographical:

From the very beginning, Brandon College has maintained library services for its students. A professor was put in charge of the library, although in the beginning it was little more than an empty shelf in a cabinet. As it grew, there became more of a need for an administrative body. A Library Committee was created in order to keep the library running smoothly. With the construction of the A.E. McKenzie Building in 1960 came a permanent resting place for the Brandon College Library.

Scope and Content:

The records include a 3 cm book of Library of Congress Card Orders of Recent Publications from 1957 to 1960. As well, there are applications for employment, minutes from the Library Committee and Sub Committees. There is also correspondence from the Director of Library Services and accession records.

Series has been divided into three sub-series, including: (1) Minutes; (2) Director of Library Services; and (3) Library Accession Records.

Storage Location: RG 1 Brandon College fonds  
Series 15: Brandon College Library

Related Material: RG 6 (Brandon University fonds), series 8 (Brandon University Library Services).



## Brandon College/Brandon University Women's Auxiliary fonds

<http://archives.brandonu.ca/en/permalink/descriptions14290>

Part Of: RG 1 Brandon College fonds

Description Level: Fonds

Accession Number: 18-2016

GMD: textual records

Date Range: 1955-1975

Physical Description: 24 cm of textual records  
3 scrapbooks containing newspaper clippings

## History /

### Biographical:

The Brandon College/Brandon University Women's Auxiliary was founded on February 17, 1955, with the purpose of a) foster[ing] good public relations between the university and the community, and to stress the importance of Brandon University to Western Manitoba; b) to gain a better knowledge of the functioning of Brandon University and; c) to improve the surroundings of the College/University's students and the university at large. They were to hold four regular meetings per annum, with an annual meeting in April, and one fund-raising tea a year. The organization raised money through these teas, as well as through receptions, with the intention of donating to the college/university and surrounding community, contributing to the furnishing of residences and offices at the college/ university, as well as facilitating an annual community visitation day for the public to tour the university. The organization's name was change from the Brandon College Women's Auxiliary to the Brandon University Women's Auxiliary along with the renaming of the school itself on July 1, 1967. The organization was sometimes referred to simply as the Women's Auxiliary.

The Auxiliary was run by an elected President and Board of Executives. Its members, who were all mothers of Brandon College/Brandon University students, paid an annual membership fee. Subcommittees within the organization included those in charge of social organization, membership management, program management, phoning management, press and publicity management and project management; all of these were fronted by their own individual leaders from within the members, under the board of executives. The organization ceased meeting in 1975; the minutes from the final meeting reference difficulties filling executive offices before a motion was carried to disband.

### Custodial History:

Records were created and held by the Brandon College/Brandon University Women's Auxiliary until their dissolution on October 23, 1975, when a motion was passed to move the records to the McKee Archives.

### Scope and Content:

Fonds consists of records that relate to the organization of and activities coordinated by the Women's Auxiliary, as well as records detailing the contribution that the organization made to the university and community of and around Brandon. The records span the entire existence of the Women's Auxiliary from 1955 to 1975.

Records include meeting minutes, treasurers' statements, financial bookkeeping, correspondence, a copy of the constitution, records of members, members' addresses and phone numbers, lists of members' children attending school and their respective degree, lists of council members, event memorabilia, organization letter heads, donation receipts, newspaper clippings, advertisements, publicity reports, meeting reports, visitation records, scrapbooks and scrapbook inventories.

Notes: History/Bio information taken from the records. Description by Kayliegh Penner (October 2016).

Name Access: Mrs. R.B. Alexander  
Mrs. Cumming  
Mrs. R.G. McDiarmid  
Mrs. R.K. Leiteh  
Mrs. Wesley Nelson  
Mrs. Robert Ghidorie  
Mrs. Barney Thordarson  
Kathleen Thordarson  
Mrs. Stuart Craig  
Mrs. Doris Hunt

Subject Access:       centennial visitation day  
                              women's organizations

Storage Location:     2016 accessions

Related Material:     Brandon University photograph collection (Observatory Opening)  
                              Spring 1955 Alumni News (report on the founding of the organization)

Arrangement:

Records are arranged in chronological order in four (4) subseries: 1) treasurer's books; 2) minute books; 3) textual files; and 4) scrapbooks and miscellany



## BC 1: Brandon College Board of Directors

<http://archives.brandonu.ca/en/permalink/descriptions4237>

Part Of:               RG 1 Brandon College fonds

Description Level:   Series

Series Number:       1

GMD:                 textual records

Date Range:          1899-1967

Physical Description: 78.5 cm

History /

Biographical:

The "Act to Incorporate Brandon College" was assented to on June 1, 1900 and specified that the Board of Directors would consist of 21 members. The Board was to control all financial matters of the College, though all decisions had to meet the approval of the Baptist Convention.

