

# S. J. McKee Archives



## Book bureau

<http://archives.brandonu.ca/en/permalink/descriptions8968>

Part Of: RG 1 Brandon College fonds

Description Level: Item

Series Number: MG 1 1.11

Item Number: 8-2009.16

Accession Number: 8-2009

GMD: graphic

Date Range: c. 1942

Physical Description: 4.75" x 3.75" (b/w)

### Custodial History:

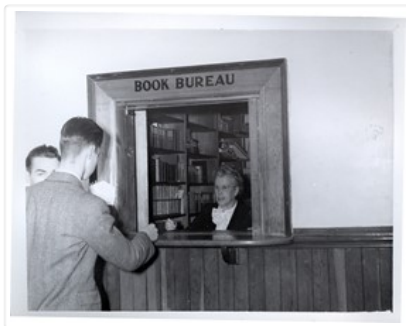
See MG 1 Brandon College Teaching and Administration, 1.11 Martin Johns fonds for custodial history.

### Scope and Content:

Photograph of the sign-out window of the Book Bureau.

Storage Location: Photographs: RG 5 photograph storage drawer

## Images





## Memorial gymnasium book

<http://archives.brandonu.ca/en/permalink/descriptions4252>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.2

GMD: textual records

Date Range: 1923-1932

Physical Description: 7 cm

### Scope and Content:

This book contains the minutes of Memorial Gymnasium Committee meetings during the years 1923 to 1932. There is also a subscription card within the book.

Storage Location: RG 1 Brandon College fonds

Series 8: Brandon College Students Association



## Miscellaneous ledgers and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4289>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 13.6

GMD: textual records

Date Range: 1898-1951

### Scope and Content:

1. Sadie Northam Expenses (Dining Room?), 1898-1906
2. Endowment Income Accounts, 1903-1910
3. Sustaining Fund, 1904-1905
4. Mortgage and Agreement Register and Ledger, 1905-1921
5. Refunds Committee Minutes, 1914-1923
6. COTC Day Sheets, March-April 1915?
7. Record of Bond Issue, 1917-1919
8. Staff Salaries, 1918-1921
9. Endowment and Scholarships Accounts, 1923-1941
10. Salary Book, 1926-1928
11. Athletic Board Finance, 1951-1959
12. Brandon College Institute, Session 08, no year

Storage Location: RG 1 Brandon College fonds

Series 13: Brandon College Ledger and Minute books



## BC 13: Brandon College ledger and minute books

<http://archives.brandonu.ca/en/permalink/descriptions4283>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 13  
GMD: textual records  
Date Range: 1899-1967  
Physical Description: 1.89 m  
History /  
Biographical:

These files were created from 1899-1967. They include almost all of the financial records from this time. Before the creation of the Bursar position in 1910, the files were probably created by Dr. McDiarmid and Dr. McKee. After 1910, it is assumed that it was primarily the Bursar's responsibility to update the ledgers. As well, various committees were involved in the creation of these ledgers, such as the Refund Committee and the Library Committee.

Scope and Content:

Many of the Ledgers in this collection contain clear information about how Brandon College raised and spent its money. There are General Accounts Ledgers that give an overall view of the College's finances, as well as Financial Reports from 1910 through to 1969. There are several ledgers entitled Cash Receipts and Disbursements and Petty Cash.

Some interesting files from a researcher's point of view are the Student Accounts Ledgers. Dating from 1899, these ledgers contain information regarding each student that attended Brandon College. The ledgers record the tuition, board and other students expenses, how it was paid and who it was for. There are also Book Accounts. These two books describe the books students had to buy for their classes. There is a book of room deposits, as well as a list of students by their hometown and denomination.

