

S. J. McKee Archives



BU 6: Brandon University Senate

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 6

GMD: textual records

Physical Description: 10.48 m

In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.

Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf (December 2005).

Storage Location: RG 6 Brandon University fonds



BU 16: Brandon College/University artifacts

<http://archives.brandonu.ca/en/permalink/descriptions4905>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 16

GMD: multiple media

Date Range: c. 1897-1999

Scope and Content:

Series has been divided into three sub-series, including: (1) Artifacts - flags and banners; (2) Artifacts - apparel; and (3) Artifacts - other.

Subject Access: class flags
artifacts
artefacts
pennants
plaques
banners

Storage Location: RG 6 Brandon University fonds

Arrangement:

This is an artificially created series.



BU 2: Brandon University Board of Governors

<http://archives.brandonu.ca/en/permalink/descriptions72>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 2
GMD: multiple media
Date Range: 1939-1991; predominant 1967-1987
Physical Description: 3.65 m
History /
Biographical:

The Board of Governors of Brandon University is a body established by the Brandon University Act (1998), a statute of the Province of Manitoba. The Act vests in the Board the authority for governing Brandon University. The members of the Board of Governors, as trustees, hold the University in trust for the people of the Province of Manitoba. Responsibilities for maintaining this trust include: selection of a president, monitoring his/her performance, providing guidance to the University via its policies, and often delegating authority to the administration.

The Board of Governors is a collective representing the entire community (both internal and external of the University). As a collective, the Board of Governors is responsible for ensuring the financial stability of the institution and for seeing that the overall plans of the institution are consistent with the institution's philosophy, goals, and financial resources.

Scope and Content:

Fonds consists of records generated and collected by the Brandon University Board of Governors in the course of performing its functions. The fonds is divided into six sub-series, including: (1) Documents; (2) Board Executive; (3) General Board agendas, minutes and packages; (4) Correspondence and subject files; (5) Board of Governors' committees; and (6) Board projects.

Notes: The information in the History/Bio field was taken from the Brandon University webpage (<http://www.brandonu.ca/Administration/Governors/>) on December 2, 2005.

Access Restriction: All files in the series are restricted. Researchers are required to contact the Executive Secretary to the Board of Governors to obtain written permission to access the records. Contact:
204-727-9714
board@brandonu.ca

Storage Location: RG 6 Brandon University fonds



BU 8: Brandon University library services

<http://archives.brandonu.ca/en/permalink/descriptions169>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 8
GMD: multiple media
Physical Description: 5.14 m textual records; approximately 20 photographs (Millwood display)
Scope and Content:
Series has been divided into three sub-series, including: (1) Director of Library Services; (2) S.J. McKee Archives; (3) Film Services.
Notes: Series needs to be processed.
Storage Location: RG 6 Brandon University fonds



BU 15: Brandon University Faculty Association (BUFA)

<http://archives.brandonu.ca/en/permalink/descriptions4048>

Part Of: RG 6 Brandon University fonds
Description Level: Series
Series Number: 15
Accession Number: 25-2003 (files 1-105)
GMD: textual records
Date Range: 1957-1995
Physical Description: 1.25 m

History /

Biographical:

BUFA was formed in 1957 as an academic organization with its primary aim the entrenchment and protection of academic freedom.

In subsequent years, BUFA became more involved in promoting the economic, social and general interests of its members. This process culminated in 1971 when BUFA obtained voluntary recognition as bargaining agent for its members from the University. The relationships between the Faculty and the university were governed by the "Faculty-Administration Brief" (the precursor to the present Collective Agreement).

A dispute arose between BUFA and the University in 1976, when BUFA requested that Instructional Associates be included in the bargaining unit and that the University deduct union dues. The University rejected BUFA's request. BUFA applied to the Manitoba Labour Board for resolution of the dispute. A Board hearing was held in Brandon on May 31, 1977.

At this hearing the Labour Board determined that, since the University had rejected BUFA's contention that it was a union, it would first have to answer the question: Is BUFA a union? In a decision dated June 16, 1977, the Board ruled "that BUFA is not a union; that following therefrom the faculty administration brief is not a collective agreement."

Following this ruling, BUFA launched a certification drive in September 1977. Application for certification was filed with the Labour Board October 17, 1977. In anticipation of a favorable certification ruling, Dennis Olson and Gerald Neufeld collected existing collective agreements from other universities across Canada. They attempted to incorporate the best features from

from other universities across Canada. They attempted to incorporate the best features from the old Faculty-Administration Brief and these other agreements into the first draft of the proposed collective agreement.

Certification was confirmed January 1978. The bargaining unit defined in the Certificate included: all full-time and part-time members of the academic, instructional and related staff at Brandon University including laboratory instructors, cartographers, counsellors, professional librarians, continuing education specialists and all other staff directly related to the teaching process. It also included sessional instructors.

Since certification in 1978, BUFA has attempted to function as a principled and effective union. These efforts have included: establishing links with other unions and progressive organizations in the community; participating in the Manitoba Organization of Faculty Associations; vigorously pursuing member and union grievances through to arbitration; advancing the rights and interests of members at the bargaining table; and promoting and protecting academic freedom.

The most recent chapter in BUFA's history was a successful strike in 1998, which started November 9th and ended at midnight November 11th.

The general objectives of BUFA are the advancement of higher education through the protection of the freedom that is necessary to it, and the improvement of the standards of the profession of University teaching. Its members include all full and part-time instructional staff of Brandon University and professional librarians.

Officers of BUFA include the: President, Past President, Vice-President, Secretary and Treasurer. Elected by the General Body at the annual meeting in March. Associate members are not eligible to serve as officers.

Executive - officers and four members elected by the General Body to represent the Faculties of Arts, Science, Education and Music. Four elected at annual meeting. Acts as liaison between BUFA and the University Administration. May appoint committees chosen from the General Body to carry on routine affairs and to act in areas of special interest as directed by the General Body or by the Executive. The Standing Committee of BUFA is the Salary and Faculty-Administration Relations Committee - its duties are to represent the interests of BUFA in negotiating the salary schedule and other benefits and the Faculty-Administration Brief with the Board of Governors or its representatives. The Vice-President of BUFA is to be the Chairman.

Scope and Content:

Series contains minutes, collective agreements, reports, recommendations, correspondence, memos, newsletters, reference materials and various other documents.

