

# S. J. McKee Archives



## Pending Files

<http://archives.brandonu.ca/en/permalink/descriptions5308>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 369  
GMD: textual records  
Date Range: July 1985  
Physical Description: 1 file  
Scope and Content:  
File consists of files  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 15



## 1992 Files

<http://archives.brandonu.ca/en/permalink/descriptions5839>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: MG 3 1.14.1  
File Number: 893  
GMD: textual records  
Date Range: 1992  
Physical Description: 1 file  
Scope and Content:  
File consists of correspondence re: Agriculture Canada, Heamon file, Casework, Correspondence, Brandon Ag. Research Station Opening  
Storage Location: RG 6 Brandon University fonds  
MG 3 Brandon University Teaching and Administration  
1.14.1 W. Leland Clark - political career  
Box 37

## President's files



<http://archives.brandonu.ca/en/permalink/descriptions78>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 3.1

GMD: textual records

Date Range: 1967 - c.2000

Physical Description: approximately 35 m

History /

Biographical:

#### BRANDON UNIVERSITY PRESIDENTS:

DR. JOHN E. ROBBINS (Brandon College 1960-1967; Brandon University 1967 - August 31, 1969)

John E. Robbins was raised in Darlingford, Manitoba. He received both his B.A. and M.A. from the University of Manitoba. He spent a number of years working in the Education Division of the Bureau of Statistics, attaining the position of Director there, as well as being the Director of the Information Division. During the years that he worked there he took several leaves of absence in order to hold a Carnegie Corporation Traveling Fellowship in the Scandinavian countries in 1933 and to obtain his Ph.D. at the University of Ottawa in 1935.

Robbins helped to found the Canadian Association for Adult Education, the Social Science Research Council of Canada, the Humanities Research Council of Canada, the United Nations Association in Canada and the Canadian Citizenship Council. In 1942 he became a member of the Board of Directors of Carlton University. Dr. Robbins was active in UNESCO work, was a member of Canadian Government delegations to foreign conferences and spent a year as director of an educational system for Palestinian refugees in the Arab countries surrounding Israel.

In 1960, while editor-in-chief of the newly compiled "Encyclopedia Canadiana," Robbins was asked to become the sixth and final President of Brandon College. From 1960 to 1967, he oversaw construction of the Arts and Library Building and Lecture Theatre, a Mens' Residence, a Dining Hall, a Heating Plant, a Ladies' Residence, a Music Building, a Physical Education Building and an Education Building. After the university charter was granted in 1967, Robbins was installed as the first President of Brandon University. After his retirement from Brandon University in 1969, he took the position of Canadian Ambassador to the Vatican. He died in 1995, at the age of 91.

DR. A.L. DULMAGE (July 1, 1970 - June 30, 1977)

Andrew Lloyd Dulmage was born in Hamilton, Ontario on August 13, 1917. He obtained his Bachelor's degree in 1939 and his Masters in 1940, both from the University of Toronto. After working as a teaching fellow at the University of Toronto for one year, Dulmage took a position at the University of Manitoba teaching in the department of mathematics. In 1950, he left the University of Manitoba for a position at the Royal Military College of Canada. Dulmage received his Ph.D. from the University of Toronto in 1952.

Dulmage returned to the University of Manitoba from 1956-1964, before being appointed head of the department of mathematics at the University of Alberta. In 1966, he returned to the University of Manitoba as Professor of mathematics and Associate Dean of the faculties of arts and science; he was named Dean of Arts and Acting Dean of the faculties of arts and science in 1969. Dulmage left the University of Manitoba in 1970 to accept the position of President of Brandon University.

Under his leadership, from 1970-1977, the Native Studies Department was established and

Under his leadership, from 1970-1977, the Native Studies Department was established and several four-year programs were introduced at Brandon University. Dulmage also helped to expand educational opportunities for the public in general and senior citizens in particular. After leaving BU, Dulmage headed the mathematics department. Andrew Lloyd Dulmage was married with two children. He died suddenly at his home in Gold River, Nova Scotia on May 16, 1989.