The Miscellaneous file is probably the most interesting one in the collection. There is a ledger created by Sadie Northam in 1898. The book contains expenses from what was possibly the Dining Room, as the purchases are mainly large amounts of groceries. The collection also includes the minute book from the Refunds Committee from 1914 to 1923. This committee heard appeals from students who desired some or all of their money back from the College. A very intriguing article in the miscellaneous file is that of the COTC Day Sheets. This ledger runs from March through April of an unknown year, although it most likely was 1915 or 1916. It has a list of students that were in the COTC and has columns for each day that they had drill practice. They COTC drilled twice a day, and the Day Sheets mark if the student was present for drill, and if he was not, what his reason for being absent was. It also contains a list of duties for the duty officer, as well as some memorandums.

There are two books in this series that record the Staff salaries from 1918 to 1921 and 1926 to 1928. There is also a ledger from the Brandon College Institute, Session 08. There is no date on this ledger, and it is not quite certain what the Institute was, as there is no other mention of it. Although the collection has been divided under various headings, it must be noted that there is considerable overlap, especially between the General Accounts, Cash Receipts and Disbursements, and the Student Accounts Ledgers.

The series has been divided into six sub-series, including: (1) General accounts ledgers; (2) Financial reports; (3) Cash receipts and disbursements ledgers; (4) Petty cash ledgers; (5) Student accounts ledgers; and (6) Miscellaneous ledgers and minute books.

Storage Location: RG 1 Brandon College fonds  
Series 13: Brandon College Ledger and Minute books

## Bertha Leith (nee Clark) fonds



<http://archives.brandonu.ca/en/permalink/descriptions3613>

Part Of: RG 1 Brandon College fonds

Creator: Bertha Clark

Description Level: Sub-series

Series Number: MG 2 2.31

Accession Number: 7-2009

GMD: graphic

Date Range: 1925-1929

Physical Description: 24 photographs (b/w)

History /

Biographical:

Bertha Miriam Clark was born on Prince Edward Island but attended public and high school in Brandon, MB. She was a member of the Class of 1929 and served as Lady Stick in her final year at Brandon College.

Clark married J. Scott Leith, Brandon College Class of 1928. Scott and Bertha Leith's son James Clark Leith is in the Canadian Who's Who.

Custodial History:

Album was sent to Pat Britton, Brandon University Director of Alumni Relations, by Bertha Leith in April 1991. Britton then transferred it to the McKee Archives.

Scope and Content:

Fonds consists of a small accordian style photograph album (7 x 10.5 x 3.5 cm) created by Bertha Clark during her years at Brandon College. The photographs, which measure 4" x 2.75", depict numerous people and events.

Notes: History/Bio information taken from the 1928-1929 Sickle.

Name Access:

Bertha Clark  
Ruth Bingham  
Professor Richards  
Lil Bullman  
Clark Hall  
Brandon College Building  
Jean Hitchings  
Lloyd Bowler  
Kay Underwood  
Scott Leith  
Denis Phillpots  
Donald Ritchie  
Harold Cairns  
Andrew Clark  
Isabel Hitchings  
A. Foster  
Rundle McLachlan  
Carl Wickland  
Doris Bingham  
Doris Dowling  
Ella Whitmore  
Meta Mischpeter  
Vera Ulinder  
Josh Thompson  
Doris Cochrane  
Frank Kerr  
Cyril Richards  
Thomas Russell Wilkins  
Flo Turnbull  
Esther Magoon  
Hilda Harrison  
Doris Ireton  
Mrs. Richards  
W.L. Wright  
Annie Evans Wright  
Miss Hatch  
Jennie Turnbull  
Mrs. MacNeill  
Mrs. C.G. Stone  
Helen Duncan  
Constance Lamontagne  
Marian Bulloch  
Mabel Craig

Subject Access:	Class of 29' Sports Day 1925 English Club Graduation Lake Percy Arts 1929 CPR depot Brandon College boys 1925-1927 al(l)-bums "cat-chers" Sykes 18th Street Hill Class of 1928 Class of 1929 Class of 1930 Class of 1931 arts faculty outing
Storage Location:	MG 2 Brandon College Students 2.31 Bertha Leith (nee Clark)
Related Material:	Edward Lloyd Bowler collection (36-1999)