

# S. J. McKee Archives



## Provincial exhibition of Manitoba documents

<http://archives.brandonu.ca/en/permalink/descriptions4353>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.1

GMD: textual records

Date Range: 1910-1972

Physical Description: 25 cm

History /

Biographical:

These documents were created between 1910 and 1972 by the administration of the Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF1 for custodial history.

Scope and Content:

This series includes various contracts and agreements between the Provincial Exhibition of Manitoba and companies hired for the fair. These companies include musicians, entertainment, stage hands, concessions and more. The series also includes inventories, by laws, the 1920 Act of Incorporation. Most of the documents are from 1957 to 1962.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba minutes

<http://archives.brandonu.ca/en/permalink/descriptions4354>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.2

GMD: textual records

Date Range: 1903-1981

Physical Description: 1.17 m

History /

Biographical:

The minutes were created by the summer fair Board of Directors and the various committees and sub-committees associated with the Board.

There is ample evidence in the minutes of the Provincial Exhibition of Manitoba that the administrative structure was largely one by committee. By 1903, there were at least nine separate committees. These committees were Grounds and Buildings, Sports and Attractions, Public Comfort, Advertising and Printing, Privileges, Gates, Finance, Excursion and Transportation, and Prize List. Of these committees only Public Comfort, Privileges, and Excursion and Transportation were comparatively short-lived. These committees are not mentioned after 1903, 1920, and 1925, respectively. The remaining six committees all survive in various forms to this day.

In 1908 there is mention of a Speed committee, which dealt with the racetrack at the fairgrounds. This committee was in existence until the early 1970s, when racing, along with the condemned grandstand, was discontinued. By 1915 there is mention of a Reception committee that continues on until the mid-1970s.

In the 1920 minutes several committees are mentioned. The committees included Concessions, Grandstand, Accommodation, Police/Security, and Wild Birds and Animals. The Wild Birds and Animals is not mentioned in further minutes, but Grandstand and Accommodation are mentioned into the mid 1950s. Both the Concessions and Police/Security are mentioned until the late 1970s.

In 1925, there are several new committees mentioned. They include Heavy Horse, Light Horse, Beef Cattle, Dairy Cattle, Sheep, Swine, Farm Boy's Camp, Poultry, Grains and Grasses, Horticulture, Dairy Competition, Machinery Row, Natural History, Fine Arts and School Exhibits, and Livestock Parade. The enormous expansion of committees is a reflection of the expansion of the exhibition. Almost all aspects of farming now had its own committee, and an effort to help young people continue in farming was made with the forming of camps for farm boys. All of these committees were long lived, although not necessarily with the original title. From approximately 1930 to 1940, all of the Cattle were lumped together, but by 1950 a Commercial Cattle committee was mentioned, and by 1974 there was also a Special Agriculture Display and Exotic Breeds. By 1979 there were Steer Show and Bull Sale committees. Around 1930, a Calf and Colt Competition committee was also added.

In 1930 there is mention of a Dining Room committee, but it is not mentioned again. In response to changing society, a Car Parking committee was created around 1935. This committee remained under various titles through to today. Another short-lived committee, Grandstand Gates, is mentioned from about 1935 to 1940. For some time there was also a Band Competition committee. It is mentioned from 1940 to 1945, and then not again until 1979.

In 1950 there was a Dogs committee, but no further mention is made of this committee. From 1955 to 1960 there was a separate Fire committee, until it was amalgamated with Police/Security. In 1955 two new committees are mentioned. These are the Trade Fair and Homecraft committees. While the Trade Fair is not mentioned after about 1960, the Homecraft committee seems to have been in existence until the mid 1970s.

A 4-H and Junior Activities committee was formed around 1960 to take the place of the Farm Boy's Camp. This committee continued the exhibition's attempts to keep young rural people interested in farming.

In the minutes for 1970, two more committees are mentioned. They are the Food and Beverage and the Bees and Honey committees. While one would suppose that the Food and Beverage Services committee was a new title for the Concessions committee, the Concessions committee is also mentioned. The Bees and Honey committee is mentioned until about 1974 in committee minutes.

By 1974 three more committees are mentioned in the minutes. They were the Baby Fair committee, which was a netting zoo, the Expansion Project and Grants committee and the

committee, which was a petting zoo, the Expansion, Project and Grants committee and the Midway committee. While the Midway and Baby Fair committees lasted until at least the late 1970s, the Expansion, Projects and Grants committee is not mentioned past the mid 1970s. Also mentioned in 1979 are the Pork Congress, Family Fair, Entertainment, and Exhibitor's Lounge committees.

Custodial History:

See sous-fonds RG2SF1 for custodial history.