DR. HAROLD J. PERKINS (July 1, 1977 - December 1983)

Harold Jackson Perkins was born in London, Ontario c. 1930. He received degrees from the University of British Columbia and Iowa. From 1958-1963, Perkins was a researcher with the Canadian department of agriculture in Lethbridge, AB before moving to Plattsburgh, NY where he held the post of Dean of Graduate Studies and Research for the University of New York, Plattsburgh campus.

Perkins began his tenure as President of Brandon University in July 1977. He resigned on November 28, 1983. Following his departure from the President's Office, Perkins returned to a faculty position at Brandon University and did some teaching related to computer systems until his retirement.

Harold Perkins is married to Mary Louise. They have four children together, three sons and a daughter. They continue to live in Brandon, MB.

DR. E.J. TYLER (February 1984 - July 31, 1985)

Earl John (Curly) Tyler was born December 22, 1913 in Moose Jaw, SK. He received his B.A. from the University of Manitoba in 1946 and his M.Sc. in 1950 and Ph.D. in 1954 from the University of Utah. He carried out post-doctoral studies at the University of Saskatchewan in 1957 and 1961, the University of Michigan in 1959, and Harvard University in 1960.

Tyler joined the staff at Brandon College in 1949, founding and developing the undergraduate program in psychology there; from 1949-1976, he was the Chairman of the Psychology Department. In 1979, while continuing his consulting and research work in the areas of recreation and leisure, Tyler retired to do continued research on the psychology of aging. He was appointed Professor Emeritus in the fall of 1980. From February 1984 to July 1985, Tyler was the Interim President of Brandon University and in October, 1985, he was the first BU past-president to be honored as President Emeritus by the BU Board of Governors.

In 1974, Tyler was the third recipient of the Clifford J. Robson Distinguished Psychologist in Manitoba Award for outstanding service to Psychology in Manitoba. Tyler, a social psychologist, was the first winner from outside Winnipeg. In 1983, he was awarded The Canadian Parks and Recreation Association Citation for Outstanding Achievement. Tyler was also an honorary lifetime member in the Canadian Psychological Association.

Earl J. (Curly) Tyler died on October 16, 1997.

DR. JOHN R. MALLEA (August 1, 1985 - July 31, 1990)

Born in 1937/8, John Mallea's academic and research background included the fields of sociology and education. Prior to becoming President and Vice-Chancellor of Brandon University, Mallea held teaching positions at Queen's University and at the Ontario Institute for Studies in Education, University of Toronto, where he also served as Assistant Director (Academic).

During his tenure at Brandon University, Mallea worked closely with the Planning and Priorities Committee, which resulted in academic and physical growth, including: approval for the Bachelor of Nursing and Masters of Education; the opening of the Rural Development

Institute; the establishment of the Stanley Knowles Distinguished Visiting Professorship Endowment; cooperative educational projects with Malawi, Swaziland and Botswana; the completion of the Knowles-Douglas Complex, the Queen Elizabeth II Music Building, the near completion of a new steam plant and the initial plans for the Clark Hall and Original Building renovations; and the Building From Strength campaign.

John Mallea is married to Paula Mallea, a lawyer who had a thriving law practice in Kingston before coming to Brandon, where she sat for the Manitoba bar exams. The John and Paula Mallea Endowment Fund at Brandon University was established in their honour.

DR. C.D. ANDERSON (August 1, 1990 - July 31, 2000)

C. Dennis Anderson was born on September 29, 1942 in Libau, Manitoba. He received his B.Sc. from Brandon College (The University of Manitoba) in 1964, his Masters in Business Administration from McMaster University in 1969, and his Ph.D. in Business Administration from the University of Western Ontario in 1977.

From 1969-1971, Anderson was an Assistant Professor of Marketing and Management at the College of Commerce, University of Saskatchewan and from 1974-1990, he taught in the Faculty of Management at the University of Manitoba. In addition to his teaching responsibilities, Anderson was also the President of Decision Research Limited, a marketing research and business consulting firm.