Notes: BUFA is a separate corporate entity, but for administration purposes it has been incorporated into RG 6 Brandon University fonds. History/Bio information taken from BUFA promotional materials (File 37) and provided by Bruce Forrest (BUFA Executive) with the return of the signed donation form. Files 106-116 were extracted from the BUFA records and are in the possession of Ms. Eileen McFadden.

Storage Location: RG 6 Brandon University fonds



BU 14: Brandon University Students Association (BUSU)

<http://archives.brandonu.ca/en/permalink/descriptions190>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 14

GMD: textual records

Date Range: 1907-2006

Physical Description: 2.37 m (not including The Quill)

History /

Biographical:

The Brandon University Student's Union (BUSU), Local 37 of the Canadian Federation of Students, was incorporated in 1969 as the students' organization of Brandon University. Its predecessor was the Brandon College Students' Association, which was established in 1899. BUSU is a not-for-profit society that serves to represent the students of Brandon University; all regular full and part-time students at Brandon University are members of the Students' Union.

BUSU has several broad functions: they are a service provider that offers programs and support services to students throughout the year; they act as lobbyists on behalf of the student body at the local, provincial and federal levels, working with the other member locals of the Canadian Federation of Students, Canada's national and provincial student movement; they represent the student body within the important, decision-making bodies at BU, such as the Board of Governors and Senate; and they provide funding for student clubs and organizations. BUSU is bound legally to the Brandon University Students' Union Constitution and Bylaws and the Universities Act of Manitoba.

BUSU draws on collected student fees to operate. Its administrative structure consists of a board of directors consisting of 11 voting members. Students elect representatives to relay their issues and concerns to the University community, the community at large, and all levels of government. A democratically elected council, made up of members from various constituencies on campus, oversees the work of the Students' Union. The council includes four executive officers (the President and three Vice Presidents – Academic, Finance, and Student Activities), numerous commissioners, and one liaison. The work of the Students' Union is also powered by the efforts and dedication of countless campus and community volunteers and staff. BUSU also has a voting student representative on the Board of Governors and Senate.

BUSU holds annual and semi-annual general meetings, full council meetings, and council committee meetings throughout the year. All meetings are broadly advertised to the membership and are open to students. As BUSU members, students have full speaking rights at any meeting of the Union, as well as voting rights at general meetings.

Custodial History:

The records in accession 25-2003 were stored by the Brandon University Students' Union until they were donated to the McKee Archives.

Scope and Content:

Series consists of records of Executive meetings, correspondence and financial records of the Brandon University Students' Union, as well as club records and copies of "The Sickle," "The Quill," and Student Handbooks. It has been divided into five sub-series, including: (1) BUSU Executive and Council; (3) Correspondence; (4) Clubs; and (5) Publications.

Notes: BUSU is a separately incorporated organization from Brandon University's Board of Governors, but for administrative purposes it has been incorporated into RG 6 Brandon University fonds. Administrative information in the History/Bio field was taken from the BUSU website at <http://www.busu.ca/aboutus.asp> (December 2005).

Name Access: BUSU
Brandon College Students' Association

Subject Access: Student government
student affairs

Accruals: Further accruals are expected.

Storage Location: RG 6 Brandon University fonds

Related Material: Records related to the Brandon College Students' Association are located in RG 1 Brandon College fonds.

Arrangement:
Sub-series 2 has been set aside should it be needed.



Foundation-Liaison Committee

<http://archives.brandonu.ca/en/permalink/descriptions3193>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 2.5.5

Accession Number: 6-2005

GMD: textual records

Date Range: 1984-1987

Physical Description: 6 cm

Scope and Content:

Sub sub series consists of correspondence, financial information, newspaper clippings, reports, minutes, motion sheets, reference materials, an alumni questionnaire, BUSU/Board of Governors Joint Negotiating Committee memo of understanding, Knowles-Douglas Students' Union Centre Commission (Third draft), potential chairmen recruitment forms, briefs, policy documents, agendas, and calendars of events.

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.5 Board of Governors' committees



Brandon University fonds

<http://archives.brandonu.ca/en/permalink/descriptions16>

Part Of: RG 6 Brandon University fonds

Creator: Brandon University

Description Level: Fonds

GMD: multiple media

Date Range: 1967 - present

History /

Biographical:

Brandon University received its charter on June 5, 1967, on the occasion of the visit of Her Royal Highness Princess Alexandra and the Honourable Angus Ogilvie. The institution has its roots in Brandon College, which was established in 1899, by the Baptist Convention of Manitoba and the Northwest Territories and was administered by that authority until 1938. During these years it was an affiliate, first of the University of Manitoba and, from 1911 to 1938, of the University of Toronto.

1938, of McMaster University. In 1938, it became a non-denominational affiliate of the University of Manitoba, under a board of directors elected by the Brandon College Corporation, and it continued as such until it was made a provincial university in 1967.

1967-1968 was the first year of operation as Brandon University.

The University is a co-educational, non-denominational, government-supported institution within the Province of Manitoba. It is a member of the Association of Universities and Colleges of Canada (AUCC) and the Association of Commonwealth Universities (ACU).

As stated in The Brandon University Act (1998), the purposes and objects of the university are: (a) the advancement of learning and the creation, preservation and dissemination of knowledge; and (b) the intellectual, social, ethical and physical development and improvement of its students and employees and of society. To further its purposes and objects the university may: (a) establish and maintain such colleges, faculties, schools, institutes, departments, chairs and courses of instruction as the board considers appropriate; (b) give instruction and training in all branches of learning; (c) grant degrees, including honorary degrees, diplomas and certificates of proficiency; (d) provide facilities for original research in every branch of learning, and conduct or facilitate the conducting of such research; and (e) generally promote and carry on the work of a university.

The mission statement of the University is to shape the whole person and enable students to make a positive difference as citizens and leaders. In a welcoming and supportive setting, the University emphasizes research, scholarship, critical thinking, performance, artistic creation, communication and participation, as a means of imparting value and meaning to society and contributing to the public good. The University nurtures and develops excellence in its programs, attracts an outstanding faculty, defends academic freedom, preserves knowledge and sustains a scholarly community where cultural differences are valued. The University strives to complement its primary mission of teaching and research by sharing the expertise of its staff, its information resources and its facilities with the greater community.