Scope and Content:

The records consist of minutes created by the Board of Directors, Shareholders, and various committees and subcommittees of the Provincial Exhibition. It should be noted that while the minutes are extensive, they are not organized according to committee. Rather, they are organized by the year in which they were created.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba tickets

<http://archives.brandonu.ca/en/permalink/descriptions4360>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.8

GMD: multiple media

Date Range: 1951, 1955-1973

Physical Description: 13 cm textual records  
tickets, badges, ribbons

History /

Biographical:

The records are a product of the administrative staff of the Provincial Exhibition of Manitoba.

Custodial History:

The records were housed with the PEM and the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series contains letters regarding complimentary tickets in 1951 and 1955. As well, the series contains examples of tickets, badges, and ribbons used or worn by guests and exhibitors to the provincial exhibitions from 1955 to 1973. There is also a pin from the 1909 Inter-Provincial Fair.

Notes: Part of RG2SF1. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba

## Provincial exhibition of Manitoba photographs



<http://archives.brandonu.ca/en/permalink/descriptions4361>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Creator: Known creators of the records include:

#### PHOTOGRAPHERS AND PHOTO SERVICES

Ayers Photographs  
Bob Evans  
Donald Huskins  
Earl Kennedy Specialized Photographic Services, Winnipeg, Manitoba  
Ernie Tayler, Brandon, Manitoba  
Frank Gowen, Brandon, Manitoba  
H. M. Salisbury, Brandon, Manitoba  
H. R. Hoffman Ltd., Brandon, Manitoba  
Harold K. White  
Hildebrand  
Hungry I. Agency  
Jerrett's Photo  
Lawrence Stuckey, Brandon, Manitoba  
Mid-Co.  
Pugh Mfg. Co. Ltd., Toronto, Ontario  
R. M. Coleman, Brandon, Manitoba  
Smith K. C. Mo.  
Stovel Co.  
Turofsky, Toronto, Ontario  
Western Engravings  
Wilkinson Photography, Newmarket, Ontario

#### NEWSPAPERS

Brandon Sun, Brandon, Manitoba  
Winnipeg Free Press, Winnipeg, Manitoba

#### PRINTING SERVICES

Leech Printing Ltd., Brandon, Manitoba  
Crawford Drug Store, Brandon, Manitoba

#### GOVERNMENT

Department of Industry and Commerce, Manitoba  
Frank Royal of the National Film Board

Description Level: Series  
Fonds Number: RG2SF1  
Series Number: 1.9  
GMD: graphic  
Date Range: 1885-1988  
Physical Description: 793 photographs and other graphic materials

## History /

### Biographical:

Many of these records were donated to the Board by exhibitors and participants in the fairs. Some are advertisements sent to the Provincial Exhibition Board by businesses such as Conklin Shows. Professional photographers, who were likely hired by the Board, generated others. As well, Brandon Sun photographers took a large number of the photos throughout the century. In the 1980s, the Sun photos were reprinted and then the reprints were added to the Exhibition's collection. Privately owned photos were also reprinted and added. Publishing houses generated some photographs, probably as services to participants and organizers of the fairs. Finally, the Canadian and Manitoba governments created a few of the photos.

### Custodial History:

Exhibitors and participants in activities at the summer fair donated many of these records to the Provincial Exhibition Board. The Manitoba Provincial Archives in Winnipeg housed other records, of which the McKee Archives acquired copies. Most of the records were stored in the offices of the Provincial Exhibition Association of Manitoba until they were brought to the McKee Archives ca. 1986.

### Scope and Content:

Series consists primarily of black and white photographs pertaining to the Provincial Exhibition. Subjects of the records vary over the century, but overall subjects included are buildings and grounds, horses, livestock, exhibits, youth activities, entertainment, and dignitaries. Almost all of the materials are in excellent condition.

## BUILDINGS AND GROUNDS

The graphics that depict the buildings and grounds of the summer fair are both ground and aerial photos. From the records generated between 1900 and 1930, there are pictures of the Crystal Palace, the Wheat City Arena, the Experimental Farm, the horse barns, the racetrack, and the grandstand. The pictures dating from the forties through the sixties are of the racetrack, the grandstand, the Provincial Display Building, the Trade Fair Building, and the Main Gate. The records from the 1970s and the 1980s feature the Keystone Centre, cattle buildings, and horse stables.

## HORSES

Graphics from the 1890s through the 1980s feature various light and heavy horses, from single horses to eight-horse teams. Pictures dating from the first fifty years of the fair are of stallion and purebred shows. Also depicted are racing events such as chuck wagon, bike, and single rider races. Graphics of equestrian events like jumping and hackney classes date from World War II until the 1980s. Dating from the fifties to the seventies are photos of children's events like costume classes and pony competitions. Finally, pictures of barrel racing and horse pulling competitions date from the 1970s and 1980s.

