

S. J. McKee Archives



MPE C 4 Co-op Farm Implements

<http://archives.brandonu.ca/en/permalink/descriptions10526>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE C.4

GMD: textual records

Date Range: 1978-1982

Physical Description: 7cm

History /

Biographical:

Co-op Farm Implements was a subsidiary company designed to serve Pool members in Manitoba and Saskatchewan.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This sub-series consists of general documents and photographs.

Notes: Description by Jillian Sutherland (2010)

Name Access: Co-op Farm Implements

Subject Access: farm implements

Storage Location: RG 4 Manitoba Pool Elevator fonds
Series C: Subsidiary Companies and Co-operatives



Grand Valley School District #206 fonds

<http://archives.brandonu.ca/en/permalink/descriptions4717>

Part Of: RG 5 Western Manitoba Manuscript Collection

Description Level: Collection

Accession Number: 38-2006

GMD: multiple media

Date Range: 1935, 1945, 1968

Physical Description: 6 cm

Scope and Content:

Fonds consists of correspondence, newspaper clippings, reminiscences, historical information about Grand Valley, name and address lists for students and teachers, invitations to Grand Valley School District reunions (1935 and 1968), the program for the dedication ceremonies and reunion picnic (1968), and the guest book for the 1968 reunion and cairn dedication. The latter includes 3 photographs.

Notes: Description by Christy Henry.

Storage Location: 2006 accessions

Storage Range: 2006 accessions



Pike & Co.

<http://archives.brandonu.ca/en/permalink/descriptions4329>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 3 3.3

GMD: textual records

Date Range: 1982

Physical Description: 0.2 cm

History /

Biographical:

It has been impossible to establish an administrative history for Pike & Co. other than that it was a small distributor of packet seeds located in Edmonton, Alberta. The acquisition was made in 1982 on the recommendation of McKenzie President William Moore. In 2001, Pike & Co. continued to be a part of the mail order division of McKenzie Seeds.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series consists of one file containing a proposal to acquire shares of Pike & Co., and a document entitled organizational shares.

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 3 Acquisitions

Related Material: Financial records for Pike & Co. for 1983 are located in Series 1 (Board of Directors), sub-series 5 (Financial) of the A.E. McKenzie Seed Co. Ltd. fonds in the file entitled 'Complete Financial Record 1983, McKenzie Seeds'.

Catalogues and seed packets for Pike & Co. are located in Series 2 (Office of the President/GM), sub-series 4 (Marketing) of the A.E. McKenzie Seed Co. Ltd. fonds.

The book "By Gossip and Myth" by Prof. George MacDowell in Series 6 (Miscellaneous), sub-series 2 (Miscellaneous Publications) of the A.E. McKenzie Seed Co. Ltd. fonds, also contains a small amount of information regarding the purchase of Pike & Co.



Co-Ed Association

<http://archives.brandonu.ca/en/permalink/descriptions4263>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.13

GMD: textual records

Date Range: 1936-1945

Scope and Content:

Minutes from the meetings of the Co-Ed Association, a club formed by members of Clark Hall.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



The Manitoba co-operator

<http://archives.brandonu.ca/en/permalink/specialcollections409>

Other Title Info: Formerly The Scoop Shovel

Part Of: RG 4 Manitoba Pool Elevator fonds

Collection: Manitoba Pool Elevator Library Collection

Creator: Manitoba Co-operative Conference

Description Level: Sub-series

Series Number: MPE E 3

GMD: textual records

Date Range: 1931-1936; 1943-2001

Publication: Winnipeg : Manitoba Co-operative Conference, ltd

Physical Description: 74 v. ; ill. ; 5.46 m

Scope and Content:

During the independent existence of Manitoba Pool Elevators, the Manitoba Co-operator, published by the Manitoba Co-operative Conference Ltd., was the official organ of the cooperative movement in the province. The sub-series consists of issues of The Manitoba Co-operator from 1931-1936 and 1943-2001.

Notes: Description by Jill Sutherland and Christy Henry.