PROGRAM EVOLUTION:

1967 Brandon College became Brandon University with authority to grant degrees
1998 The Brandon University Act was passed by the Manitoba Legislature, replacing the Brandon University Regulations

Arts:

1902 First Arts graduates
1975 B.A. (4 year Specialist) degree
1983 B.A. (4 year General) degree
1990 Major in Business Administration
1991 Minor in Women's Studies
1992 Minor in Aboriginal Art
1996 Major in Business Administration (4 year)
1997 4 year Bachelor of Business Admin

Science:

1975 B.Sc. (4 year Spec)
1983 B.Sc. (4 year General)
1986 Post-Diploma degree for Registered Nurses and Registered Psychiatric Nurses
1995 4 year degree in Psychiatric Nursing

Education:

1952 Ed courses offered for the first time
1967 B.Ed. (5 year)
1969 B.Teaching (3 year)

1972 Project for the Education of Native Teachers (PENT) initiated
 1974 Brandon University Northern Teacher Education Program (BUNTEP) initiated
 1978 B.Ed (4 year)
 1981 B.Teaching (3 year) discontinued as at October 17, 1981
 1988 Concurrent B.Music/B.Ed (AD) degree program
 1990 M.Ed.
 1994 Brandon University Hutterian Education Programme (BUHEP) initiated

Music:

1906 Dept of Music (Conservatory) established
 1973 B.Mus. (4 year General)
 1977 B.Mus. (5 year Music Education)
 1980 Master of Music Degree offered for the first time in Manitoba
 1988 Concurrent B.Music/B.Ed (AD) degree program

Health Studies:

1998 School of Health Studies created and assumes responsibility for Bachelor of Science in Nursing, Bachelor of Science in Mental Health and Bachelor of Science in Psychiatric Nursing

Interdisciplinary degree programs:

1972 B.G.S.
 1998 Masters degree in Rural Development
 1998 Bachelor of First Nations and Aboriginal Counselling degree program

On December 19, 1985, the Board of Governors approved a set of recommendations regarding the administrative structure of the university. The recommendations renamed, abolished and instituted a number of positions at Brandon University.

Custodial History:

Records in the fonds were in the possession of the President's Office until 1980, at which point they were transferred to the McKee Archives upon its creation. Subsequently, additional records have been transferred from the President's Office, the Senate Office and some faculties. Most records transferred after 1980 have separate accession numbers.

Scope and Content:

Fonds consists of sixteen series, including: (1) Office of the Chancellor; (2) Board of Governors; (3) Office of the President; (4) Office of the Vice-President; (5) Office of the Registrar; (6) Brandon University Senate; (7) Faculties and Schools; (8) Library Services; (9) Department of Extension; (10) Office of Development; (11) Brandon University Foundation; (12) Student Services; (13) Miscellaneous Publications; (14) Brandon University Students' Union (BUSU); (15) Brandon University Faculty Association (BUFA); and (16) Brandon University/College Artifacts.

Notes:

Information for the History/Bio field was taken from Brandon University calendars 1967-2006, the Brandon University website (December 2005) and an article in "The Quill" (January 9, 1986). Description by Christy Henry, unless otherwise noted.



BC 11: Brandon College military training programs

<http://archives.brandonu.ca/en/permalink/descriptions4278>

Part Of: RG 1 Brandon College fonds
 Description Level: Series
 Series Number: 11

GMD: textual records

Date Range: 1915-1960

Physical Description: 45 cm

History /

Biographical:

In 1914 World War I broke out in Europe. As soon as Britain became involved in the war, Canada, as part of the British Empire, was involved. As soon as Canada became involved in the war, Brandon College became involved. In keeping with the patriotism of the time, Brandon College organized a Canadian Officers Training Corps in 1915. It was soon a common sight to see students drilling several times a week in every type of weather. Often the women of the college would offer food and drink after the more grueling experiences. In 1916, a Brandon College platoon was organized under J.R.C. Evans. When he was declared medically unfit to go overseas, the command went to Lieutenant William Carey McKee. Carey was the son of S.J. McKee. He had graduated from Brandon College in 1914, and secured his M.A. in 1915. The Brandon College platoon joined up with the Western Universities Battalion, the 196th. The men went overseas in 1916, most remained there until after the war. Sadly, their admired leader, Carey McKee, was killed on August 26th, 1918 at Arras, just months before the end of the war.

Over thirty other Brandon College men failed to return home from the war. Remaining students immediately began planning for a memorial gymnasium to honour their fallen friends. They eventually raised over \$20 000 towards the gym, but the money was given as a gift to the administration during the late 1920's and early 1930's when the College was in dire need of money. Although the Students' Memorial Gymnasium Fund went on for several years, due to lack of money and rising building costs, the memorial gymnasium was never built.

The C.O.T.C. remained on the campus, but it was not as integral a part of daily routine until the late 1930s. Once again, hostilities broke out in Europe. This time, however, Canada did not automatically become involved in the war when Britain did. In an attempt to show the world its independence, Canada waited five days before officially declaring war. By 1940, the C.O.T.C. was in full swing again. As well, part of Brandon College was given to the Royal Canadian Air Force for use as classrooms and accommodations.

After the cessation of World War II, the C.O.T.C. remained on campus. The S.J. McKee Archives has records of the organization up until 1960. The 1951 Brandon College Calendar describes the University of Manitoba contingent of the C.O.T.C., so at some point the two organizations were amalgamated. The 1954 Brandon College Calendar describes the R.C.A.F. (Reserve) University of Manitoba Squadron that students can apply for. Finally, the 1957 Brandon College Calendar contains a description on the Regular Officers Training Plan, which students could apply for. All of these programs were still in effect when the College was granted its University Charter in 1967.

Scope and Content:

The first member of Brandon College to join up was a professor, Philippe Louys. He happened to be visiting his father in France when hostilities broke out. He joined the French Army, and was almost immediately taken prisoner. For several years he tried to escape, finally being successful on his fourth try. Louys immediately began retraining in the French Army, but as soon as he was ready to fight again, the war ended. Philippe Louys' story is not uncommon in the history of Brandon College. The professors and students felt it was their duty to join the ranks and fight along with the rest of the British Empire. Most of them left the halls of the College, and many never returned.

The records consist mainly of correspondence having to do with the Canadian Officers Training Corps. There are also letters referring to Brandon College students who served in the World Wars. As well, there are lists of Unit Orders and Syllabii for the instructors of the C.O.T.C. There are also files regarding the War Maintenance Fund from 1918 and 1919. These records are a good source of material for studying how Brandon College viewed the outbreak of hostilities in Europe, and how the College responded to the crisis. Also, they show how attitudes changed about war and the college's role in it from the period of 1915 to 1960. The Presidents' files also have information on the role the military played at Brandon College. Finally, the series contains attestation and application for military training forms (1941-1943).

