

S. J. McKee Archives



Administrative studies

<http://archives.brandonu.ca/en/permalink/descriptions4177>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 14.4

File Number: 45

GMD: textual records

Date Range: 1987-1990

Physical Description: 1 file

Scope and Content:

File consists of the Brandon University Administrative Studies Club constitution, financial information, correspondence and a list of tentative events.

Storage Location: RG 6 Brandon University fonds
Series 14: Brandon University Students Union
14.4 BUSU clubs
Box 1



Advisory Administrative Council

<http://archives.brandonu.ca/en/permalink/descriptions3710>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: 4.2

File Number: 129

GMD: textual records

Date Range: 1969

Physical Description: 1 file

Scope and Content:

File consists of notices, notes, memos, correspondence and minutes.

Storage Location: RG 6 Brandon University fonds
Series 4: Office of the Vice-President
4.2 Office of the Vice-President (Administration & Finance)
Box 4



AgEx administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4377>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF3

Series Number: 3.4

GMD: textual records

Date Range: 1976, 1979-1982

Physical Description: 1.14 m

History /

Biographical:

The series was created by a member of the administrative staff attached to the Board of Directors of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF3 for custodial history.

Scope and Content:

The series includes the administrative files from 1979, 1980, 1981, 1982. The files include Mailing Lists, Prize List Production, Catalogue Production, Advertising, Correspondence, various Animal Events, and several other topics.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF3 AgEx



Miscellaneous administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4386>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF4

Series Number: 4.4

GMD: textual records

Date Range: 1976, 1979, 1984, 1987-1990

Physical Description: 13 cm

History /

Biographical:

This series was created by a member of the administrative staff of the Provincial Exhibition of Manitoba Association.

Custodial History:

The records were housed by the MEA until c1986 when they were transferred on an ongoing basis to the S.J. McKee Archives located at Brandon University.

Scope and Content:

The records consist of a list of several committees and dates. It is possible that the dates were the ones on which the various committees would be meeting. There are also several lists of shareholder's from 1979, 1984, and 1987-1990.

Notes: Part of RG2SF4. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF4 Miscellaneous



Speaking Notes

<http://archives.brandonu.ca/en/permalink/descriptions5696>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 760

GMD: textual records

Date Range: 1991-1993

Physical Description: 1 file

Scope and Content:

File consists of correspondence, agendas, notes re: speaking engagement/trip

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 28



Marketing management & administrative action

<http://archives.brandonu.ca/en/permalink/specialcollections302>

Part Of: RG 4 Manitoba Pool Elevator fonds
Collection: Manitoba Pool Elevator Library Collection
Creator: Britt, Steuart Henderson, 1907
Boyd, Harper W
Description Level: Item
Item Number: Archives 14-14-11
Item Number Range: Archives 14-14-11
Responsibility: [by] Steuart Henderson Britt [and] Harper W. Boyd, Jr
Start Date: c1968
Date Range: c1968
Publication: New York : McGraw-Hill
Publisher Series: McGraw-Hill series in marketing and advertising
Physical Description: xiii, 776 p. : ill. ; 23 cm
Notes: Bibliographical footnotes
Subject Access: Marketing management
Storage Location: Box 14-Discards II
Storage Range: Box 14-Discards II



Secretary's notes, 2008

<http://archives.brandonu.ca/en/permalink/descriptions8858>

Part Of: Brandon Folk, Music & Art Society, Inc.
Description Level: File
Fonds Number: 17-2008
File Number: 12
Accession Number: 17-2008
Start Date: 2007
End Date: 2008
Date Range: 2007-2008
Material Details: textual records
Scope and Content:
File consists of meeting agendas and financial records for 2008 festival.
Name Access: Drew Caldwell



Secretary's notes, 2007

<http://archives.brandonu.ca/en/permalink/descriptions8859>

Part Of: Brandon Folk, Music & Art Society, Inc.