Anderson came to Brandon University in 1990. From that date until his resignation in July 2004, he was a Professor in the Department of Business Administration. In addition, from 1990-2000, Anderson was the President and Vice-Chancellor of Brandon University. During his years in Brandon, he was also: Chair of various search committees for senior administrative positions; a founding member of the Northern Manitoba Business Institute; a member of the Board of the Brandon University Alumni Association; a member of the Board of Brandon University Foundation; an ex-officio member of Faculty Councils; Chair of the Central Appointments Committee; Chair of the President's Advisory Group; Chair of the Joint Board-Senate Planning and Priorities Committee; Chair of the Senate and senate Executive; and a member of the Board of Governors and various Board subcommittees.

Some of Anderson's additional involvements included being a member of: the Rural Advisory Committee to the Minister of Rural Development (1994-1997); the Board of Directors of the Association of Universities and Colleges of Canada; the Economic Innovation and Technology Council (EITC) Government of Manitoba; the Governing Council of the University of Swaziland; the Board of Directors, Centra Gas Manitoba Inc.; the Board of Directors, Canadian Council for Aboriginal Business (Manitoba Region); and the Board of Directors, Brandon Chamber of Commerce.

At present (January 2006), Dennis Anderson lives in Libau, MB.

DR. LOUIS P. VISENTIN (August 1, 2000 - July 31, 2009)

No biographical information yet.

Dr. Deborah Poff (August 1, 2009 - July 31, 2014)

Deborah Poff has a B.A. (Hons) from Queen's University and a B.A. (Hons) in Psychology from the University of Guelph. She obtained her M.A. from Carleton University and her Ph.D. in Philosophy from the University of Guelph. She is married to Dr. Alex Michalos.

Poff joined the University of Northern British Columbia in 1993 as the founding Dean of the Faculty of Arts and Science and served for ten years as the Vice-President Academic and Provost. In 2004-2005, she served as the Sheldon Chumir Fellow in public policy doing

research on ethical leadership and the future of university governance.

During her career Poff co-founded two international peer-reviewed academic journals, the *Journal of Business Ethics* and the *Journal of Academic Ethics*. She has served on numerous national and international boards and councils, holding positions including President of the National Council on Ethics in Human Research and Vice-President Development with the Canadian Federation for the Humanities and Social Sciences.

Following the completion of her term as President at Brandon University, Poff retired to the Ottawa area. She was appointed a Member of the Order of Canada in 2016.

DR. GERVAN ALBERT FEARON (August 1, 2014 - July 31, 2017)

Gervan Fearon completed his post-secondary education at the University of Guelph (B.A. and M.A. in Agricultural Economics) and received his Ph.D. in Economics from the University of Western Ontario. He also holds a Chartered Professional Accountant (CPA, CGA) designation.

Prior to joining Brandon University as Vice-President (Academic & Provost) in 2013, Fearon held several academic positions including Dean of the G. Raymond Chang School of Continuing Education at Ryerson University, as an Associate Dean (Faculty of Liberal Arts & Professional Studies) and Associate Professor at York University. He was also a Visiting Scholar at the University of Washington. In addition to his academic career, Fearon also spent several years in the Ontario Government as a senior analyst at Treasury Board Division, Ontario Ministry of Finance, and as an executive assistant to the Deputy Minister at the Ministry of Agriculture, Food and Rural Affairs. He is a recipient of the Queen Elizabeth II Diamond Jubilee Medal.

Fearon was appointed President and Vice-Chancellor of Brandon University in August 2014. He left his position at Brandon University in July 2017 to become President and Vice-Chancellor at Brock University.

DR. STEVEN ROBINSON (Interim President, August 1, 2017 - April 30, 2019)

Steven Robinson joined the Philosophy Department at Brandon University in 1996, after lecturing at both the University of Regina and the University of Guelph. Robinson completed brief stints as Associate Dean of Arts, Acting Dean of Arts and Acting Vice-President (Academic & Provost) before being appointed Vice-President (Academic & Provost) for a five year term commencing July 1, 2016.

Robinson was appointed Interim President and Vice-Chancellor by the Brandon University Board of Governors following the announcement of Gervan Fearon's departure.

DR. DAVID DOCHERTY (May 1, 2019 - present)

David Docherty completed degrees from McMaster University and Wilfrid Laurier, as well as a Ph.D. in Political Science from the University of Toronto.