The first officers of the Board were a Chairman, a Treasurer and a Secretary. The minutes also refer to a "President," separate from the Principal, but does not define the President's duties. The Principal was a member ex-officio of the Board. The first duty of the Board was to create an executive consisting of all Brandon members of the Board. The main function of the executive was the operation of the College and transaction of all business arising between Board meetings.

In pursuit of a separate university charter, the Board reorganized its affairs in 1910, appointing an investment committee, a Bursar and a Registrar. The Principal was renamed "President," and was appointed Chairman of the Executive. The university charter was denied, leading the Board to seek affiliation with McMaster University. The Board of Directors during this time was forced to take a more active role in directing college affairs. In November 1910, the Board moved: ...that the officers of the Board be authorized to make such application for such amendments to the Charter as seem necessary and advisable.

This decision led the Board to draw up the Act to Amend An Act to Incorporate Brandon College which, by 1915, granted the Board authority over all College affairs, following the stated direction of the Baptist Convention.

On May 5, 1916 a nominating committee was struck to name the persons and mandate of all new committees.

During the existence of the Board prior to 1967 the following committees were created:

### EXECUTIVE COMMITTEE



In 1918, the Board defined the functions of the Executive Committee as:

The Board of Brandon College shall at its organization meeting each year appoint from among its members an Executive of not less than seven in number. The Executive shall be responsible to the Board and shall exercise all the powers usually incidental to an Executive other than those delegated to the Finance Committee and Endowment Fund Committee, which two Committees shall also be responsible to the Board direct.

#### FINANCE COMMITTEE, 1918-1926

The Finance Committee was to consist of no fewer than seven members which:

...shall be responsible to the Board and shall under the Board have the general oversight and control of the financial policy of the College insofar as the raising of funds is concerned. The Finance Committee shall not have the power to make any expenditures except such as it may deem necessary to incur in connection with its efforts in raising funds. The Finance Committee shall report to the Board of the College at each meeting of the Board and for the purpose of keeping the Executive in close touch with its activities and of enabling the two committees to work in closest cooperation shall transmit to the Executive a copy of the minutes of each of its meetings to be read at the regular meetings of the Executive and shall give account of the progress made by the Finance Committee and generally of its plans for the future. Members of the Finance Committee shall not all necessarily be members of the Board.

#### ENDOWMENT FUND COMMITTEE, 1918-1926

The Endowment Fund Committee was created by the following resolution:

The Board of Brandon College shall at its Organization Meeting each year appoint an Endowment Fund Committee which shall under the Board manage the Endowment Fund and direct the re-investment of its principal. The Endowment Fund Committee shall consist of not less than three members who shall not all necessarily be members of the Board.

The creation of the latter two committees was significant because it was the first time that Brandon citizens, not necessarily Baptists, were brought into the administration.

#### HOUSE AND GROUNDS COMMITTEE, 1923-1926

#### NEW INSTRUCTORS COMMITTEE, 1923-1936

#### ADVERTISING COMMITTEE, 1923-1936

#### BUSINESS ADMINISTRATION AND ENDOWMENT COMMITTEE, 1926-1936

#### TEACHERS COMMITTEE, 1929-1936

#### GENERAL PUBLICITY COMMITTEE, 1930-1936

By 1936, however, all Committees were abandoned as Brandon College struggled for its financial survival. After the Baptist Convention withdrew all of its support in 1938, a Provisional Board was established through the Brandon Board of Trade to negotiate with the government for the transfer of Brandon College to the Government of Manitoba. The provisional board succeeded in gathering the needed support for government intervention, and resurrected the College under "An Act to Incorporate Brandon College Incorporated."

The new Board of Directors was appointed October 11, 1939 during a general shareholders meeting. The officers of the Board were a Chairman, a Secretary and a Treasurer. There were

meeting. The members of the Board were a Chairman, a Secretary and a Treasurer. There were also six new standing committees appointed, with mandates listed under clause 16 of by-law 1:

#### FINANCE COMMITTEE, 1939-1967

... whose duty it shall be to oversee the finances of the Corporation and make recommendations to the Board as to investments of Monies received for endowment or scholarship purposes, and to prepare and submit the annual budget.