Subject Access: Agriculture

Cooperative Periodicals

Farm produce Marketing Periodicals

Conservation: microfilm, PDF

Location Original: Archives 14-24-2, Box 24 - Manitoba Pool

Location Copy: Z drive

Arrangement:

The Scoop Shovel, Vol. VII No.1-7 is bound with the Manitoba Co-operator, Vol. VII, No. 9-12



MPE C 2 Co-enerco

<http://archives.brandonu.ca/en/permalink/descriptions10510>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE C.2

GMD: textual records

Date Range: 1981

Physical Description: 33cm

History /

Biographical:

Co-enerco was a co-operative energy company that resulted from the Co-operative Resources Project.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This sub-series consists of records pertaining to the formation of Co-enerco.

Notes: Description by Jillian Sutherland (2010)

Name Access: Co-enerco

Subject Access: utilities

Co-operatives

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series C: Subsidiary Companies and Co-operatives



Steele Briggs Seed Co. Ltd.

<http://archives.brandonu.ca/en/permalink/descriptions4327>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 3 3.2

GMD: textual records

Date Range: 1893, 1931-1979

Physical Description: 25.7 cm

History /

Biographical:

On November 11, 1971, A. E. McKenzie Co. Ltd. acquired Steele Briggs Seed Co. Ltd., Rennie Seeds, and the Canada Seed Co. from Maple Leaf Mills Limited of Toronto, Ontario. The purchase included the packet seed business and most of the brand names and trademarks of the above companies as well as the Steele Briggs properties in Winnipeg and Regina, and all of the equipment in their Toronto location. This same location was leased by A. E. McKenzie Co. for a number of years. As a result of the acquisition of Steele Briggs, the name of A. E. McKenzie Co. was modified to A.E. McKenzie Co. Ltd. - Steele Briggs Ltd; each company continued to operate under its respective trade names in the marketing of Garden Seeds, Lawn Grass and other product lines across Canada.

The Steele Briggs Seed Co. was founded in 1873 in Toronto, although at the time of its inception, the company, which was a small retail seed store, was known as Steele Brothers

and Company. Two of the company's founders, Mr. R. C. Steele and Mr. S. E. Briggs, were already involved in a grocery and produce business in Oshawa, Ontario together.

From the first store at 23 East Market Street, Toronto, Steele Briggs moved into a new warehouse at the Southeast corner of Front and Jarvis Streets in 1887. However, by 1888, new premises were required due to the rapid growth of the company, and a warehouse was leased at 107 Front Street East. Five years later, a separate store was opened to manage the local retail and mail order sections of the business at 132 King Street East. The annual increase in trade, however, made the construction of a new five-story building necessary in 1911-1912.

By 1902, the volume of business the company was receiving from Western Canada led to the establishment of a branch house in Winnipeg. Further expansion occurred in 1922, when Steele Briggs purchased a large warehouse and Seed Cleaning elevator at Regina in order to more adequately deal with the demands of the Western Provinces of Alberta and Saskatchewan. In 1933, a branch house was opened in Edmonton, and in 1956 one was established in Vancouver.

In its formative years, prior to the 1930's, the management group was comprised of a number of well-known businessmen. These included: Mr. J.S. Steele, Mr. E. F. Crossland, second Vice-President and General Manager, Mr. W. D. Steele, first Vice-President and Manager of the List Seeds Department, Mr. C. J. Turnbull, General Manager of the Western houses and Seed Grain supplies, Mr. R. S. Ferguson, Assistant Manager of the Catalogue and Wholesale trade located in Winnipeg, and L. B. Robinson, Assistant Manager and Accountant at Regina.

Sometime between 1944-1948, Mr. W. D. Dack was appointed President of Steele Briggs, and, in 1951, he announced new executive appointments to the company. Mr. George F. Boyd was appointed Manager of Steele Briggs' Regina branch and later supervisor of all Western branches as Vice-President in charge of Western Canada Operations. Mr. C. S. Beattie was appointed Secretary Treasurer of the company. In June of 1964, D. H. MacKay, E. R. Seede of Regina and Tom Gray of Edmonton, were named to the Company's Board of Directors.

For many years Steele Briggs published and distributed a retail catalogue, the first was published in 1875.