Storage Location: RG 1 Brandon College fonds
Series 11: Brandon College Military Training Programs



MG 4 Brandon University students

<http://archives.brandonu.ca/en/permalink/descriptions5138>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: MG 4

GMD: multiple media

Physical Description: See sub-series levels for extent

History /

Biographical:

The Brandon University Students series is an artificially created collection. It contains the private papers of former Brandon University students.

Scope and Content:

The series has been divided into the following sub-series:

MG 4 4.1 Ken Coleman

MG 4 4.2 Daphne Marshall

Storage Location: MG 4 Brandon University Students



Brandon College/Brandon University Women's Auxiliary fonds

<http://archives.brandonu.ca/en/permalink/descriptions14290>

Part Of: RG 1 Brandon College fonds

Description Level: Fonds
Accession Number: 18-2016
GMD: textual records
Date Range: 1955-1975
Physical Description: 24 cm of textual records
3 scrapbooks containing newspaper clippings

History /

Biographical:

The Brandon College/Brandon University Women's Auxiliary was founded on February 17, 1955, with the purpose of a) foster[ing] good public relations between the university and the community, and to stress the importance of Brandon University to Western Manitoba; b) to gain a better knowledge of the functioning of Brandon University and; c) to improve the surroundings of the College/University's students and the university at large. They were to hold four regular meetings per annum, with an annual meeting in April, and one fund-raising tea a year. The organization raised money through these teas, as well as through receptions, with the intention of donating to the college/university and surrounding community, contributing to the furnishing of residences and offices at the college/ university, as well as facilitating an annual community visitation day for the public to tour the university. The organization's name was changed from the Brandon College Women's Auxiliary to the Brandon University Women's Auxiliary along with the renaming of the school itself on July 1, 1967. The organization was sometimes referred to simply as the Women's Auxiliary.

The Auxiliary was run by an elected President and Board of Executives. Its members, who were all mothers of Brandon College/Brandon University students, paid an annual membership fee. Subcommittees within the organization included those in charge of social organization, membership management, program management, phoning management, press and publicity management and project management; all of these were fronted by their own individual leaders from within the members, under the board of executives. The organization ceased meeting in 1975; the minutes from the final meeting reference difficulties filling executive offices before a motion was carried to disband.

Custodial History:

Records were created and held by the Brandon College/Brandon University Women's Auxiliary until their dissolution on October 23, 1975, when a motion was passed to move the records to the McKee Archives.

Scope and Content:

Fonds consists of records that relate to the organization of and activities coordinated by the Women's Auxiliary, as well as records detailing the contribution that the organization made to the university and community of and around Brandon. The records span the entire existence of the Women's Auxiliary from 1955 to 1975.

Records include meeting minutes, treasurers' statements, financial bookkeeping, correspondence, a copy of the constitution, records of members, members' addresses and phone numbers, lists of members' children attending school and their respective degree, lists of council members, event memorabilia, organization letter heads, donation receipts, newspaper clippings, advertisements, publicity reports, meeting reports, visitation records, scrapbooks and scrapbook inventories.

Notes: History/Bio information taken from the records. Description by Kayliegh Penner (October 2016).

Name Access: Mrs. R.B. Alexander
Mrs. Cumming
Mrs. R.G. McDiarmid
Mrs. R.K. Leiteh
Mrs. Wesley Nelson
Mrs. Robert Ghidorie
Mrs. Barney Thordarson
Kathleen Thordarson
Mrs. Stuart Craig
Mrs. Doris Hunt

Subject Access: centennial visitation day
women's organizations

Storage Location: 2016 accessions

Related Material: Brandon University photograph collection (Observatory Opening)
Spring 1955 Alumni News (report on the founding of the organization)

Arrangement:
Records are arranged in chronological order in four (4) subseries: 1) treasurer's books; 2) minute books; 3) textual files; and 4) scrapbooks and miscellany



MG 3 Brandon University teaching and administration

<http://archives.brandonu.ca/en/permalink/descriptions4904>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: MG 3

GMD: multiple media

Date Range: 1875-2002

Physical Description: See series level for extent

History /
Biographical:

The Brandon University Teaching and Administration series is an artificially created collection. It contains the private papers of former Brandon University faculty and staff.

Scope and Content:

The series has been divided into the following sub-series:

MG 3 1.1 Errol Black

MG 3 1.2 John Mallea

MG 3 1.3 John Tyman

MG 3 1.4 Lorelei Cederstrom

MG 3 1.5 William Morrison

MG 3 1.6 Ken Hanly

MG 3 1.7 John Welsted

MG 3 1.8 Henri Francq

MG 3 1.9 D.R. MacKay

MG 3 1.10 R.B. Inch

MG 3 1.11 Dale Lakevold

MG 3 1.12 George MacDowell

MG 3 1.13 Donald Wheeler

MG 3 1.14 W.Leland Clark

MG 3 1.15 Bev Nicholson

MG 3 1.16 John Everitt

MG 3 1.17 Michael Blonar

MG 3 1.18 Christy Henry

MG 3 1.19 May Yoh

MG 3 1.20 Francis Chaplin

MG 3 1.21 John Weldon Grant

MG 3 1.22 Harvey Young

MG 3 1.23 Lorne Watson

MG 3 1.24 Lawrence Jones

Storage Location: MG 3 Brandon University Teaching and Administration



Brandon University Indian Leadership Development (BUILD)

<http://archives.brandonu.ca/en/permalink/descriptions162>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 7.3.5

GMD: textual records

Date Range: 1980-1988

Physical Description: 60 cm

Scope and Content:

Sub sub series consists of correspondence, inquiries, budget information, course information, committee records, advertisements and a weekly log.

Notes: A file level inventory is available as a Word document.

Access Restriction: All participants' files are closed.

Storage Location: RG 6 Brandon University fonds
Series 7: Faculties and Schools
7.3 Faculty of Education



BUPC 11: Documents, diplomas and certificates

<http://archives.brandonu.ca/en/permalink/descriptions7980>

Part Of: Brandon University Photograph Collection

Description Level: Series

Series Number: 11

GMD: textual records

Date Range: 1901-1990

History /

Biographical:

This is an artificially created series.

Scope and Content:

Series consists of various documents, diplomas and certificates related to former Brandon College and Brandon University students, faculty and staff.