#### PROPERTY COMMITTEE, 1939-1967

... who shall have general supervision of the real and personal property of the Corporation.

#### ENROLLMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain a student body for the College, to co-operate with the President and Faculty for such purpose and report to the Board as may be required from time to time.

#### FACULTY COMMITTEE, 1939-1967

... whose duty shall be to make preliminary arrangements for the engagement of teachers and who shall make recommendations to the Board for consideration in the engagement of such teachers.

#### MEMBERSHIP COMMITTEE, 1939-1967

... whose duty shall be to maintain the membership of the Corporation and see that proper records of the same are maintained.

#### ENDOWMENT COMMITTEE, 1939-1967

... whose duty shall be to obtain endowments for the future operation of the College and to obtain gifts for scholarship purposes.

In 1942 the Public Relations and Progress Committee was established and a Public Relations Officer was hired. A Consultant Committee was appointed in 1948 with the sole purpose of overseeing the transfer of McKenzie Seeds to the provincial government for financial support through the McKenzie Foundation.

#### Scope and Content:

Series consists mainly of minutes of meetings and correspondence between various Board members and the College. It is a very detailed and descriptive compilation of the decision-making processes at a higher education institution. There are copies of minutes from the Executive Committee amongst the general Board Minutes. Series also contains a copy of an appraisal of Brandon College Inc. by the General Appraisal Company Ltd. (Vancouver) completed in 1957.

Storage Location: RG 1 Brandon College fonds  
Series 1: Board of Directors

#### Arrangement:

Series has been divided into one sub-series: (1) Minutes of General Board Meetings.



## BC 7: Brandon College Alumni Association

<http://archives.brandonu.ca/en/permalink/descriptions4249>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 7

GMD: textual records

Date Range: 1912-1967

Physical Description: 13 cm

History /

Biographical:

The Brandon College Alumni Association was created in the spring of 1912. The Arts Class of 1912, the Theological graduates and also the Ad Eundem graduates met together with old graduates who were in the city. It was decided to form an Alumni Association of Brandon College open to all Arts and Theological graduates, past, present and future, as well as those admitted Ad Eundem. An executive was elected, Reverend J.C. Bowen of Winnipeg being appointed President, and J. Dempsey, Class of 1912, Secretary. The matter of drawing up a constitution was left to the executive.

A meeting was held by the executive on November 21, 1912 in order to discuss membership into the Association. A resolution was eventually passed that approved the basis set down the previous spring: All Arts, Theological and Ad Eundem graduates were to be admitted into the Association.

The Alumni Association was created by students in order for graduates and former students of Brandon College to maintain contact with the College and each other and to promote the College's interests.

The Alumni Association's activities included: publication of the quarterly Alumni News, mailed to all members and associate members; administration of the Alumni-contributed \$17 000 J.R.C. Evans (Memorial) Student Loan Fund, providing interest free loans to worthy students; representation on Brandon College Board of Directors; contributions to College expansion; organization of Association branches in major cities and of social events for Alumni members.

Scope and Content:

The records of the Alumni include newsletters, "Alumni News," and various other documents dealing with the association.

Storage Location: RG 1 Brandon College fonds

Series 7: Brandon College Alumni Association



## BC 10: Brandon College Ministerial Committee

<http://archives.brandonu.ca/en/permalink/descriptions4277>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 10

GMD: textual records

Date Range: 1908-1937

Physical Description: 2 cm

History /

Biographical:

The Ministerial Committee was created with the purpose of discovering prospective students for the Baptist ministry. To become recognized as a student in Theology, a student had to be examined by the Ministerial Committee. The committee looked at the student's intellectual, moral and spiritual fitness for the work of the ministry. He was then graded on his chances at entering the ministry. The committee could tell him that he was not suitable for ministerial work, or they could put him on the "encouraged" list. After repeated meetings with the Committee, a student could be voted as "accepted" as a prospective Baptist ministerial student.

Scope and Content:

These records consist of a book from the Ministerial Committee. It contains the records of prospective theological students, including comments on their spirituality, morality and intellect. It records which students were rejected, encouraged and accepted into the program. Some notable students interviewed in this collection are: J.R.C. Evans, John Hart, Charles Stone, H. Friend, J. Church, and Tommy Douglas.