Prior to becoming Brandon University's President and Vice-Chancellor in 2019, Docherty spent more than seventeen years at Wilfrid Laurier University, serving as a Professor of Political Science, as Dean of Arts and as a Senior Advisor on Multi-Campus Initiatives. He was also a founding member of the university's Laurier Institute for the Study of Public Opinion. For ten years before coming to Brandon, Docherty served as President at Mount Royal University.

Scope and Content:

The majority of the records in this sub-series are unprocessed.

Notes: A partial inventory of the sub-series exists as a Word document. Biographical information for John E. Robbins was taken from the "Brandon College finding aid" prepared by Karyn Riedel for the McKee Archives in 1998. Biographical information for Dennis Anderson was taken from his personel file. Biographical information for E.J. Tyler was taken from his biographical file in the McKee Archives. Biographical information for Harold Perkins was taken from an article in "The Quill" (April 7, 1977). Biographical information on Lloyd Dulmage was taken from Campus News - 1989. Biographical information for John Mallea was taken from Campus News (April 1985, May 1989, June 1990). Biographical information for Deborah Poff, Gervan Fearon, Steven Robinson and David Docherty was taken from Brandon University press releases.

Storage Location: RG 6 Brandon University fonds  
Series 3: Office of the President



## Student files

<http://archives.brandonu.ca/en/permalink/descriptions143>

Part Of: RG 6 Brandon University fonds

Description Level: Sub-series

Series Number: 5.2

GMD: graphic

Physical Description: 2.3 m

### Scope and Content:

These records contain comprehensive academic records including admission, registration, grades and correspondence for Brandon University students.

Notes: These records are on microfilm.

Accruals: Since c. 2000 student files have not been retained by the University on a permanent basis.

Access Restriction: Restricted.

Storage Location: RG 6 Brandon University fonds  
Series 5: Office of the Registrar



## Archives - general files

<http://archives.brandonu.ca/en/permalink/descriptions4058>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 8.2.1

GMD: textual records

Date Range: 1965-1997

Physical Description: 6 cm

### Scope and Content:

Sub sub series consists of donor files, accession records, sample finding aids and summary reports.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services

8.2 S.J. McKee Archives



## Archives - correspondence files

<http://archives.brandonu.ca/en/permalink/descriptions4060>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 8.2.3

GMD: textual records

Date Range: 1977-1987

Physical Description: 12 cm

### Scope and Content:

Sub sub series consists of correspondence, reports, memos and documents related to SSHRC applications.

Storage Location: RG 6 Brandon University fonds

Series 8: Library Services

8.2 S.J. McKee Archives



## Alumni - general files

<http://archives.brandonu.ca/en/permalink/descriptions4232>

Part Of: RG 6 Brandon University fonds  
Description Level: Sub sub series  
Series Number: 10.3.1  
GMD: textual records  
Physical Description: 3.12 m (not including financial ledger)  
Scope and Content:

Sub sub series consists of director's records, financial records, Brandon University Alumni Association minutes and guest books.

Storage Location: RG 6 Brandon University fonds  
Series 10: Office of Development  
10.3 Alumni Relations



## Extension - general files

<http://archives.brandonu.ca/en/permalink/descriptions4345>

Part Of: RG 6 Brandon University fonds  
Description Level: Sub-series  
Series Number: 9.1  
GMD: textual records  
Physical Description: 42 cm  
Scope and Content:

Sub-series consists of correspondence, memos and other materials. Sub-series also has one sub sub series: (1) R.B. Inch

Notes: A partial inventory for this sub-series exists as a Word document.  
Storage Location: RG 6 Brandon University fonds  
Series 9: Department of Extension





## AgEx administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4377>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.4

GMD: textual records

Date Range: 1976, 1979-1982

Physical Description: 1.14 m

History /

Biographical:

The series was created by a member of the administrative staff attached to the Board of Directors of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the administrative files from 1979, 1980, 1981, 1982. The files include Mailing Lists, Prize List Production, Catalogue Production, Advertising, Correspondence, various Animal Events, and several other topics.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF3 AgEx



## Miscellaneous administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4386>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF4

Series Number: 4.4

GMD: textual records

Date Range: 1976, 1979, 1984, 1987-1990

Physical Description: 13 cm

History /

Biographical:

This series was created by a member of the administrative staff of the Provincial Exhibition of Manitoba Association.