## LIVESTOCK

Livestock photos, which date throughout the twentieth century, are mostly of cattle and swine, but there are a few pictures of buffalo and sheep. Cattle photos depict purebreds such as Holstein, Jersey, Hereford, and Angus. Swine pictures are of Yorkshire sows and boars, as well as of market hogs.

## POULTRY AND EGGS

Graphics depicting poultry and egg shows date between 1950 and 1985.

## EXHIBITS

Photos of exhibits taken throughout the century feature home craft displays such as clothes

Photos or exhibits taken throughout the century feature home-craft displays such as clothes and quilts. Tack rooms, farm implement shows, and club displays, like those of the Brandon Lion's Club, are also consistent throughout the period. Other graphics of exhibits are particular to certain years: in the late 1940s through the 1950s auto shows are featured; and from the fifties to the eighties commercial exhibits are prominent.

#### YOUTH ACTIVITIES

Graphics of children and teens' activities form a large part of MG 1. From the 1920s and 1930s, there are pictures of boys and teens who attended the Farm Boys' Camp. Photos taken at the Agricultural and Homemaking School in the late 1940s and early 1950s depict male teens learning about mechanics, welding, and electricity. Photos of female teens at the camp depict weaving, sewing, and cooking classes. In the records dating from 1957 to the 1980s, photos feature both pig and calf scrambles. As well, some pictures are of male teens participating in seed, poultry, and judging courses. Photos of female teens during these years show them participating in such activities as clothes-making, 4-H Queen contests, and fashion shows.

#### ENTERTAINMENT

Entertainment pictures include graphics of the midway, the carnival and travelling acts, parades, and miscellaneous events. Pictures of the midway are both aerial and ground photos, and date from 1913 to the 1970s. Ferris wheels and carousels are the main rides featured until the 1960s, after which many motorized rides like the Wild Mouse and the Tidal Wave are prominent.

Carnival pictures throughout the century include shots of aisles along which several attractions are set up. Photos of clowns and other costumed people are numerous. Graphics of travelling acts depict parachutists (1920s), follies (1950s), exotic dancers (1950s), trained animals (1950s-1970s), singers and bands (1970s-1980s), and trapeze artists (1970s).

Parade photos date throughout the century, and feature pipers, horses pulling carriages, people riding horses, clowns, soldiers, floats, and members of various clubs.

Miscellaneous events graphics include pictures of horseshoe throwing competitions, square dancing shows (1950s), fiddling contests (1970s), smash-up derbies (1980s), and tractor pulls (1980s).

#### FIRST NATIONS PEOPLE

There are seven photos of First Nations people at the summer fair. In all but one of the pictures, they are in traditional costume. Depicted are pow-wows, parades, a female teen sewing a mukluk, and tee-pees. These records date from 1914 to 1969.

#### DIGNITARIES

Pictures of dignitaries are of members of the Provincial Exhibition committees and boards; federal, provincial, and municipal politicians who attended the summer fair; and various business, medical, and judicial representatives. Especially notable are the group photos of the Board of Directors for the years 1894, 1900, 1941, 1949, 1951, 1952, and 1968.

The graphic materials of RG2SF1 are useful for many purposes. For one, they offer a rich visual history of the fair. Agricultural historians will find poultry, horse, livestock, horticultural, and farm implement images informative. Such images describe how farming has changed through the last century. The records offer many clues into the cultural history of Brandon and surrounding area. The nature of the carnival, for instance, changes. At the turn of the century, attractions of various booths were not advertised overtly; one had to pay before they were

given hints as to what they were going to view. By the Second World War, however, attractions' exteriors were more garish. Because the carnival was more open in its advertisements, one can determine that the boundaries between the private and public shifted in the first forty years of the twentieth century.

The pictorial history of the exhibits at the fair reveals much about the city's culture. The pictures from the post-World War II era, for example, are indicative of the period's climate of consumerism: a commercial display building was built and commercial exhibits were added to the displays of the fair. Also signified in the postwar photos is the emphasis upon family values that pervaded the fifties; for instance displays of home-crafts became prominent in these years.

Social historians will find in these records a vibrant portrait of the social composition of twentieth-century Brandon. The community's leaders, for example, are represented in the pictures of the Boards of Directors. From these photos, one can ascertain the social characteristics of Board members: white, male, and middle class. Parade photos are also indicative of social composition, as organizations from all classes of society participated in parades. Agricultural clubs, unions, women's organizations, and church groups are just a few of the entries featured in the parade pictures.