Rennie Seeds Ltd. was founded by William Rennie in 1870 and incorporated in 1905. It was located in a small store at Adelaide and Jarvis Streets in Toronto. Following the death of Mr. Rennie, the business carried on under the leadership of his son Thomas Rennie, and subsequently under Thomas Rennie's son-in-law K. J. Harrison. Steele Briggs acquired Rennie Seeds in 1961.

The Ferry Seed Company, which operated primarily in Eastern Canada, was bought by the Steele Briggs Seed Co. in 1926, effectively ceasing all operations under the Ferry name.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

Sub-series consists of financial records, miscellaneous documents, including some correspondence and files relating to the merger of Steele Briggs Seeds and McKenzie Seeds. Information regarding the Canada Seed Company can also be found in the sub-series.

The sub-series also contains a scrapbook (500 pages; 24 x 28 x 6 cm) dealing with Steele Briggs Seeds and the seed industry. Items in the scrapbook include newspaper/magazine clippings dealing with executives of the company (including the death of prominent members), commentaries on the seed industry and seed varieties and a number of general interest columns. A copy of the painting "A Gateway to Canada's Granary, Winnipeg 1872" by J.D. Kelly is also included. Photographs, magazine advertisements, correspondence and writings on seed varieties are also located in the sub-series. A page level inventory of the types of seeds included is available for the scrapbook.

A copy of the 1893 Steele Briggs catalogue is also contained within the sub-series. Special attention should be paid to the color covers included near the beginning of the book.

The sub-series is divided into five sub sub series, including: (1) Merger; (2) Financial; (3) Miscellaneous; (4) Canada Seeds; and (5) Scrapbook.

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 3 Acquisitions

Related Material: Historical information relating to Steele Briggs Seeds is located in the A.E. McKenzie Seed Co. Ltd. fonds, Series 2 (Office of the President/GM), sub-series 2 (J. Lasby Lowes), Historical Topics, file 10 (tape 23) and file 11 (tape 24).

Sales literature and seed packets for Steele Briggs Seeds are located in the A.E. McKenzie Seed Co. Ltd. fonds Series 2 (Office of the President/GM), sub-series 4 (Marketing).

One photograph of Steele Briggs Seeds can be found in Series 5 (Photographs) in the sub-series 5.17, Steele Robertson/Steele Briggs of the A.E. McKenzie Seed Co. Ltd. fonds. There is also a Steele Briggs poster located in oversized drawer # 4.

In Series 6 (Miscellaneous) of the A.E. McKenzie Seed Co. Ltd. fonds, under the Centennial Exhibition, there is a folder for Steele Briggs containing various records/documents for the company that were used in the display.



MPE C 7 Co-operatives

<http://archives.brandonu.ca/en/permalink/descriptions10588>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE C.7

GMD: textual records

Date Range: 1922-1995

Physical Description: 59cm

History /

Biographical:

Manitoba Pool Elevators was a part of and associated with many other producer co-operatives in Manitoba.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

. This sub-series consists of records from the following co-operative organizations: Canadian Poultry Pool Ltd, Canadian Poultry Sales, Manitoba Co-operative Poultry Marketing Association, Manitoba Dairy and Poultry Co-operative Ltd, The Co-operative Promotion Board, Manitoba Fish Products, Pool Co-operative Seed Association, XCAN Grain Pool

Records for the above organizations may include but do not necessarily include the following: financial records, minutes, correspondence, reports, addresses, and memoranda.

Notes: Description by Jillian Sutherland (2010)

Original order in this sub-series was rearranged by Eileen McFadden. The order established by her has been left intact.

Name Access: Pool Co-operative Seed Association

XCAN

Canadian Poultry Pool Ltd.