Storage Range: Oversize drawer 2



RG 11 Lawrence Stuckey fonds

<http://archives.brandonu.ca/en/permalink/descriptions4795>

Part Of: RG 11 Lawrence Stuckey fonds

Description Level: Fonds

Accession Number: 1-2002

GMD: multiple media

Date Range: 1849-2001 (predominant 1935-2001)

Physical Description: 1.2 m of textual records;
c. 2700 photographs -- Primarily black and white;
c. 42,500 stamps

History /

Biographical:

Lawrence Adne Stuckey was born in Brandon, Manitoba in 1921 to Adne and Catherine Stuckey, and was the grandson of a Brandon pioneer family, the Gilmours. Stuckey attended both Fleming and Earl Oxford schools, as well as the Brandon Collegiate Institute. In May 1941, he began working for the CPR as a wiper/fireman. In October of the following year he joined the RCAF. During World War II, Stuckey served overseas as a Navigator/Bomb Aimer and was promoted to the rank of Flight Sergeant. He continued his work with the CPR after the war, and was promoted to fireman/engineer in 1950. Stuckey left the CPR in January of 1958 to purchase Clark-Smith Photo Studio in Brandon.

Stuckey and his wife Mavis, whom he married in 1946, ran the studio until their retirement in the mid 1980s. Throughout his life Stuckey pursued a number of interests, such as botany, history, photography and politics and was active in many local, provincial and national organizations. He was a member of the Brandon Stamp Club, the Allied Arts Council, Brandon Horticultural Society, Brandon Model Railroad Club, the Brandon Historical Society, and the Fort Whyte Centre. Stuckey was also the author of four books, as well as numerous articles on horticulture, railways, and Brandon area history. In 1987 he received the Manitoba Order of the Buffalo Hunt and in 1997 he was awarded an honorary Doctorate of Laws Degree from Brandon University. Lawrence Stuckey passed away on June 13, 2001.

Custodial History:

The entire collection was housed in Mr. Stuckey's residence at 658 11th St. Brandon, Manitoba, prior to its transfer to the McKee Archives. A portion of the stamp collection was donated to the Archives in August 2001. The balance of the materials were deposited in the Archives following Mr. Stuckey's death.

Scope and Content:

Collection consists of a variety of materials, both textual and graphic.

The philately collection is the largest part of the Stuckey Collection and covers a wide geographical and temporal range. The majority of the stamps are from the United States, the British Commonwealth, France and the French Empire. There are also a number of stamps portraying animals, art and flowers.

The slide collection includes approximately 10,000 images of various topics, such as landscapes, flora and fauna of North America and Expo 1967.

The Stuckey photograph collection is perhaps the best collection of Brandon and Southwestern Manitoba photographs in one place. Images include grain elevators and historical buildings of the northern United States and western Canada, railways, the City of Brandon, as well as ships and boats, sporting activities, portraits, animals, flora and fauna, landscapes and farming/homestead photographs. This series also includes a large number of negatives, including glass plate negatives.

The textual materials within the collection include personal journals written by Stuckey covering the years 1935-2001. These journals are autobiographical and act as a key to the rest of the collection in that they provide general time frames and the motivations behind Stuckey's activities. In addition to the journals, the collection consists of copies of Stuckey's four books and a few papers he wrote for the committees and clubs he belonged to. Other textual materials included are a small amount of personal correspondence, and research materials on a number of topics such as the CPR and Brandon area history. There are also three scrapbooks created by Stuckey dealing with his various interests. The collection also contains certificates presented to Stuckey by a number of the organizations he belonged to, as well as his honorary degree from Brandon University and his Order of the Buffalo Hunt award. A number of books, newspapers and articles on various topics, such as stamp collecting and horticulture are included in the collection.

Notes: CAIN No. 202573. Description by Christy Henry.

Name Access: Ed Radcliffe

Clark-Smith Studios - Brandon

| | |
|--------------------|--|
| Subject Access: | Mavis Stuckey (nee Vanstone) George Harris Doug Bottley Georges Cesari Clark-Smith Studios City of Brandon Canadian Pacific Railway Canadian Northern Railway Manitoba and Northwest Railway Expo 1967 Manitoba Naturalists Society Brandon Historical Society Brandon University Assiniboine Community College Manitoba Pool Elevators Austin Agriculture Museum Brandon Camera Club Canadian National Railway Royal Canadian Air Force Kellock Royal Commission Millwood Family Natural History Photography Railway Photography Landscape Photography Personal Journals Brandon Photography Railway History Brandon History Horticulture |
| Repro Restriction: | The McKee Archives is the copyright holder for the Stuckey materials. |
| Finding Aid: | A copy of the photograph inventory is in the blue binder on the reference shelf in the reading room. |
| Related Material: | Alf Fowler collection 6-1999 (Brandon photographs) and the BU Art Exhibitions Committee fonds 69-1997 (Georges Cesari). |
| Arrangement: | <p>A description for the photograph collection has been entered as a separate series of the Lawrence Stuckey collection. The collection remains in original order.</p> |



BU 1: Office of the chancellor

<http://archives.brandonu.ca/en/permalink/descriptions17>

| | |
|--------------------|-------------------------------|
| Part Of: | RG 6 Brandon University fonds |
| Description Level: | Series |
| Series Number: | 1 |

GMD: multiple media
Date Range: ca. 1954 - ca. 1997
Physical Description: 30 photographs – 25 at 3.5" x 8" (color and b/w); 5 at 8"x10" (b/w); 3 magnates; 1 plaque (8 x 3 cm)

History /

Biographical:

The chancellor is the titular head of the university and confers all degrees. Where possible the Chancellor also attends official functions on behalf of the University and may take on special projects keeping with the goals of the University. According to "The Brandon University Act 1998," there is to be a chancellor of the university elected by the senate for a term of three years; the chancellor continues to hold office after his or her term expires until re-elected or until a successor is elected; the chancellor is eligible for re-election; and if a vacancy occurs in the office of chancellor before the end of the term, the successor elected to replace the incumbent chancellor is to hold office for the remainder of the incumbent's term.