Historians of gender will find that throughout the fairs' years definitions of femininity changed. In the early fairs, women are shown in their booths at home shows, demonstrating their association with the private sphere. During the Second World War, some photos start to appear of women doing secretarial work. After World War II, however, gender norms constricted. Pictures of female teens taking classes at the Agricultural and Homemaking School depict them learning about how to run a well maintained home: they learn about sewing, cooking, and weaving. In the seventies, gender boundaries again shifted: for example, female teens began to participate in the previously male-only calf scramble events.

Finally, these records are useful for any historian of Brandon and area history. There are thousands of people from the region featured in these records. Different places and buildings in Brandon are also a prominent part of the collection. Together, the pictures of RG2SF1 offer a vivid history of both Brandon and the Provincial Exhibition.

Storage Location:	RG 2 Provincial Exhibition of Manitoba Association fonds RG2SF1 Provincial Exhibition of Manitoba
Related Material:	Pictures of the Provincial Exhibition may also be found on the National Archives of Canada website. The Western Canadian Pictorial Index in Winnipeg, Manitoba, houses additional graphic records of the summer fair.

#### Arrangement:

Item-level descriptions of the graphics of RG2SF1 through RG2SF4 are located on a searchable database. This database is entitled "Brandon Photographs" and can be read using Microsoft Access. "Brandon Photographs" is located on a 3½ floppy disk entitled "Provincial Exhibition Association of Manitoba fonds Series 9" included in this finding aid. The description of each photograph on this database includes the following information: accession number, title, date, place, physical description, scope and content, notes, creator, and copyright. By searching the database, individual photographs can be located easily. See the printed finding aid for instructions on how to use the photograph database.

Graphics for RG2SF1 through RG2SF4 are located in boxes. Graphics larger than 24 x 35 cm are located in the image mapcase, which is located in the reading room. The graphics are filed chronologically by accession number. The arrangement is as follows:

Provincial Exhibition of Manitoba Association fonds; RG2SF1-RG2SF4, Series 9  
Boxes 1 through 15, as follows:

Box 1 EX0001 to EX0125  
Box 2 EX0157 to EX0263  
Box 3 EX0265 to EX0399  
Box 4 EX0400 to EX0499  
Box 5 EX0500 to EX0599  
Box 6 EX0600 to EX0699  
Box 7 EX0700 to EX0799  
Box 8 EX0800 to EX0899  
Box 9 EX0900 to EX0921  
Box 10 EX1000 to EX1099  
Box 11 EX1100 to EX1199  
Box 12 EX1200 to EX1299  
Box 13 EX1300 to EX1399  
Box 14 EX1400 to EX1499  
Box 15 EX1549 to EX1859





## Provincial exhibition of Manitoba scrapbooks

<http://archives.brandonu.ca/en/permalink/descriptions4362>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.10

GMD: textual records

Date Range: 1968, 1969, 1971, 1972, 1975

Physical Description: 8 cm

History /

Biographical:

The records were created by a member of the administrative staff of the Provincial Exhibition of Manitoba.

Custodial History:

The scrapbooks were housed at the PEM and MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The scrapbooks mainly contain newspaper clippings that deal with the Provincial Exhibitions of various years. Most pictures and articles that appeared in various newspapers during this time are included in the scrapbooks.

Notes: Part of RG2SF1. Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba miscellaneous

<http://archives.brandonu.ca/en/permalink/descriptions4363>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.11

GMD: textual records

Date Range: 1920, 1966-1980

Physical Description: 6.5 cm

History /

Biographical:

See Administrative History RG2SF1 Provincial Exhibition of Manitoba.

Custodial History:

The scrapbooks were housed at the PEM and MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The file consists of various records that in some way involve the Provincial Exhibition of Manitoba, but do not belong to a specific series. There are newspaper clippings, a cartoon, a file believed to have originated with the Schidlof family, and some letters.

Notes: Inventory of the documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba financial records

<http://archives.brandonu.ca/en/permalink/descriptions4355>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.3

GMD: textual records

Date Range: 1903-1939, 1963-1969

Physical Description: 9 cm

History /

Biographical:

See Administrative History for RG2SF1 Provincial Exhibition of Manitoba.

Custodial History:

See sous-fonds RG2SF1 for custodial history.

Scope and Content:

The series consists of the financial records, transfer ledgers and prize money lists created by the Provincial Exhibition.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba administrative files

<http://archives.brandonu.ca/en/permalink/descriptions4356>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.4

GMD: textual records

Date Range: 1980, 1982

Physical Description: 71 cm

History /

Biographical:

See Administrative History for RG2SF1 Provincial Exhibition of Manitoba.