Canadian Poultry Sales

Manitoba Co-operative Poultry Marketing Association

Manitoba Dairy and Poultry Co-operative Ltd

The Co-operative Promotion Board

Manitoba Co-operative Conference

Manitoba Fish Products

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series C: Subsidiary Companies and Co-operatives



A.E. McKenzie Seed Co. Ltd. - scrapbooks

<http://archives.brandonu.ca/en/permalink/descriptions4336>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 6 6.3

GMD: textual records

Date Range: c.1903 - c.1940

Physical Description: 27.5 cm

Physical Condition: The scrapbooks in this sub-series are fragile, particularly the product book. They must be handled with great care.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series consists of three scrapbooks. Two of the three contain copies of advertisements for a number of businesses, including McKenzie Seeds, Steele Briggs, Patmore's, Rennie's, and McFayden Seeds. Clippings dealing with a variety of other companies in the seed industry are also included. The third scrapbook contains pictures of various flowers, vegetable, herbs and other seed products in alphabetical order. An inventory is available for the third scrapbook.

Notes: Date(s) of creation, including distribution, publication, etc.:

- a) [No title] ad book - 1906-1911
- b) "Scrap Book" ad book - 1917-1926
- c) [No title] product book - c.1903 - c.1940

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 6 Miscellaneous



A.E. McKenzie Seed Co. Ltd. - miscellaneous publications

<http://archives.brandonu.ca/en/permalink/descriptions4335>

Part Of: RG 3 A.E. McKenzie Company fonds

Description Level: Sub-series

Series Number: McS 6 6.2

GMD: textual records

Date Range: 1963, 1978, 1984-1985

Physical Description: 6 titles; 6 cm

History /

Biographical:

This sub-series consists of publications that did not fit into any of the preceding series or sub-series.

Custodial History:

See fonds level description of custodial history of A. E. McKenzie Seed Co. Ltd.

Scope and Content:

This sub-series includes one copy each of Manitoba Business Top 100 (June 1985), Trade and Commerce Supplement, Brandon (c. 1963) and Manitoba Business (November 1985).

It also includes a Christmas Song book, the book "By Gossip and Myth" by Prof. George MacDowell and a document entitled "Background Information re A.E. McKenzie Seed Co. Ltd."

The following newspaper clippings have been located in the map case drawer #4 located in the archives reading room:

1. \$175,000 Gift Set for College from City Man
2. McKenzie Will Leaves House to Arts Centre
3. The Old Alma Mater is Down on Her Knees
4. How to Help the Alma Mater
5. Good Things are "growing" on at McKenzie Seeds (ad)
6. Fire fails to halt work at McKenzie Seeds
7. McKenzie Seeds: new facilities are first in North America
8. A full-page advertisement for McKenzie Seeds from "The Brandon Sun" (September 24, 1971)

Storage Location: RG 3 A.E. McKenzie Company fonds
McS 6 Miscellaneous



MPE D 1 Royal Commission on Co-operatives

<http://archives.brandonu.ca/en/permalink/descriptions11274>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE D.1

GMD: textual records

Date Range: 1945

Physical Description: 1m

History /

Biographical:

This commission was appointed in late 1944 and made its reports and recommendations in late 1945. The commission's tasks were the following: (1) give a legal opinion on existing taxation legislation affecting co-operatives, (2) recommend taxation legislation in respect to co-operatives, with due regard to current tax burdens on privately owned business, (3) provide a picture of the actual structure of co-operative enterprise in Canada, its growth, and the effects of taxation upon it.

The commission's findings were, briefly: (1) Section 4, paragraph (p) of the Income War Tax Act is so ambiguous as to justify its repeal, (2) commission recommended legislation permitting both co-operative and joint stock companies to deduct patronage dividends in computing taxes, whether paid out or available on demand, (3) appendices of research staff findings that provide statistical and historical information on the origin, growth and distribution of co-operatives in Canada.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

.This sub-series contains volumes 1 - 31 of the Royal Commission on Co-operatives, the brief and report on the Commission, an outline of argument on behalf of certain co-operative organizations.