BRANDON UNIVERSITY CHANCELLORS:

MAITLAND B. STEINKOPF (1967-1970)

Maitland B. Steinkopf (September 10, 1912 - 1970) was born in Winnipeg, Manitoba. He was educated at the University of Manitoba, and was called to the Manitoba Bar in December 1936. He served in the Canadian armed forces in World War Two, as a Private in the Queen's Own Cameron Highlanders and a Lieutenant Colonel with the R.C.O.C. He later founded the Canada West Shoe Manufacturing Company, and was a president of several companies including Bonded Investments Ltd., L.H. Packard Co. Ltd., Dayton Shoe Mfg. Co. Ltd., and the Tel Aviv Hilton Hotel. Steinkopf was a member of the Canada Israel Development Corporation, and served as chairman of State of Israel bonds in Manitoba. He was also an honorary counsel with the government of Czechoslovakia until 1948. Prior to his election, he assisted the Roblin government in land-development for cultural projects.

Steinkopf was elected to the Manitoba legislature in the 1962 provincial election as a member of Dufferin Roblin's Progressive Conservative government and was appointed to cabinet on June 12, 1963, as Provincial Secretary and Minister of Public Utilities. He later resigned his position and his seat in the legislature as a result of being implicated in a controversial land assembly payment. He was re-elected and re-appointed to the Cabinet in 1964. Steinkopf did not run for re-election in 1966. He later served as chair of the Manitoba Centennial Centre Corporation, which established a Maitland Steinkopf Youth Fund in 1972 for students in the arts.

Steinkopf married Helen Katz of Chicago and they had six children. He died suddenly in 1970 of a heart attack.

THE HONOURABLE STANLEY HOWARD KNOWLES (November 1970 - November 1990)

Stanley Knowles (June 18, 1908 - June 9, 1997) graduated from Brandon College in 1930, received his B.Div. from the University of Winnipeg in 1933, and was ordained by the United Church of Canada. Until 1940, he was a minister in Winnipeg churches. He organized public forums and created radio programs on social themes. He spoke for the Co-operative Commonwealth Federation (CCF), becoming its chairman, then provincial secretary, for Manitoba.

In 1942, Knowles was elected to the House of Commons as MP for Winnipeg North Centre. He was an MP from 1942 until 1958, was re-elected in 1962 and served until 1984. Throughout his political career, he struggled for a decent life and income for older people. He was instrumental in amending the industrial relations bill so that legal strikes did not interfere with employee pension rights, eliminating the "means test" from the Old Age Security Act and

that employee pension rights, eliminating the means test from the Old Age Security Act and indexing the Canadian Pension Plan and Civil Security Pensions. He played a major role in creating the New Democratic Party in 1961, presiding over the founding convention. He was the Deputy Leader of that party from 1962-84.

In 1970, Knowles became Chancellor of Brandon University and in 1990, was designated Chancellor emeritus. He became an honorary member of Canada's Privy Council in 1979, and was awarded the Order of Canada in 1984.

THE HONOURABLE JUDGE RONALD D. BELL (1990 - October 1996)

Ronald Dean Bell was born in Deloraine, Manitoba and graduated from Brandon College in 1951. He received his law degree from the University of Manitoba in 1955. Bell worked for several years as a solicitor for the Department of National Revenue, Taxation Division and as a partner in the Calgary law firm Fenerty & Co. He was appointed Queen's Counsel in 1976, and in 1978, he formed Bell Felesky Flynn, a law practice focusing on taxation. In 1991, Bell was appointed Judge of the Tax Court of Canada.

Throughout his distinguished career, Bell has continued to support Brandon University. In addition to his duties as Chancellor, he has also served on various BU boards and worked tirelessly to promote the institution. He also made significant financial contributions to improve physical structures, programs and student scholarships, including the establishment of the R.D. Bell Scholarship and the R.D. Bell String Scholarships. The R.D. Bell Hall in the Queen Elizabeth II music building was named in his honour, as was the Bell Tower atop the original Brandon College building, which is now part of Clark Hall. Justice Bell received an Honorary Degree from Brandon University at the spring 2006 convocation and is presently Chancellor emeritus.

DR. KEVIN KAVANAGH (November 1996 - October 2002)

Born and raised in Brandon, Kevin Kavanagh graduated from Brandon Collegiate Institute in 1950, and completed his commerce degree at the University of Manitoba in 1953. That same year he joined the Group Insurance Division of the Great-West Life Assurance Company. From 1978-1992, he served as president and CEO of that organization. During his career, Kavanagh has also served on various provincial and national boards, including the Royal Winnipeg Ballet, National Leasing Group, Winnipeg Airports authority, the Conference Board of Canada, the Crown Corporations Council and the Canadian Life and Health Insurance Association Inc. Kavanagh was also a member of the Roblin Commission. In 1996, he was named the fourth Chancellor of Brandon University, and in addition to his duties as Chancellor, he has been involved with the university as a member of the Brandon University Foundation and as a member of the Corporate Challenge Campaign. In September 2006, the courtyard between Clark Hall and the George T. Richardson building was renamed The Kavanagh Courtyard in honour of Kavanagh and his wife in recognition of their vision and leadership with Brandon University and their dedication to the advancement of post-secondary education.

In 1963, Kavanagh married his wife Els, and together they had two children: Jennifer and Sean. At present, (July 2007), Kevin Kavanagh is Chancellor Emeritus of Brandon University.

THE RIGHT HONOURABLE EDWARD R. SCHREYER (November 1, 2002 - present)

Edward Schreyer was born on December 21, 1935 in Beausejour, Manitoba. He studied at United College, St. John's College and the University of Manitoba, receiving a Bachelor of Pedagogy in 1959, a Bachelor of Education in 1962, a Master of Arts in International Relations and a second Master of Arts in Economics in 1963. From 1962 to 1965, Schreyer taught International Relations at St. Paul's College. On June 30, 1960, Schreyer married Lily Schulz. The couple had two daughters, Lisa and Karmel, and two sons, Jason and Tobin.

Schreyer was elected to the Legislative Assembly of Manitoba in 1958, as a member of the

Schreyer was elected to the Legislative Assembly of Manitoba in 1956, as a member of the Manitoba Co-operative Commonwealth Federation, representing the rural constituency of Brokenhead. In 1965 he resigned to run successfully for the House of Commons. In 1969, Schreyer returned to provincial politics as leader of the New Democratic Party of Manitoba. He led his party to victory in the 1969 provincial election, and served as Premier of Manitoba from 1969 until 1977.

Schreyer was appointed Governor General in 1979 by Pierre Trudeau. That same year, he was made a Companion of the Order of Canada along with his wife Lily Schreyer. As Governor General, Schreyer championed women's issues, the environment, and official bilingualism. He established the Governor General's Award in Commemoration of the "Persons Case," instituted the Governor General's Conservation Awards (1981), and presided over the first Governor General's Canadian Study Conference. Schreyer retired as Governor General in 1984.