Custodial History:

The records were housed with the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series include various files from the Provincial Exhibition from 1980 and 1982. The contents include staff meetings, mailing lists, insurance, contracts, tenders, trophies and ribbons, animal events and shows, exhibits, results, etc.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba news releases

<http://archives.brandonu.ca/en/permalink/descriptions4358>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.6

GMD: textual records

Date Range: 1984-1990

Physical Description: 13.5 cm

History /

Biographical:

This series is a product of the Publicity committee of the Board of Directors. The collection has minutes from this committee from 1903, when it was known as the Advertising and Printing committee, until approximately 1979. The name change occurred in the 1920s.

Custodial History:

The records were housed with the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

The series contains copies of the news releases that went out to various forms of media before, during, and after the Provincial Exhibitions from 1984 to 1990.

Notes: Part of RG2SF1. Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba original results

<http://archives.brandonu.ca/en/permalink/descriptions4359>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.7

GMD: textual records

Date Range: 1935-1949, 1984, 1985

Physical Description: 13 cm

History /

Biographical:

See Administrative History RG2SF1 Provincial Exhibition of Manitoba.

Custodial History:

The records were housed with the PEM and the MEA until c1986 when they were transferred to the S.J. McKee Archives at Brandon University.

Scope and Content:

This series contains records from the horse races from 1935 to 1949. These ledgers contain information regarding the horse, the horse's owner, who entered the horse, who is riding or driving the horse, where the horse is from, the color, sex, gait and age of the horse, what race he is entered in, and what prize money is to be won. As well, the series contains the original results files from 1984 and 1985. These files include the results of several different events and competitions, and include information on the exhibitor and exhibit, as well as the prize money to be collected.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## Provincial exhibition of Manitoba prize lists and programs

<http://archives.brandonu.ca/en/permalink/descriptions4357>

Part Of: RG 2 Provincial Exhibition of Manitoba Association fonds

Description Level: Series

Fonds Number: RG2SF1

Series Number: 1.5

GMD: textual records

Date Range: 1910-1991

Physical Description: 62.5 cm

History /

Biographical:

The Prize Lists and Programs are products of the Prize List Committees and the Programs Committees respectively. The committees were attached to the Board of Directors. The history of the committees can be traced from 1903 to 1979 by using Appendix 1 in the printed finding aid.

Custodial History:

See sous-fonds RG2SF1 for custodial history.

Scope and Content:

The series consists of five boxes containing the prize lists and programs from the summer fairs. The prize lists and programs encompass virtually all events held at the summer fair. The programs include daily programs, as well as the programs for specific events and competitions. The competitors for each class are also listed. The prize lists include all classes and list the amount of prize money or the prize to be won in each class.

Notes: Inventory of documents in the series is available in the printed finding aid.

Storage Location: RG 2 Provincial Exhibition of Manitoba Association fonds  
RG2SF1 Provincial Exhibition of Manitoba



## BU 6: Brandon University Senate

<http://archives.brandonu.ca/en/permalink/descriptions145>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 6

GMD: textual records

Physical Description: 10.48 m

In accordance with "The Brandon University Act (1998)" the Brandon University Senate consists of the following members: (a) the chancellor of the university; (b) the president of the university; (c) the vice-presidents of the university; (d) the deputy minister of the department whose minister is responsible for The Council on Post-Secondary Education Act, or his or her designate; (e) the deans of each faculty and school in the university; (f) the director of the Educational Technology Unit or, if there is none, the person exercising comparable functions (g) the chair of the Bachelor of General Studies degree program or, if there is none, the person exercising comparable functions; (h) the University Librarian or, if there is none, the person exercising comparable functions; (i) the Dean of Students or, if there is none, the person exercising comparable functions; (j) one member of the board appointed by the board; (k) one representative from each faculty or school who has been on the staff of the university for at least two years, elected by and from the staff of that faculty or school; (l) six professors or associate professors of the university, elected by the professors, associate professors, assistant professors and lecturers; (m) two assistant professors or lecturers of the university who have been on the staff of the university for at least two years, elected by the professors, associate professors, assistant professors, and lecturers; (n) one member of the rank of professional associate of the university elected by the members of that rank; (o) eight students elected or appointed as follows: (i) one appointed by the executive of the Brandon University Students' Union who is a member of that executive. (ii) one elected from each faculty or school of the university, (iii) the remainder elected from the student body of the university at large.

Elected and appointed members of the senate, other than student members, are to hold office for two years, beginning on July 1 of the year in which they are elected or appointed. Student members of the senate are to hold office for one year, beginning on the first day of July of the year in which they are elected. Ex officio members are to hold office until they cease to hold the position that qualify them for membership. An elected or appointed member of the senate is eligible for re-election or re-appointment, but the senate may set a maximum number of consecutive terms of office that any member may hold.