Notes: Description by Jillian Sutherland (2010)

Name Access: Royal Commission on Co-operatives

Subject Access: Commissions

Storage Location: RG 4 Manitoba Pool Elevator fonds
Series D: Commissions, Committees and Inquiries



MPE C 6 Livestock Co-operative Division

<http://archives.brandonu.ca/en/permalink/descriptions10553>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE C.6

GMD: textual records

Date Range: 1926-1991

Physical Description: 26cm

History /

Biographical:

The Pool livestock advisory boards and livestock markets were organized under the MPE when MPE merged with the Manitoba Co-operative Livestock Producers Ltd in 1948. The livestock pools operated in much the same way the grain pools did. The MPE Livestock Division was overseen by the Canadian Livestock Co-operative (Western) Limited (known as the C.L.C.). Local shipping associations shipped livestock to a central selling agency in St. Boniface, although this changed with the development of the rural highway system in Manitoba and the founding of Pool Packers.

See also fonds level description of RG 4 for history/bio of MPE

Scope and Content:

This sub-series consists of Livestock Division records, Virden Auction Market records, Brandon Livestock Advisory Committee records, Elkhorn Co-operative Livestock records, and Swan River Livestock Association Ltd.

Notes: Description by Jillian Sutherland (2010)

Name Access: Livestock Division

Elkhorn

Brandon

Virden

Swan River

Subject Access: Livestock

Marketing

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series C: Subsidiary Companies and Co-operatives



MPE B 10 Radio Broadcasts

<http://archives.brandonu.ca/en/permalink/descriptions9311>

Part Of: RG 4 Manitoba Pool Elevator fonds

Description Level: Sub-series

Series Number: MPE B.10

GMD: textual records

Date Range: 1930-1971

Physical Description: 6 cm

History /

Biographical:

Manitoba Pool Elevators was quick to realize the usefulness of the radio medium as a educational and promotional tool. It was also often used to defend the Pool and the co-operative movement in general on programs such as Farm Radio Forum. See fonds level description of RG 4 for complete history/bio of MPE.

Scope and Content:

Sub-series MPE B.10 consists of textual radio broadcast transcriptions. The records include transcriptions from 1930 until 1971. Radio broadcasts are on a wide variety of topics, including agricultural science, the grain market and general economy of Canada and the world, government acts and legislation that affected the producer, co-operatives and the co-operative movement, rural life, young people, WWII, Manitoba, and the Manitoba Pool Elevators.

Notes: Description by Jillian Sutherland (2009)

Name Access: F.W. Ransom

C.H. Burnell

J.T. Hull

John Braken

W.J. Parker

D.W. Richmond

E.S. Russenholt

Manitoba Pool Elevators

Central Office

Subject Access: Co-operatives

Agriculture

Radio Broadcasts

Storage Location: RG 4 Manitoba Pool Elevator fonds

Series B: Central Office records



Ruth and Archie MacLachlan fonds

<http://archives.brandonu.ca/en/permalink/descriptions10093>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.33

Accession Number: 23-2009

GMD: multiple media

Date Range: 1930-1934
Physical Description: 27 cm textual records
13 b/w photographs
Physical Condition: Very good. Some of the letters written in pencil are a little faded.

History /

Biographical:

Ruth Alverda Wade was born July 11, 1912 in Brandon, MB to James and Etta Alverda. She had two younger siblings: sister Gwen and brother Sherry. The Wade family resided at 1837 Princess Avenue, Brandon, MB. Ruth graduated from Brandon College with the Class of 1933.

During her time at Brandon College Ruth met Archie MacLachlan. Archibald James MacLachlan was born in Sault Ste. Marie, Michigan in 1907. He had four brothers: Howard, Edgar, Bruce, Curly and Stirling. When Archie was quite young the MacLachlan family moved to Alberta. Archie came to Brandon c. 1930 to attend Brandon College. During the summers of his years at Brandon College Archie held pastoral charges in Alberta. The first two summers were spent in the Peace River Country and the second two in Etzikom in Southern Alberta. This is the period during which the letters in the fonds were written.

Ruth Wade married Archie MacLachlan on September 19, 1934 in Brandon, MB. Following the wedding the couple moved to Hamilton, ON. Archie graduated from McMaster University with his Bachelor of Divinity degree in 1937. During this period their daughter Joann Ruth was born. After his ordination as a Baptist Minister the family moved to North Bay where Archie was minister for four years. The next six years were spent in Vancouver as Archie worked as minister at Fairview Baptist Church in Vancouver. The couple's sons Archibald James and Lachlan Wade were also born during this period.