Name Access: J.R.C. Evans

John Hart

Charles Stone

H. Friend

J. Church

Tommy Douglas

Storage Location: RG 1 Brandon College fonds

Series 10: Brandon College Ministerial Committee



## BC 14: Brandon College expansion fund

<http://archives.brandonu.ca/en/permalink/descriptions4290>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 14

GMD: textual records

Date Range: 1959-1969

Physical Description: 63 cm

History /

Biographical:

The Brandon College Expansion Fund was created by the Board of Directors in the late 1950s in order to raise money for Brandon College. This money would help with the much needed expansion of Brandon College. The school's physical facilities had become inadequate for the number of students enrolled and the variety of courses offered. The Expansion Fund, with the initial goal of raising one million dollars, would enable Brandon College to provide students with adequate space to learn. The Fund was very successful, as the 1960s were defined by the sound of construction at Brandon College. In 1960, a new Arts and Library Building and Lecture Theatre were built. A Men's Residence and Dining Hall arrived soon after. A Gymnasium was built, as well as a Women's Residence and Music Building. By the time that Brandon College received its university charter an Education Building was just being completed.

Scope and Content:

The Expansion Fund records contain information regarding the Fund raising campaign during the late 1950s and early 1960s. There are Daily Reports, Situation Reports, and Purchase Orders. As well, there are mailing lists, canvasser lists and division lists. The records contain several Canvasser's Kits, as well as a booklet entitled "Brandon College Looks Ahead". There are various reports from 1958 and 1959. The files include Corporate Donor cards, Alumni Addresses, Reference cards, Eastern Canada business contacts, lists of former students, and obituaries of alumni. There are official receipts, newsletters and some correspondence. There is also correspondence dealing with the fundraising campaign for a Centennial Auditorium.

Storage Location: RG 1 Brandon College fonds  
Series 14: Brandon College Expansion Fund

Related Material: RG 6 (Brandon University fonds), series 11 (Brandon University Foundation).



## BU 16: Brandon College/University artifacts

<http://archives.brandonu.ca/en/permalink/descriptions4905>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 16

GMD: multiple media

Date Range: c. 1897-1999

Scope and Content:

Series has been divided into three sub-series, including: (1) Artifacts - flags and banners; (2) Artifacts - apparel; and (3) Artifacts - other.

Subject Access: class flags

artifacts

artefacts

pennants

plaques

banners

Storage Location: RG 6 Brandon University fonds

Arrangement:

This is an artificially created series.



## BC 11: Brandon College military training programs

<http://archives.brandonu.ca/en/permalink/descriptions4278>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 11

GMD: textual records

Date Range: 1915-1960

Physical Description: 45 cm

In 1914 World War I broke out in Europe. As soon as Britain became involved in the war, Canada, as part of the British Empire, was involved. As soon as Canada became involved in the war, Brandon College became involved. In keeping with the patriotism of the time, Brandon College organized a Canadian Officers Training Corps in 1915. It was soon a common sight to see students drilling several times a week in every type of weather. Often the women of the college would offer food and drink after the more grueling experiences. In 1916, a Brandon College platoon was organized under J.R.C. Evans. When he was declared medically unfit to go overseas, the command went to Lieutenant William Carey McKee. Carey was the son of S.J. McKee. He had graduated from Brandon College in 1914, and secured his M.A. in 1915. The Brandon College platoon joined up with the Western Universities Battalion, the 196th. The men went overseas in 1916, most remained there until after the war. Sadly, their admired leader, Carey McKee, was killed on August 26th, 1918 at Arras, just months before the end of the war.

Over thirty other Brandon College men failed to return home from the war. Remaining students immediately began planning for a memorial gymnasium to honour their fallen friends. They eventually raised over \$20 000 towards the gym, but the money was given as a gift to the administration during the late 1920's and early 1930's when the College was in dire need of money. Although the Students' Memorial Gymnasium Fund went on for several years, due to lack of money and rising building costs, the memorial gymnasium was never built.

The C.O.T.C. remained on the campus, but it was not as integral a part of daily routine until the late 1930s. Once again, hostilities broke out in Europe. This time, however, Canada did not automatically become involved in the war when Britain did. In an attempt to show the world its independence, Canada waited five days before officially declaring war. By 1940, the C.O.T.C. was in full swing again. As well, part of Brandon College was given to the Royal Canadian Air Force for use as classrooms and accommodations.

After the cessation of World War II, the C.O.T.C. remained on campus. The S.J. McKee Archives has records of the organization up until 1960. The 1951 Brandon College Calendar describes the University of Manitoba contingent of the C.O.T.C., so at some point the two organizations were amalgamated. The 1954 Brandon College Calendar describes the R.C.A.F. (Reserve) University of Manitoba Squadron that students can apply for. Finally, the 1957 Brandon College Calendar contains a description on the Regular Officers Training Plan, which students could apply for. All of these programs were still in effect when the College was granted its University Charter in 1967.