The president of the university shall be the chair of the senate. If the president of the university is absent or unable to act as chair, the vice-president (academic and research) or, in his or her absence, an academic dean appointed by the president, shall be the chair at meetings of the senate. The registrar of the university or, if there is none, the person exercising comparable functions shall be the secretary of the senate.

The senate shall meet at least four times a year and may meet more often if its rules so provide. The secretary of the senate shall call special meetings at the request of the chair or at the written request of at least four members of the senate.

The senate is responsible for the academic policy of the university. The senate may (a) establish rules and procedures for the conduct of its proceedings, including fixing a quorum; (b) elect the chancellor of the university; (c) appoint any standing and other committees that it considers necessary; (d) consider and determine all courses of student, including requirements for admission, examination and graduation; (e) recommend to the board the establishment of additional faculties, school, departments, chairs and courses of instruction; (f) determine the degrees, honorary degrees, diplomas and certificates of proficiency to be granted by the university, and the persons to whom they are to be granted; (g) award scholarships, medals and prizes; (h) make rules and regulations respecting the academic conduct and activities of students; (i) consider and make recommendations to the board about any other matters that the senate considers appropriate for achieving the objects and purposes of the university.



Scope and Content:

Series has been divided into six sub-series, including: (1) Senate minutes; (2) Committees of Senate; (3) General Faculty Council; (4) Ad Hoc Committees of Senate; (5) Convocation services, Baccalaureate services, Banquets; and (6) Brandon College/University calendars.

Notes: Information in the History/Bio field was taken from "The Brandon University Act (1998)" at [http://www.brandonu.ca/administration/governors/documents/BU\\_Act.pdf](http://www.brandonu.ca/administration/governors/documents/BU_Act.pdf) (December 2005).

Storage Location: RG 6 Brandon University fonds



## BU 11: Brandon University Foundation

<http://archives.brandonu.ca/en/permalink/descriptions182>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 11

GMD: textual records

Physical Description: 12 cm

History /

Biographical:

The Brandon University Foundation was incorporated by an act of the Legislature in 1981, with the express purpose of promoting education in the Brandon area. The Foundation is limited to 21 Directors. There Foundation also has a Liaison Committee, formed as a communications link between the Board of Governors and the Foundation, composed of three members from each group.

Scope and Content:

Series consists of the following files: preliminary investigation; Annual Giving Committee; BUFund (establishment) Committee; general; Student Assistant Fund; Student Christmas Fund; Blair Fraser Memorial Fund; Friends of Brandon College Inc. (USA); and Brandon University Association (1967-72).

Notes: History/Bio information taken from Campus News - September/October 1986.

Storage Location: RG 6 Brandon University fonds



## MG 4 Brandon University students

<http://archives.brandonu.ca/en/permalink/descriptions5138>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: MG 4

GMD: multiple media

Physical Description: See sub-series levels for extent

History /

Biographical:

The Brandon University Students series is an artificially created collection. It contains the private papers of former Brandon University students.

Scope and Content:

The series has been divided into the following sub-series:

MG 4 4.1 Ken Coleman

MG 4 4.2 Daphne Marshall

Storage Location: MG 4 Brandon University Students



## BC 5: Brandon College Senate

<http://archives.brandonu.ca/en/permalink/descriptions4247>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 5

GMD: textual records

Date Range: 1900-1967

Physical Description: 60 cm

The Brandon College Senate was created in 1900 under "An Act to Incorporate Brandon College." At the time, however, the Senate was not given a clear policy mandate. The Act stated: The Professors in said College, together with three members of the Board of Directors nominated by the said Board for that purpose, shall constitute the Senate, to whom shall be entrusted the reception, academical superintendence and discipline of the students and of all other persons within the said College.

Despite general authority over the discipline of students, measures to enforce discipline and the power to appoint or remove professors rested with the Baptist Convention. As a result, the Senate remained largely ineffective until 1910 when the Board re-defined their function as follows: The Senate be composed of the Council of the College together with three members appointed by the Board of Directors. That this body shall be responsible for all matters that concern the determination of the curriculum, the recommendations to the Board regarding appointments of instructors in subjects otherwise specifically assigned to individual members of the several faculties.

These new powers provided the Senate with a rational boundary of authority including some control over the curriculum, but its main function was still recommendations to the Board on matters concerning faculty. There are no known documents regarding the Brandon College Council, which existed from 1910 to 1915. Affiliation with McMaster was a contentious issue with faculty. Courses had to correspond with those in McMaster, effectively eliminating the Brandon College Senate from its authority over academic matters.

In 1915 the Senate was re-organized following the "Act to Amend An Act to Incorporate Brandon College." With this reorganization the Senate assumed a more direct role in the selection of faculty and tutors. As well, the Senate became a stronger advisory body of the faculty.