Custodial History:

The records were housed by the MEA until c1986 when they were transferred on an ongoing basis to the S.J. McKee Archives located at Brandon University.

Scope and Content:

The records consist of a list of several committees and dates. It is possible that the dates were the ones on which the various committees would be meeting. There are also several lists of shareholder's from 1979, 1984, and 1987-1990.

Notes: Part of RG2SF4. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF4 Miscellaneous



## From files of Impacte

<http://archives.brandonu.ca/en/permalink/descriptions4457>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 15

File Number: 58

GMD: textual records

Date Range: 1970-1971

Physical Description: 1 file

Scope and Content:

File consists of copies of Impacte materials, including a report and evaluation of the first 18 months, correspondence, minutes for the ad hoc committee of the Indian-Metis Teacher Preparation and a report from a meeting with Dr. Halamandaris.

Storage Location: RG 6 Brandon University fonds  
Series XV: BUFA  
Box 6



## Index - re files and directories

<http://archives.brandonu.ca/en/permalink/descriptions3923>

Part Of: RG 6 Brandon University fonds  
Description Level: File  
Series Number: 4.2  
File Number: 334  
GMD: textual records  
Date Range: 1968-1971  
Physical Description: 1 file  
Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 8



## Board correspondence and subject files

<http://archives.brandonu.ca/en/permalink/descriptions76>

Part Of: RG 6 Brandon University fonds  
Description Level: Sub-series  
Series Number: 2.4  
Accession Number: 1-2004, 6-2005, 7-2005, 8-2005  
GMD: multiple media  
Date Range: 1963-1991  
Physical Description: 2 m

History /

Biographical:

For administrative history see RG 6 (Brandon University fonds), series 2 (Board of Governors).

Scope and Content:

Sub-series consists of correspondence and various other documents, including: financial information, legal documents, agendas, reference materials, minutes, blueprints, drawings, reports, briefs, recommendations, proposals and newspaper clippings.

Storage Location: RG 6 Brandon University fonds  
Series 2: Board of Governors  
2.4 Correspondence and subject files



## Director of development - general files

<http://archives.brandonu.ca/en/permalink/descriptions177>

Part Of: RG 6 Brandon University fonds  
Description Level: Sub-series  
Series Number: 10.1  
GMD: textual records

Physical Description: 5 m

History /

Biographical:

DIRECTORS OF DEVELOPMENT/INSTITUTIONAL ADVANCEMENT:

D.R. MACKAY (1973-1984)

See RG 6 4.2 Office of the Vice-President (Administration & Finance) for biographical information on D.R. MacKay.

GORDON MCDIARMID (1986 - 1991)

Gordon McDiarmid attended the University of Winnipeg and George Williams College (Chicago). His B.A. included a double major in Social Science and Group Work. His Masters degree was in Counseling Psychology with added course work and applied research in Organization Dynamics. McDiarmid's psychiatric research and internships were undertaken at Michael Reese and Mount Sinai Hospitals in Chicago.

Prior to taking the position of Director of Private Funding at Brandon University, McDiarmid was President and CEO of U-Rent It Ltd. and Wallace & Wallace Fences Ltd. in Winnipeg (1973-1985) and Campaign Director for the United Way of Calgary (1985-1986).

During his time at Brandon University McDiarmid: established a new University Foundation; organized annual and special gifts campaigns, endowments and the planned gift program; upgraded publications, initiated print standards policy, introduced desktop publishing and managed the media relations program for Communications; and as acting Director of Alumni and External Relations for two and a half years he revitalized the Board, expanded membership, initiated the affinity card program, the alumni directory, the IDC phone/mail program and expanded the national reunion program.