Later in 1984, Schreyer was sworn into the Privy Council and was subsequently appointed Canadian High Commissioner to Australia, Papua New Guinea, and the Solomon Islands, and as ambassador to Vanuatu. He held those positions until 1988. Returning to Manitoba, Schreyer worked as a national representative of Habitat for Humanity. In 2006, he was acclaimed as the NDP candidate in Selkirk-Interlake for the 2006 federal election.

Edward Schreyer became Chancellor of Brandon University in November 2002, and his term was extended in 2005 until October 31, 2008.

HENRY CHAMP (November 1, 2008 - October 31, 2011)

Henry Champ was born in Brandon, Manitoba in 1939. He attended Brandon College in 1957 and 1958.

Scope and Content:

At present (July 2007), the series consists of the Stanley Knowles collection (accession 61-1997).

Notes:

Administrative information in the History/Bio field was taken from "The Brandon University Act (1998)" at: <http://web2.gov.mb.ca/laws/statutes/1998/c04898e.php> (December 2005) and from: http://alumni.brandonu.ca/alumniNews/images/BU_Alumni_News05.pdf. Biographical information for Maitland Steinkopf was taken from http://en.wikipedia.org/wiki/Maitland_Steinkopf (December 2005). Biographical information for Stanley Knowles was taken from: <http://www.mcmaster.ca/ua/alumni/gallery/G129664.htm> (December 2005) and from: http://en.wikipedia.org/wiki/Stanley_Knowles (December 2005). Biographical information for Bell was taken from Brandon University calendars and the spring/summer 2006 issue of Alumni News. Biographical information for Kavanaugh was taken from Brandon University calendars. Biographical information for Edward Schreyer was taken from: http://en.wikipedia.org/wiki/Edward_Schreyer (December 2005).

Name Access:

Maitland Steinkopf
Stanley Knowles
Ronald Bell
Kevin Kavanaugh
Edward Schreyer

Storage Location:

RG 6 Brandon University fonds



BU 3: Office of the president

<http://archives.brandonu.ca/en/permalink/descriptions77>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 3

GMD: textual records

Date Range: 1914- c. 2000

Physical Description: approximately 35 m

History /

Biographical:

As stipulated in "The Brandon University Act (1998)," the president is the chief executive officer and the Vice-Chancellor of the university and has general supervision over and direction of the operation of the university, including the academic work of the university; supervises the teaching staff, officers, employees and students of the university; may consider and make recommendations to the board or the senate about any matter that affects the university; is an ex officio member of every committee of the board and the senate; and has any other powers and duties assigned by the board.

The President reports to the Board of Governors, while receiving direct reports from the: Vice-President (Academic and Research), the Vice-President (Administration and Finance), the Director of Development and Alumni Relations, the Director of University Relations and the Director of International Activities. The president also interacts with the Board of Governors, the Senate, students, faculty members, staff members, unions, alumni, businesses, the Brandon University Foundation, the Brandon community, rural, northern and Aboriginal Communities, donors, government officials (municipal, provincial & federal), the K – 12 school system, and institutions of higher education, in Manitoba, Canada and internationally.

Scope and Content:

Series has been divided into two sub-series, including: (1) President's files; and (2) President's reports.

Notes: Administrative information in the History/Bio field was taken from "The Brandon University Act (1998)" at <http://web2.gov.mb.ca/laws/statutes/1998/c04898e.php> (December 2005) and <http://www.brandonu.ca/admin/Policies/Administrative/position%20job%20desc%20President.pdf> (December 2005).

Storage Location: RG 6 Brandon University fonds



BU 5: Office of the registrar

<http://archives.brandonu.ca/en/permalink/descriptions141>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 5

Physical Description: 6.18 m

Scope and Content:

Series has been divided into three sub-series, including: (1) Registrar's files; (2) Student files; and (3) Inter-Universities North (IUN).

Notes: A partial inventory for the series exists as a Word document.

Storage Location: RG 6 Brandon University fonds



BU 7: Faculties and schools

<http://archives.brandonu.ca/en/permalink/descriptions152>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 7

GMD: multiple media

Date Range: 1900-2004; predominant 1920-1988

Physical Description: 18.22 m

History /

Biographical:

This is an artificially created series.

Scope and Content:

Series has been divided into five sub-series, including: (1) Faculty of Arts; (2) Faculty of Science; (3) Faculty of Education; (4) School of Music; and (5) School of Health Studies.

Storage Location: RG 6 Brandon University fonds



BU 9: Department of extension

<http://archives.brandonu.ca/en/permalink/descriptions175>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 9

GMD: multiple media

Date Range: 1960-1973, 1989; predominant 1967-1972

Physical Description: 1.58 m

History /

Biographical:

In 1970, the Department of Extension was divided into the Department of Extension (Non-Credit) and the Department of Extension (Credit). In 1974, the two departments were

amalgamated into the Department of Extension (Credit and Non-Credit). The department's name was changed again in 1977, when it became the Department of Continuing Education (Credit and Non-Credit).

In 1986, the Office of Continuing Education and Summer Session was renamed the Office of Extension with responsibility for non-credit offerings, distance education and off-campus credit courses. From 1999 to the 2001-2003 calendar, Kathleen Matheos, the last Director of Extension, is listed as the Director of the Education Technology Unit. After the 2001-2003 calendar, the Department of Extension became part of Campus Manitoba.

DIRECTORS OF EXTENSION:

R.B. INCH - Extension (1967-1969) and Extension (Non-Credit) (1970-1971)

George Robert Boyer Inch, more commonly known as R.B. Inch, was born in 1903 in Oak Point, New Brunswick. His father, James Nathaniel Inch, was a local shopkeeper and served as town postmaster. James Inch married Phoebe Elizabeth Inch (nee Boyer), a native of Hartland, New Brunswick. While working in Ontario between 1939 and 1939, R.B. Inch met and married Elizabeth Gowling of Ottawa. The couple had two children; a son named George and a daughter named Jeanne. Elizabeth Inch (nee Gowling) passed away in 1956.

R.B. Inch was educated first at Mount Allison Academy in Sackville, New Brunswick. He later went on to study at Mount Allison University, where he earned a Bachelor of Arts degree in 1924. After graduating, Inch traveled to western Canada looking for employment in his chosen field of journalism. From 1924-1926 Inch was unable to find a job in the newspapers so he subsisted by teaching classes at Mount Royal College in Calgary and attending lessons at the Calgary Normal School. In June 1926, the Calgary Herald, then known as the Calgary Albertan, hired Inch as a regular journalist. He stayed in that position in Calgary for two years. Inch later accepted a job with the Winnipeg Free Press, where he worked from 1928-1929.