The Brandon College Senate remained relatively unchanged until 1939 when, under by-law 1, the Board defined the Senate functions as:

Power to regulate instructions and to determine the methods and limits of instructors.

To prepare a calendar of the College for publication.

To recommend to the Board the establishment or abolition of, or any changes in departments, chairs, lecture-ships, bursaries, scholarships and prizes, and generally have charge of all matters of an academic character, but shall not have any power to incur any expenditures or liabilities on behalf of the Corporation until specifically authorized by resolution of the Directors, nor shall their powers be construed as authority to engage teachers for the Corporation.

Along with these functions the Senate was also the body that possessed the binding authority to deal with all academic grievances.

The Senate under the new Charter and by-law 1, consisted of the President, Chairman of the Board, seven members from the faculty (including President and Registrar), and six members from the Alumni. The Registrar was to act as Secretary.

The Senate was changed once more in 1959. This change led to a more significant role in the administration of Brandon College.

#### Scope and Content:

These records consist mainly of minutes from various faculty council and executive meetings from 1900 to 1942 including Arts, Science and Theology faculties. Included as well are Minutes of the Ministerial Committee of the Baptist Union of Western Canada As well, there are University of Manitoba Senate Minutes dating from 1950 to 1958.

Storage Location: RG 1 Brandon College fonds  
Series 5: Brandon College Senate



## BC 12: Brandon College publications

<http://archives.brandonu.ca/en/permalink/descriptions4279>

Part Of: RG 1 Brandon College fonds  
Description Level: Series  
Series Number: 12  
GMD: textual records  
Date Range: 1910-1967  
Physical Description: 6 cm (excluding The Quill, The Sickie, Student Handbooks and The Spectrum)

#### History /

#### Biographical:

See sub-series descriptions for History/Bio information on:

##### The Quill

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.3 (The Quill))

##### The Sickie

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1 (The Sickie))

##### Student Handbooks

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.2 (Student Handbooks))

##### Brandon College Bulletin

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.4)

##### Brandon Reflections

(RG 1 Brandon College fonds, series 12 (Brandon College publications), 12.5)

##### The Spectrum

(RG 6 Brandon University fonds, series 14 (BUSU), sub-series 14.5 (publications), 14.5.1.3 (The Spectrum))

#### Scope and Content:

Series consists of magazines, newspapers, yearbooks, bulletins and directories published by Brandon College. It has been divided into seven sub-series, including: (1) The Quill; (2) The Sickie; (3) Brandon College Student Handbook; (4) Brandon College Bulletin; (5) Brandon Reflections; (6) Miscellaneous Brandon College publications; (7) The Brandon College Gazette; and (8) The Spectrum.

Notes: Although many of the records in this series are part of RG 1 Brandon College fonds, it was decided administratively, because of the continuity with Brandon University and the ongoing character of the records, to locate the Quill, the Sickle (and the Spectrum) and the Student Handbooks within RG 6 Brandon University fonds as part of series 14 (BUSU), sub series 14.5 (BUSU publications).

Storage Location: RG 6 Brandon University fonds  
Series 14: BUSU  
14.5 BUSU publications

Related Material: RG 1 Brandon College fonds  
Series 12: Brandon College publications  
RG 6 (Brandon University fonds), series 14 (BUSU), sub series (BUSU publications).

Arrangement:  
Due to the relocation of the Quill, the Sickle, the Student Handbooks and the Spectrum within RG 6 Brandon University fonds, sub-series' 12.1, 12.2, 12.3 and 12.8 do not exist within the arrangement of RG 1 Brandon College fonds.



## BC 15: Brandon College library

<http://archives.brandonu.ca/en/permalink/descriptions4291>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: 15

GMD: textual records

Date Range: 1912-1967

Physical Description: 33 cm

History /

Biographical:

From the very beginning, Brandon College has maintained library services for its students. A professor was put in charge of the library, although in the beginning it was little more than an empty shelf in a cabinet. As it grew, there became more of a need for an administrative body. A Library Committee was created in order to keep the library running smoothly. With the construction of the A.E. McKenzie Building in 1960 came a permanent resting place for the Brandon College Library.

Scope and Content:

The records include a 3 cm book of Library of Congress Card Orders of Recent Publications from 1957 to 1960. As well, there are applications for employment, minutes from the Library Committee and Sub Committees. There is also correspondence from the Director of Library Services and accession records.

Series has been divided into three sub-series, including: (1) Minutes; (2) Director of Library Services; and (3) Library Accession Records.

Storage Location: RG 1 Brandon College fonds  
Series 15: Brandon College Library

Related Material: RG 6 (Brandon University fonds), series 8 (Brandon University Library Services).