McDiarmid left Brandon University in 1991, to assume the post of Vice-President, Development, at the Banff Centre. He held this position until 1994, when he became the owner of Assiniboine Consulting Group Ltd. (Calgary) and the Vice President Western Canada of Navion Financial Management Ltd. (Vancouver). From 1998-2000, McDiarmid was the Director of Development - Special Projects for Lions Club of Winnipeg Housing Centres. From 2000-2003, he was the Interim Executive Director and an independent consultant for the Art Gallery of Southwestern Manitoba. McDiarmid also owned a private consulting practice from 1995-2006.

As of June 2010, Gordon McDiarmid lives in Winnipeg, MB.

L. JOHNSON (July 15, 1991 - 1994)

Lorraine Johnson was appointed Executive Director, Development and External Relations, effective July 15, 1991. From 1985-1989, she served as Director of University Relations for Mount Saint Vincent University in Halifax. Prior to her appointment at Brandon University she was a partner with a management and fund raising consulting firm in Nelson, BC.

S. DECTER HIRST (1994 - 1997/1998)

No biographical information yet.

BRUCE SHAVERS (1998 - 1999)

No biographical information yet.

#### B. PROVEN (August 1998 - March 2003)

Beth M. Proven attended high school in Carberry, MB in the late 1980s. In 1991, she graduated from the University of Manitoba with a B.A. She continued her education through an international agricultural exchange program in Kianga, Queensland (1992), an Arts Administration Certificate from Grant MacEwan Community College (1995), Certified Fundraising Executive Accreditation (CFRE) (2004) and a four-year Certificate in Management and Administration (CIM) from the University of Manitoba (2006).

Proven began her marketing and fundraising career in the arts, working for Wanuskewin Heritage Park, the Saskatoon International Fringe festival, the Edmonton Symphony Orchestra and Shakespeare by the Sea. She moved into university fundraising in 1997 as Development Officer for Dalhousie University's Capital Ideas Campaign.

In August 1998, Proven came to Brandon University where she served as the Director of Development and Alumni Relations. In addition, she also managed the activities of the Brandon University Foundation and participated in the Presidents Advisory Committee. She left Brandon University in March 2003. Since that time she has been employed as the Director of Development for St. Paul's College at the University of Manitoba (2003-2004) and as Manager Planned Giving at the University of Manitoba (2004 - present).

Currently (February 2007), Beth Proven lives in Winnipeg, MB.

#### K. WHELPTON - acting (2003-2004)

Kate Whelpton was born on January 9, 1973 in Windsor, ON. She received her Honours B.A. in Geography and Political Studies from the University of Guelph in 1996, her B.Ed. from the University of Toronto in 1997 and her M.Ed. from Brandon University in 2005.

After teaching in Ontario, New Brunswick and Nova Scotia for a few years, Whelpton returned to working in post-secondary education as the Sexual Harassment Advisor for Mount Allison and Brandon Universities. Since 2000, Whelpton has assumed the position as the Director of the Office of the President, overseeing the administration of the President's Office, including planning and implementing all aspects of the meetings of the Board of Governors, budgets, staff meetings, events, strategic initiatives, and general administrative oversight of the organization. In 2003-2004, she was appointed Acting Executive Director of Institutional Advancement.

#### MARC DESROSIERS (2003 - July 2007)

No biographical information yet.

#### CINDY YACYSHEN - acting (July 2007 - October 2009)

Cynthia Hope Yacyshen was born on May 13, 1968 in Brandon, MB. She obtained her Bachelor of Arts (Advanced - Major: Applied Economics, Minor: Business Administration) from the University of Manitoba in 1992. In 2004, she received her "National Certificate in Fundraising Management" from Ryerson University.

Prior to coming to Brandon University in 1997, Yacyshen was Marketing Coordinator for Manitoba Theatre Centre in Winnipeg, MB. At Brandon University she was Campaign Officer for the Brandon College Legacy Campaign and then Senior Development Officer. In July 2007, Yacyshen was named Acting Director of Institutional Advancement. Yacyshen left her position at Brandon University in October 2009.