Description Level: File

Fonds Number: 17-2008

File Number: 13

Accession Number: 17-2008

Start Date: 2006

End Date: 2007

Date Range: 2006-2007

Material Details: textual records

Scope and Content:

File consists of meeting agendas, minutes, area reports and financial records for 2007 festival.

Name Access: Drew Caldwell



Secretary's notes, 2006

<http://archives.brandonu.ca/en/permalink/descriptions8860>

Part Of: Brandon Folk, Music & Art Society, Inc.

Description Level: File

Fonds Number: 17-2008

File Number: 14

Accession Number: 17-2008

Start Date: 2006

End Date: 2007

Date Range: 2006-2007

Material Details: textual records

Scope and Content:

File consists of meeting agendas, minutes, area reports and financial records for 2006 festival.



Lady Stick's notes

<http://archives.brandonu.ca/en/permalink/descriptions4251>

Part Of: RG 1 Brandon College fonds

Description Level: Sub-series

Series Number: 8.1

GMD: textual records

Date Range: 1938-1965

Physical Description: 7 cm

Scope and Content:

These records consist of notes that Lady Sticks have written regarding functions during their term in office. The records contain suggestions for future Lady Sticks on how to deal with certain aspects of the job.

Storage Location: RG 1 Brandon College fonds
Series 8: Brandon College Students Association



Voyageurs '92 notes

<http://archives.brandonu.ca/en/permalink/descriptions4674>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: Mg 3 1.14.1

File Number: 3

GMD: textual records

Date Range: 1992

Physical Description: 1 file

Scope and Content:

File consists of notes, correspondence, press releases, lists of names & addresses of applicants

Access Restriction: Restricted, please consult archivist

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 1



Brad's Notes. etc.

<http://archives.brandonu.ca/en/permalink/descriptions4675>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: Mg 3 1.14.1

File Number: 4

GMD: textual records

Date Range: Dec. 1991- Nov. 1992

Physical Description: 1 file

Scope and Content:

File consists of notes and phone messages re: questions, concerns, complaints from constituents; notes re: reform party meetings in riding, Voyageur '92 information, some election information

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 1



Administrative Staff in front of Clark Hall

<http://archives.brandonu.ca/en/permalink/descriptions1615>

Part Of: Brandon University Photograph Collection

Description Level: Item

Series Number: 6

File Number: 6.1.12

Item Number: 6.1.12

Date Range: October 1936

Physical Description: b/w, 6" x 9"

Scope and Content:

Caption from picture reads, " A picture taken in front of Clark Hall by Jerrett's, October 1936 of Dr. A.P. McDiarmid, first principal; President J.R.C. Evans; and Dr. H.L. MacNeill, Dean of Arts 1921-1926 and Acting President 1926-1928

Notes: Not the original picture, taken from a book



Proposed distributed major in administrative studies

<http://archives.brandonu.ca/en/permalink/descriptions3451>

Part Of: RG 6 Brandon University fonds
Description Level: File
Series Number: 2.4
File Number: 106
GMD: textual records
Date Range: 1978
Physical Description: 1 file
Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.4 Correspondence and subject files
Box 6



Provincial exhibition of Manitoba administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4356>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds
Description Level: Series
Fonds Number: RG2SF1
Series Number: 1.4
GMD: textual records
Date Range: 1980, 1982
Physical Description: 71 cm

History /

Biographical:

See Administrative History for RG2SF1 Provincial Exhibition of Manitoba.

Custodial History:

The records were housed with the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series include various files from the Provincial Exhibition from 1980 and 1982. The contents include staff meetings, mailing lists, insurance, contracts, tenders, trophies and ribbons, animal events and shows, exhibits, results, etc.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF1 Provincial Exhibition of Manitoba



Manitoba winter fair administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4368>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF2

Series Number: 2.4

GMD: textual records

Date Range: 1980, 1982

Physical Description: 62 cm

History /

Biographical:

These files were created by a member of the administrative staff of the winter fair.