## MG 2 Brandon College students

<http://archives.brandonu.ca/en/permalink/descriptions4302>

Part Of: RG 1 Brandon College fonds

Description Level: Series

Series Number: MG 2

GMD: multiple media

Date Range: 1901-2006

Physical Description: See individual series for extent.

History /

Biographical:

The Brandon College Students series is an artificially created collection. It contains the private papers of former Brandon College students.

Scope and Content:

The series has been divided into the following sub-series:

MG 2 2.1 Kathleen Emily Kenner

MG 2 2.2 Gerald R. Brown

MG 2 2.3 Saul L. Cohen

MG 2 2.4 Paul McKinnon

MG 2 2.5 Verda McDonald

MG 2 2.6 Frances Percival (nee Fraser)

MG 2 2.7 Raymond R. Bailey

MG 2 2.8 Harold Arthur Kinniburgh

MG 2 2.9 Barbara Cooper

MG 2 2.10 Class of 1953

MG 2 2.11 Elizabeth Kovach

MG 2 2.12 Carole Paintin-Dence

MG 2 2.13 Edward Lloyd Bowler

MG 2 2.14 Rev. Einar Egilsson

MG 2 2.15 George Thorman

MG 2 2.16 Robert Dudley Howland

MG 2 2.17 Charles H. Koester

MG 2 2.18 Robert Harvey

MG 2 2.19 Lawrence Skeoch

MG 2 2.20 Edith Laycock

MG 2 2.21 Marion Stone

MG 2 2.22 Margaret Doran Roberts

MG 2 2.23 Georgina (Hill) Matiation

MG 2 2.24 Class of 1950

MG 2 2.25 Donald Freeman

MG 2 2.26 William Archibald Branton

MG 2 2.27 Adelene Monica Bailey

MG 2 2.28 Lois and Gordon Daly

MG 2 2.29 Marionne Scott

MG 2 2.30 Christine Coltart

MG 2 2.31 Bertha Leith (nee Clark)

MG 2 2.32 Margaret Hawley Speers

MG 2 2.33 Ruth and Archie MacLachlan

MG 2 2.34 Fran Sallows

MG 2 2.35 Clare Coburn

MG 2 2.36 Gordon Lindsay

Notes:	Description by Christy Henry.
Subject Access:	<b>former students</b> <b>alumni</b>
Storage Location:	MG 2 Brandon College Students





## BU 2: Brandon University Board of Governors

<http://archives.brandonu.ca/en/permalink/descriptions72>

Part Of: RG 6 Brandon University fonds  
Description Level: Series  
Series Number: 2  
GMD: multiple media  
Date Range: 1939-1991; predominant 1967-1987  
Physical Description: 3.65 m  
History /  
Biographical:

The Board of Governors of Brandon University is a body established by the Brandon University Act (1998), a statute of the Province of Manitoba. The Act vests in the Board the authority for governing Brandon University. The members of the Board of Governors, as trustees, hold the University in trust for the people of the Province of Manitoba. Responsibilities for maintaining this trust include: selection of a president, monitoring his/her performance, providing guidance to the University via its policies, and often delegating authority to the administration.

The Board of Governors is a collective representing the entire community (both internal and external of the University). As a collective, the Board of Governors is responsible for ensuring the financial stability of the institution and for seeing that the overall plans of the institution are consistent with the institution's philosophy, goals, and financial resources.

### Scope and Content:

Fonds consists of records generated and collected by the Brandon University Board of Governors in the course of performing its functions. The fonds is divided into six sub-series, including: (1) Documents; (2) Board Executive; (3) General Board agendas, minutes and packages; (4) Correspondence and subject files; (5) Board of Governors' committees; and (6) Board projects.

Notes: The information in the History/Bio field was taken from the Brandon University webpage (<http://www.brandonu.ca/Administration/Governors/>) on December 2, 2005.

Access Restriction: All files in the series are restricted. Researchers are required to contact the Executive Secretary to the Board of Governors to obtain written permission to access the records. Contact:  
204-727-9714  
[board@brandonu.ca](mailto:board@brandonu.ca)

Storage Location: RG 6 Brandon University fonds



## BU 8: Brandon University library services

<http://archives.brandonu.ca/en/permalink/descriptions169>

Part Of: RG 6 Brandon University fonds

Description Level: Series

Series Number: 8

GMD: multiple media

Physical Description: 5.14 m textual records; approximately 20 photographs (Millwood display)

### Scope and Content:

Series has been divided into three sub-series, including: (1) Director of Library Services; (2) S.J. McKee Archives; (3) Film Services.

Notes: Series needs to be processed.

Storage Location: RG 6 Brandon University fonds