Notes: A partial file level inventory for this sub-series exists as a Word document. History/Bio information for Beth Proven was taken from the resume and biography she gave to the Archives (February 2007). Kate Whelpton appears in the Brandon University records as Kate Ramsey, Kate Whelpton and Kate Gross. Kate Whelpton provided her own biographical information (August 2007). Cindy Yacyshen provided her own biographical information (September 2007). Gordon McDiarmid provided his own biographical information (May 2010). History/Bio information for Lorraine Johnson taken from the Fall 1991 issue of Alumni News.

Storage Location: RG 6 Brandon University fonds  
Series 10: Office of Development



## Provincial exhibition of Manitoba administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4356>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.4

GMD: textual records

Date Range: 1980, 1982

Physical Description: 71 cm

History /  
Biographical:

See Administrative History for RG2SF1 Provincial Exhibition of Manitoba.

### Custodial History:

The records were housed with the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

### Scope and Content:

The series include various files from the Provincial Exhibition from 1980 and 1982. The contents include staff meetings, mailing lists, insurance, contracts, tenders, trophies and ribbons, animal events and shows, exhibits, results, etc.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Manitoba winter fair administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4368>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.4

GMD: textual records

Date Range: 1980, 1982

Physical Description: 62 cm

History /

Biographical:

These files were created by a member of the administrative staff of the winter fair.

Custodial History:

The records were housed at the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The files include the administrative records from the 1980 RMWF and the 1982 RMWF. The files encompass such subjects as Prize List Production, Concessions, Correspondence, Mailing Lists, Canvassing, Grants and Donations, and many others.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF2 Manitoba Winter Fair



## Registrar's office

<http://archives.brandonu.ca/en/permalink/descriptions3806>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 223

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of correspondence, memos and a transcript for James Douglas Wheeler.

Storage Location: RG 6 Brandon University fonds  
Series 4: Office of the Vice-President  
4.2 Office of the Vice-President (Administration & Finance)  
Box 6



## Registrar's office

<http://archives.brandonu.ca/en/permalink/descriptions3958>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 370

GMD: textual records

Date Range: 1970

Physical Description: 1 file

Scope and Content:

File consists of memos, a news release and a document entitled "Areas of Concern within the Registrar's Office."

Storage Location: RG 6 Brandon University fonds

Series 4: Office of the Vice-President

4.2 Office of the Vice-President (Administration & Finance)

Box 8



## BC 4: Office of the registrar

<http://archives.brandonu.ca/en/permalink/descriptions4246>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 4

GMD: textual records

Date Range: 1910-1967

Physical Description: 2.22 m

History /

Biographical:

The Office of the Registrar was created in 1910. The person in the Registrar's position was in charge of many aspects of administration. The Registrar was to be drawn from the united departments of Arts and Theology and had four main functions:

1. To have charge (in conference with the President) of all correspondence with prospective students and with previously registered students of the College, in respect to courses of study.
2. To receive students from the Heads of the several Faculties, these Heads of Faculties having indicated by card the department and to register the student and furnish him with a card to the Bursar of the College indicating the fees called for by the course or courses of study, for which the student is registered.
3. To record the class standings of students from the reports furnished by the instructors.
4. To furnish the President with certified copies of such reports as are called for by the terms of affiliation with McMaster, or as he may otherwise require.

Along with these specific functions the Registrar was an officer of the Board of Directors, the Executive, an ex-officio member of the Senate and College Council. The Registrar also acted as the liaison between Brandon College and McMaster University. Following the "Act to



as the liaison between Brandon College and McMaster University. Following the "Act to Incorporate Brandon College Incorporated" in 1939, the Registrar became Secretary of the Senate and liaison between Brandon College and the University of Manitoba. From the period 1910 to 1967 there was no less than ten Registrars, many of them also taking on the task of Bursar.

#### BRANDON COLLEGE REGISTRARS:

S.J. MCKEE (1910-1920)

Information on S.J. McKee can be found under the heading MG 1 Brandon College Teaching and Learning.

S. EVERTON (1920-1923)

No biographical information yet.

L.S. JOHNSTON (1923-1924)

No biographical information yet.

