

S. J. McKee Archives



Minutes

<http://archives.brandonu.ca/en/permalink/descriptions4253>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.3

GMD: textual records

Date Range: 1919-1967, 1948-1965

Physical Description: 9 cm

Scope and Content:

These are the minutes of meetings of the Literary Board.

Subject Access: literary board

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Main Executive Committee

<http://archives.brandonu.ca/en/permalink/descriptions4257>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.7

GMD: textual records

Date Range: 1931-1945, 1957-1967

Physical Description: 8.5 cm

Scope and Content:

These are the minutes from the meetings of the Main Executive of the Student Association.

Subject Access: Student Association

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Brandon College library - minutes

<http://archives.brandonu.ca/en/permalink/descriptions4292>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 15.1

GMD: textual records

Date Range: 1912-1967

Physical Description: 14 cm

Scope and Content:

The sub-series contains the minutes from Library Committee meetings. There are also minutes from the meetings of various sub-committees such as the Open Shelf Sub-Committee and the Sub-Committee on Apportionment of Library Funds. Includes minute books and files.

Storage Location: RG 1 Brandon College fonds
Series 14: Brandon College Library



Co-Ed Association

<http://archives.brandonu.ca/en/permalink/descriptions4263>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.13

GMD: textual records

Date Range: 1936-1945

Scope and Content:

Minutes from the meetings of the Co-Ed Association, a club formed by members of Clark Hall.

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Brandon College Ministerial Association

<http://archives.bradonu.ca/en/permalink/descriptions4268>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.17

GMD: textual records

Date Range: 1919-1921

Physical Description: 1 cm

Scope and Content:

This book contains the minutes from meetings of the students' ministerial association.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



Brandon College Student Association records

<http://archives.bradonu.ca/en/permalink/descriptions4262>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.12

GMD: textual records

Date Range: 1948-1957

Physical Description: 1.5 cm

Scope and Content:

Consists of the BCSA constitution, electoral procedure documents, nomination forms, the Brandon College Crests and Awards Board constitution, the Brandon College Finance Board constitution, the Brandon College Athletic Board/Athletic Council constitution, the Brandon College Board of Publications constitution, the Brandon College Literary Board constitution, the Sigma Mu constitution, and BCSA statistical summary of Committee meetings.

Subject Access: club constitutions

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



Miscellaneous ledgers and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4289>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 13.6

GMD: textual records

Date Range: 1898-1951

Scope and Content:

1. Sadie Northam Expenses (Dining Room?), 1898-1906
2. Endowment Income Accounts, 1903-1910
3. Sustaining Fund, 1904-1905
4. Mortgage and Agreement Register and Ledger, 1905-1921
5. Refunds Committee Minutes, 1914-1923
6. COTC Day Sheets, March-April 1915?
7. Record of Bond Issue, 1917-1919
8. Staff Salaries, 1918-1921
9. Endowment and Scholarships Accounts, 1923-1941
10. Salary Book, 1926-1928
11. Athletic Board Finance, 1951-1959
12. Brandon College Institute, Session 08, no year

Storage Location: RG 1 Brandon College fonds

Series 13: Brandon College Ledger and Minute books



Edith Laycock fonds

<http://archives.brandonu.ca/en/permalink/descriptions4886>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: MG 2 2.20

Accession Number: 12-1998

GMD: multiple media

Date Range: 1934-1973

Physical Description: 24 cm textual records
12 photographs

History /

Biographical:

Edith Mary Laycock was born on June 25, 1913. She attended Brandon Collegiate from 1929 until her graduation in 1931. Ms. Laycock attended Brandon College from 1931-1934, graduating with a Bachelor of Arts degree. In 1935, she attended the Wheat City Business College and graduated from the Stenographic Course. Ms. Laycock was employed by the Canadian Pacific Railway as a stenographer for many years and belonged to the Canadian Pacific Expressmen's Mutual Benefit Society from 1939.

Edith Laycock was very interested in drama. While attending Brandon Collegiate and Brandon College she participated in school and college plays. She was involved in drama and theatre throughout her adult life. Edith Laycock directed many of Brandon College's major productions beginning in 1950. She was also the director of many of the plays put on by the Brandon Little Theatre from 1950. Ms. Laycock also performed in the Little Theatre productions when she was not directing.

Ms. Laycock was also involved in many other elements of Brandon life. She served alternatively as the vice-president, secretary, treasurer, and production manager of the Little Theatre throughout the 1940's and 1950's. She was the Social Manager for the Brandon Festival Committee in 1948, the Publicity Chairperson for the Brandon Music Festival Association in the 1950's, and the Secretary of the Brandon Overture Concert Association. Laycock also wrote play reviews for the Brandon Sun in the 1950's. She was the director of the Manitoba Delta Chapter of Beta Sigma Phi. In the 1960's Laycock was a member of the Brandon Council of Women and Chairperson of its Arts and Letters Committee. She was also the Vice-President of the Brandon Art Club in 1960. Edith Laycock also held a 12-week class in creative dramatics for children at the Allied Arts Centre in the early 1960's.

Edith Laycock died in Brandon on December 17, 1987.

Custodial History:

This fonds was accessioned by the McKee Archives in 1998. Prior custodial history is unknown.

Scope and Content:

This fonds consists of memorabilia kept by Edith Laycock. A large part of the collection consists of programs from plays that Laycock performed in or directed during the 1950's and 1960's. There are also numerous newspaper clippings about Laycock's plays including reviews, pictures, and advertisements. This collection also includes a folder of programs from the Brandon Little Theatre productions in the 1950's, as well as clippings about the Little Theatre. There are also numerous articles about miscellaneous drama and art events throughout Brandon, Manitoba, and Canada. The fonds also includes Laycock's daybook from 1962, and travel notes from Laycock's 1952 trip to Great Britain and Europe. The latter contains a passenger list for the Empress of Scotland, August 5, 1952. The collection further includes Canadian Pacific Railway passes dating from 1947-1963 and a copy of the Canadian Pacific Pension Plan. Fonds also contains material from the various organizations that Laycock was involved with including the Brandon Council of Women and Beta Sigma Phi. Fonds includes 12 photos that appear to be family photos from Laycock's childhood. Finally, the fonds contains various copies of plays that Laycock performed in or directed.

Notes:

CAIN No. 202585

Subject Access:	Edith Laycock Kaye Rowe Brian MacDonald J.R.C. Evans Brandon College Brandon College Literary Board Brandon Collegiate Dramatic Society Brandon College Students' Association Brandon Council of Women Brandon Little Theatre Canadian Pacific Railway Beta Sigma Phi drama plays travel playscripts
Storage Location:	MG 2 Brandon College Students 2.20 Edith Laycock