At the end of the Second World War Archie decided to go back to school. The family travelled to Brandon, where Ruth and the children remained for part of a year while Archie went ahead to Andover Newton to enroll and find a parish that would support him while he went to school. The family was reunited in Penacook, New Hampshire; they lived there for two years while Archie completed his Masters in Sacred Theology. After a brief additional period of study at Harvard University, the MacLachlan family returned to Canada, settling in Toronto while Archie finished his second Masters degree (Psychology) and held positions as interim minister and then assistant minister at York Minster Church. Following the two years in Toronto they moved to Winnipeg.

Eventually Archie left the church ministry and became Chaplain at the Hamilton Psychiatric Hospital. He also continued to train students in Pastoral Education through the courses he had begun at the Divinity College of McMaster University. He remained at the Hospital until his retirement.

During their married life Ruth was kept busy raising the couple's children and with her work as a minister's wife, particularly her work in the community. She sat on a number of community boards, including positions as President of the Baptist Convention of Ontario and Quebec and a member of the Board of Governors for McMaster University's Divinity School.

Ruth MacLachlan died on October 29, 1983 in Mississauga, ON.

Archie married Kathleen Marie (Green) French (b. January 22, 1908, d. June 1, 1998) on June 20, 1987. Archie MacLachlan died in December 1997.

Custodial History:

Records were in the possession of Ruth and Archie MacLachlan until their deaths. At that time the records were inherited by their daughter Joann. Joann MacLachlan donated the records to the McKee Archives on October 24, 2009 at a donation event held as part of Homecoming 2009.

Scope and Content:

Fonds consists of approximately 197 letters written by Ruth and Archie to each other during the spring and summers of 1932, 1933 and 1934. The letters were written during the courtship of the couple and contain details not only on about their lives in Brandon and Alberta but also more personal information about their relationship, families and future plans. Because Ruth and Archie were students at Brandon College during this period the letters also often reflect on events and personalities related to the College, as well as their own personal studies.

Fonds also contains a scrapbook compiled by Ruth during her Brandon College years. It includes photographs, newspaper clippings, graduation cards, event programs, place cards and other ephemera. There are also a few miscellaneous documents - McMaster University examination papers, handwritten sheet music, postcards - that appear to have belonged to Archie. Fonds also contains a graduation photograph of Ruth.

Notes: Description by Christy Henry. History/Bio information taken from Joann MacLachlan's book Ruth and Archie: Brandon and Brandon College 1932-1934.

Name Access: Ruth Wade
Ruth MacLachlan
Archie MacLachlan
Addrene Edwards
Dorreene McGuinness
Brandon
Brandon College
Trochu, Alberta
Etzikom, Alberta
First Baptist Church

Subject Access:	land vehicles Christianity city life rural life convocations Correspondence crime post-secondary education mountains pastoral activities postal service parsons religious officials Radio Broadcasts tennis rail transportation weather social events music clothing theology hobbies liberal arts horses road transportation travels touring depression era
Language Note:	Some of the letters contain German phrases.
Storage Location:	Textual records: 23-2009
Related Material:	Photographs: RG 5 photograph storage drawer Ruth and Archie's daughter Joann edited the letters into a book entitled Ruth and Archie: Brandon and Brandon College 1932-1934. A copy of the book is located in the Rare Book collection of the John E. Robbins Library, Brandon University. William Ridley Sheridan Wade collection (28-2007)
Arrangement:	<p>The letters are arranged in chronological order with all of Archie's letters to Ruth for a particular year grouped together, followed by Ruth's letters to Archie for that same year. For preservation purposes photographs in the scrapbook have been removed and placed in photograph storage, with their corresponding scrapbook page number noted on the back. Because of the fragile condition of the scrapbook a note has been made concerning the original location of many items that have become detached from their original location in the scrapbook. These items remain with the remnants of the scrapbook in one archival housing. Note that Ruth did not place items on every page so the numbering is not sequential for scrapbook items. Some items were loose at the back of the scrapbook and therefore have no corresponding page number.</p>