CYRIL F. RICHARDS (1924-1935)

Cyril Fuller Richards was born in Dunedin, New Zealand. He came to America in 1905, taking his college preparatory work at the academy of Linfield College, McMinnville, Oregon. Richards spent seven years at Linfield College, four as he earned his B.Sc. and three as an instructor in biology. During that time he also became a naturalized American citizen and married Alice Louise Wood. Together they had one child, Margaret Ruth, who died in 1943.

After leaving Linfield College, Richards obtained his Bachelor of Divinity degree from Colgate-Rochester Divinity School. In 1924, he joined the faculty of Brandon College as Registrar and Professor of Psychology and Philosophy. Richards left the Registrar position in 1935 to take over as College Dean. During his years at Brandon College, he also received his M.A. from the University of Manitoba (1935).

In 1937, Richards accepted the position of Dean of Men at Denison University in Granville, Ohio. Richards held this position until 1945, having been appointed Dean of the College there the preceding year. In 1950-1951, he served as acting President of Denison, becoming Vice-President following the appointment of the new president. Richards received an honorary doctor of humane letters degree from Linfield College in 1947.

Cyril Fuller Richards died in September 1954 at the age of 59 in Granville, Ohio.

M.S. DONOVAN (1935-1936)

No biographical information yet.

N. KEITH MCKINNON (1936-1938)

Information can be found under the heading Office of the Bursar.

H. STEWART PERDUE (1938-1948)

Information on Dr. Perdue can be found under the heading Office of the College Dean.

D.R. MACKAY (1948-1962)

BRANDON COLLEGE REGISTRARS AND BURSARS

D.R. MacKay was born in Weyburn, Saskatchewan. He graduated from Brandon College in 1939. MacKay served in the Canadian Army in Canada and Overseas from 1940 to 1947. He was appointed Registrar/Bursar in 1948. MacKay also served as Comptroller, Public Relations Officer, Director of Development and Secretary to the Board of Governors. He remained as Bursar until after Brandon College became Brandon University. He received the Alumni Award in 1974, and the Distinguished Service Award in 1981. MacKay retired in 1984, then served on the Brandon University Foundation Board of Directors. He died on April 1, 1990.

#### NORMA E. WALMSLEY (1962-1964)

Dr. Walmsley served in the Royal Canadian Air Force Women's Division in World War II. At the time she became Registrar she was an Associate Professor of Political Science. In 1964, Walmsley resigned as Registrar to accept a position on the Research Branch of the Royal Commission on Bilingualism and Biculturalism.

#### L.F. PELTZ (1965-Brandon University)

No biographical information yet.

#### Scope and Content:

This series is primarily correspondence between the Registrar of Brandon College and various other people. The letters deal with students, examinations, curriculum, scholarships, and tuition. The Registrar was the liaison between McMaster University and the University of Manitoba when dealing with subject matter during the time that Brandon College was affiliated with these schools. There is a great deal of correspondence between the Brandon College Registrars and the Registrars from these schools. The series also includes correspondence to students from the Registrar regarding room and board at the College. Student and class standings are also included in this collection. Most of the student records are arranged alphabetically by year.

Notes:	History/Bio information on C.F. Richards taken from a Brandon Sun article (September 8, 1954).
Storage Location:	RG 1 Brandon College fonds Series 4: Office of the Registrar
Related Material:	See RG 6, sub series 4.2 (Office of the Vice-President (Administration & Finance)), RG 6, series 10 (Office of Development) and MG 3 1.9 Don MacKay for additional records related to D.R. MacKay.

#### Arrangement:

Series has been divided into eleven sub-series, including: (1) S.J. McKee; (2) S. Everton; (3) L.S. Johnston; (4) Cyril F. Richards; (5) M.S. Donovan; (6) N. Keith McKinnon; (7) H. Stewart Perdue; (8) D.R. MacKay; (9) Norma E. Walmsley; (10) L.F. Peltz; and (11) Registration cards.



## BU 5: Office of the registrar

<http://archives.brandonu.ca/en/permalink/descriptions141>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 5

Physical Description: 6.18 m

### Scope and Content:

Series has been divided into three sub-series, including: (1) Registrar's files; (2) Student files; and (3) Inter-Universities North (IUN).

Notes: A partial inventory for the series exists as a Word document.

Storage Location: RG 6 Brandon University fonds