#### Scope and Content:

The first member of Brandon College to join up was a professor, Philippe Louys. He happened to be visiting his father in France when hostilities broke out. He joined the French Army, and was almost immediately taken prisoner. For several years he tried to escape, finally being successful on his fourth try. Louys immediately began retraining in the French Army, but as soon as he was ready to fight again, the war ended. Philippe Louys' story is not uncommon in the history of Brandon College. The professors and students felt it was their duty to join the ranks and fight along with the rest of the British Empire. Most of them left the halls of the College, and many never returned.

The records consist mainly of correspondence having to do with the Canadian Officers Training Corps. There are also letters referring to Brandon College students who served in the World Wars. As well, there are lists of Unit Orders and Syllabii for the instructors of the C.O.T.C. There are also files regarding the War Maintenance Fund from 1918 and 1919. These records are a good source of material for studying how Brandon College viewed the outbreak of hostilities in Europe, and how the College responded to the crisis. Also, they show how attitudes changed about war and the college's role in it from the period of 1915 to 1960. The Presidents' files also have information on the role the military played at Brandon College. Finally, the series contains attestation and application for military training forms (1941-1943).

Storage Location:      RG 1 Brandon College fonds  
                                 Series 11: Brandon College Military Training Programs



## BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of:                      RG 1 Brandon College fonds  
Description Level:        Series  
Series Number:            13  
GMD:                        textual records  
Date Range:                1899-1967  
Physical Description:    1.89 m

#### History /

#### Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.



#### Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location:      RG 1 Brandon College fonds  
                                 Series 13: Brandon College Ledger and Minute books



## BU 2: Brandon University Board of Governors

<http://archives.brandonu.ca/en/permalink/descriptions72>

Part Of: RG 6 Brandon University fonds  
Description Level: Series  
Series Number: 2  
GMD: multiple media  
Date Range: 1939-1991; predominant 1967-1987  
Physical Description: 3.65 m  
History /  
Biographical:

The Board of Governors of Brandon University is a body established by the Brandon University Act (1998), a statute of the Province of Manitoba. The Act vests in the Board the authority for governing Brandon University. The members of the Board of Governors, as trustees, hold the University in trust for the people of the Province of Manitoba. Responsibilities for maintaining this trust include: selection of a president, monitoring his/her performance, providing guidance to the University via its policies, and often delegating authority to the administration.

The Board of Governors is a collective representing the entire community (both internal and external of the University). As a collective, the Board of Governors is responsible for ensuring the financial stability of the institution and for seeing that the overall plans of the institution are consistent with the institution's philosophy, goals, and financial resources.

### Scope and Content:

Fonds consists of records generated and collected by the Brandon University Board of Governors in the course of performing its functions. The fonds is divided into six sub-series, including: (1) Documents; (2) Board Executive; (3) General Board agendas, minutes and packages; (4) Correspondence and subject files; (5) Board of Governors' committees; and (6) Board projects.

Notes: The information in the History/Bio field was taken from the Brandon University webpage (<http://www.brandonu.ca/Administration/Governors/>) on December 2, 2005.

Access Restriction: All files in the series are restricted. Researchers are required to contact the Executive Secretary to the Board of Governors to obtain written permission to access the records. Contact:  
204-727-9714  
[board@brandonu.ca](mailto:board@brandonu.ca)

Storage Location: RG 6 Brandon University fonds



## Manitoba Correspondence College

<http://archives.brandonu.ca/en/permalink/descriptions4544>

Part Of: MacPhail collection

Description Level: Sub sub series

Series Number: 26-2006.2.1

Accession Number: 26-2006

GMD: textual records

Date Range: 1929-19??

Physical Description: 8 cm

Physical Condition: Good

History /

Biographical:

See fonds level of the Alexander MacPhail collection.

Scope and Content:

Sub sub series consists of six files:

1. Grade VIII physiology and hygiene - Marion MacPhail
2. Grade XII physics - John Armstrong
3. Grade XII poetical literature and Grade XII rhetoric and prose - Marion MacPhail
4. Grade XI french - Iain MacPhail
5. Grade XI french grammar (1929-1930) - Iain MacPhail
6. Grade XI french authors (1930-1931) - Iain MacPhail

Notes: Part of Alexander MacPhail collection.

Storage Location: 2006 accessions

Related Material: 26-2006.2.2, 26-2006.2.3, 26-2006.2.4