In 1929, Inch accepted a position with the National Research Council in Ottawa as Secretary to the President and information officer. Between 1929 and 1933 he also volunteered as editor of the magazine "Interdependence," the official publication of the League of Nations Society in Canada. In 1935, Inch resigned his post at the National Research Council to become the National Secretary of the League of Nations Society in Canada. There he served until the collapse of the League at the outbreak of World War II in 1939.

In 1942, Inch was commissioned by the Canadian Broadcasting Corporation (CBC) to prepare a series of programs entitled "Of Things to Come - Inquiry on the Post-War World." In 1943, Inch joined the Royal Canadian Army Service Corps, but never saw action in Europe. After the war, Inch was hired by his alma mater, Mount Allison University, to serve as Director of Alumni and Public Relations. He remained in Sackville from July 1945 through to 1967. In July 1967, Inch was hired by Brandon University as the Director of Extension and as a political science lecturer.

After retiring in 1972, Inch was active in the formation of the Canadian branch of Amnesty International. He would later become National Director Emeritus of the organization.

R.B. Inch died in Brandon, Manitoba on January 7, 1983.

H.S. PERDUE - Extension (Credit) (1970-1971)

Dr. Henry Stewart Perdue was born in 1904 near Souris, Manitoba. He graduated from Souris Collegiate in 1920. After working several odd jobs, Perdue entered Brandon College in 1924. He graduated with his B.A. in 1928. After graduation, Perdue was hired as a teacher in the Academic Department. He received his M.A. in 1930, and went on to receive his Ph.D. in Geology from the University of Chicago. In 1930, Perdue became the Director of the

Matriculation Department, as well as an Instructor in Geology. In 1931, he took over the position of Resident Master. In 1937, he married Ella May Higgins, who was the Resident Nurse. From 1938 until 1948, Perdue acted as Registrar of Brandon College.

In 1947, Perdue accepted the position on College Dean. This position ran until 1952, when it was changed to the position of Dean of Arts and Science. Perdue also held this position until 1962, when the office separated into the Dean of Arts and the Dean of Science. Perdue continued in the position of Dean of Science until 1967. After Dr. Evans' death in July of 1959, Perdue became acting President. He held this position from August 1959 until August 1960, when Dr. Robbins was appointed President. Perdue held the position of Director of Extension (Credit) from 1970-1971. He retired from teaching Geology in 1973. Dr. Perdue died on December 22, 1979 at the age of 75.

EVAN H. PEPPER - Extension (Credit) (1972-1974)

Evan H. Pepper was born in Windsor, Ontario. He received his BSc in Biology and Chemistry from the University of Detroit and his MSc and PhD from Michigan State University in the same fields. Pepper also attended the Henry Ford Trade School, the United States Brewer's Academy (Brewing Technology) and the Ryerson Institute (Instructional Technology). In 1945-1946 he served in the U.S. Merchant Marine, and from 1954-1956, in the U.S. Army.

From 1960-1962, Pepper was a technical coordinator for Ladish Malting Co. He began his academic career in 1962 as an Assistant Professor in the Department of Plant Pathology at North Dakota State University, leaving that position in 1967. From 1967-1988, he was an Associate Professor, and later a Professor (1971-1988) in the Department of Botany at Brandon University.

While at Brandon University, Pepper served on the Brandon University Senate, the Senate Executive Committee, the Extension Committee, the University Act Committee and the Senate By-Laws Revision Committee. He was also assigned as a liaison to Inter-Universities North (IUN) and helped to design the RN/RPN program (1970). Pepper's administrative duties included Director of Credit Extension, Director and designer of the FOCUS program and Chair of the Botany Department. In addition, he also taught, designed and developed several courses for the Biology and Botany Departments at Brandon University.

Evan Pepper retired in 1988. He died on March 27, 2013.

R. BRUCE MCFARLANE - Extension (Non-Credit) (1972-1973); Extension (Credit and Non-Credit) (1974-1976); Continuing Education (Credit and Non-Credit) (1977-1986); and Extension - acting (1990)

No biographical information yet.

B. WESTFALL - Extension (1987-1989)

Beth Westfall was born in Birmingham, England. Her undergraduate degree in European Studies was obtained from the University of Sussex; she recieved her Master's Degree in German from the University of British Columbia and her Ed.D. in adult education from Nova University.

Westfall came to Brandon University in January 1987, as the Director of Extension. Prior to that time she a director on a regional campus on the College of New Caledonia in British Columbia. She also had extensive experience in teaching basic adult education and English as a second language, and in facilitating women's support groups and communication skills workshops.

In September 1989, Westfall became Brandon University's Dean of Student Services. See RG

in September 1989, Westall became Brandon University's Dean of Student Services. See RG 6, series 12 (Student Services) for additional biographical information.

K. MATHEOS (1990 - 1997/1998)

Kathleen Matheos was appointed Director of the Office of Extension for a five year term effective September 1, 1990. Prior to coming to Brandon University, she was the Agricultural Distance Education Coordinator/Community Programs Division at Assiniboine Community College. In 1999, Matheos' title was changed to Director of the Education Technology Unit and ca. 2003 the Office of Extension was absorbed into Campus Manitoba. Matheos left Brandon University some time thereafter, and currently (January 2006) works for the Department of Extension at the University of Saskatchewan.

Scope and Content:

The series is divided into four sub series, including: (1) General files; (2) FOCUS; (3) Brandon University Art Exhibition Committee; and (4) Publications.

| | |
|-------------------|---|
| Notes: | History/Bio information was taken from Brandon University calendars and an article in "The Quill" (January 9, 1986). Biographical information on R.B. Inch was taken from the finding aid for the R.B. Inch collection written by Matthew Palmer (2003). Biographical information on H.S. Perdue was taken from the "Brandon College finding aid" prepared by Karyn Riedel for McKee Archives in 1998. Biographical information for Evan H. Pepper was taken from his resume (given to the Archives in 2006). History/Bio information for Kathleen Matheos was taken from Campus News - July/August 1990. |
| Storage Location: | RG 6 Brandon University fonds |
| Related Material: | Additional material on R.B. Inch is located in MG 3 1.8 R.B. Inch collection. |