Custodial History:

The records were housed at the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The files include the administrative records from the 1980 RMWF and the 1982 RMWF. The files encompass such subjects as Prize List Production, Concessions, Correspondence, Mailing Lists, Canvassing, Grants and Donations, and many others.

Notes: Part of RG2SF2. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds
RG2SF2 Manitoba Winter Fair



Enviro. Caucus Notes 1992

<http://archives.brandonu.ca/en/permalink/descriptions5207>

Part Of: RG 6 Brandon University fonds

Description Level: File

Series Number: MG 3 1.14.1

File Number: 268

GMD: textual records

Date Range: 1992

Physical Description: 1 file

Scope and Content:

File consists of notes

Storage Location: RG 6 Brandon University fonds
MG 3 Brandon University Teaching and Administration
1.14.1 W. Leland Clark - political career
Box 11



The entrance British history notes

<http://archives.brandonu.ca/en/permalink/specialcollections1032>

Part Of: MG 2 2.15 George E Thorman Collection
Collection: George E Thorman School Textbook Collection
Creator: Henderson, George E
Fraser, Charles G. (Charles Gordon), 1861
Description Level: Item
Item Number: Archives 11-999-14-397
Item Number Range: Archives 11-999-14-397
Responsibility: by Geo. E. Henderson and Chas. G. Fraser
Start Date: 1899
Date Range: 1899
Publication: Toronto : Educational Pub. Co
Publisher Series: "School helps" series
Physical Description: 87 p. : map ; 17 cm
Subject Access: Great Britain History Study and teaching
Storage Location: Box 14 - History
Storage Range: Box 14 - History



The Laches of Plato : with introduction and notes

<http://archives.brandonu.ca/en/permalink/specialcollections1161>

Part Of: MG 2 2.15 George E Thorman Collection
Collection: George E Thorman School Textbook Collection
Creator: Plato
Tatham, M. T
Description Level: Item
Item Number: Archives 11-999-20-544
Item Number Range: Archives 11-999-20-544
Responsibility: by M. T. Tatham
Start Date: 1891
Date Range: 1891
Publication: London : Macmillan
Publisher Series: Classical series
Physical Description: xxiv, 99 p. ; 17 cm
Notes: In Greek, introduction and notes in English
Subject Access: Courage
Storage Location: Box 20 - Greek
Storage Range: Box 20 - Greek



Nominating Committee

<http://archives.brandonu.ca/en/permalink/descriptions3322>

Part Of: RG 6 Brandon University fonds

Description Level: Sub sub series

Series Number: 2.5.1

Accession Number: 6-2005

GMD: textual records

Date Range: 1971-1976

Physical Description: 1 file

History /

Biographical:

The By-laws and Nominating Committee of the Board of Governors is a standing committee that meets as required to discuss matters relating to the by-laws governing the Board of Governors and, when appropriate, to present a slate of officers and committee member to the Board. The membership of the By-laws and Nominating Committee consists of the Secretary of the Board as Chair and up to four members of the Board of Governors, one of which is a student. Elections take place at the August meeting of the Board of Governors every year.

The By-laws and Nominating Committee is responsible for: developing the terms of reference for the standing committees of the Board of Governors; developing and recommending by-laws for the operation of the Brandon University Board of Governors; maintaining Board policies and making recommendations to the Board of Governors on such matters; preparing a list of nominees for membership on each of the standing and ad hoc committees of the Board of Governors; and identifying potential Board appointees as required from the internal and external community.

Scope and Content:

Sub sub series consist of 1 file containing reports, executive and committee lists and correspondence.

Notes: History/Bio information taken from Board of Governors By-law No. 11 - Committees of the Board of Governors, Section IV - By-laws and Nominating Committee (revised November 23, 2006).

Storage Location: RG 6 Brandon University fonds
Series 2: Board of Governors
2.5 Board of Governors' committees